Cortland County, New York

Adopted County Budget
Fiscal Year 2013

CORTLAND COUNTY
NEW YORK

ADOPTED COUNTY BUDGET
FISCAL YEAR 2013

MICHAEL PARK
CHAIRMAN, COUNTY LEGISLATURE

ANTHONY PACE
CHAIRMAN, BUDGET & FINANCE COMMITTEE

BUDGET & FINANCE COMMITTEE

NEWELL WILLCOX	**KATHIE ARNOLD**
SUSAN BRIGGS	**DANNY ROSS**
RAY PARKER	**KEVIN WHITNEY**

MARTIN MURPHY
COUNTY ADMINISTRATOR / BUDGET OFFICER

JEREMY BOYLAN
CLERK OF THE LEGISLATURE

CORTLAND COUNTY
NEW YORK

ADOPTED COUNTY BUDGET
FISCAL YEAR 2013

Michael R. Park
Chairman

Martin D. Murphy
County Administrator

CORTLAND COUNTY TENTATIVE BUDGET MESSAGE

October 22, 2012

To: Chairman Park
Honorable members of the County legislature
Residents of Cortland County

Pursuant to the provisions of Article 7 of County Law, I herewith submit the recommended spending plan for the County of Cortland for 2013. Contained in this budget are those items required by law including:

- ✓ Schedule of Recommended Appropriations & Revenues
- ✓ Statement of Aggregate Amount of Un-Appropriated Fund Balance for: (Appendix A)
  - General Fund
  - County Road Fund
  - County Road Machinery Fund
  - Solid Waste Fund
  - Health Insurance Fund
  - Worker's Compensation Fund
- ✓ Statement of each Reserve Fund (Appendix B)
- ✓ Statement of Outstanding Indebtedness of the County Evidenced by Bonds or Notes (Appendix C)
- ✓ Statement of Exemptions and impacts

The second year of the 2% Property Tax Cap (Chapter 97 of the Law of 2011) we are beginning to see the economic continue a slow but steady return to pre-2009 levels. Not surprisingly, the cost of providing State and federal mandated programs continue to increase faster than the revenues from those same agencies. This translates into diminished local services and increasing property taxes as the State continues to shift the cost of unfunded State mandates on to local property taxpayers. Unfunded State mandates come in many forms, and occur when the State or federal government direst a county to:

- Implement a program or provide service created and defined by the State or federal government,
- Meet an environmental or labor standard,
- Maintain a certain level of financial effort for a particular service, or
- Construct/retrofit/expand a facility (under required state prevailing wage and contracting standards).

A mandate usually requires a county to strictly adhere to rules set by the state, which define the scope, eligibility, frequency of service, amount of benefits, etc. Counties have virtually no ability to control the cost of these state mandates.

Mandates are usually born from good intentions, but once it is realized that a "good intention" may be more expensive than the State can afford on its own, there is often a quick legislative pivot and counties are ordered to help pay for the new or expanded state program.

County leaders believe local revenues should be raised to help finance local services, like programs for the poor and elderly, parks and recreational facilities, public safety, public health services, maintaining local roads and bridges, providing clean drinking water, and promoting economic development and local tourism.

Unfortunately, over many decades, State leaders have required counties in New York to finance and often administer statewide programs. Counties refer to these edicts as "state unfunded mandates."

Today, Counties in New York are required under state law to pay for more than 40 state mandated programs using local tax dollars. In turn, these

legislative mandates can be accompanied by dozens or even hundreds of pages of regulations and rules – all of which can drive local costs higher.

New York State's Medicaid program bears little resemblance to the program initiated by Governor Rockefeller and the State Legislature in the mid-1960. That program was a simple healthcare safety net built on a platform of county (local) service delivery to provide for the health and welfare of its disabled and poor residents. More than five decades later, Medicaid in New York has grown into the nation's largest and most expensive state system of public insurance. It now represents one-third of the entire health care economy in New York State.

County officials, who once directed Medicaid resources to meet the needs of their citizens, are now inundated by an avalanche of State and Federal mandates, rules and paperwork – unable to provide any meaningful direction or control. At the same time, the local (county and New York City) contributions to the State's Medicaid program will have grown from $112 million in 1966 to more than $7.5 billion by 2013.

In Cortland County, the net County cost of Medicaid and other social services programs is approximately $16,368,000 in 2013. Social service programs consume almost half of the entire property tax levy.

Although Cortland County faces the difficult challenge of dramatically increasing costs of State-mandated programs over which it has not control, this Tentative Budget which complies with the 2% property tax cap, reduces the County's Constitutional Tax limit and utilizes only the minimum amount of un-appropriated fund balances and reserves absolutely necessary.

In 2013, the allowable 2% property tax levy, adjusted for transfers plus exclusions equals $33,360,615. The recommended property tax levy for 2013 totals $33,322,121 or $38,494 less than the allowable 2% property tax cap.

In the current fiscal environment, tax limits are taking on an increasing importance on the ability of local governments to use real property taxes to balance their budgets. As a county advances towards its tax limit, it loses flexibility in its revenue structure and may not be able to sustain current levels of services provided to its citizens. Even routine costs can pose serious budget difficulties if there is no corresponding growth in non-property tax revenues.

In 2012, the NYS comptroller's Office identified Cortland County as nearing its constitutional Taxing Limit with 92.4% exhausted. The recommended levy of $33,322,122 will reduce the County's Constitutional Tax Limit (CTL) from 92.37% to 91.84% or 0.53%. While a CTL of 91.84% is still consider too high, it begins to reverse the increasing trend and will take a few more years to get to an acceptable limit.

This tentative Budget proposes utilizing a total of $1,814,470 in various reserve and fund balance accounts as follows:

General Fund:	
DSS Tax Stabilization Fund	$ 250,000
Retirement Reserve Acct.	$ 282,100
Un-appropriated Fund Balance	$ 500,000
DWI Acct.	$ 30,000
EL Fund (Solid Waste):	
Debt Reserve	$ 225,000
Retirement Reserve	$ 3,000
Un-Appropriated Fund Balance	$ 217,783
E Fund (Road Machinery):	
Un-Appropriated Fund Balance	$ 279,484
S Fund	
Worker's Compensation	$ 27,103
Total	$1,814,470

A property tax levy of $33,322,122 represents a 2.77% increase over the 2012 property tax levy and a $0.41 (2.74%) increase in the average county-wide tax rate from $14.98 to $15.39 per thousand dollars of assessed value.

The total recommended Appropriation Plan for all 2013 funds totals $123,103,417. This represents a slight increase of $2,614,561 (2.17%) in total spending over the 2012 Adopted Budget ($120,488,856).

General Fund Appropriations total $97,739,853 of which $50,824,299 is State-mandated programs/services and $46,915,554 is discretionary and/or contractual expense.

General Fund Appropriations increased $2,455,777 in the 2013 Tentative Budget. State-mandated general fund appropriations account for $1,085,091 (44%) of the General Fund Appropriations increase.

Overall, 2013 revenues total $88,333,816; an increase of $3,126,938 (3.67%) over 2012 ($85,206,878). Much of the revenue increase is in local dollars ($1,885,350) compared to an increase of only $1,241,588 attributed to state and federal dollars. As previously indicated, State-mandated spending exceeded state and federal revenue increases by $564,493.

As evidenced above, state spending is outpacing state/federal revenues and subsequently placing more financial burden on local taxpayers to cover the increasing costs of state-mandated programs while being forced to reduce funding to local programs and services to comply with the State 2% Property Tax Cap.

Again this year, our Department heads have done a stellar job of holding the line on spending, realigning and reallocating limited resources in order to improve efficiencies. In developing this Tentative Budget, I challenged our Department Heads with hitting a target net county cost figure that I am sure was difficult for all. Many were able to reduce, consolidate and restructure to help achieve the overall goal of complying with the 2% tax cap while maintaining effective service delivery.

The County must continue to exercise sound fiscal and operational planning in budgeting, taxation and the use of fund balance and reserves. Using excessive amounts of fund balance and/or reserves is a short-gap measure to artificially reduce property taxes and the Constitutional Tax Limit.

The County must also seriously consider disposing of any asset that does not further the primary mission of the County to protect and provide for the health safety and welfare of our citizens.

During these fiscal challenging times it is tempting to utilize more fund balance than is absolutely necessary. As such, it is imperative the county continue its current practice of using fund balance only to stabilize taxes and fund one-time capital expenses rather than use finite savings to cover annual operating expenses.

LOCAL ECONOMIC CONDITIONS

Economic indicators show that the national and local economies are continuing to recover, albeit slower than the increases witnessed in 2011. Consumer spending as evidenced by sales tax revenue is projected to increase again in 2013 but at a modest 3% compared to dramatic increase of over 9% from 2010 to 2011.

Despite several positive economic development announcements in recent months, the unemployment rates in Cortland County (8.7%) lags behind almost 1% above the national average (7.8%) and only slightly less than the State average (8.8%).

The local housing market also shows signs of slow but continued growth in sales of existing homes and in new home construction starts. In 2012, there were approximately 5 new home starts compared to at least a dozen in 2011.

Some economic development highlights this year include a new $5 million, 64-room Best Western Plus is under construction and will add significantly to the area's tourism infrastructure to support sports tourism industry. A Suit-Kote's recent $2.5 million acquisition and investment in the former Barden Homes facility in Preble retained more than 215 jobs for the community and will lead to the creation of new employment opportunities. Northeast Transformer Services has announced a move to a larger facility that will retain nearly 50 jobs and the creation of at least 20 new jobs over the next 24 months.

Our top employer, SUNY Cortland, continues to reinvest in its facilities and in the community assuring a continued presence and positive financial impact in our community.

New construction and improvements can have a significant impact on the tax base and the tax levy. Not only does an expanded tax base lower the average tax rate, it also plays a key role in the property tax cap formula. The 2013 tax base growth factor (1.0085) for Cortland County, as established by NYS Real Property, was the third highest in the State.

One segment of our local economy that has not yet benefitted from the gradual upswing in the economy is those individuals dependent upon public financial assistance.

The monthly average number of caseloads in the Safety Net Program increased 14% between 2010 and the first half of 2012. The average cost per Safety Net client is up about $27 per case over last year. The average number of people included in a case continues to decline (1.56/2006, 1.58/2007, 1.41/2008, 1.39/2009, 1.43/2010 and 1.41/2011. This indicates that a higher percentage of cases are for single individuals than in the past. The caseload appears to be due to more single individuals being eligible and not due to an increase in families timing out of TANF (Family Assistance). The state reduced their share of Safety Net costs from 50% to 29% in 2011-12 State Budget and this is continued in the 2012-13 State Fiscal Year. The 2013 Tentative Budget proposes a $103,860 increase in this program over the 2012 adopted budget.

PUBLIC ASSISTANCE CASELOADS		
Year	TANF	Safety Net
2005	229	157
2006	233	161
2007	223	172
2008	224	162
2009	259	194
2010	244	202
2011	250	225
June 2012	244	231

The monthly caseload average for Temporary Assistance to Needy Families (TANF) Program has remained flat between 2010 and the first half of 2012. Emergency payment expenditures are about even with last year although housing emergencies are up while utility emergencies are down. In July 2012 there was a 5% increase in Temporary Assistance grant amounts.

SPENDING GROWTH

TOTAL APPROPRIATIONS			
	2012	2013	Change
Mandated Services with No Control	$ 28,841,180	$ 28,586,539	-$ 254,641
Mandated w/Some Control	$ 20,898,028	$ 22,237,760	$ 1,339,732
Discretionary, Contractual, Tax Levy	$ 45,544,868	$ 46,915,554	$ 1,370,686
Total	$ 95,284,076	$ 95,284,076	$ 2,455,777

The major cost drivers continue to be state services and other permanent costs due which vary year to year. Permanent costs include salaries, employee health care insurance benefits and other fringe benefits that rise and fall with economic circumstances.

The Total Appropriations Table clearly shows that local spending is well under control. Conversely, the Table also shows that State spending continues to accelerate at an alarming and unsustainable rate. If State spending continues at this rate, and without substantial mandate relief, the County will be forced to dismantle vital local programs to cover the increased cost in State programs and simply become a collection agent for New York State.

TWO PERCENT PROPERTY TAX CAP

The property tax cap law establishes a limit on the annual growth of property taxes levied by local governments and school districts to two percent or the rate of inflation, whichever is less.

The tax cap applies to all independent school districts and all local governments outside New York City. The tax levy cannot exceed the cap unless 60 percent of the governing body approves of such increase. The cap applies to local fiscal years beginning in 2012. There are limited, narrow exclusions to the cap, including certain costs of significant judgments arising out of tort actions and unusually large year-to-year increases in pension contribution rates.

The Tax Cap calculation for Cortland County is as follows:
Base formula + transfer functions + Exclusions = Tax Levy Limit

The 2013 Allowable Tax Cap Levy = $33,360,615. As stated previously, this Tentative Budget proposes a tax levy increase of $33,322,121 or $38,494 less than allowable 2% tax cap levy limit. However, it is critical that we lower the County's Constitutional Tax Limit (CTL) currently at 92.37%. The Tentative Budget as proposed will reduce the CTL from 92.37% to 91.84%. Although I am not advocating utilizing more reserves or fund balances, each additional $100,000 of reserves and/or fund balance would lower the CTL approximately .03%.

STATE MANDATES

It should not be a surprise to anyone why New York consistently ranks near or at the top of highest property tax states in the country. This enormous burden is the direct result of decisions made in the State Capital that require local property tax payers to support the two most expensive programs in the State –Medicaid and K-12 School Aid. For County property taxpayers, Medicaid, welfare, child protection, preschool education, and a variety of public safety programs the State requires counties to operate and pay for ends up consuming more than 90 percent of the county property tax statewide (outside New York City).

Cortland County, like all New York counties is responsible for providing health and family service programs that are strictly mandated by both state and federal governments. In New York State, most of these mandates are not accompanied by State money to pay for them or are only partially paid for.

Because County government relies on primarily on property taxes to operate, expensive State mandates become expensive property taxes on local taxpayers. Simply put, property taxes will continue to rise as long as the State continues to shift its financial responsibilities to local governments and taxpayers.

Nine state-mandated programs consume 90 percent of the property tax levy for county taxpayers in New York State: (Medicaid, public assistance, child welfare, preschool special education, early intervention services, indigent defense, probation, youth detention and pensions). Medicaid is by far the most expensive mandate facing county governments in New York State.

STATE MANDATED PROPERTY TAXES	2013 Costs	2013 Revenues	Net Local County Cost
District Attorney Salary	$ 1,040,055	$ 251,551	$ 788,504
Public Defender*	$ 1,074,251	$ 50,674	$ 1,023,577
Corrections	$ 4,412,384	$ 5,000	$ 4,407,384
Payment to Other Colleges	$ 325,000	$ 0	$ 325,000
Early Intervention	$ 1,313,723	$ 585,466	$ 728,257
Pre-K Handicapped Education	$ 2,366,676	$ 1,586,672	$ 780,004
DSS Administration	$ 9,103,607	$ 6,327,065	$ 2,776,542
DSS Entitlements & Programs	$ 24,581,140	$10,989,067	$13,592,073
Pensions	$ 5,050,409	$ 0	$ 5,050,409
*Assigned Counsel	$48,942,245	$ 19,795,495	$29,146,750

In Cortland County, the cost of the above mentioned State-mandated programs is over 87% of the proposed $33,322,121 property tax levy. In other words, $0.87 cents of every property tax dollar generated in Cortland County goes to state mandated programs. Furthermore, over 62% of the property tax levy plus the County share ($13,420,622) of the 2013 estimated sales tax goes to cover the cost of mandated programs. County Officials are powerless to affect the overwhelming majority of local budgetary spending.

COUNTY WORKFORCE

The 2013 Tentative Budget eliminates a total of (12) position through reductions in hours and departmental reorganizations. There will be no lay-offs. The County has 114 fewer employees than six years ago with increased regulatory and reporting requirements. As evidenced in this year's budget, a reduction in the number of employees has a direct correlation to a reduction in local services.

This Tentative Budget also provides for two (2) new Deputy Sheriff positions to address increasing crime in the County.

Staffing Levels							
	Sheriff & Jail	DSS	Aging	Highway	Health	All Others	Total
2007	147	127	57	81	138	222	772
2008	147	134	57	81	130	223	772
2009	147	135	57	81	125	220	765
2010	144	132	51	77	114	198	716
2011	146	132	51	76	94	196	695
2012	143	131	51	73	75	195	670
2013	**145**	**131**	**53**	**72**	**68**	**188**	**658**

PAYROLL

Payroll is projected to increase approximately $382,237 in 2013. Three of the five collective bargaining units in the county that settled four-year contracts in 2011 will receive a 1.5% salary increase in 2013. Undoubtedly, the agreement to a 1.5% salary increase helped us avoid a much larger number of layoffs in 2013.

PAYROLL	
2007	$ 23,069,329
2008	$ 21,540,859
2009	$ 25,896,261
2010	$ 24,108,968
2011	$ 25,303,212
2012	$ 25,482,488
2013*	$ 25,864,725
* Budgeted	

FISCAL CONDITIONS

Presently, the County is in a relatively solid financial position however, without significant mandate relief the 2% property tax cap will force the County to dismantle vital local programs to our senior and youth population to cover the increasing cost of Medicaid and welfare mandates.

