



New York State Department of Labor
Disability Employment Initiative (DEI) Monthly Report
Disability Resource Coordinator (DRC)
Month Year

WIB:

Date:

DRC Name:

Telephone Number:

WIIN / CWIC Credentialed: Yes No

Employment Networks (ENs):

Please include **total** number of tickets assigned to date and **total** revenue received to date as of this month (this information should be pulled directly from your ticket tracking tool):

Total # of tickets to date:

Total revenue received to date:

Please list only **new** tickets that have been assigned **this** month and the ticket holder's current status (e.g., training, job development, employment, etc.):

Ticket Holder Name, OSOS ID# Ticket Holder Status

Ticket Holder Name, OSOS ID#	Ticket Holder Status

Please share any notable EN activities that took place this month (e.g., outreach to beneficiaries, WISE-like events, job placements, success stories, high number of ticket assignments, etc.):

Brief Narrative / Additional Comments:

Ticket Case Management:

Please list **only** the ticket holders you have assisted **this** month. These ticket holders would have been assigned to your EN in a previous month. This table should be used to show the individuals with a ticket already assigned, but receiving additional services (e.g., job development, long-term supports):

Ticket Holder Name, OSOS ID#

Ticket Holder Status

Brief Narrative / Additional Comments:

Integrated Resource Team (IRT):

The Integrated Resource Team (IRT) is a promising practice that was identified by the DPN Initiative. A team of representatives from different agencies and service systems (both generic and disability-specific) coordinate services and leverage funding to meet the employment needs of an **individual**.

Over the course of this month, please share the IRT activities that you initiated and/or coordinated and the resources that you accessed in developing and implementing the IRT process – Identify job seeker, members, outcomes and next steps (i.e., follow-up activities):

Name, OSOS ID#	IRT Members	Outcomes	Next Steps / Follow Up

Brief Narrative / Additional Comments:

Blending and Braiding Funds:

Blending and braiding funds is an integral strategy that is incorporated into the IRT model, leveraging different federal and state program funds, involving two or more agencies contributing to the individual job seeker's education, training and employment goals.

Please describe how you were able to blend and/or braid funds – Identify the funds, IRT members who met the individualized needs and choices of the job seeker, outcomes and next steps:

Name, OSOS ID#	IRT Members	Outcomes	Next Steps / Follow Up
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Brief Narrative / Additional Comments:

Asset Development Strategies:

Asset development strategies include various approaches to enhance long term economic self sufficiency, including use of Individual Development Accounts (IDAs), implementation of financial literacy training for adults, incorporation of SSA Plan for Attaining Self Support (PASS) and other work incentives. Other strategies include the utilization of the Earned Income Tax Credit (EITC) and other tax provisions and self-directed benefit and resource accounts. Please identify individual / group and the asset development strategy:

Name, OSOS ID# or Group / Workshop	IDA / PASS / EITC / Other

Brief Narrative / Additional Comments:

Partnerships & Collaboration:

Coordination across multiple agencies includes outreach to the partner’s clients/consumers, co-location and integration in One-Stop Career Centers, and leveraging available funds, resources and organizational expertise. Partnering across multiple systems/programs is often a pre-requisite to providing employment-related supports that are needed to successfully address multiple challenges to employment. **Please include state-level partnerships.**

Please describe how seamless service delivery and access to workforce services were improved for individuals with disabilities. Identify the organizations involved, plans and/or progress and next steps:

Agency / Organization Name	Brief Narrative including plans, next steps

Workforce Incentives Information Network (WIIN) and/or Work Incentives Planning and Assistance (WIPA) Projects:

These events should be organized by the DRC at the One-Stop/Employment Network to discuss how the Ticket to Work Program affects disability benefits in conjunction with Work Incentive Seminar Events (WISE). WISE are community events held by the WIIN / WIPAs for beneficiaries and their families to learn more about available work incentives through accessible, informal learning opportunities.

Please list the dates of your WISE events and attendance, or dates of future WISE events:

Date	Attendance	Comments

Brief Narrative / Additional Comments:

Capacity Building Training and Technical Assistance:

Please describe how the capacity of the public workforce system has been strengthened on the local level (e.g., front-line one-stop or partner staff training).

Identify the topic, trainee group, location, and whether DRC delivered / arranged, including comments about the outcome, effectiveness, total attendance, etc.:

Topic	Facilitator	Attendance	Outcome	Comments

Business Services:

Please describe specific **assistance** given to businesses during this month such as reasonable accommodation and workforce services.

Describe any employer **outreach** conducted this month to encourage employers to hire individuals with disabilities.

Identify the business and location, outcome and/or other related comments:

Business Name & Location

Brief Narrative

Business Incentives:

Please indicate whether you discussed the Federal Bonding Program or the various NYS and Federal Tax Incentives. Identify the business, location and outcome:

Business Name & Location

Identify Incentives and a Brief Narrative

DRC Professional Development:

Please list the activities you participated in or completed during this month to increase / refresh your knowledge and expertise. Identify the type of training (i.e. workshop, classroom training, on-line or web-based training, webinars, etc.) and provide a brief narrative:

Type of Training

Brief Narrative / Comments

Brief Narrative / Additional Comments: