

COMMUNITY SERVICES BOARD
OF CORTLAND COUNTY

Meeting Minutes – January 31, 2023 – 3:00 p.m.**
ROOM 302 – COUNTY OFFICE BUILDING, 60 CENTRAL AVE, CORTLAND NY

****Meeting scheduled originally January 25, 2023 – cancelled and rescheduled due to poor weather conditions****

Members Present: Tiffanie Parker (Chair), Kathy Reynolds, (Vice Chair), Douglas Bentley, Dr. Janet Johnson, Elizabeth Larkin, Timothy Lockwood, Alexandra Mikowski, Julie Partigianoni, Cynthia VanPatten-Young (9)

Members Absent: Kimberly Corbett, Amanda Howlett, Richard Shaw and Matt Whitman

Others Present: Sharon MacDougall (Director Community Services), Patty Schaap (Deputy Director CS), Sandy Price (County Legislator), Amanda Stout (F&CCS), Michele Gravel (Springbrook), Tammy McCall (DSS), Jeannette Diplo (American Foundation for Suicide Prevention), Haile Cutter (County Health Department), Gail Spitzer (Secretary) (9)

Call to Order: Welcomed and MEETING called to order at 3:03 p.m.

Agenda Item: Introductions – around the room

Agenda Item:

Agenda Item: Approval of Minutes CSB October 25 and Joint meeting December 13, 2022

Request for motion to approve requested by Chair Tiffanie Parker

- ✓ Motion made by Doug Bentley – seconded by Elizabeth Larkin – unanimously approved with not changes or corrections

Agenda Item: Organization Meeting 2023

Election of officers – Much discussion – current Chair Tiffanie Parker happily retired from her County position – interested in remaining a member of the CSB but willing to step down as Chair

- ✓ Tiffanie Parker made a motion to nominate Kathryn Reynolds as the new Chair of the Community Services Board – motion seconded by Elizabeth Larkin
 - ✓ Tiffanie Parker made a motion to nominate Alexandra Mikowski as Vice Chair of the Community Services Board – motion seconded by Timothy Lockwood
- Vote all in favor, none opposed – Congratulations Chair Kathy Reynolds and Vice Chair Alex Mikowski!

Kathy Reynolds asked Tiffanie Parker if she would complete leading this meeting and Kathy would begin with the February meeting

Election of the Clerk of the Boards

- ✓ Alexandra Mikowski made a motion to nominate Gail Spitzer to continue as Clerk of the Boards – motion seconded by Tiffanie Parker
- Vote all in favor, none opposed – Gail Spitzer will continue in her role

Tiffanie Parker asked for a motion to accept the new calendar

- ✓ Julie Partigianoni made a motion to approve, seconded by Cynthia VanPatten-Young – meetings are on alternate weeks, not recurring
- Vote all in favor, none opposed – new calendar is accepted

Reappoint membership going to Legislature for Vote - Tabled

Agenda Item: Establish Ad Hoc Meeting and Volunteers for CSB/Subcommittees By-Laws and Local Services Plan

Patty Schaap suggested Doodle Poll members with dates and times - agreed

Agenda Item: Compliance Training Patty Schaap (Compliance Office – Community Services/County MH Clinic)



BOD Compliance
Training - Cortland (0)

Agenda Item: Director’s Budget Presentation Sharon MacDougall



2023 Mental Health
Department Budget P

Agenda Item: Director's Report (January 2023) Sharon MacDougall



1-2023 CSB Directors
report.docx

NEXT MEETING: FEBRUARY 22, 2023

Agenda Item: Adjourn

Minutes submitted by Gail L. Spitzer
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