



~ **Final Approved Minutes** ~

Tuesday, January 17, 2023

4:00 p.m.

County Office Building, RM 302

ROLL CALL

Attendee Name	Present	Absent
Bonni Hodges, PhD - President	x	
Susan Williams – Vice President		x
Marisa Clifford, DMD	x	
Cindy Johnson, MD	x	
Nicole Villapiano, MD		x
Mary Wright, RN	x	
Sandy Price - Legislative Member	x	

Others in Attendance

Nicole Anjeski, Public Health Director; Lisa Perfetti, Deputy Public Health Director; Ngozi Mezu-Patel, MD, Medical Advisor; Mike Ryan, Director Environmental Health; Margaret Broderick, Epidemiology Manager; Courtney McCallen, Public Health Educator; Cheryl Mrozowski, Secretary

MINUTES

Approve Minutes of December 21, 2022

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ms. Price
SECONDER:	Dr. Clifford

REPORTS January 2023

Health Education

Courtney McCallen reviewed highlights of the report:

- We welcomed Emily Kromer who was a previous intern from SUNY Cortland. She will be working with CSP and HNP.
- January is Radon Action Month, testing and awareness promotion ads are on social media, radio and in print.
- The Cancer Services Program is collaborating with Cayuga Health Partners to reach groups that we have not previously. Last year we screened 60 people for the whole year. This year from October 1, 2022 to January 12, 2023 we have already screened 55 people.
- Ms. Price commended ReBecca Smith and the work she is doing with the Youth Group in Virgil. She also mentioned that the Legislator is making a proclamation for Radon month at the January meeting and at the County City, Towns, Villages and Schools Advisory Board meeting the Health Dept. is going present about what they do and talk about the Youth Bureau grants.

Approve **January 2023** Health Education Report

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ms. Wright
SECONDER:	Dr. Clifford

Environmental Health

Mike Ryan reviewed highlights of the report:

- The Department received a Focused Review for the ATUPA program on 12/1/2022 for program year 21/22. The review was performed by Kate Morse of NYSDOH.
- The Department is making preparations to perform “minor” compliance checks to meet our deliverable by program year end.
- The team continues to work through a quality improvement exercise to standardize the plan review process for all regulated facilities.
- End of year push to complete missing inspections for calendar year 2022.
- Pre-operational inspections performed at:
 - Age Well Center
 - Hiawatha Bar & Grill
 - Glen Haven Restaurant
- Phyllis Guest, Sanitarian, will be retiring in early summer and currently is training other sanitarians to fill in the gaps when she leaves.
- Penalties of \$1,150 consisting of mostly water and food violations.

Approve **January 2023** Environmental Health report and approval of **December 2021** penalties

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dr. Clifford
SECONDER:	Ms. Wright

Nursing

Lisa Perfetti reviewed highlights of the report:

- Flu reports are decreasing, but flu vaccine continues to be recommended for ages 6 months and older. The majority of initial flu reports were Flu A. Flu B can peak later in season. There were reports of flu late into 2022. COVID is slightly trending up but nothing to be concerned over.
- The end of the 5 year work plan for the Immunization Action Plan (IAP) Grant ends March 31, 2023. In late June, NYSDOH, through NYSACHO, asked LHD’s to give feedback regarding the current work plan deliverables. This would be the only opportunity for LHD’s to voice concerns about the outdated, intensive, and resource heavy deliverables. CCHD submitted feedback in July 2022. A new work plan has not yet been released.
- We welcomed new nurse Elisabeth Schmitt-Bacani. She comes with a public health background from a suburb of Chicago. She has been working diligently learning our programs and jumping in with CD, STI and Lead Poisoning investigations. We are still looking to hire another nurse but are not struggling with our current deliverables. We are looking to have this position learn the Nursing Clinic but the main goal is to have them move into an Early Intervention Service Coordinator position in the future.

- A lab report of an infant with herpes simplex virus was reported. Investigation showed that there was no too little prenatal care. There is a significant number of women in the community not getting prenatal care. There are efforts to recruit OBGYNs to the area.

Approve **January 2023** Nursing report.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dr. Clifford
SECONDER:	Dr. Johnson

Children with Special Needs Program

Lisa Perfetti reviewed highlights of the report:

- CSN staff participated in a training hosted by NYC early Childhood Mental Health Training and Technical Assistance Center entitled Supporting Resilience in Young Children and Families Impacted by COVID.
- We are starting to get referrals on the new online referral form for CSN. We are planning social media advertisement of the new referral method.
- Our part time SLP who does core evaluations is still out on Medical leave. Liberty Resources Post is offering some telehealth evaluations to help out. As we are reaching out weekly to area providers of our needs we are able to get our services up and running. There is still an overall shortage of providers in the community and state.
- Pre-K has a couple of clients on a waitlist. A provider is available but the families do not want to use them.