GENERAL FUND BALANCE

The General Fund Balance is estimated to be $7,000,000 at the end of FY 2012. In FY 2012, the County utilized $2,823,328 from various fund balances and retirement reserve accounts to stabilize the 2012 tax rate. This 2013 Budget proposes utilizing a total of $1,814,470 ($1,274,370 in general fund balances; $540,100 in retirement reserves) for tax stabilization in 2013.

Year	Un-Reserved General Fund Balance	Amount Used For Tax Stabilization	Amount Used For Capital Projects
2007	$ 10,251,124	$ 3,924,617	
2008	$ 12,623,278	$ 3,221,268	$ -
2009	$ 8,399,056	$ -	$ -
2010	$ 8,873,727	$ 1,580,000	$ -
2011	$ 9,900,726	$ 1,220,099	$ -
2012	$ 7,000,000	$ 1,274,370	$ -

REAL PROPERTY TAX BASE

Cortland County's tax base experienced impressive growth in 2011 which appears to be continuing in 2012. Several planned and ongoing construction projects throughout the County, both residential and commercial, have expanded the tax base which resulted in a significant quantity change and boosted the tax base growth factor used in calculating the tax levy limit.
The most desirable strategy is to have your tax rate remain constant and capture larger revenue from new construction occurring in the County. New construction expands the tax base and thereby distributing the tax burden. On the other hand, a decrease in taxable value from the economic downturn contracts the tax base and thereby increasing the burden on existing property owners.

The following Table depicts the history of the equalized and taxable value tax base in the county. New construction and revaluation figures are not readily available from local assessors making it impossible to determine how much of the increase in tax levy results in declining values.

Property Tax Base History 2001 – 2011		
	Equalized	Taxable
	Value	Value
2007	$ 1,884,131,593	$ 1,669,245,221
2008	$ 2,047,707,146	$ 1,731,043,184
2009	$ 2,248,448,947	$ 1,898,114,866
2010	$ 2,280,723,188	$ 1,946,440,570
2011	$ 2,282,202,565	$ 2,016,768,909
2012	$ 2,303,800,397	$ 2,164,903,658
2013*	$ 2,233,362,367	$ 2,165,214,075
*Tentative		

As previously mentioned, new construction is desirable to improve your taxing strength without increasing taxes to existing property owners. The lack of new construction places a larger burden on existing taxpayers to absorb any budgetary increases.

The tax foundation released its annual property tax rating, reconfirming that New York homeowners and businesses continue to pay the highest taxes in the nation. One of the main reasons for this stigma is that the State continues to require county property taxpayers to fund a large portion of the State's health and human services programs.

2013 Property Tax Levy Limit	$33,322,122
New York State Portion	$29, 146,750
Cortland County Portion	$ 4, 175,372
2012 Average Property Tax Rate	$15.38
State Mandated Purposes	$13.38
Cortland County Purposes	$ 2.00

SALES TAX:

Sales tax is a major revenue source for Cortland County, second only to property tax. Since 2010, the County, City, Towns and Villages have seen a steady increase in sales tax revenues. In 2012, the City of Cortland and the county agreed to a new sales tax distribution formula that deducts the cost of a bond payment and Motorola lease agreement for the new Emergency Interoperable Communications System which will go live in 2013. The Agreement also provides the County a modest increase in years 2013, 2014, 2015, and 2016.

SALES TAX ANALYSIS 2006 – 2011			
Year	Total	County	T/V
2007	$ 23,222,526	$ 13,228,063	$ 9,994,463
2008	$ 23,821,978	$ 12,863,868	$ 10,958,110
2009	$ 22,869,476	$ 11,892,128	$ 10,977,348
2010	$ 24,357,846	$ 12,666,080	$ 11,691,766
2011*	$ 24,240,624	$ 12,605,124	$ 11,635,500

2011**	$ 26,432,180	$ 13,744,733	$ 12,687,447
2012	$ 25,988,272	$ 13,513,901	$ 12,474,371
2013*-	$ 26,957,500	$ 13,436,624	$ 12,403,038
* Budgeted ** Actual		*- Deduct $1,148,610	

DWI REVENUES:

The DWI Program receives its revenue from the collection of fines from drivers convicted of driving while intoxicated or ability impaired. These funds are also shared with other law enforcement Agencies and partners including Cortland City Police, Cortland County Probation Department and the District Attorneys Office.

DWI PROGRAM REVENUES 2007-2011					
	2008	**2009**	**2010**	**2011**	**2012 est.**
Revenues	$174,376	$150, 739	$193,724	$160,000	
Expenditures	$184,679	$210,591	$193,724	$130,000	
New Balance	-$10,303	-$59,852	$0	$ 30,000	
Fund Balance	$122,159	$62,307	$62,307	$119,215	

STATE & FEDERAL AID:

The following Table depicts historical trends in State and Federal aid received for operating County programs. For the first time in four years, the County will receive more ($81,000) State aid than the previous year.

STATE & FEDERAL AID		
	State	**Federal**
2007	**Aid**	**Aid**
2008	$17,114,655	$7,825,573
2009	$17,649,073	$6,958,639
2010	$17,985,866	$9,977,284
2011	$15,688,354	$9,394,765
2012	$15,422,006	$10,300,587
2013	$16,244,358	$10,739,823

OCCUPANCY TAX:

Occupancy Tax revenue is projected to increase about 3% over last year. This is another positive sign that the local economy and corresponds to the increase in sales tax receipts. A comprehensive tourism promotion program focusing on out-of county markets is necessary to continue generating these funds.

Occupancy tax receipts were strong again this year with the return of the NY Jest Summer training camp and the first year of a five-year agreement hosting NYS Senior games as well as many local festivals and events. The new 64-room Best Western Plus is under construction and should have a positive impact on Occupancy Tax revenues next year.

OCCUP. TAX HISTORY			**Fund**
Year	**Revenue**	**Expenses**	**Balance**
2007	$394,270	$357,400	$70,375
2008	$403,217	$446,686	$26,906
2009	$312,375	$350,000	-$10,719
2010	$393,528	$368,725	$14,084
2011	$475,000	$360,000	
2012	$350,000	$350,000	
2013*	$415,000	$415,000	
* Budgeted			

OTHER ISSUES AND OBJECTIVES

Equipment and Capital Expenditures:

In the 2010 Budget, $646,623 was transferred from the Road Machinery (E) Fund to the Road Construction (D) Fund to finance ongoing highway maintenance operations. This tactic "borrowed" machinery funds to finance maintenance operations which reduced the amount of general fund for road maintenance, thereby artificially reducing the tax levy. Adhering to the 2% Tax Cap prohibits increasing the amount of general funds necessary to completely balance the D fund appropriations. However, this Budget does decrease the reliance of E funds by $100,000 with the transfer of the same amount of general fund (tax levy).

This practice of utilizing the E Fund to temporarily support the D Fund is not appropriate and is not sustainable. Sooner rather than later, the increases in the general fund (tax levy) will be required to appropriately balance D fund appropriations.

Solid Waste Fund:

The Solid Waste Fund within the County Budget comprises three sub-funds: Landfill, Recycling, and Bonds. The 2012 Budget estimates solid waste revenue at $1,665,000 Landfill and Recycling at $225,000 for a total revenue of $1,890,000. This Budget also proposes appropriations of $1,318,441 and $275,255 respectively, plus interest payments for the bonds of $375,097 for total appropriations of $1,968,793.

A few short years ago, the Solid Waste Fund was moved out of the General Fund and into an Enterprise Fund to comply with generally accepted accounting practices and better understand the short and long liability of these operations. It is now evident that this operation, although intended to be self-sustaining as are all enterprise funds, does not generate enough capital to cover expenses at the legislated tipping fee.

When added to the bond principal payments of both facilities ($366,990) the operation goes into deficit by $445,783. In 2012 it was determined that there is approximately $450,000 left of the $9,150,000 borrowed in 2008 for the Phase II construction of cell 2. This money is now in a Solid Waste Reserve for Debt account that will be used to help make the principal payments on the bonds in this fund. However, this money will be exhausted by the end of 2014 and then contributions from the general fund will be necessary once again to meet this fund's financial needs.

As stated last year, the long-term liabilities of closure and post-closure activities are not being adequately funded to cover the long-term liability exposure of approximately $4.6million.

The County Legislature has formed a sub-committee of the standing Highway Committee to address the ongoing operating and future closure and post-closure activities deficit.

If the sub-committee is not able to make this enterprise self-sustaining the County should seriously consider creating an assessment district as a means for this enterprise to become solvent.

CONCLUSION:

The Challenges facing county government have never been greater. With the loss of federal stimulus funds, combined with the urgency of enacting a property tax cap, State action on mandate relief is critical for Cortland and every other county in New York.

Since the creation of Medicaid in 1966 through the past five decades, these mandates have grown annually, and the costs that have been passed to county property taxpayers have increased unsustainably.

In 2011, nine State mandates consume 90 percent of the county property tax levy statewide. These mandates have been a direct cause of property tax increases over the past five decades. The most costly State mandated program is Medicaid. In 2013, Cortland County property tax payers will spend $13,592,000 on Medicaid alone.

We must continue to support and insist our State representatives support a new legislative proposal that provides for a multi-year phase out of the county's share of the State's Medicaid program.

REMARKS:

I wish to express my thanks to the County Legislature, County Department Heads, and the entire staff and, in particular Carolyn Kennedy, Fiscal Manager, for the cooperation and assistance in the development of the 2013 Tentative Budget.

Sincerely,

Martin D. Murphy
County Administrator / Budget Officer

APPENDIX "A"
ESTIMATED UNRESERVED FUND BALANCE

	General Fund	Road Fund	Machinery Fund	Solid Waste	Health Ins.	Workers Comp	TOTAL
Unreserved FB Beginning 01/01/2012	$6,940,643	$668,296	$1,249,090	$656,722	$2,128,697	$345,890	$11,989338
Unreserved FB Ending 12/31/2012 (est.)	$7,000,000	$2,075,000	$774,090	$560,700	$2,028,697	$145,750	$12,584,237
Unreserved FB Beginning 01/01/2013 (est.)	$7,000,000	$2,075,000	$774,090	$342,917	$2,028,697	$145,750	$12,584,237
Unreserved FB Recommend Use In 2013	$500,000	$ -0-	$279,484	$217,783	$ -0-	$27,103	$1,024,370
Unreserved FB Ending 12/31/2013 (est.)	$6,500,000	$2,075,000	$494,606	$342,917	$2,028,697	$118,647	$11,559,867
Reserved FB Beginning 01/01/2012	$2,790,164			$869,816	$270,062		$3,922,070
Reserved FB Ending 12/31/2012 (est.)	$3,096,630			$1,459,816	$260,722		$4,809,196
Reserved FB Beginning 01/01/2013 (est.)	$3,096,630			$1,459,816	$260,722		$4,809,196
Reserved FB Recommend Use in 2013	$561,200			$518,000	$130,361		$1,209,561
Reserved FB Ending 12/31/2013 (est.)	$2,535,430			$1,077,744	$130,361		$3,671,990

APPENDIX "B"
STATEMENT OF RESERVE FUNDS – GENERAL FUND

1. **Retirement Reserve**
This reserve was created in 2004 and is dedicated to the payment of the deferred billing of the County's obligation to the New York State Retirement System.

Balance as of 01/01/2012	$1,051,444
Projected Contributions to Fund during 2012	$ -0-
Projected Expenditures from Fund during 2012	$ 300,000
Projected Balance as of 12/31/2012	$ 810,171
Amount Reserved for 2013 Budget Expenditure	$ 285,100

2. **Miscellaneous Reserves (DWI & Occupancy Tax)**
This reserve is also part of the General Fund Reserved Fund Balance to allow for independent accounting of revenue derived from a specific source for a specific purpose as established by resolution or law.

DWI

Balance of Fund as of 01/01/2012	$ 94,886
Projected Contributions to Fund during 2012	$180,000
Projected Expenditures from Fund during 2012	$150,000
Projected Balance as of 12/31/2012	$124,886
Amount Reserved for 2013 Budget Expenditure	$ 30,000

Occupancy Tax

Balance of Fund as of 01/01/2012	$249,892
Projected Contributions to Fund during 2012	$500,000
Projected Expenditures from Fund during 2012	$375,000
Projected Balance as of 12/31/2012	$334,892
Amount Reserved for 2013 Budget Expenditure	$415,000

3. **Liability Insurance Fund**

Balance of Fund as of 01/01/2012	$154,136
Projected Contributions to Fund during 2012	$ 200
Projected Expenditures from Fund during 2012	$ 32,000
Projected Balance as of 12/31/2012	$122,336
Amount Reserved for 2013 Budget Expenditure	$ 30,000

APPENDIX "B" (Con't.)
STATEMENT OF RESERVE FUNDS – GENERAL FUND

4.	**Capital**	
	Balance of Fund as of 01/01/2012	$154,136
	Projected Contributions to Fund during 2012	$ 200
	Projected Expenditures from Fund during 2012	$ 32,000
	Projected Balance as of 12/31/2012	$122,336
5.	**Tax Stabilization**	
	Balance of Fund as of 01/01/2012	$1,052,429
	Projected Contributions to Fund during 2012	$ -0-
	Projected Expenditures from Fund during 2012	$ -0-
	Projected Balance as of 12/31/2012	$1,052,136
	Amount Reserved for 2013 Budget Expenditure	$ 250,000
6.	**Handicapped Parking**	
	Balance of Fund as of 01/01/2012	$187
	Projected Contributions to Fund during 2012	$ -0-
	Projected Expenditures from Fund during 2012	$ -0-
	Projected Balance as of 12/31/2012	$187
7.	**Farmland Monitoring**	
	Balance of Fund as of 01/01/2012	$3,160
	Projected Contributions to Fund during 2012	$ -0-
	Projected Expenditures from Fund during 2012	$ -0-
	Projected Balance as of 12/31/2012	$3,160

APPENDIX "C"
STATEMENT OF DEBT OURSTANDING
12/31/2012

BOND	FINAL MATURITY	PRINCIPAL AMOUNT OUTSTANDING	INTEREST RATE
Church Street Acquisition	03/01/2019	$ 285,000	4.375%
Total		**$ 285,000**	
Recycling Center	03/01/2028	$ 2,324,010	4.000%
Highway Equipment		$ 1,066,050	
Road Construction		$ 980,780	
TC3 Master Plan		$ 4,004,160	
Total		**$ 8,375,000**	
TC3	03/01/2032	$ 1,171,970	4.000%
Highway Equipment		$ 790,370	
New Landfill Cell		$ 8,312,660	
Total		**$10,275,000**	
Road Construction	08/01/2044	$ 1,600,000	3.000%
Interoperable Comm. System	08/01/2037	$ 3,400,000	
Total		**$ 5,000,000**	

STATEMENT OF RESERVE FUNDS – SOLID WASTE

1. **Equipment Reserve**
This money is allocated from tipping fees to purchase equipment at both the Landfill and the Recycling Center.

Balance as of 01/01/2012	$325,086
Projected Contributions to Fund during 2012	$ 70,000
Projected Expenditures from Fund during 2012	$ -0-
Projected Balance as of 12/31/2012	$395,086
Projected Contributions to Fund during 2013	$ 68,000
Amount Reserved for Budget Expenditures 2013	$290,000
Projected Balance 12/31/2013	$173,086

2. **Closure Reserve**
These funds are appropriated from tipping fees to pay for future closure and post-closure costs associated with the current landfill cells.

Balance as of 01/01/2012	$536,758
Projected Contributions to Fund during 2012	$ 70,000
Projected Expenditures from Fund during 2012	$ -0-
Projected Balance as of 12/31/2012	$606,758
Projected Contributions to Fund during 2013	$ 68,000
Amount Reserved for Budget Expenditures 2013	$ -0-
Projected Balance 12/31/2013	$674,758

3. **Reserve for Debt**
This reserve is reported as part of the General Fund Reserve Fund Balance and is dedicated to the repayment of the County's debt service. Contributions to this fund are generally made up of dedicated Capital Project funds remaining unspent at the end of a project and/or interest earned during the year.

