

CORTLAND COUNTY PLANNING BOARD MEETING MINUTES

March 15, 2023

The regular monthly meeting of the Cortland County Planning Board was called to order at approximately 5:30-p.m. Members present included Amy Bertini, Laurie Comfort, Chuck Feiszli, Paul Slowey, Kim Cameron, Qwynne Lackey, Donna Johnson, Donnell Boyden. Member Dan Haynes arrived later in the meeting. Also present was County Planning Department Representative Trisha Hiemstra; Cortland County GIS Planner Liam Brush; Cortland County Fiscal Officer Mary Ellen Roodenburg, County Administrator / Interim Director of Planning Robert Corpora, Deputy County Administrator Melanie Vilardi. Cortland County Planning Board Members Ann Swisher, Paul Dries were absent.

As there were new members to the Planning Board, Chuck Feiszli suggested that everyone introduce themselves.

Motion was made to approve the February 15, 2023 regular meeting minutes as submitted. There were no objections.

There were no Chairman remarks.

Trisha Hiemstra spoke regarding the City of Cortland zoning map and that the application for rezoning the City of Cortland was pulled from the agenda as there was an error in the map and it was worked out with the County and City.

The following General Municipal Law 239 Reviews were on the agenda:

GML #87.37-03-01.000

Area Variance and Site Plan Review motion was made to accept GML#87.37.03-01.000 with staff recommendations. Trisha Hiemstra explained to the board the reasoning for the application being submitted by the City of Cortland. A discussion ensued between Cortland County Planning board members in regards to the application for a site plan review and area variance. Member Bertini indicated that she wanted clarification on the parking. Member Cameron and Member Boyden indicated that they visited the site and that parking would not be an issue, but it would be limited.

Chair Feiszli called for those in favor of accepting GML# 87.37.03-01.000 with staff recommendations. All members were in favor. The resolution passed by a vote of 8 ayes, 3 nays (absent). This becomes resolution 23-06.

Town of Cortlandville Zoning Text Amendment – Conditional Permit

A discussion ensued between Cortland County Planning Board Members in regards to the Town of Cortlandville Zoning Text Amendment for Conditional Permit to add additional specific requirements that pertain to the conformity of Appendix D Fire Apparatus Access Roads to the Town of Cortlandville Zoning Law. Trisha Hiemstra indicated that this application was previous Cortland County Planning Board meeting and was being returned to the County Planning Board with updates. Trisha Hiemstra reviewed the application for the new members. A discussion ensued to the changes in the Zoning Text Amendment. Trisha Hiemstra indicated that she spoke with John Delvecchio in regards to the application and indicated that there was limited room to enter the parking lot. The Fire Code indicates that there must be two egress/ingress into the building and the Town of Cortlandville Code would indicate that the Cortlandville Board can make a determination in regards to the egress/ingress to the area.

Chair Feiszli called for those in favor of accepting the Town of Cortlandville Zoning Text Amendment Conditional Permit. All members were in favor. The resolution passed by a vote of 8 ayes, 3 nays (absent). This becomes resolution 23-07.

GML#67.00-04-15.000 Site Plan Review and Area Variance motion was made to accept GML#67.00-04-15.000. Member Bertini indicated that the application was not complete and should be returned to the Town of Homer. Member Bertini indicated that the recommendations should be changed to indicate “only if”, not contingent upon. Trisha Hiemstra indicated that she spoke with Pat Snyder that the application was not correct, however upon speaking with the Town of Homer Code officer, he requested that we keep the application on the agenda with recommendations. The Planning Board ensued a discussion that the information provided in the application was not clear and concise and needed further clarification. The area of disturbance is a concern. Member Cameron indicated that there was no indication on the well or septic. The Board recommended denial of the application by a vote of 9 ayes 2 nays (absent). This becomes resolution 23-08.

The next meeting will be on April 19, 2023.

With no further business, the board Adjourned at 6:45 pm.

Laurie Comfort, Secretary
March 15, 2023