

**DEVELOPMENTAL DISABILITIES SUBCOMMITTEE
OF CORTLAND COUNTY
Community Services Board**

**Meeting Minutes – February 2, 2021
1:00 P.M.
VIRTUAL MEETING – VIA WEB EX**

Members Present: Kimberly Corbett (Chair), Kathryn Reynolds (Vice Chair), Aaron Hammond, Renee Hettich, Marianne Odell, Amanda Rainbow and Ken Woodman

Members Absent: Elizabeth Haskins

Others Present: Sharon MacDougall (Director), Michele Gravel (JM Murray), Laurie Pendergraft (OPWDD-DDRO), Anne Seepersaud (Life Plan CCO), Kristen O'Brien (Family and Community Engagement Center), Patricia Schaap (CCMHD), Haile Cutter (Intern for Patty Schaap) and Gail Spitzer (Secretary)

Call to Order: 1:05 p.m. by Chair, Kimberly Corbett

MINUTES

Welcome and Introductions: Chair Kimberly Corbett welcomed everyone to this DD Subcommittee and Groundhogs Day – Chair Kimberly Corbett welcomed everyone.... (you get the idea) Kimberly asked to try having everyone introduce themselves for our guest Kristen O'Brien

Agenda Item: Approval of Minutes from November 3, 2020 Motion requested by Chair, Kimberly Corbett

- ✓ Motion made by Marianne Odell, seconded by Kenneth Woodman – unanimously approved

Agenda Item: **Organizational Meeting**

Chair turned this portion of the meeting over to the Director, Sharon MacDougall

Clerk prepared and emailed the proposed **2021 calendar – Director asked if the membership were in agreement to continue the same day and time (first Tuesday of most months at 1:00 pm)

- ✓ Motion made by Marianne Odell to continue with meeting schedule as proposed – seconded by Kathryn Reynolds – unanimously approved

****Chair and Vice Chair** were nominated by the Nominating Committee – congratulations Kimberly Corbett and Kathy Reynolds nominated as Chair and Vice, respectively, of the DD Subcommittee - Sharon asked if there were any questions or comments and addressing the uniqueness and difficulty of the year 2020, thanked them for their work and dedication, through trying times ** Kimberly Corbett, Chair made a motion to nominate Kathy Reynolds to continue as Vice Chair the DD Subcommittee, asking for any questions or comments – Kimberly: Kathy Reynolds, we are grateful for her presence here as our Vice Chair and hoping to have that continue throughout the year

Gail Spitzer requested a motion and second to approve Kimberly Corbett as Chair and Kathy Reynolds as Vice Chair of the DD Subcommittee

- ✓ Motion made by Amanda Rainbow, seconded by Marianne Odell – unanimously approved

Director asked Chair Kim Corbett if she would like to discuss the membership status – Kimberly: One vacancy currently with no applications at this time – priority for this Board is for Family members or individuals who receive services from OPWDD – candidate nominations are welcome

Agenda Item: Presentation School Age Family and Community Engagement Center

Kristen O'Brien, Resource and Referral Specialist - Introduced by Kathy Reynolds – Thrilled to share my friend with you – based at Syracuse University

Kristen: A Mom of a son (now 18) with a disability, was premature – had "early intervention" services at home and learned early on, how to advocate and educate herself on what services were available – have worked in this field since son was in first grade – was called SUPAC Syracuse University Parent Assistance Center – Presentation as follows:



DD Subcommittee Presentation Feb 2021 3 DO NOW Research to Practice Brief.pdf 12blueprint-students-disabilities-special-edu

Any further questions or to be added to Kristen's list serve, contact kpobrien@syr.edu Kristen – there are additional resources relating specifically to Covid and the continuing education hurdles during remote learning – will offer resources on request (47:30)

Director’s Report: [Sharon MacDougall \(will email\)](#)

Patty Schaap and some staff from DSS are leading a “System of Care” work group – cross department, cross agency – purpose to help the most complex cases, identify gaps in service and work to implement changes / process finalizing with presentation tomorrow

Director’s report includes links to information about Covid-19, vaccination updates and NYS budget



DD DCS report
2-2021.docx

Agenda Item: [Adjourn](#) Chair, Kimberly Corbett asked for a motion to adjourn the and thanked everyone for attending

- ✓ Motion by Marianne Odell, seconded by Kathy Reynolds – meeting ended at 2:03 p.m.

Next regular meeting March 2, 2020
Virtual Meeting – via WebEx
1:00 p.m.

Minutes submitted by Gail L. Spitzer
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Approved minutes available on County Website:
www.Cortland-Co.org/433/Mental-Health