Balance as of 01/01/2012	$ -0-
Projected Contributions to Fund during 2012	$450,000
Projected Expenditures from Fund during 2012	$ -0-
Projected Balance as of 12/31/2012	$450,000
Projected Contributions to Fund during 2013	$ -0-
Amount Reserved for Budget Expenditures 2013	$225,000
Projected Balance 12/31/2013	$225,000

APPENDIX "D"
2013 Changes in Authorized Positions

New Positions

Department	Title	Department Request	Recommended	Adopted
Sheriff	County Police officer (Deputy Sheriff)	36,308.85	36,308.85	
	County Police officer (Deputy Sheriff)	36,308.85	36,308.85	
Highway	Seasonal Aide	3,480.00	3,480.00	
District Attorney	Family Advocate	27,204.94	27,204.94	
Health	Director of Environmental Health	65,530.00	65,530.00	
Aging	Nutrition Program Supervisor	35,375.00	35,375.00	
	Aging Services Specialist (pt)	16,043.00	16,043.00	
	Aging Services Worker (pt)	12,444.00	12,444.00	
	Driver (per diem)	4,537.00	4,537.00	
	Dietician (16 hrs)	26,681.00	26,681.00	
	Food Service Helper (12 hrs)	7,260.00	7,260.00	
	Food Service Helper (15 hrs)	9,815.00	9,815.00	
	Food Service Helper (12 hrs)	7,260.00	7,260.00	
	Food Service Helper (12 hrs)	9,009.00	9,009.00	
	Food Service Helper (15 hrs)	9,815.00	9,815.00	
		307,071.64	307,071.64	

Department	Title	Department Request	Recommended	Adopted
Abolished Positions				
Highway	Sr. Engineer Technician	0.00	0.00	
Health	Sr. Account Clerk	0.00	0.00	
	Keyboard Specialist	0.00	0.00	
	Clinic Aide (pt)	0.00	0.00	
	PHN/RN #19	0.00	0.00	
	Clinic Coordinator	0.00	0.00	
	Public Health Engineer	0.00	0.00	
Aging	Nutrition Program Director	0.00	0.00	
	Assistant Nutrition Program Director	0.00	0.00	
	Aging Services Coordinator (effective 4-1-13)	8,594.00	8,594.00	
	Driver (15 hrs)	0.00	0.00	
	Dietician (12)	0.00	0.00	
	Food Service Helper (17 hr)	0.00	0.00	
	Food Serivice Helper (16 hr)	0.00	0.00	
	Food Service Helper (17 hr)	0.00	0.00	
	Food Service Helper (17 hr)	0.00	0.00	
	Food Serivice Helper (16 hr)	0.00	0.00	
		8,594.00	8,594.00	

Position Upgrades/Downgrades/Transfer

None

Assessor's Report - 2012 - Current Year File
S495 Exemption Impact Report
County Summary

Total Assessed Value 2,800,531,726

Equalized Total Assessed Value 2,855,847,716

Exemption Code	Exemption Name	Statutory Authority	Number of Exemptions	Total Equalized Value of Exemptions	Percent of Value Exempted
12100	NYS - GENERALLY	RPTL 404(1)	175	158,091,929	5.54
13100	CO - GENERALLY	RPTL 406(1)	58	35,090,436	1.23
13120	CO - NOT EX BY RPTL 406(1)	GEN MUNY L 411	19	3,927,465	0.14
13350	CITY - GENERALLY	RPTL 406(1)	55	35,022,702	1.23
13440	CITY O/S LIMITS - SEWER OR WATER	RPTL 406(3)	2	1,189,700	0.04
13500	TOWN - GENERALLY	RPTL 406(1)	130	15,212,091	0.53
13510	TOWN - CEMETERY LAND	RPTL 446	97	1,839,798	0.06
13570	TOWN O/S LIMITS - SPECIFIED USES	RPTL 406(2)	1	8,163	0.00
13590	TOWN O/S LIMITS - SEWER OR WATER	RPTL 406(3)	5	1,147,800	0.04
13650	VG - GENERALLY	RPTL 406(1)	72	7,422,299	0.26
13660	VG - CEMETERY LAND	RPTL 446	3	60,326	0.00
13740	VG O/S LIMITS - SEWER OR WATER	RPTL 406(3)	5	70,935	0.00
13800	SCHOOL DISTRICT	RPTL 408	43	73,060,833	2.56
13850	BOCES	RPTL 408	1	8,463,300	0.30
14100	USA - GENERALLY	RPTL 400(1)	2	468,000	0.02
14110	USA - SPECIFIED USES	STATE L 54	1	972,400	0.03
18020	MUNICIPAL INDUSTRIAL DEV AGENCY	RPTL 412-a	44	20,014,900	0.70
18080	MUN HSNG AUTH-FEDERAL/MUN AIDED	PUB HSNG L 52(3)&(5)	17	13,915,011	0.49
21600	RES OF CLERGY - RELIG CORP OWNER	RPTL 462	20	2,159,460	0.08
25110	NONPROF CORP - RELIG(CONST PROT)	RPTL 420-a	7	1,631,739	0.06
25120	NONPROF CORP - EDUCL(CONST PROT)	RPTL 420-a	5	2,319,400	0.08
25230	NONPROF CORP - MORAL/MENTAL IMP	RPTL 420-a	27	12,217,046	0.43
25300	NONPROF CORP - SPECIFIED USES	RPTL 420-b	44	12,986,409	0.45
26100	VETERANS ORGANIZATION	RPTL 452	6	1,048,600	0.04
26250	HISTORICAL SOCIETY	RPTL 444	2	276,700	0.01
26300	INTERDENOMINATIONAL CENTER	RPTL 430	105	26,398,009	0.92
26400	INC VOLUNTEER FIRE CO OR DEPT	RPTL 464(2)	20	4,463,627	0.16
27200	RAILROAD - WHOLLY EXEMPT	RPTL 489-d&dd	2	88,776	0.00
27350	PRIVATELY OWNED CEMETERY LAND	RPTL 446	6	1,208,283	0.04
28100	NOT-FOR-PROFIT HOUSING CO	RPTL 422	5	1,156,400	0.04
29150	OPERA HOUSE	RPTL 426	1	442,000	0.02
29300	HOSP CORP FOR BENEFIT OF CITY	RPTL 438	20	34,920,657	1.22
32252	NYS OWNED REFORESTATION LAND	RPTL 534	216	39,855,707	1.40

Total Assessed Value 2,800,531,726

Equalized Total Assessed Value 2,855,847,716

Exemption Code	Exemption Name	Statutory Authority	Number of Exemptions	Total Equalized Value of Exemptions	Percent of Value Exempted
32301	NYS LAND TAXABLE FOR SCHOOL ONLY	RPTL 536	1	0	0.00
41101	VETS EX BASED ON ELIGIBLE FUNDS	RPTL 458(1)	23	54,732	0.00
41121	ALT VET EX-WAR PERIOD-NON-COMBAT	RPTL 458-a	596	3,534,924	0.12
41122	ALT VET EX-WAR PERIOD-NON-COMBAT	RPTL 458-a	438	2,624,274	0.09
41131	ALT VET EX-WAR PERIOD-COMBAT	RPTL 458-a	536	5,287,948	0.19
41132	ALT VET EX-WAR PERIOD-COMBAT	RPTL 458-a	306	3,068,746	0.11
41141	ALT VET EX-WAR PERIOD-DISABILITY	RPTL 458-a	153	2,085,713	0.07
41142	ALT VET EX-WAR PERIOD-DISABILITY	RPTL 458-a	79	1,196,228	0.04
41161	COLD WAR VETERANS (15%)	RPTL 458-b	11	65,145	0.00
41162	COLD WAR VETERANS (15%)	RPTL 458-b	77	460,240	0.02
41171	COLD WAR VETERANS (DISABLED)	RPTL 458-b	1	16,605	0.00
41172	COLD WAR VETERANS (DISABLED)	RPTL 458-b	6	54,564	0.00
41400	CLERGY	RPTL 460	12	18,704	0.00
41700	AGRICULTURAL BUILDING	RPTL 483	86	4,449,338	0.16
41720	AGRICULTURAL DISTRICT	AG-MKTS L 305	935	35,059,913	1.23
41730	AGRIC LAND-INDIV NOT IN AG DIST	AG MKTS L 306	205	6,151,077	0.22
41800	PERSONS AGE 65 OR OVER	RPTL 467	72	2,497,656	0.09
41801	PERSONS AGE 65 OR OVER	RPTL 467	417	13,958,419	0.49
41802	PERSONS AGE 65 OR OVER	RPTL 467	77	2,583,469	0.09
41805	PERSONS AGE 65 OR OVER	RPTL 467	4	87,621	0.00
41931	DISABILITIES AND LIMITED INCOMES	RPTL 459-c	10	354,780	0.01
41932	DISABILITIES AND LIMITED INCOMES	RPTL 459-c	30	1,028,116	0.04
41980	LOW OR MODERATE INCOME HOUSING	RPTL 421-e	1	1,530,612	0.05
42100	SILOS, MANURE STORAGE TANKS,	RPTL 483-a	143	1,461,714	0.05
47460	FOREST LAND CERTD AFTER 8/74	RPTL 480-a	22	999,168	0.03
47610	BUSINESS INVESTMENT PROPERTY POST 8/5/	RPTL 485-b	42	7,500,401	0.26
48670	REDEVELOPMENT HOUSING CO	P H FI L 125 & 127	1	354,500	0.01
49500	SOLAR OR WIND ENERGY SYSTEM	RPTL 487	3	31,533	0.00
50000	SYSTEM CODE	STATUTORY AUTH NOT DEFINED	8	7,861,029	0.28
50001	SYSTEM CODE	STATUTORY AUTH NOT DEFINED	24	53,045	0.00

Assessor's Report - 2012 - Current Year File
S495 Exemption Impact Report
County Summary

Total Assessed Value 2,800,531,726

Equalized Total Assessed Value 2,855,847,716

Exemption Code	Exemption Name	Statutory Authority	Number of Exemptions	Total Equalized Value of Exemptions	Percent of Value Exempted
50005	SYSTEM CODE	STATUTORY AUTH NOT DEFINED	12	18,946	0.00
Total Exemptions Exclusive of System Exemptions:			5,503	613,667,041	21.49
Total System Exemptions:			44	7,933,020	0.28
Totals:			5,547	621,600,061	21.77

Values have been equalized using the Uniform Percentage of Value. The Exempt amounts do not take into consideration, payments in lieu of taxes or other payments for municipal services.

Amount, if any, attributable to payments in lieu of taxes: _____

Assessor's Report - 2012 - Current Year File
S495 Exemption Impact Report
County Detail Report

Total Assessed Value 821,574,469
Uniform Percentage 100.00

Equalized Total Assessed Value 821,574,469

Exemption Code	Exemption Name	Statutory Authority	Number of Exemptions	Total Equalized Value of Exemptions	Percent of Value Exempted
12100	NYS - GENERALLY	RPTL 404(1)	39	121,764,120	14.82
13100	CO - GENERALLY	RPTL 406(1)	19	23,154,500	2.82
13120	CO - NOT EX BY RPTL 406(1)	GEN MUNY L 411	1	217,500	0.03
13350	CITY - GENERALLY	RPTL 406(1)	48	30,119,300	3.67
13440	CITY O/S LIMITS - SEWER OR WAT	RPTL 406(3)	1	18,500	0.00
13800	SCHOOL DISTRICT	RPTL 408	15	26,974,900	3.28
14110	USA - SPECIFIED USES	STATE L 54	1	972,400	0.12
18020	MUNICIPAL INDUSTRIAL DEV AGENC	RPTL 412-a	16	10,511,300	1.28
18080	MUN HSNG AUTH-FEDERAL/MUN AIDE	PUB HSNG L 52(3)&(5)	10	11,546,800	1.41
21600	RES OF CLERGY - RELIG CORP OWN	RPTL 462	3	431,800	0.05
25110	NONPROF CORP - RELIG(CONST PRO	RPTL 420-a	2	791,600	0.10
25120	NONPROF CORP - EDUCL(CONST PRO	RPTL 420-a	4	2,216,400	0.27
25230	NONPROF CORP - MORAL/MENTAL IM	RPTL 420-a	16	4,948,500	0.60
25300	NONPROF CORP - SPECIFIED USES	RPTL 420-b	16	4,541,400	0.55
26100	VETERANS ORGANIZATION	RPTL 452	2	533,600	0.06
26250	HISTORICAL SOCIETY	RPTL 444	1	225,200	0.03
26300	INTERDENOMINATIONAL CENTER	RPTL 430	38	9,792,200	1.19
26400	INC VOLUNTEER FIRE CO OR DEPT	RPTL 464(2)	1	399,700	0.05
27350	PRIVATELY OWNED CEMETERY LAND	RPTL 446	4	1,201,000	0.15
28100	NOT-FOR-PROFIT HOUSING CO	RPTL 422	1	148,400	0.02
29300	HOSP CORP FOR BENEFIT OF CITY	RPTL 438	16	31,936,400	3.89
41101	VETS EX BASED ON ELIGIBLE FUND	RPTL 458(1)	5	11,350	0.00
41121	ALT VET EX-WAR PERIOD-NON-COMB	RPTL 458-a	264	1,536,480	0.19
41122	ALT VET EX-WAR PERIOD-NON-COMB	RPTL 458-a	1	5,820	0.00
41131	ALT VET EX-WAR PERIOD-COMBAT	RPTL 458-a	254	2,462,850	0.30
41141	ALT VET EX-WAR PERIOD-DISABILI	RPTL 458-a	74	953,120	0.12
41162	COLD WAR VETERANS (15%)	RPTL 458-b	15	87,300	0.01
41172	COLD WAR VETERANS (DISABLED)	RPTL 458-b	2	8,850	0.00
41400	CLERGY	RPTL 460	4	6,000	0.00
41800	PERSONS AGE 65 OR OVER	RPTL 467	5	197,490	0.02

Total Assessed Value 821,574,469
Uniform Percentage 100.00

Equalized Total Assessed Value 821,574,469

Exemption Code	Exemption Name	Statutory Authority	Number of Exemptions	Total Equalized Value of Exemptions	Percent of Value Exempted
41801	PERSONS AGE 65 OR OVER	RPTL 467	167	5,385,512	0.66
41931	DISABILITIES AND LIMITED INCOM	RPTL 459-c	10	354,780	0.04
47610	BUSINESS INVESTMENT PROPERTY P	RPTL 485-b	8	1,856,300	0.23
50000	SYSTEM CODE	STATUTORY AUTH NOT DEFINED	3	2,291,900	0.28
Total Exemptions Exclusive of System Exemptions:			**1,063**	**295,311,372**	**35.94**
Total System Exemptions:			**3**	**2,291,900**	**0.28**
Totals:			**1,066**	**297,603,272**	**36.22**

Values have been equalized using the Uniform Percentage of Value. The Exempt amounts do not take into consideration, payments in lieu of taxes or other payments for municipal services.

Amount, if any, attributable to payments in lieu of taxes: _____

Assessor's Report - 2012 - Current Year File
S495 Exemption Impact Report
County Detail Report

Total Assessed Value 55,189,484
Uniform Percentage 93.00

Equalized Total Assessed Value 59,343,531

Exemption Code	Exemption Name	Statutory Authority	Number of Exemptions	Total Equalized Value of Exemptions	Percent of Value Exempted
12100	NYS - GENERALLY	RPTL 404(1)	9	1,376,344	2.32
13350	CITY - GENERALLY	RPTL 406(1)	1	1,613	0.00
13500	TOWN - GENERALLY	RPTL 406(1)	10	367,527	0.62
13510	TOWN - CEMETERY LAND	RPTL 446	6	79,032	0.13
13800	SCHOOL DISTRICT	RPTL 408	2	3,470,753	5.85
18080	MUN HSNG AUTH-FEDERAL/MUN AIDE	PUB HSNG L 52(3)&(5)	2	319,355	0.54
21600	RES OF CLERGY - RELIG CORP OWN	RPTL 462	3	194,946	0.33
25300	NONPROF CORP - SPECIFIED USES	RPTL 420-b	3	295,699	0.50
26300	INTERDENOMINATIONAL CENTER	RPTL 430	9	1,391,398	2.34
26400	INC VOLUNTEER FIRE CO OR DEPT	RPTL 464(2)	5	478,710	0.81
29300	HOSP CORP FOR BENEFIT OF CITY	RPTL 438	1	381,183	0.64
41121	ALT VET EX-WAR PERIOD-NON-COMB	RPTL 458-a	3	18,387	0.03
41122	ALT VET EX-WAR PERIOD-NON-COMB	RPTL 458-a	22	130,886	0.22
41131	ALT VET EX-WAR PERIOD-COMBAT	RPTL 458-a	1	4,863	0.01
41132	ALT VET EX-WAR PERIOD-COMBAT	RPTL 458-a	22	224,731	0.38
41142	ALT VET EX-WAR PERIOD-DISABILI	RPTL 458-a	3	61,290	0.10
41400	CLERGY	RPTL 460	1	1,613	0.00
41700	AGRICULTURAL BUILDING	RPTL 483	4	133,333	0.22
41720	AGRICULTURAL DISTRICT	AG-MKTS L 305	61	1,457,419	2.46
41800	PERSONS AGE 65 OR OVER	RPTL 467	6	154,462	0.26
41802	PERSONS AGE 65 OR OVER	RPTL 467	20	533,761	0.90
41932	DISABILITIES AND LIMITED INCOM	RPTL 459-c	1	25,930	0.04
42100	SILOS, MANURE STORAGE TANKS,	RPTL 483-a	6	78,602	0.13
47460	FOREST LAND CERTD AFTER 8/74	RPTL 480-a	4	123,239	0.21

Total Assessed Value 55,189,484
Uniform Percentage 93.00

Equalized Total Assessed Value 59,343,531

Exemption Code	Exemption Name	Statutory Authority	Number of Exemptions	Total Equalized Value of Exemptions	Percent of Value Exempted
47610	BUSINESS INVESTMENT PROPERTY P	RPTL 485-b	1	17,957	0.03
Total Exemptions Exclusive of System Exemptions:			206	11,323,034	19.08
Total System Exemptions:			0	0	0.00
Totals:			206	11,323,034	19.08

Values have been equalized using the Uniform Percentage of Value. The Exempt amounts do not take into consideration, payments in lieu of taxes or other payments for municipal services.