Approve **January 2023** Children with Special Needs report.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dr. Clifford
SECONDER:	Ms. Wright

Administration

Margaret Broderick discussed the strategic plan goal of Enhancing Collaboration with the Board of Health and Legislators:

- Accreditation requires that we report back to them identifying trends in BOH decision making. There is not a solidified process in place so trends cannot be identified.
- We have a SUNY Cortland intern starting at the end of January. He will focus on this strategy, begin qualitative data collection from the BOH, look at other accredited counties' BOH processes, attend other county meetings, and conduct more in depth interviews to garner qualitative information on what member's ideas are for the BOH. Then having a larger discussion and where to move forward.
- Monthly division reports will also be looked at to determine what the reports look like, what type of formatting is useful, and what other information would be helpful to the Board.
- Ms. Hodges suggested that one of questions should be what types of decisions should the BOH make. How the Board is involved in decision making: feedback, voting, both. Ms. Broderick said that is a planned part of the look into other Board's processes. NAACHO

did a huge research assessment of County Board of Health’s, across the whole country, focusing around the six functions of Public Health governance.

Nicole Anjeski reviewed the Administration report:

- Governor Hochul’s State of State address will help shape Public Health. A few of the focus areas that will be coming to us is:
 - Childhood Lead Poisoning in High-Risk Areas Outside of New York City- The state will apply an inspection requirement in the 24 highest risk zip codes outside of New York City, which utilizes its own program for lead abatement.
 - Lead the Way for a Tobacco-Free Generation- Expand upon the state’s ban on the sale of flavored vaping products by prohibiting the sale of all flavored tobacco products.
 - End Preventable Epidemics- Congenital syphilis is a preventable disease and Hepatitis C is curable with medication in 90 % of individuals. The Governor will implement or propose legislation to screen for these preventable diseases.
 - Modernize our Health Reporting Systems- The state is actively looking at updating their reporting systems to inform targeted and appropriate responses to public health crises and to drive broader health care insights.
 - We have been asked to fill out a survey letting them know what information we gather from the state that is lacking data.
- We made an offer for a Public Health Educator position for the CYSHCN program, she will start in March. We are hoping to get that program back up and running in March.
- The Public Health Fellows grant is to be extend and a resolution will go to the full legislature to extend their positions and accept the funding. Four out of the 5 current Fellows are staying beyond the initial end date. Their contributions to the department have exceeded expectation.

Lisa Perfetti reviewed the updates to the Corporate Compliance Plan. The proposed rules are not official yet but the updates are based on them. Updated included adding ordered services, and includes contractors, subcontractors, agent or independent contract oversight. We have to verify that they understand these are our rules. We updated the code of ethics as there were questions about gifts. The County Ethics code has a government code of gifts under \$75 or less are acceptable. As a department we have made a universal no acceptance of gifts policy. We may accept perishable items of modest value, such as food or flowers, provided that it is shared with our entire department or unit.

Approve **January 2023** Administration report.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dr. Clifford
SECONDER:	Ms. Wright

Causes of Death

Dr. Mezu-Patel reviewed the Causes of Death report:

- 38 deaths reported for December; 420 deaths reported for the year.
- The leading cause is cardio-vascular with 18 deaths with 144 reported for the year.
- Average age: 73 for men and 84 for women, 2 women were in the 100+ age group.

- 3 reports came in for November including a sepsis.
- 1 pending report for December.
- Pending deaths from September and October reported as overdoses.

Ms. Hodges asked if diabetes was an increase in a contributing factor. Dr. Mezu-Patel explained that diabetes is related to a lot of cardio-vascular deaths.

Approve **January 2023** Causes of Death Report.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dr. Johnson
SECONDER:	Dr. Clifford

OLD BUSINESS

NEW BUSINESS

ADJOURNMENT

The meeting was adjourned at 4:38 p.m. by President Bonni C. Hodges, PhD.

The next regular meeting of the Board of Health is scheduled to be held Tuesday, February 21, 2023 at 4:00 p.m. in room 302 at the County Office Building.

Cortland County Board of Health Final Approved Minutes January 17, 2023. Respectfully,
submitted by Cheryl Mrozowski, Secretary Board of Health.

Approved: February 21, 2023
Mailed: February 22, 2023