Amount, if any, attributable to payments in lieu of taxes: _____

Total Assessed Value 4,269,926
Uniform Percentage 100.00

Equalized Total Assessed Value 4,269,926

Exemption Code	Exemption Name	Statutory Authority	Number of Exemptions	Total Equalized Value of Exemptions	Percent of Value Exempted
13100	CO - GENERALLY	RPTL 406(1)	1	344,700	8.07
41121	ALT VET EX-WAR PERIOD-NON-COMB	RPTL 458-a	1	6,000	0.14
Total Exemptions Exclusive of System Exemptions:			**2**	**350,700**	**8.21**
Total System Exemptions:			**0**	**0**	**0.00**
Totals:			**2**	**350,700**	**8.21**

Values have been equalized using the Uniform Percentage of Value. The Exempt amounts do not take into consideration, payments in lieu of taxes or other payments for municipal services.

Amount, if any, attributable to payments in lieu of taxes: _____

Total Assessed Value 37,163,051
Uniform Percentage 100.00

Equalized Total Assessed Value 37,163,051

Exemption Code	Exemption Name	Statutory Authority	Number of Exemptions	Total Equalized Value of Exemptions	Percent of Value Exempted
12100	NYS - GENERALLY	RPTL 404(1)	1	144,400	0.39
13100	CO - GENERALLY	RPTL 406(1)	1	500	0.00
13510	TOWN - CEMETERY LAND	RPTL 446	2	47,400	0.13
13650	VG - GENERALLY	RPTL 406(1)	22	1,951,400	5.25
13800	SCHOOL DISTRICT	RPTL 408	4	6,977,700	18.78
18080	MUN HSNG AUTH-FEDERAL/MUN AIDE	PUB HSNG L 52(3)&(5)	3	551,400	1.48
21600	RES OF CLERGY - RELIG CORP OWN	RPTL 462	2	160,100	0.43
25300	NONPROF CORP - SPECIFIED USES	RPTL 420-b	1	385,000	1.04
26300	INTERDENOMINATIONAL CENTER	RPTL 430	6	842,400	2.27
41101	VETS EX BASED ON ELIGIBLE FUND	RPTL 458(1)	1	700	0.00
41121	ALT VET EX-WAR PERIOD-NON-COMB	RPTL 458-a	28	168,000	0.45
41131	ALT VET EX-WAR PERIOD-COMBAT	RPTL 458-a	26	257,050	0.69
41141	ALT VET EX-WAR PERIOD-DISABILI	RPTL 458-a	5	55,690	0.15
41161	COLD WAR VETERANS (15%)	RPTL 458-b	2	12,000	0.03
41162	COLD WAR VETERANS (15%)	RPTL 458-b	7	42,000	0.11
41801	PERSONS AGE 65 OR OVER	RPTL 467	12	262,125	0.71
41932	DISABILITIES AND LIMITED INCOM	RPTL 459-c	1	22,500	0.06
50000	SYSTEM CODE	STATUTORY AUTH NOT DEFINED	1	500	0.00
Total Exemptions Exclusive of System Exemptions:			**124**	**11,880,365**	**31.97**
Total System Exemptions:			**1**	**500**	**0.00**
Totals:			**125**	**11,880,865**	**31.97**

Values have been equalized using the Uniform Percentage of Value. The Exempt amounts do not take into consideration, payments in lieu of taxes or other payments for municipal services.

Amount, if any, attributable to payments in lieu of taxes: _____

Total Assessed Value 638,204,400
Uniform Percentage 100.00

Equalized Total Assessed Value 638,204,400

Exemption Code	Exemption Name	Statutory Authority	Number of Exemptions	Total Equalized Value of Exemptions	Percent of Value Exempted
12100	NYS - GENERALLY	RPTL 404(1)	15	20,213,000	3.17
13100	CO - GENERALLY	RPTL 406(1)	16	9,213,400	1.44
13120	CO - NOT EX BY RPTL 406(1)	GEN MUNY L 411	7	410,000	0.06
13350	CITY - GENERALLY	RPTL 406(1)	4	4,699,200	0.74
13440	CITY O/S LIMITS - SEWER OR WAT	RPTL 406(3)	1	1,171,200	0.18
13500	TOWN - GENERALLY	RPTL 406(1)	48	8,795,400	1.38
13510	TOWN - CEMETERY LAND	RPTL 446	4	714,400	0.11
13650	VG - GENERALLY	RPTL 406(1)	2	121,800	0.02
13800	SCHOOL DISTRICT	RPTL 408	4	177,300	0.03
13850	BOCES	RPTL 408	1	8,463,300	1.33
14100	USA - GENERALLY	RPTL 400(1)	2	468,000	0.07
18020	MUNICIPAL INDUSTRIAL DEV AGENC	RPTL 412-a	25	7,863,600	1.23
21600	RES OF CLERGY - RELIG CORP OWN	RPTL 462	1	97,500	0.02
25230	NONPROF CORP - MORAL/MENTAL IM	RPTL 420-a	6	6,399,900	1.00
25300	NONPROF CORP - SPECIFIED USES	RPTL 420-b	7	2,680,300	0.42
26300	INTERDENOMINATIONAL CENTER	RPTL 430	17	6,086,800	0.95
26400	INC VOLUNTEER FIRE CO OR DEPT	RPTL 464(2)	2	2,310,000	0.36
28100	NOT-FOR-PROFIT HOUSING CO	RPTL 422	4	1,008,000	0.16
29150	OPERA HOUSE	RPTL 426	1	442,000	0.07
29300	HOSP CORP FOR BENEFIT OF CITY	RPTL 438	2	2,293,400	0.36
41101	VETS EX BASED ON ELIGIBLE FUND	RPTL 458(1)	4	2,000	0.00
41121	ALT VET EX-WAR PERIOD-NON-COMB	RPTL 458-a	202	1,208,835	0.19
41122	ALT VET EX-WAR PERIOD-NON-COMB	RPTL 458-a	1	6,000	0.00
41131	ALT VET EX-WAR PERIOD-COMBAT	RPTL 458-a	180	1,793,000	0.28
41141	ALT VET EX-WAR PERIOD-DISABILI	RPTL 458-a	44	602,255	0.09
41161	COLD WAR VETERANS (15%)	RPTL 458-b	9	53,145	0.01
41162	COLD WAR VETERANS (15%)	RPTL 458-b	15	90,000	0.01
41171	COLD WAR VETERANS (DISABLED)	RPTL 458-b	1	16,605	0.00
41400	CLERGY	RPTL 460	3	4,500	0.00
41700	AGRICULTURAL BUILDING	RPTL 483	4	155,000	0.02

Total Assessed Value 638,204,400
Uniform Percentage 100.00

Equalized Total Assessed Value 638,204,400

Exemption Code	Exemption Name	Statutory Authority	Number of Exemptions	Total Equalized Value of Exemptions	Percent of Value Exempted
41720	AGRICULTURAL DISTRICT	AG-MKTS L 305	104	3,978,093	0.62
41730	AGRIC LAND-INDIV NOT IN AG DIS	AG MKTS L 306	26	1,194,818	0.19
41800	PERSONS AGE 65 OR OVER	RPTL 467	14	442,605	0.07
41801	PERSONS AGE 65 OR OVER	RPTL 467	78	2,930,900	0.46
41932	DISABILITIES AND LIMITED INCOM	RPTL 459-c	3	109,900	0.02
42100	SILOS, MANURE STORAGE TANKS,	RPTL 483-a	28	207,200	0.03
47460	FOREST LAND CERTD AFTER 8/74	RPTL 480-a	1	156,800	0.02
47610	BUSINESS INVESTMENT PROPERTY P	RPTL 485-b	22	4,877,795	0.76
50000	SYSTEM CODE	STATUTORY AUTH NOT DEFINED	3	5,563,400	0.87
Total Exemptions Exclusive of System Exemptions:			**908**	**101,457,951**	**15.90**
Total System Exemptions:			**3**	**5,563,400**	**0.87**
Totals:			**911**	**107,021,351**	**16.77**

Values have been equalized using the Uniform Percentage of Value. The Exempt amounts do not take into consideration, payments in lieu of taxes or other payments for municipal services.

Amount, if any, attributable to payments in lieu of taxes: _____

Total Assessed Value 45,150,705
Uniform Percentage 76.50

Equalized Total Assessed Value 59,020,529

Exemption Code	Exemption Name	Statutory Authority	Number of Exemptions	Total Equalized Value of Exemptions	Percent of Value Exempted
12100	NYS - GENERALLY	RPTL 404(1)	9	1,379,085	2.34
13100	CO - GENERALLY	RPTL 406(1)	3	320,131	0.54
13120	CO - NOT EX BY RPTL 406(1)	GEN MUNY L 411	1	9,817	0.02
13500	TOWN - GENERALLY	RPTL 406(1)	10	347,843	0.59
13510	TOWN - CEMETERY LAND	RPTL 446	10	51,242	0.09
13800	SCHOOL DISTRICT	RPTL 408	2	56,601	0.10
25110	NONPROF CORP - RELIG(CONST PRO	RPTL 420-a	1	179,739	0.30
25300	NONPROF CORP - SPECIFIED USES	RPTL 420-b	1	46,797	0.08
26400	INC VOLUNTEER FIRE CO OR DEPT	RPTL 464(2)	2	441,046	0.75
32252	NYS OWNED REFORESTATION LAND	RPTL 534	44	10,743,791	18.20
32301	NYS LAND TAXABLE FOR SCHOOL ON	RPTL 536	1	0	0.00
41121	ALT VET EX-WAR PERIOD-NON-COMB	RPTL 458-a	4	21,216	0.04
41122	ALT VET EX-WAR PERIOD-NON-COMB	RPTL 458-a	26	156,188	0.26
41131	ALT VET EX-WAR PERIOD-COMBAT	RPTL 458-a	2	17,712	0.03
41132	ALT VET EX-WAR PERIOD-COMBAT	RPTL 458-a	15	151,340	0.26
41141	ALT VET EX-WAR PERIOD-DISABILI	RPTL 458-a	1	7,386	0.01
41142	ALT VET EX-WAR PERIOD-DISABILI	RPTL 458-a	7	111,477	0.19
41400	CLERGY	RPTL 460	1	1,961	0.00
41700	AGRICULTURAL BUILDING	RPTL 483	9	213,175	0.36
41720	AGRICULTURAL DISTRICT	AG-MKTS L 305	58	822,122	1.39
41730	AGRIC LAND-INDIV NOT IN AG DIS	AG MKTS L 306	23	224,929	0.38
41800	PERSONS AGE 65 OR OVER	RPTL 467	6	111,979	0.19
41802	PERSONS AGE 65 OR OVER	RPTL 467	7	210,308	0.36
41805	PERSONS AGE 65 OR OVER	RPTL 467	4	87,621	0.15
41932	DISABILITIES AND LIMITED INCOM	RPTL 459-c	1	48,562	0.08
42100	SILOS, MANURE STORAGE TANKS,	RPTL 483-a	11	135,163	0.23
50000	SYSTEM CODE	STATUTORY AUTH NOT DEFINED	1	5,229	0.01
50001	SYSTEM CODE	STATUTORY AUTH NOT DEFINED	3	0	0.00

Total Assessed Value 45,150,705
Uniform Percentage 76.50

Equalized Total Assessed Value 59,020,529

Exemption Code	Exemption Name	Statutory Authority	Number of Exemptions	Total Equalized Value of Exemptions	Percent of Value Exempted
50005	SYSTEM CODE	STATUTORY AUTH NOT DEFINED	2	0	0.00
Total Exemptions Exclusive of System Exemptions:			259	15,897,231	26.94
Total System Exemptions:			6	5,229	0.01
Totals:			265	15,902,460	26.94

Values have been equalized using the Uniform Percentage of Value. The Exempt amounts do not take into consideration, payments in lieu of taxes or other payments for municipal services.

Amount, if any, attributable to payments in lieu of taxes: _____

Total Assessed Value 37,788,033
Uniform Percentage 98.00

Equalized Total Assessed Value 38,559,217

Exemption Code	Exemption Name	Statutory Authority	Number of Exemptions	Total Equalized Value of Exemptions	Percent of Value Exempted
12100	NYS - GENERALLY	RPTL 404(1)	5	708,878	1.84
13100	CO - GENERALLY	RPTL 406(1)	1	6,429	0.02
13500	TOWN - GENERALLY	RPTL 406(1)	3	139,286	0.36
13510	TOWN - CEMETERY LAND	RPTL 446	3	24,796	0.06
13650	VG - GENERALLY	RPTL 406(1)	1	2,347	0.01
26300	INTERDENOMINATIONAL CENTER	RPTL 430	1	44,898	0.12
27200	RAILROAD - WHOLLY EXEMPT	RPTL 489-d&dd	1	12,245	0.03
32252	NYS OWNED REFORESTATION LAND	RPTL 534	5	717,755	1.86
41122	ALT VET EX-WAR PERIOD-NON-COMB	RPTL 458-a	18	108,444	0.28
41132	ALT VET EX-WAR PERIOD-COMBAT	RPTL 458-a	8	77,367	0.20
41142	ALT VET EX-WAR PERIOD-DISABILI	RPTL 458-a	4	45,609	0.12
41162	COLD WAR VETERANS (15%)	RPTL 458-b	1	6,122	0.02
41700	AGRICULTURAL BUILDING	RPTL 483	1	40,816	0.11
41720	AGRICULTURAL DISTRICT	AG-MKTS L 305	53	2,254,796	5.85
41730	AGRIC LAND-INDIV NOT IN AG DIS	AG MKTS L 306	19	797,143	2.07
41800	PERSONS AGE 65 OR OVER	RPTL 467	5	166,585	0.43
41801	PERSONS AGE 65 OR OVER	RPTL 467	16	435,909	1.13
41932	DISABILITIES AND LIMITED INCOM	RPTL 459-c	2	61,837	0.16
42100	SILOS, MANURE STORAGE TANKS,	RPTL 483-a	18	75,510	0.20
47460	FOREST LAND CERTD AFTER 8/74	RPTL 480-a	1	30,612	0.08
50001	SYSTEM CODE	STATUTORY AUTH NOT DEFINED	2	0	0.00

Total Assessed Value 37,788,033
Uniform Percentage 98.00

Equalized Total Assessed Value 38,559,217

Exemption Code	Exemption Name	Statutory Authority	Number of Exemptions	Total Equalized Value of Exemptions	Percent of Value Exempted
50005	SYSTEM CODE	STATUTORY AUTH NOT DEFINED	3	0	0.00
Total Exemptions Exclusive of System Exemptions:			166	5,757,384	14.93
Total System Exemptions:			5	0	0.00
Totals:			171	5,757,384	14.93

Values have been equalized using the Uniform Percentage of Value. The Exempt amounts do not take into consideration, payments in lieu of taxes or other payments for municipal services.

Amount, if any, attributable to payments in lieu of taxes: _____

Total Assessed Value 65,261,565
Uniform Percentage 98.00

Equalized Total Assessed Value 66,593,434

Exemption Code	Exemption Name	Statutory Authority	Number of Exemptions	Total Equalized Value of Exemptions	Percent of Value Exempted
12100	NYS - GENERALLY	RPTL 404(1)	42	3,734,184	5.61
13100	CO - GENERALLY	RPTL 406(1)	1	33,673	0.05
13500	TOWN - GENERALLY	RPTL 406(1)	7	533,163	0.80
13510	TOWN - CEMETERY LAND	RPTL 446	5	35,612	0.05
13570	TOWN O/S LIMITS - SPECIFIED US	RPTL 406(2)	1	8,163	0.01
26300	INTERDENOMINATIONAL CENTER	RPTL 430	2	244,898	0.37
26400	INC VOLUNTEER FIRE CO OR DEPT	RPTL 464(2)	1	12,245	0.02
27200	RAILROAD - WHOLLY EXEMPT	RPTL 489-d&dd	1	76,531	0.11
32252	NYS OWNED REFORESTATION LAND	RPTL 534	36	4,305,102	6.46
41122	ALT VET EX-WAR PERIOD-NON-COMB	RPTL 458-a	19	115,638	0.17
41131	ALT VET EX-WAR PERIOD-COMBAT	RPTL 458-a	2	20,408	0.03
41132	ALT VET EX-WAR PERIOD-COMBAT	RPTL 458-a	16	158,202	0.24
41141	ALT VET EX-WAR PERIOD-DISABILI	RPTL 458-a	1	14,908	0.02
41142	ALT VET EX-WAR PERIOD-DISABILI	RPTL 458-a	6	76,036	0.11
41720	AGRICULTURAL DISTRICT	AG-MKTS L 305	22	965,311	1.45
41730	AGRIC LAND-INDIV NOT IN AG DIS	AG MKTS L 306	6	222,328	0.33
41800	PERSONS AGE 65 OR OVER	RPTL 467	2	39,847	0.06
41801	PERSONS AGE 65 OR OVER	RPTL 467	9	216,668	0.33
41932	DISABILITIES AND LIMITED INCOM	RPTL 459-c	1	17,092	0.03
41980	LOW OR MODERATE INCOME HOUSING	RPTL 421-e	1	1,530,612	2.30
42100	SILOS, MANURE STORAGE TANKS,	RPTL 483-a	6	19,388	0.03
50001	SYSTEM CODE	STATUTORY AUTH NOT DEFINED	4	0	0.00

Total Assessed Value 65,261,565
Uniform Percentage 98.00

Equalized Total Assessed Value 66,593,434

Exemption Code	Exemption Name	Statutory Authority	Number of Exemptions	Total Equalized Value of Exemptions	Percent of Value Exempted
50005	SYSTEM CODE	STATUTORY AUTH NOT DEFINED	1	0	0.00
Total Exemptions Exclusive of System Exemptions:			187	12,380,009	18.59
Total System Exemptions:			5	0	0.00
Totals:			192	12,380,009	18.59

Values have been equalized using the Uniform Percentage of Value. The Exempt amounts do not take into consideration, payments in lieu of taxes or other payments for municipal services.

Amount, if any, attributable to payments in lieu of taxes: _____

Total Assessed Value 180,381,122
Uniform Percentage 100.00

Equalized Total Assessed Value 180,381,122

Exemption Code	Exemption Name	Statutory Authority	Number of Exemptions	Total Equalized Value of Exemptions	Percent of Value Exempted
13100	CO - GENERALLY	RPTL 406(1)	1	36,100	0.02
13500	TOWN - GENERALLY	RPTL 406(1)	2	796,000	0.44
13650	VG - GENERALLY	RPTL 406(1)	28	3,653,300	2.03
13800	SCHOOL DISTRICT	RPTL 408	6	21,250,800	11.78
21600	RES OF CLERGY - RELIG CORP OWN	RPTL 462	3	499,800	0.28
25230	NONPROF CORP - MORAL/MENTAL IM	RPTL 420-a	2	437,000	0.24
25300	NONPROF CORP - SPECIFIED USES	RPTL 420-b	4	3,129,000	1.73
26100	VETERANS ORGANIZATION	RPTL 452	1	266,000	0.15
26300	INTERDENOMINATIONAL CENTER	RPTL 430	9	4,282,400	2.37
41101	VETS EX BASED ON ELIGIBLE FUND	RPTL 458(1)	2	6,150	0.00
41121	ALT VET EX-WAR PERIOD-NON-COMB	RPTL 458-a	1	6,000	0.00
41122	ALT VET EX-WAR PERIOD-NON-COMB	RPTL 458-a	100	598,155	0.33
41132	ALT VET EX-WAR PERIOD-COMBAT	RPTL 458-a	69	690,000	0.38
41141	ALT VET EX-WAR PERIOD-DISABILI	RPTL 458-a	6	66,500	0.04
41142	ALT VET EX-WAR PERIOD-DISABILI	RPTL 458-a	13	200,065	0.11
41162	COLD WAR VETERANS (15%)	RPTL 458-b	7	42,000	0.02
41172	COLD WAR VETERANS (DISABLED)	RPTL 458-b	1	20,000	0.01
41720	AGRICULTURAL DISTRICT	AG-MKTS L 305	1	24,905	0.01
41800	PERSONS AGE 65 OR OVER	RPTL 467	3	140,700	0.08
41801	PERSONS AGE 65 OR OVER	RPTL 467	42	1,436,300	0.80
41932	DISABILITIES AND LIMITED INCOM	RPTL 459-c	2	75,520	0.04

Total Assessed Value 180,381,122
Uniform Percentage 100.00

Equalized Total Assessed Value 180,381,122

Exemption Code	Exemption Name	Statutory Authority	Number of Exemptions	Total Equalized Value of Exemptions	Percent of Value Exempted
48670	REDEVELOPMENT HOUSING CO	P H FI L 125 & 127	1	354,500	0.20
Total Exemptions Exclusive of System Exemptions:			304	38,011,195	21.07
Total System Exemptions:			0	0	0.00
Totals:			304	38,011,195	21.07

Values have been equalized using the Uniform Percentage of Value. The Exempt amounts do not take into consideration, payments in lieu of taxes or other payments for municipal services.

Amount, if any, attributable to payments in lieu of taxes: _____

Total Assessed Value 201,908,238
Uniform Percentage 100.00

Equalized Total Assessed Value 201,908,238

Exemption Code	Exemption Name	Statutory Authority	Number of Exemptions	Total Equalized Value of Exemptions	Percent of Value Exempted
12100	NYS - GENERALLY	RPTL 404(1)	1	24,400	0.01
13100	CO - GENERALLY	RPTL 406(1)	3	100,400	0.05
13120	CO - NOT EX BY RPTL 406(1)	GEN MUNY L 411	1	150,000	0.07
13510	TOWN - CEMETERY LAND	RPTL 446	7	98,200	0.05
13650	VG - GENERALLY	RPTL 406(1)	2	327,300	0.16
13740	VG O/S LIMITS - SEWER OR WATER	RPTL 406(3)	1	13,000	0.01
21600	RES OF CLERGY - RELIG CORP OWN	RPTL 462	1	166,300	0.08
25120	NONPROF CORP - EDUCL(CONST PRO	RPTL 420-a	1	103,000	0.05
25230	NONPROF CORP - MORAL/MENTAL IM	RPTL 420-a	1	142,100	0.07
25300	NONPROF CORP - SPECIFIED USES	RPTL 420-b	2	58,000	0.03
26300	INTERDENOMINATIONAL CENTER	RPTL 430	2	120,600	0.06
41101	VETS EX BASED ON ELIGIBLE FUND	RPTL 458(1)	1	950	0.00
41121	ALT VET EX-WAR PERIOD-NON-COMB	RPTL 458-a	1	6,000	0.00
41122	ALT VET EX-WAR PERIOD-NON-COMB	RPTL 458-a	81	486,000	0.24
41132	ALT VET EX-WAR PERIOD-COMBAT	RPTL 458-a	50	500,000	0.25
41142	ALT VET EX-WAR PERIOD-DISABILI	RPTL 458-a	12	174,855	0.09
41162	COLD WAR VETERANS (15%)	RPTL 458-b	5	30,000	0.01
41400	CLERGY	RPTL 460	1	1,500	0.00
41700	AGRICULTURAL BUILDING	RPTL 483	15	1,179,200	0.58
41720	AGRICULTURAL DISTRICT	AG-MKTS L 305	145	8,291,755	4.11
41730	AGRIC LAND-INDIV NOT IN AG DIS	AG MKTS L 306	23	727,793	0.36
41800	PERSONS AGE 65 OR OVER	RPTL 467	4	237,737	0.12
41801	PERSONS AGE 65 OR OVER	RPTL 467	27	1,043,780	0.52
41932	DISABILITIES AND LIMITED INCOM	RPTL 459-c	1	56,000	0.03
42100	SILOS, MANURE STORAGE TANKS,	RPTL 483-a	3	396,200	0.20
47460	FOREST LAND CERTD AFTER 8/74	RPTL 480-a	1	34,265	0.02

Total Assessed Value 201,908,238
Uniform Percentage 100.00

Equalized Total Assessed Value 201,908,238

Exemption Code	Exemption Name	Statutory Authority	Number of Exemptions	Total Equalized Value of Exemptions	Percent of Value Exempted
47610	BUSINESS INVESTMENT PROPERTY P	RPTL 485-b	4	87,300	0.04
Total Exemptions Exclusive of System Exemptions:			396	14,556,635	7.21
Total System Exemptions:			0	0	0.00
Totals:			396	14,556,635	7.21

Values have been equalized using the Uniform Percentage of Value. The Exempt amounts do not take into consideration, payments in lieu of taxes or other payments for municipal services.

Amount, if any, attributable to payments in lieu of taxes: _____

Total Assessed Value 54,731,895
Uniform Percentage 92.00

Equalized Total Assessed Value 59,491,190

Exemption Code	Exemption Name	Statutory Authority	Number of Exemptions	Total Equalized Value of Exemptions	Percent of Value Exempted
12100	NYS - GENERALLY	RPTL 404(1)	3	197,500	0.33
13100	CO - GENERALLY	RPTL 406(1)	1	8,152	0.01
13120	CO - NOT EX BY RPTL 406(1)	GEN MUNY L 411	1	537,609	0.90
13500	TOWN - GENERALLY	RPTL 406(1)	3	192,935	0.32
13510	TOWN - CEMETERY LAND	RPTL 446	4	4,348	0.01
13800	SCHOOL DISTRICT	RPTL 408	1	26,087	0.04
21600	RES OF CLERGY - RELIG CORP OWN	RPTL 462	1	69,348	0.12
26300	INTERDENOMINATIONAL CENTER	RPTL 430	3	252,065	0.42
27350	PRIVATELY OWNED CEMETERY LAND	RPTL 446	2	7,283	0.01
32252	NYS OWNED REFORESTATION LAND	RPTL 534	18	2,944,022	4.95
41121	ALT VET EX-WAR PERIOD-NON-COMB	RPTL 458-a	10	61,125	0.10
41131	ALT VET EX-WAR PERIOD-COMBAT	RPTL 458-a	16	166,848	0.28
41141	ALT VET EX-WAR PERIOD-DISABILI	RPTL 458-a	7	124,102	0.21
41162	COLD WAR VETERANS (15%)	RPTL 458-b	5	31,304	0.05
41172	COLD WAR VETERANS (DISABLED)	RPTL 458-b	1	4,533	0.01
41700	AGRICULTURAL BUILDING	RPTL 483	17	709,348	1.19
41720	AGRICULTURAL DISTRICT	AG-MKTS L 305	74	1,710,870	2.88
41800	PERSONS AGE 65 OR OVER	RPTL 467	4	134,270	0.23
41801	PERSONS AGE 65 OR OVER	RPTL 467	7	196,815	0.33
41932	DISABILITIES AND LIMITED INCOM	RPTL 459-c	1	41,087	0.07
42100	SILOS, MANURE STORAGE TANKS,	RPTL 483-a	12	117,174	0.20
47460	FOREST LAND CERTD AFTER 8/74	RPTL 480-a	1	42,174	0.07
47610	BUSINESS INVESTMENT PROPERTY P	RPTL 485-b	2	9,641	0.02
49500	SOLAR OR WIND ENERGY SYSTEM	RPTL 487	1	21,739	0.04
50001	SYSTEM CODE	STATUTORY AUTH NOT DEFINED	3	0	0.00

Total Assessed Value 54,731,895
Uniform Percentage 92.00

Equalized Total Assessed Value 59,491,190

Exemption Code	Exemption Name	Statutory Authority	Number of Exemptions	Total Equalized Value of Exemptions	Percent of Value Exempted
50005	SYSTEM CODE	STATUTORY AUTH NOT DEFINED	1	0	0.00
Total Exemptions Exclusive of System Exemptions:			195	7,610,377	12.79
Total System Exemptions:			4	0	0.00
Totals:			199	7,610,377	12.79

Values have been equalized using the Uniform Percentage of Value. The Exempt amounts do not take into consideration, payments in lieu of taxes or other payments for municipal services.

Amount, if any, attributable to payments in lieu of taxes: _____

Assessor's Report - 2012 - Current Year File
S495 Exemption Impact Report
County Detail Report

Total Assessed Value 44,477,525
Uniform Percentage 92.00

Equalized Total Assessed Value 48,345,136

Exemption Code	Exemption Name	Statutory Authority	Number of Exemptions	Total Equalized Value of Exemptions	Percent of Value Exempted
13120	CO - NOT EX BY RPTL 406(1)	GEN MUNY L 411	2	846,196	1.75
13500	TOWN - GENERALLY	RPTL 406(1)	5	432,391	0.89
13510	TOWN - CEMETERY LAND	RPTL 446	2	20,652	0.04
13650	VG - GENERALLY	RPTL 406(1)	13	1,048,370	2.17
13660	VG - CEMETERY LAND	RPTL 446	3	60,326	0.12
13800	SCHOOL DISTRICT	RPTL 408	2	11,226,957	23.22
18080	MUN HSNG AUTH-FEDERAL/MUN AIDE	PUB HSNG L 52(3)&(5)	1	373,152	0.77
21600	RES OF CLERGY - RELIG CORP OWN	RPTL 462	3	278,370	0.58
25300	NONPROF CORP - SPECIFIED USES	RPTL 420-b	2	263,261	0.54
26300	INTERDENOMINATIONAL CENTER	RPTL 430	7	1,271,848	2.63
26400	INC VOLUNTEER FIRE CO OR DEPT	RPTL 464(2)	4	552,826	1.14
29300	HOSP CORP FOR BENEFIT OF CITY	RPTL 438	1	309,674	0.64
41101	VETS EX BASED ON ELIGIBLE FUND	RPTL 458(1)	1	707	0.00
41121	ALT VET EX-WAR PERIOD-NON-COMB	RPTL 458-a	14	87,652	0.18
41131	ALT VET EX-WAR PERIOD-COMBAT	RPTL 458-a	14	146,087	0.30
41162	COLD WAR VETERANS (15%)	RPTL 458-b	3	18,783	0.04
41720	AGRICULTURAL DISTRICT	AG-MKTS L 305	5	33,261	0.07
41800	PERSONS AGE 65 OR OVER	RPTL 467	4	126,251	0.26
41802	PERSONS AGE 65 OR OVER	RPTL 467	12	380,074	0.79

Total Assessed Value 44,477,525
Uniform Percentage 92.00

Equalized Total Assessed Value 48,345,136

Exemption Code	Exemption Name	Statutory Authority	Number of Exemptions	Total Equalized Value of Exemptions	Percent of Value Exempted
42100	SILOS, MANURE STORAGE TANKS,	RPTL 483-a	1	1,630	0.00
Total Exemptions Exclusive of System Exemptions:			99	17,478,466	36.15
Total System Exemptions:			0	0	0.00
Totals:			99	17,478,466	36.15

Values have been equalized using the Uniform Percentage of Value. The Exempt amounts do not take into consideration, payments in lieu of taxes or other payments for municipal services.

Amount, if any, attributable to payments in lieu of taxes: _____

Total Assessed Value 53,602,182
Uniform Percentage 92.00

Equalized Total Assessed Value 58,263,241

Exemption Code	Exemption Name	Statutory Authority	Number of Exemptions	Total Equalized Value of Exemptions	Percent of Value Exempted
12100	NYS - GENERALLY	RPTL 404(1)	1	10,326	0.02
13120	CO - NOT EX BY RPTL 406(1)	GEN MUNY L 411	2	1,267,391	2.18
13510	TOWN - CEMETERY LAND	RPTL 446	3	75,326	0.13
13650	VG - GENERALLY	RPTL 406(1)	3	306,957	0.53
13740	VG O/S LIMITS - SEWER OR WATER	RPTL 406(3)	4	57,935	0.10
25300	NONPROF CORP - SPECIFIED USES	RPTL 420-b	1	8,152	0.01
26100	VETERANS ORGANIZATION	RPTL 452	1	160,000	0.27
26300	INTERDENOMINATIONAL CENTER	RPTL 430	2	213,696	0.37
41121	ALT VET EX-WAR PERIOD-NON-COMB	RPTL 458-a	27	169,043	0.29
41131	ALT VET EX-WAR PERIOD-COMBAT	RPTL 458-a	21	219,130	0.38
41141	ALT VET EX-WAR PERIOD-DISABILI	RPTL 458-a	4	83,478	0.14
41162	COLD WAR VETERANS (15%)	RPTL 458-b	1	6,261	0.01
41400	CLERGY	RPTL 460	1	1,630	0.00
41700	AGRICULTURAL BUILDING	RPTL 483	7	475,543	0.82
41720	AGRICULTURAL DISTRICT	AG-MKTS L 305	68	2,025,543	3.48
41800	PERSONS AGE 65 OR OVER	RPTL 467	3	84,836	0.15
41802	PERSONS AGE 65 OR OVER	RPTL 467	8	345,329	0.59
41932	DISABILITIES AND LIMITED INCOM	RPTL 459-c	2	30,489	0.05
42100	SILOS, MANURE STORAGE TANKS,	RPTL 483-a	12	104,348	0.18

Total Assessed Value 53,602,182
Uniform Percentage 92.00

Equalized Total Assessed Value 58,263,241

Exemption Code	Exemption Name	Statutory Authority	Number of Exemptions	Total Equalized Value of Exemptions	Percent of Value Exempted
47610	BUSINESS INVESTMENT PROPERTY P	RPTL 485-b	4	101,408	0.17
Total Exemptions Exclusive of System Exemptions:			175	5,746,823	9.86
Total System Exemptions:			0	0	0.00
Totals:			175	5,746,823	9.86

Values have been equalized using the Uniform Percentage of Value. The Exempt amounts do not take into consideration, payments in lieu of taxes or other payments for municipal services.

Amount, if any, attributable to payments in lieu of taxes: _____

Total Assessed Value 103,816,266
Uniform Percentage 100.00

Equalized Total Assessed Value 103,816,266

Exemption Code	Exemption Name	Statutory Authority	Number of Exemptions	Total Equalized Value of Exemptions	Percent of Value Exempted
12100	NYS - GENERALLY	RPTL 404(1)	21	2,563,200	2.47
13100	CO - GENERALLY	RPTL 406(1)	3	1,126,500	1.09
13120	CO - NOT EX BY RPTL 406(1)	GEN MUNY L 411	1	6,000	0.01
13500	TOWN - GENERALLY	RPTL 406(1)	3	413,000	0.40
13510	TOWN - CEMETERY LAND	RPTL 446	8	23,700	0.02
13800	SCHOOL DISTRICT	RPTL 408	1	126,000	0.12
21600	RES OF CLERGY - RELIG CORP OWN	RPTL 462	1	121,200	0.12
25110	NONPROF CORP - RELIG(CONST PRO	RPTL 420-a	2	334,000	0.32
25300	NONPROF CORP - SPECIFIED USES	RPTL 420-b	2	816,700	0.79
41101	VETS EX BASED ON ELIGIBLE FUND	RPTL 458(1)	5	17,400	0.02
41121	ALT VET EX-WAR PERIOD-NON-COMB	RPTL 458-a	10	60,000	0.06
41122	ALT VET EX-WAR PERIOD-NON-COMB	RPTL 458-a	36	215,699	0.21
41131	ALT VET EX-WAR PERIOD-COMBAT	RPTL 458-a	3	30,000	0.03
41132	ALT VET EX-WAR PERIOD-COMBAT	RPTL 458-a	21	210,000	0.20
41142	ALT VET EX-WAR PERIOD-DISABILI	RPTL 458-a	9	158,813	0.15
41162	COLD WAR VETERANS (15%)	RPTL 458-b	2	9,960	0.01
41400	CLERGY	RPTL 460	1	1,500	0.00
41700	AGRICULTURAL BUILDING	RPTL 483	6	398,900	0.38
41720	AGRICULTURAL DISTRICT	AG-MKTS L 305	68	4,788,108	4.61
41730	AGRIC LAND-INDIV NOT IN AG DIS	AG MKTS L 306	14	462,186	0.45
41800	PERSONS AGE 65 OR OVER	RPTL 467	2	164,900	0.16
41801	PERSONS AGE 65 OR OVER	RPTL 467	17	691,825	0.67
41932	DISABILITIES AND LIMITED INCOM	RPTL 459-c	1	60,950	0.06
42100	SILOS, MANURE STORAGE TANKS,	RPTL 483-a	14	44,950	0.04
47460	FOREST LAND CERTD AFTER 8/74	RPTL 480-a	2	34,236	0.03

Total Assessed Value 103,816,266
Uniform Percentage 100.00

Equalized Total Assessed Value 103,816,266

Exemption Code	Exemption Name	Statutory Authority	Number of Exemptions	Total Equalized Value of Exemptions	Percent of Value Exempted
47610	BUSINESS INVESTMENT PROPERTY P	RPTL 485-b	1	550,000	0.53
Total Exemptions Exclusive of System Exemptions:			254	13,429,727	12.94
Total System Exemptions:			0	0	0.00
Totals:			254	13,429,727	12.94

Values have been equalized using the Uniform Percentage of Value. The Exempt amounts do not take into consideration, payments in lieu of taxes or other payments for municipal services.

Amount, if any, attributable to payments in lieu of taxes: _____

Total Assessed Value 60,571,029
Uniform Percentage 100.00

Equalized Total Assessed Value 60,571,029

Exemption Code	Exemption Name	Statutory Authority	Number of Exemptions	Total Equalized Value of Exemptions	Percent of Value Exempted
12100	NYS - GENERALLY	RPTL 404(1)	4	356,400	0.59
13500	TOWN - GENERALLY	RPTL 406(1)	7	392,200	0.65
13510	TOWN - CEMETERY LAND	RPTL 446	4	56,300	0.09
25110	NONPROF CORP - RELIG(CONST PRO	RPTL 420-a	2	326,400	0.54
25300	NONPROF CORP - SPECIFIED USES	RPTL 420-b	1	111,300	0.18
26100	VETERANS ORGANIZATION	RPTL 452	2	89,000	0.15
26250	HISTORICAL SOCIETY	RPTL 444	1	51,500	0.09
26400	INC VOLUNTEER FIRE CO OR DEPT	RPTL 464(2)	1	16,200	0.03
32252	NYS OWNED REFORESTATION LAND	RPTL 534	8	1,297,100	2.14
41121	ALT VET EX-WAR PERIOD-NON-COMB	RPTL 458-a	28	168,000	0.28
41122	ALT VET EX-WAR PERIOD-NON-COMB	RPTL 458-a	1	6,000	0.01
41131	ALT VET EX-WAR PERIOD-COMBAT	RPTL 458-a	15	150,000	0.25
41132	ALT VET EX-WAR PERIOD-COMBAT	RPTL 458-a	1	6,300	0.01
41141	ALT VET EX-WAR PERIOD-DISABILI	RPTL 458-a	5	75,690	0.12
41162	COLD WAR VETERANS (15%)	RPTL 458-b	3	18,000	0.03
41700	AGRICULTURAL BUILDING	RPTL 483	2	57,100	0.09
41720	AGRICULTURAL DISTRICT	AG-MKTS L 305	49	1,681,314	2.78
41730	AGRIC LAND-INDIV NOT IN AG DIS	AG MKTS L 306	12	441,126	0.73
41800	PERSONS AGE 65 OR OVER	RPTL 467	2	131,212	0.22
41802	PERSONS AGE 65 OR OVER	RPTL 467	15	600,145	0.99
41932	DISABILITIES AND LIMITED INCOM	RPTL 459-c	1	17,548	0.03
42100	SILOS, MANURE STORAGE TANKS,	RPTL 483-a	5	27,273	0.05
50001	SYSTEM CODE	STATUTORY AUTH NOT DEFINED	1	0	0.00

Total Assessed Value 60,571,029
Uniform Percentage 100.00

Equalized Total Assessed Value 60,571,029

Exemption Code	Exemption Name	Statutory Authority	Number of Exemptions	Total Equalized Value of Exemptions	Percent of Value Exempted
50005	SYSTEM CODE	STATUTORY AUTH NOT DEFINED	1	0	0.00
Total Exemptions Exclusive of System Exemptions:			169	6,076,108	10.03
Total System Exemptions:			2	0	0.00
Totals:			171	6,076,108	10.03

Values have been equalized using the Uniform Percentage of Value. The Exempt amounts do not take into consideration, payments in lieu of taxes or other payments for municipal services.

Amount, if any, attributable to payments in lieu of taxes: _____

Total Assessed Value 51,941,219
Uniform Percentage 97.00

Equalized Total Assessed Value 53,547,648

Exemption Code	Exemption Name	Statutory Authority	Number of Exemptions	Total Equalized Value of Exemptions	Percent of Value Exempted
12100	NYS - GENERALLY	RPTL 404(1)	3	177,938	0.33
13100	CO - GENERALLY	RPTL 406(1)	5	578,351	1.08
13500	TOWN - GENERALLY	RPTL 406(1)	1	185,567	0.35
13510	TOWN - CEMETERY LAND	RPTL 446	6	19,794	0.04
13650	VG - GENERALLY	RPTL 406(1)	1	10,825	0.02
26300	INTERDENOMINATIONAL CENTER	RPTL 430	1	448,454	0.84
32252	NYS OWNED REFORESTATION LAND	RPTL 534	17	3,598,660	6.72
41101	VETS EX BASED ON ELIGIBLE FUND	RPTL 458(1)	1	412	0.00
41121	ALT VET EX-WAR PERIOD-NON-COMB	RPTL 458-a	1	6,186	0.01
41122	ALT VET EX-WAR PERIOD-NON-COMB	RPTL 458-a	22	132,758	0.25
41132	ALT VET EX-WAR PERIOD-COMBAT	RPTL 458-a	17	174,227	0.33
41142	ALT VET EX-WAR PERIOD-DISABILI	RPTL 458-a	9	124,171	0.23
41162	COLD WAR VETERANS (15%)	RPTL 458-b	4	24,742	0.05
41172	COLD WAR VETERANS (DISABLED)	RPTL 458-b	1	15,485	0.03
41720	AGRICULTURAL DISTRICT	AG-MKTS L 305	25	1,146,373	2.14
41730	AGRIC LAND-INDIV NOT IN AG DIS	AG MKTS L 306	8	292,833	0.55
41800	PERSONS AGE 65 OR OVER	RPTL 467	3	55,928	0.10
41801	PERSONS AGE 65 OR OVER	RPTL 467	15	451,649	0.84
42100	SILOS, MANURE STORAGE TANKS,	RPTL 483-a	11	53,093	0.10
47460	FOREST LAND CERTD AFTER 8/74	RPTL 480-a	1	13,402	0.03
49500	SOLAR OR WIND ENERGY SYSTEM	RPTL 487	2	9,794	0.02
50001	SYSTEM CODE	STATUTORY AUTH NOT DEFINED	3	19,340	0.04

Total Assessed Value 51,941,219
Uniform Percentage 97.00

Equalized Total Assessed Value 53,547,648

Exemption Code	Exemption Name	Statutory Authority	Number of Exemptions	Total Equalized Value of Exemptions	Percent of Value Exempted
50005	SYSTEM CODE	STATUTORY AUTH NOT DEFINED	1	0	0.00
Total Exemptions Exclusive of System Exemptions:			154	7,520,640	14.04
Total System Exemptions:			4	19,340	0.04
Totals:			158	7,539,980	14.08

Values have been equalized using the Uniform Percentage of Value. The Exempt amounts do not take into consideration, payments in lieu of taxes or other payments for municipal services.

Amount, if any, attributable to payments in lieu of taxes: _____

Total Assessed Value 30,406,493
Uniform Percentage 92.00

Equalized Total Assessed Value 33,050,536

Exemption Code	Exemption Name	Statutory Authority	Number of Exemptions	Total Equalized Value of Exemptions	Percent of Value Exempted
12100	NYS - GENERALLY	RPTL 404(1)	8	2,106,630	6.37
13120	CO - NOT EX BY RPTL 406(1)	GEN MUNY L 411	1	8,152	0.02
13500	TOWN - GENERALLY	RPTL 406(1)	6	286,304	0.87
13510	TOWN - CEMETERY LAND	RPTL 446	11	54,457	0.16
21600	RES OF CLERGY - RELIG CORP OWN	RPTL 462	1	66,196	0.20
25300	NONPROF CORP - SPECIFIED USES	RPTL 420-b	2	100,000	0.30
26300	INTERDENOMINATIONAL CENTER	RPTL 430	1	65,109	0.20
32252	NYS OWNED REFORESTATION LAND	RPTL 534	16	3,866,957	11.70
41122	ALT VET EX-WAR PERIOD-NON-COMB	RPTL 458-a	9	58,696	0.18
41132	ALT VET EX-WAR PERIOD-COMBAT	RPTL 458-a	12	130,435	0.39
41141	ALT VET EX-WAR PERIOD-DISABILI	RPTL 458-a	1	21,739	0.07
41142	ALT VET EX-WAR PERIOD-DISABILI	RPTL 458-a	1	17,845	0.05
41162	COLD WAR VETERANS (15%)	RPTL 458-b	2	13,043	0.04
41172	COLD WAR VETERANS (DISABLED)	RPTL 458-b	1	5,696	0.02
41700	AGRICULTURAL BUILDING	RPTL 483	4	84,239	0.25
41720	AGRICULTURAL DISTRICT	AG-MKTS L 305	35	613,026	1.85
41730	AGRIC LAND-INDIV NOT IN AG DIS	AG MKTS L 306	8	76,971	0.23
41800	PERSONS AGE 65 OR OVER	RPTL 467	2	50,652	0.15
41801	PERSONS AGE 65 OR OVER	RPTL 467	4	123,707	0.37
41932	DISABILITIES AND LIMITED INCOM	RPTL 459-c	3	71,152	0.22
42100	SILOS, MANURE STORAGE TANKS,	RPTL 483-a	14	124,783	0.38
47460	FOREST LAND CERTD AFTER 8/74	RPTL 480-a	2	86,739	0.26
50001	SYSTEM CODE	STATUTORY AUTH NOT DEFINED	2	18,946	0.06

Total Assessed Value 30,406,493
Uniform Percentage 92.00

Equalized Total Assessed Value 33,050,536

Exemption Code	Exemption Name	Statutory Authority	Number of Exemptions	Total Equalized Value of Exemptions	Percent of Value Exempted
50005	SYSTEM CODE	STATUTORY AUTH NOT DEFINED	1	18,946	0.06
Total Exemptions Exclusive of System Exemptions:			144	8,032,526	24.30
Total System Exemptions:			3	37,891	0.11
Totals:			147	8,070,417	24.42

Values have been equalized using the Uniform Percentage of Value. The Exempt amounts do not take into consideration, payments in lieu of taxes or other payments for municipal services.

Amount, if any, attributable to payments in lieu of taxes: _____

Assessor's Report - 2012 - Current Year File
S495 Exemption Impact Report
County Detail Report

Total Assessed Value 66,399,978
Uniform Percentage 79.00

Equalized Total Assessed Value 84,050,605

Exemption Code	Exemption Name	Statutory Authority	Number of Exemptions	Total Equalized Value of Exemptions	Percent of Value Exempted
12100	NYS - GENERALLY	RPTL 404(1)	11	1,463,924	1.74
13350	CITY - GENERALLY	RPTL 406(1)	1	7,089	0.01
13500	TOWN - GENERALLY	RPTL 406(1)	8	567,975	0.68
13510	TOWN - CEMETERY LAND	RPTL 446	9	451,139	0.54
13800	SCHOOL DISTRICT	RPTL 408	2	1,356,835	1.61
18080	MUN HSNG AUTH-FEDERAL/MUN AIDE	PUB HSNG L 52(3)&(5)	1	1,124,304	1.34
25230	NONPROF CORP - MORAL/MENTAL IM	RPTL 420-a	1	161,646	0.19
26300	INTERDENOMINATIONAL CENTER	RPTL 430	1	215,443	0.26
32252	NYS OWNED REFORESTATION LAND	RPTL 534	25	5,489,620	6.53
41101	VETS EX BASED ON ELIGIBLE FUND	RPTL 458(1)	1	5,063	0.01
41121	ALT VET EX-WAR PERIOD-NON-COMB	RPTL 458-a	1	6,000	0.01
41122	ALT VET EX-WAR PERIOD-NON-COMB	RPTL 458-a	19	114,000	0.14
41131	ALT VET EX-WAR PERIOD-COMBAT	RPTL 458-a	2	20,000	0.02
41132	ALT VET EX-WAR PERIOD-COMBAT	RPTL 458-a	16	156,994	0.19
41142	ALT VET EX-WAR PERIOD-DISABILI	RPTL 458-a	4	47,557	0.06
41700	AGRICULTURAL BUILDING	RPTL 483	8	586,684	0.70
41720	AGRICULTURAL DISTRICT	AG-MKTS L 305	58	1,722,334	2.05
41730	AGRIC LAND-INDIV NOT IN AG DIS	AG MKTS L 306	16	673,461	0.80
41800	PERSONS AGE 65 OR OVER	RPTL 467	3	88,818	0.11
41802	PERSONS AGE 65 OR OVER	RPTL 467	14	498,192	0.59
41932	DISABILITIES AND LIMITED INCOM	RPTL 459-c	5	225,299	0.27
47460	FOREST LAND CERTD AFTER 8/74	RPTL 480-a	4	290,154	0.35
50001	SYSTEM CODE	STATUTORY AUTH NOT DEFINED	3	14,759	0.02

Total Assessed Value 66,399,978
Uniform Percentage 79.00

Equalized Total Assessed Value 84,050,605

Exemption Code	Exemption Name	Statutory Authority	Number of Exemptions	Total Equalized Value of Exemptions	Percent of Value Exempted
50005	SYSTEM CODE	STATUTORY AUTH NOT DEFINED	1	0	0.00
Total Exemptions Exclusive of System Exemptions:			210	15,272,530	18.17
Total System Exemptions:			4	14,759	0.02
Totals:			214	15,287,290	18.19

Values have been equalized using the Uniform Percentage of Value. The Exempt amounts do not take into consideration, payments in lieu of taxes or other payments for municipal services.

Amount, if any, attributable to payments in lieu of taxes: _____

Total Assessed Value 201,174,141
Uniform Percentage 100.00

Equalized Total Assessed Value 201,174,141

Exemption Code	Exemption Name	Statutory Authority	Number of Exemptions	Total Equalized Value of Exemptions	Percent of Value Exempted
12100	NYS - GENERALLY	RPTL 404(1)	2	718,500	0.36
13100	CO - GENERALLY	RPTL 406(1)	3	167,600	0.08
13120	CO - NOT EX BY RPTL 406(1)	GEN MUNY L 411	2	474,800	0.24
13350	CITY - GENERALLY	RPTL 406(1)	1	195,500	0.10
13500	TOWN - GENERALLY	RPTL 406(1)	8	1,055,300	0.52
13510	TOWN - CEMETERY LAND	RPTL 446	6	53,600	0.03
13590	TOWN O/S LIMITS - SEWER OR WAT	RPTL 406(3)	5	1,147,800	0.57
13800	SCHOOL DISTRICT	RPTL 408	4	1,416,900	0.70
18020	MUNICIPAL INDUSTRIAL DEV AGENC	RPTL 412-a	3	1,640,000	0.82
21600	RES OF CLERGY - RELIG CORP OWN	RPTL 462	1	73,900	0.04
25230	NONPROF CORP - MORAL/MENTAL IM	RPTL 420-a	1	127,900	0.06
26300	INTERDENOMINATIONAL CENTER	RPTL 430	4	995,900	0.50
26400	INC VOLUNTEER FIRE CO OR DEPT	RPTL 464(2)	3	246,400	0.12
32252	NYS OWNED REFORESTATION LAND	RPTL 534	47	6,892,700	3.43
41101	VETS EX BASED ON ELIGIBLE FUND	RPTL 458(1)	1	5,000	0.00
41122	ALT VET EX-WAR PERIOD-NON-COMB	RPTL 458-a	64	381,405	0.19
41132	ALT VET EX-WAR PERIOD-COMBAT	RPTL 458-a	44	439,150	0.22
41141	ALT VET EX-WAR PERIOD-DISABILI	RPTL 458-a	5	80,845	0.04
41142	ALT VET EX-WAR PERIOD-DISABILI	RPTL 458-a	8	125,950	0.06
41162	COLD WAR VETERANS (15%)	RPTL 458-b	5	30,000	0.01
41700	AGRICULTURAL BUILDING	RPTL 483	8	406,000	0.20
41720	AGRICULTURAL DISTRICT	AG-MKTS L 305	76	2,889,804	1.44
41730	AGRIC LAND-INDIV NOT IN AG DIS	AG MKTS L 306	22	574,120	0.29
41800	PERSONS AGE 65 OR OVER	RPTL 467	3	151,492	0.08
41801	PERSONS AGE 65 OR OVER	RPTL 467	13	513,897	0.26
41932	DISABILITIES AND LIMITED INCOM	RPTL 459-c	3	120,500	0.06
42100	SILOS, MANURE STORAGE TANKS,	RPTL 483-a	2	76,400	0.04
47460	FOREST LAND CERTD AFTER 8/74	RPTL 480-a	3	135,300	0.07
50001	SYSTEM CODE	STATUTORY AUTH NOT DEFINED	3	0	0.00

Total Assessed Value 201,174,141
Uniform Percentage 100.00

Equalized Total Assessed Value 201,174,141

Exemption Code	Exemption Name	Statutory Authority	Number of Exemptions	Total Equalized Value of Exemptions	Percent of Value Exempted
50005	SYSTEM CODE	STATUTORY AUTH NOT DEFINED	1	0	0.00
Total Exemptions Exclusive of System Exemptions:			347	21,136,663	10.51
Total System Exemptions:			4	0	0.00
Totals:			351	21,136,663	10.51

Values have been equalized using the Uniform Percentage of Value. The Exempt amounts do not take into consideration, payments in lieu of taxes or other payments for municipal services.

Amount, if any, attributable to payments in lieu of taxes: _____

Total Assessed Value 46,520,005
Uniform Percentage 100.00

Equalized Total Assessed Value 46,520,005

Exemption Code	Exemption Name	Statutory Authority	Number of Exemptions	Total Equalized Value of Exemptions	Percent of Value Exempted
12100	NYS - GENERALLY	RPTL 404(1)	1	1,153,100	2.48
13500	TOWN - GENERALLY	RPTL 406(1)	9	707,200	1.52
13510	TOWN - CEMETERY LAND	RPTL 446	7	29,800	0.06
25300	NONPROF CORP - SPECIFIED USES	RPTL 420-b	2	550,800	1.18
26300	INTERDENOMINATIONAL CENTER	RPTL 430	2	129,900	0.28
26400	INC VOLUNTEER FIRE CO OR DEPT	RPTL 464(2)	1	6,500	0.01
41101	VETS EX BASED ON ELIGIBLE FUND	RPTL 458(1)	1	5,000	0.01
41121	ALT VET EX-WAR PERIOD-NON-COMB	RPTL 458-a	1	6,000	0.01
41122	ALT VET EX-WAR PERIOD-NON-COMB	RPTL 458-a	19	108,585	0.23
41132	ALT VET EX-WAR PERIOD-COMBAT	RPTL 458-a	15	150,000	0.32
41142	ALT VET EX-WAR PERIOD-DISABILI	RPTL 458-a	3	52,560	0.11
41162	COLD WAR VETERANS (15%)	RPTL 458-b	2	10,725	0.02
41700	AGRICULTURAL BUILDING	RPTL 483	1	10,000	0.02
41720	AGRICULTURAL DISTRICT	AG-MKTS L 305	33	654,879	1.41
41730	AGRIC LAND-INDIV NOT IN AG DIS	AG MKTS L 306	28	463,369	1.00
41800	PERSONS AGE 65 OR OVER	RPTL 467	1	17,892	0.04
41801	PERSONS AGE 65 OR OVER	RPTL 467	10	269,332	0.58
41802	PERSONS AGE 65 OR OVER	RPTL 467	1	15,660	0.03
41932	DISABILITIES AND LIMITED INCOM	RPTL 459-c	2	43,750	0.09

Total Assessed Value 46,520,005
Uniform Percentage 100.00

Equalized Total Assessed Value 46,520,005

Exemption Code	Exemption Name	Statutory Authority	Number of Exemptions	Total Equalized Value of Exemptions	Percent of Value Exempted
47460	FOREST LAND CERTD AFTER 8/74	RPTL 480-a	2	52,247	0.11
Total Exemptions Exclusive of System Exemptions:			141	4,437,299	9.54
Total System Exemptions:			0	0	0.00
Totals:			141	4,437,299	9.54

Values have been equalized using the Uniform Percentage of Value. The Exempt amounts do not take into consideration, payments in lieu of taxes or other payments for municipal services.

Amount, if any, attributable to payments in lieu of taxes: _____

DEPARTMENT: **COUNTY LEGISLATURE**

DESCRIPTION:

The Cortland County Legislature is the governing body that establishes policies and procedures for all Cortland County Departments as well as enacting Local Laws and adopting a annual budget to fund all the county departments and other county agencies through contracts.

The Cortland County Legislature is comprised of 19 Legislators who are elected every two years. The Legislature leadership is comprised of the Chairman of the Legislature who is chosen at the organizational meeting and a Majority and Minority Leader who are designated by their respective party caucuses. Legislators attend one session each month and also serve on the eight various standing committees as assigned. Legislators are appointed to serve on sub-committees and Boards. Legislators are also appointed to represent the County on negotiating teams for labor contract negotiations within the County and at Tompkins Cortland Community College.

The County Legislature Department staff consists of the Clerk of the Legislature and an unpaid Deputy Clerk of the Legislature. The Clerk of the Legislature also serves as County Historian, FOIL Officer, Public Information Officer and Records Center Manager.

PERFORMANCE INDICATORS:

- The Clerk has taken responsibility for updating the county Legislature's website for agendas and minutes, previously done by the IT department. The Historian AND Legislature's website have been redesigned. A new Facebook page for the Historian's office is updated regularly.
- As of September 2012 more than 30 requests for historic/genealogical information have been received. These came from legislators, local media, and both local and out-of-town researchers. These were processed by telephone, e-mail and regular mail.
- Received proposals and renovated Room 304 with new tables, table skirts and projector
- To date in 2012 more than 40 Freedom of Information Requests have been processed.
- Acting point of contact for Scoping/SEQR project for proposed wind farm.
- Ten public appearances have been made, including to local Rotary Clubs, Literary Clubs, Harford Senior Center and more.

- Scanned and Indexed Newspaper clippings for historian archive.
- More than 600 cubic feet of records has been transferred either to, or from, the Cortland Records Center. This includes both city and county records from every department.
- Provided administration and support over the Cortland County Tobacco Asset Securitization Corporation.
- A comprehensive calendar of events from throughout the County has been maintained on the county's main website.
- More than 128 requests for documents have been filled at the Cortland Records Center.
- Attended and provided minutes for more than 105 meetings.
- Provided assistance to the Cortland County Board of Ethics.
- Scanned and Indexed local laws dating back to 1950s and posted on County website.
- Was awarded AmeriCorps grant for part-time position in Historian Office.
- Worked on Governor's Path Through History initiative to award three interstate highway signs for Cortland County attractions.

Cortland County 2013 Adopted Budget

Budget Account			Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
A1010			**COUNTY LEGISLATURE**						
41289	1011	R	DEPARTMENTAL FEES	0.00	0	0	0	0	0
.1 Subtotal (1 detail record):				**0.00**	**0**	**0**	**0**	**0**	**0**
43060	1413	R	RECORDS MANAGEMENT	-36,408.00	-3,000	0	0	0	0
.3 Subtotal (1 detail record):				**-36,408.00**	**-3,000**	**0**	**0**	**0**	**0**
51005			10 CLERK OF LEGISLATURE	39,979.00	40,579	42,836	42,836	42,836	42,836
51010			46 LEGISLATOR	6,000.00	6,000	6,000	6,000	6,000	6,000
51010			60 LEGISLATOR	6,000.00	6,000	6,000	6,000	6,000	6,000
51010			50 LEGISLATOR	6,000.00	6,000	6,000	6,000	6,000	6,000
51010			49 LEGISLATOR	6,000.00	6,000	6,000	6,000	6,000	6,000
51010			47 LEGISLATOR	6,000.00	6,000	6,000	6,000	6,000	6,000
51010			45 LEGISLATOR	6,000.00	6,000	6,000	6,000	6,000	6,000
51010			44 LEGISLATOR	6,000.00	6,000	6,000	6,000	6,000	6,000
51010			43 LEGISLATOR	6,000.00	6,000	6,000	6,000	6,000	6,000
51010			42 LEGISLATOR	6,000.00	6,000	6,000	6,000	6,000	6,000
51010			41 LEGISLATOR	6,000.00	6,000	6,000	6,000	6,000	6,000
51010			40 LEGISLATOR	6,000.00	6,000	6,000	6,000	6,000	6,000
51010			39 MINOR LEAD	6,500.00	6,500	6,500	6,500	6,500	6,500
51010			37 LEGISLATOR	6,000.00	6,000	6,000	6,000	6,000	6,000
51010			35 LEGISLATOR	6,000.00	6,000	6,000	6,000	6,000	6,000
51010			48 LEGISLATOR	6,000.00	6,000	6,000	6,000	6,000	6,000
51010			30 LEGISLATOR	6,000.00	6,000	6,000	6,000	6,000	6,000
51010			32 CHAIR LEGI	15,000.00	15,000	15,000	15,000	15,000	15,000
51010			34 LEGISLATOR	6,000.00	6,000	6,000	6,000	6,000	6,000
51010			29 MAJOR LEAD	6,500.00	6,500	6,500	6,500	6,500	6,500
.1 Subtotal (20 detail records):				**163,979.00**	**164,579**	**166,836**	**166,836**	**166,836**	**166,836**
52010	1413	E	OFFICE EQUIPMENT	36,320.19	0	0	0	0	0
52015	1011	E	TECHNICAL EQUIPMENT	0.00	0	0	0	0	0
.2 Subtotal (2 detail records):				**36,320.19**	**0**	**0**	**0**	**0**	**0**
54000		E	TELEPHONE	1,762.89	1,300	1,300	1,300	1,300	1,300

Budget Account		Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
54001	E	COPYING/PRINTING	851.85	3,400	3,400	3,400	3,400	3,400
54004	E	COMPUTER SOFTWARE	0.00	0	0	0	0	0
54005	E	SUPPLIES	2,623.98	2,600	3,000	2,600	2,600	2,600
54005 1010	E	OFFICE SUPPLIES	0.00	0	0	0	0	0
54005 1011	E	OFFICE SUPPLIES	0.00	0	0	0	0	0
54020	E	POSTAGE	4,393.51	3,100	3,100	3,100	3,100	3,100
54035	E	EDUCATION & TRAINING	160.00	0	3,500	1,270	1,270	1,270
54040	E	ASSOC/MEMBERSHIP DUES	5,422.00	7,000	7,300	7,300	7,300	7,300
54041	E	PUBLICATIONS	94.50	100	100	100	100	100
54045	E	TRAVEL & SUBSISTENCE	0.00	0	500	500	500	500
54047	E	MILEAGE REIMBURSEMENT	0.00	1,500	1,500	1,500	1,500	1,500
54055	E	PROFESSIONAL SERVICES	37,591.98	6,000	6,000	6,000	6,000	6,000
54055 1011	E	PROFESSIONAL SERVICES	0.00	0	0	0	0	0
54060	E	LEGAL NOTICES / ADVERTISING	418.16	800	800	800	800	800
54065 1010	E	EQUIP RENT / LEASES	0.00	0	0	0	0	0
54070	E	INSURANCE	5,110.00	5,110	5,110	5,110	5,110	5,110
54075	E	OFFICE EQUIPMENT	64.75	0	0	0	0	0
54078	E	FUEL	17.69	0	100	100	100	100
54083 1010	E	MISC SUPPORTING SERVICES	10,358.28	0	0	0	0	0
54083 1011	E	MISC SUPPORTING SERVICES	0.00	0	0	0	0	0
.4 Subtotal (21 detail records):			**68,869.59**	**30,910**	**35,710**	**33,080**	**33,080**	**33,080**
58020	E	RETIREMENT	14,066.45	20,272	22,468	22,468	22,468	22,468
58030	E	FICA	10,314.32	12,590	12,763	12,763	12,763	12,763
58040	E	WORKERS COMP	7,917.00	8,126	9,546	9,546	9,546	9,546
58060	E	HEALTH INS	92,841.00	75,120	79,680	79,680	79,680	79,680
58062	E	DENTAL INS	486.50	360	432	432	432	432
58065	E	VISION CARE BENEFITS	113.25	98	78	78	78	78
.8 Subtotal (6 detail records):			**125,738.52**	**116,566**	**124,967**	**124,967**	**124,967**	**124,967**
		Net County Cost - A1010:	**358,499.30**	**309,055**	**327,513**	**324,883**	**324,883**	**324,883**

Budget Account		Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
A1711		**LIABILITY INSURANCE RESERVE**						
42401	R	INTEREST & EARNINGS	-1,879.57	-3,000	0	-3,000	-3,000	-3,000
.2 Subtotal (1 detail record):			**-1,879.57**	**-3,000**	**0**	**-3,000**	**-3,000**	**-3,000**
54055	E	PROFESSIONAL SERVICES	81,763.99	30,000	0	30,000	30,000	30,000
54920	E	Awards/Claims	1,196.82	10,000	0	0	0	0
.4 Subtotal (2 detail records):			**82,960.81**	**40,000**	**0**	**30,000**	**30,000**	**30,000**
		Net County Cost - A1711:	**81,081.24**	**37,000**	**0**	**27,000**	**27,000**	**27,000**

Budget Account		Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
A1990		**CONTINGENCY**						
54775	E	CONTINGENCY	0.00	250,000	0	446,000	466,000	466,000
.4 Subtotal (1 detail record):			**0.00**	**250,000**	**0**	**446,000**	**466,000**	**466,000**
		Net County Cost - A1990:	**0.00**	**250,000**	**0**	**446,000**	**466,000**	**466,000**

Budget Account		Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
A2490		**COMMUNITY COLLEGE**						
54110	E	CHARGE BACKS	301,394.22	325,000	0	325,000	325,000	325,000
.4 Subtotal (1 detail record):			**301,394.22**	**325,000**	**0**	**325,000**	**325,000**	**325,000**
		Net County Cost - A2490:	**301,394.22**	**325,000**	**0**	**325,000**	**325,000**	**325,000**

Budget Account		Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
A2495		**CONTRIBUTIONS TC3**						
54055	E	PROFESSIONAL SERVICES	61,369.74	0	0	0	0	0
54780	E	SPONSOR CONTRIBUTIONS	1,616,868.00	1,574,319	0	1,590,062	1,590,062	1,590,062
.4 Subtotal (2 detail records):			**1,678,237.74**	**1,574,319**	**0**	**1,590,062**	**1,590,062**	**1,590,062**
		Net County Cost - A2495:	**1,678,237.74**	**1,574,319**	**0**	**1,590,062**	**1,590,062**	**1,590,062**

Budget Account		Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
A2497		**DEBT SERVICE TC3**						
54785	E	DEBT SERVICE TC3	164,134.42	200,990	0	206,360	206,360	206,360
.4 Subtotal (1 detail record):			**164,134.42**	**200,990**	**0**	**206,360**	**206,360**	**206,360**
		Net County Cost - A2497:	**164,134.42**	**200,990**	**0**	**206,360**	**206,360**	**206,360**

Budget Account		Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
A3510		**DOG CONTROL**						
54820	E	SPCA	31,500.00	42,000	42,000	42,000	42,000	42,000
.4 Subtotal (1 detail record):			**31,500.00**	**42,000**	**42,000**	**42,000**	**42,000**	**42,000**
		Net County Cost - A3510:	**31,500.00**	**42,000**	**42,000**	**42,000**	**42,000**	**42,000**

Budget Account		Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
A6410		**PUBLICITY & TOURISM**						
41113	R	HOTEL ROOM OCCUPANCTY TAX	-488,539.39	-350,000	0	-415,000	-415,000	-415,000
.1 Subtotal (1 detail record):			**-488,539.39**	**-350,000**	**0**	**-415,000**	**-415,000**	**-415,000**
54822	E	CORTLAND TOURISM & CONVENTION	325,000.00	350,000	375,000	415,000	415,000	415,000
.4 Subtotal (1 detail record):			**325,000.00**	**350,000**	**375,000**	**415,000**	**415,000**	**415,000**
		Net County Cost - A6410:	**-163,539.39**	**0**	**375,000**	**0**	**0**	**0**

Budget Account		Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
A6420		**PROMOTION OF INDUSTRY**						
54825	E	BDC	401,532.51	385,682	410,632	410,632	410,632	410,632
.4 Subtotal (1 detail record):			**401,532.51**	**385,682**	**410,632**	**410,632**	**410,632**	**410,632**
		Net County Cost - A6420:	**401,532.51**	**385,682**	**410,632**	**410,632**	**410,632**	**410,632**

Budget Account		Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
A7410		**LIBRARY**						
54830	E	FINGER LAKES LIBRARY	5,000.00	3,500	3,500	3,500	3,500	3,500
.4 Subtotal (1 detail record):			**5,000.00**	**3,500**	**3,500**	**3,500**	**3,500**	**3,500**
		Net County Cost - A7410:	**5,000.00**	**3,500**	**3,500**	**3,500**	**3,500**	**3,500**

Budget Account		Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
A7510		**HISTORIAL PROPERTIES**						
54020	E	POSTAGE	18.43	0	0	0	0	0
.4 Subtotal (1 detail record):			**18.43**	**0**	**0**	**0**	**0**	**0**
		Net County Cost - A7510:	**18.43**	**0**	**0**	**0**	**0**	**0**

Budget Account		Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
A7520		**HISTORICAL SOCIETY**						
54820	E	MISC CONTRACTS	20,833.33	0	0	0	0	0
54826	E	Historical Society	0.00	6,000	22,500	22,500	22,500	22,500
54841	E	CNY Living History Center	0.00	0	15,000	15,000	15,000	15,000
54843	E	1890 HOUSE	0.00	15,000	12,500	12,500	12,500	12,500
.4 Subtotal (4 detail records):			**20,833.33**	**21,000**	**50,000**	**50,000**	**50,000**	**50,000**
		Net County Cost - A7520:	**20,833.33**	**21,000**	**50,000**	**50,000**	**50,000**	**50,000**

Budget Account		Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
A8710		**CONSERVATION PROGRAMS**						
54850	E	SOIL & WATER CONSERVATION	300,000.00	274,000	255,984	255,984	255,984	255,984
.4 Subtotal (1 detail record):			**300,000.00**	**274,000**	**255,984**	**255,984**	**255,984**	**255,984**
		Net County Cost - A8710:	**300,000.00**	**274,000**	**255,984**	**255,984**	**255,984**	**255,984**

Budget Account		Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
A8720		**FISH & GAME**						
54855	E	FEDERATED SPORTSMEN	3,600.00	2,000	2,000	2,000	2,000	2,000
.4 Subtotal (1 detail record):			**3,600.00**	**2,000**	**2,000**	**2,000**	**2,000**	**2,000**
		Net County Cost - A8720:	**3,600.00**	**2,000**	**2,000**	**2,000**	**2,000**	**2,000**

Budget Account		Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
A8730		**FORESTRY**						
54851	E	LIME HOLLOW NATURE CENTER	5,833.33	4,500	4,557	4,557	9,557	9,557
.4 Subtotal (1 detail record):			**5,833.33**	**4,500**	**4,557**	**4,557**	**9,557**	**9,557**
		Net County Cost - A8730:	**5,833.33**	**4,500**	**4,557**	**4,557**	**9,557**	**9,557**

Budget Account		Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
A8750		**AGRICULTURE & LIVESTOCK**						
54860	E	CORNELL COOPERATIVE EXTENSION	322,000.00	294,000	294,000	294,000	294,000	294,000
.4 Subtotal (1 detail record):			**322,000.00**	**294,000**	**294,000**	**294,000**	**294,000**	**294,000**
		Net County Cost - A8750:	**322,000.00**	**294,000**	**294,000**	**294,000**	**294,000**	**294,000**

Budget Account		Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
A9522								
54995	E	Inter-Fund Transfer Expense	4,921,039.00	4,702,038	0	0	0	0
.4 Subtotal (1 detail record):			**4,921,039.00**	**4,702,038**	**0**	**0**	**0**	**0**
59522	E	TRANSF TO CO RD FUND	0.00	0	0	4,799,455	4,799,455	4,799,455
.9 Subtotal (1 detail record):			**0.00**	**0**	**0**	**4,799,455**	**4,799,455**	**4,799,455**
		Net County Cost - A9522:	**4,921,039.00**	**4,702,038**	**0**	**4,799,455**	**4,799,455**	**4,799,455**

Budget Account		Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
A9950								
59920	E	TRANSFER TO OTHER FUNDS	12,000.00	349,310	0	0	0	0
59950 1682	E	TRANSFER TO CAPITAL PROJ FUND	0.00	0	0	0	0	0
59950 5620	E	TRANSFER TO CAPITAL PROJ FUND	0.00	0	0	0	0	0
59950 5601	E	TRANSFER TO CAPITAL PROJ FUND	0.00	0	0	0	0	0
59950	E	TRANSFER TO CAPITAL PROJ FUNDS	162,373.57	0	0	0	0	0
59950 2245	E	TRANSFER TO CAPITAL PROJ FUND	62,893.52	0	0	0	0	0
.9 Subtotal (6 detail records):			**237,267.09**	**349,310**	**0**	**0**	**0**	**0**
		Net County Cost - A9950:	**237,267.09**	**349,310**	**0**	**0**	**0**	**0**
		FUND Total - A:	**-2,282,992.35**	**1,534,808**	**43,625,201**	**1,056,100**	**1,285,574**	**1,285,574**

DEPARTMENT: **DISTRICT ATTORNEY**

DESCRIPTION:

The District Attorney is a state constitutional county officer elected by the county electorate for four-year terms. County Law § 700 et seq., as well as the state Criminal Procedure and Penal Laws, are the basic legislation defining and implementing the powers of this office. Pursuant to County Law § 700, the District Attorney is responsible for the prosecution of all violations of criminal laws occurring within the boundaries of the county. Currently, this includes prosecution in all courts in the county for violations of the Penal Law, Alcohol Beverage Control Law, Agriculture Markets Law, Vehicle and Traffic Law, Tax Law, Environmental Conservation Law, and various other state statutes. Currently, the office delegate's prosecution of municipal ordinances to the town or village attorneys, so long they continue to accept the delegation.

COSTS: Constitutionally and historically, the cost of prosecution has been the sole responsibility of the county, until recently. About twelve years ago, the state began contributing a little more than one-half the cost of the District Attorney's salary, which is mandated by state law to conform to that of county court judges. For the year 2013 the subsidized amount has been increased to $59,900.00 to support salary increases, mandated by the State, for District Attorney's. Beginning in 2000, the state has given our county an Aid to Prosecution grant to pay part of the salary of an assistant district attorney. Originally, that grant was for about $50,000, and gradually over time has decreased with state budgetary austerity to under $30,000 in 2010. The OCFS (CAC Center) grant has increased from $73,242.00 in 2012 to $137,450.00 for 2013. From time to time, we will be able to secure other grant funding from the Department of Criminal Justice. We continually look for such grant opportunities.

SPECIFIC DUTIES: The specific duties of the District Attorney and his staff with regard to each category of offense are listed below:

Felonies:

1.) provides legal advice and assistance to police officers during the course of their investigations;
2.) responds to major crime scenes where appropriate;
3.) attends arraignments of defendants in local criminal courts, i.e. in City and Town Courts;
4.) makes bail recommendations to local criminal court Judges [at any time of the day or night as needed];
5.) conducts felony preliminary hearings in local criminal courts;
6.) attends impanelments of Grand Juries by the Cortland County Court;
7.) presents cases to the Cortland County Grand Jury;
8.) drafts Indictments and Superior Court Informations [accusatory documents];
9.) appears in County Court [superior court] with Grand Jury Foreman to report out Indictments;
10.) appears in County Court for arraignment of defendants;
11.) prepares written answers to defendant's demands for bills of particulars and discovery of evidence;
12.) prepares written answers to defendant's pre-trial motions and conducts appropriate legal research on the legal issues raised by the defendant's motions;
13.) appears in County Court for oral argument of defendant's pre-trial motions;
14.) conducts pre-trial hearings in County Court relating to search and seizures, lineups, confessions and other evidentiary issues;
15.) maintains liaison with crime victims and provides statutory notice to victims relating to the progression and disposition of certain criminal cases;
16.) prepares witnesses for trial;

17.) appears before County Court Judges for pre-trial conferences scheduled by the Court;
18.) conducts jury and non-jury trials in County Court;
19.) upon conviction, appears in Court at the time of sentencing to make sentencing recommendations to the Court;
20.) in the event of an appeal by defendants, conducts legal research on the issues raised by the defendants on appeal and prepares written legal briefs and appendices for submission to the Appellate Division, Third Department, in Albany [New York State's intermediate appellate court];
21.) if the defendant seeks permission of the New York Court of Appeals to appeal from a decision of the Appellate Division, prepares a written response to the Court of Appeals opposing the defendant's application for leave to appeal;
22.) if leave to appeal to the Court of Appeals is granted, prepares a written brief and appendix for submission to the Court of Appeals;
23.) appears personally before the Appellate Court to make oral argument;
24.) if the defendant seeks other post-judgment relief under Criminal Procedure Law Article 440 [in the nature of *habeas corpus*, *coram nobis* or motions to set aside a sentence], prepares written responses to the defendant's factual allegations and appropriate Memoranda of Law, and attends and participates in court appearances including hearings as necessary (this area of responsibility has increased significantly in the past several years);
25.) if a defendant violates probation, appears in County Court to conduct a probation violation hearing after preparing necessary witnesses for that hearing and, if the Court determines the defendant to be in violation, to make a re-sentencing recommendation;
26.) if the defendant has been convicted of a designated sexual abuse offense, conducts a hearing to enable the Judge to determinate the degree of risk presented to the community in accordance with the state Sex Offender Registration Act;
27.) if a felon has fled the State of New York and has been apprehended in another State, prepares extradition papers to be sent to the New York State Governor's Office; and
28.) if an out-of-state felon has been apprehended here appears in County Court to obtain a Court Order returning the felon to law enforcement officers in the other State.
29.) addresses concerns and issues raised by citizens as they relate to the local criminal justice system and/or the District Attorney's Office.
30.) administration of EJustice (criminal history database)
31.) coordination of Cortland County DNA Collection.
32.) custodian for Evidence Retention and Disposal.
33.) law enforcement investigations for grand jury or arrest purposes.
34.) preparing subpoenas and court orders for information on behalf of all law enforcement in the community.
35.) providing information to NYS Dept. of Parole on a regular basis for inmates convicted in our jurisdiction who are parole candidates.

Misdemeanors and Violations:

1.) appears regularly in Cortland City Court and all 15 Town Courts throughout the County to prosecute misdemeanor and violation charges filed there by the Cortland City Police Department, SUNY Cortland University Police, the Cortland County Sheriff's Department, the New York State Police, the Police Department of the Villages of McGraw and Homer, the New York State Department of Environmental Conservation, the Cortland County Department of Social Services, and the Cortland County SPCA;
2.) prepares written answers to defendant's demands for bills of particulars and demands for discovery of evidence;
3.) prepares written answers to defendant's pre-trial motions;

4.) appears in Court to give oral argument on defendant's pre-trial motions;
5.) appears personally in local criminal court to participate in judicial pre-trial conferences scheduled by the Court;
6.) appears in local criminal court to conduct jury and non-jury trials;
7.) appears in local criminal courts at the time of sentencing to make sentencing recommendations to the Court;
8.) if the defendant appeals to County Court [the intermediate appellate court for appeals arising out of local criminal court proceedings], prepares a legal brief and appears personally in County Court for oral argument;
9.) if the defendant seeks to take an appeal to the New York Court of Appeals from a decision of County Court, the District Attorney must respond in the manner described under the heading of Felonies above, steps 21 through 23 inclusive, above.
10.) Drafts Prosecutor's Informations when appropriate.
11.) Provides legal advice and assistance to police officers during the course of their investigations.

Infractions:

Traffic tickets issued by each police agency in Cortland County are prosecuted by the District Attorney's Office. These offenses are the least serious offenses prosecuted by our office, e.g. speeding infractions and the like. However, they are important to the persons ticketed, who frequently seek reductions, to which we try to respond promptly and courteously, which consumes a significant amount of time and resources of our Office.

The volume of tickets is greatest in the local courts of Cortlandville, Homer, Marathon, Preble and Virgil, which are proximate to Interstate Route 81. For example, Cortlandville Town Court has estimated that it handled over 9,000 Vehicle and Traffic tickets in 2008. The amount of time and effort expended by our Assistant District Attorneys and our support staff on Vehicle and Traffic matters is increased also by added laws such as seat belt and cell phone violations, and state mandated enforcement initiatives such as BUNY (Buckle Up New York, an enforcement program which requires law enforcement to conduct concentrated efforts on issuing tickets for motorists not wearing seat belts).

The ticketed motorists then seek reductions from our office, by phone or in writing that demand our immediate or prompt attention. If we fail to address these demands on time, then the courts become clogged. Frequently, the motorist will call our office, and time must be spent, interrupting everything else the staff person is doing, to explain how they may proceed to ask for a reduction. In ever increasing volume, motorists or their attorneys write to the District Attorney's Office to negotiate a plea to a reduced charge in a traffic case. The Assistant District Attorney reviews the tickets along with the Department of Motor Vehicles records of the defendants' past driving record, and if reductions are granted, they must be completed and sent to the defendants or attorneys, and to the Court. We encourage such communication with our office, because we wish to be courteous to ordinary citizens and because it is a much more efficient way to deal with traffic matters than to go to trial, but it all takes time.

When motorists enter pleas of not guilty, the Court schedules those cases for trial. The District Attorney's Office is notified by the Court of the scheduled trial, and our office issues trial subpoenas for the officers or other witnesses involved in the case. Thereafter, an Assistant District Attorney appears for trial.

Appeals from decisions of the local criminal courts in Vehicle and Traffic Law matters are processed in the same way as outlined for misdemeanors and violations above.

Some Crime Statistics: Here are some statistics compiled to show how volumes have fluctuated in the past decade. These numbers reflect only Penal Law cases, felonies, misdemeanors or violations, but do not reflect traffic matters. They readily display the more than doubling of cases handled since the City declined delegation of prosecution of misdemeanors and violations in 2002, as discussed below. These increased case loads vastly increase the amount of clerical work and court appearances required by our support and professional staff.

2013 Budget Statistical Report – District Attorney's Office
This report does not include sealed indictments

	2009	2010	2011	2012 Jan-March	2012 April-June	2012 Six Months	2012 July	*2013 Projected Totals
Felony's County & City	316	341	385	123	105	228	26	460
Misdemeanor's City	436	453	719	157	174	331	56	700
Misdemeanor's County	608	460	492	181	156	337	31	620
Violation's City	718	673	1,032	222	187	409	23	900
Violation's County	247	207	179	32	63	95	9	190
TOTAL	2,325	2,134	2,807	715	685	1,400	145	2,870
Vehicle & Traffic Tickets Processed NOT included In above totals				March only 291	631	1,323 approx.	155	2,500

* 2013 projected figures have been annualized based upon actual figures for the period of time from 1/1/12 to 7/31/12.

THE LINGERING IMPACT ON THE COUNTY CAUSED BY THE TERMINATION OF THE ROLE OF THE CITY PROSECUTOR BY THE CITY OF CORTLAND:

Prior to June 1, 2002 the City of Cortland, through the office of the City Prosecutor, prosecuted all misdemeanor and violations in Cortland City Court. This was done cooperatively by a formal delegation of the authority by the District Attorney, and formal acceptance of that authority by the City, an arrangement which either party could cancel at any time. The City of Cortland unilaterally terminated that practice on June 1, 2002. The result was to shift the expense of the prosecution of such cases from the City to the County, thereby doubling the total number of case files opened annually by the District Attorney's Office. The County Legislature authorized and funded an additional full-time Assistant District Attorney's position to handle the newly imposed caseload, the cut that position in fiscal year 2004, the reinstated it.

There has been a tremendous increase in work-processing and clerical work, as well as court appearances, caused by the huge volume of City cases. The workload continues to overwhelm our present support staff, and keeps two full time Assistant District Attorneys very busy. The added work and expenses are particularly troublesome in the following areas:

1. Opening and Closing Case Files: From 2003 to the present, as a result of our no longer being able to delegate City Court prosecutions, the number of case files which the staff must open both physically and in the computer system have increased almost 2-1/2 times. The situation increases pressure on our support staff, on our attorneys, and on our supply accounts, with the obvious escalation of the cost of purchasing files and other office supplies. By judicious use of interns and overtime, we

have made headway in closing the huge backlog of files we inherited that had been resolved in court but not in our computerized case management system, but we are still behind.

2. Telephone Services/Postal Expenses: Our current level of cases requires a substantial amount of time to answer and return telephone calls from court personnel, defendants, police officers and defense attorneys. This obviously affects the cost of telephone services. Many of these calls require confirmatory correspondences, which affects the cost of postage. We will continue with the fund allocated in the telephone account, and will try to get by with the present postage account by utilizing fax and email and reducing the instances of fax and hardcopy. We are continuing to work toward an automated initial telephone response message with menus and voicemail, to reduce the time spent on the telephone by support staff and attorneys.

3. Publications: To competently prosecute cases, we must be well-versed in the law as it changes. For that purpose, we must subscribe to various criminal law publications, the cost of which escalates yearly. To contain costs, we are eliminating many print subscriptions as more research can be done on-line through computer research services to which we must subscribe.

4. Mileage: The local courts must be serviced no matter what the price of gas. Our current budget in this area should be maintained given the gas price fluctuations over the past years.

Cortland County Child Advocacy Center:

In general the CAC brings all needed services and supports for abused children to one safe, child-friendly location. The CAC ensures a non-threatening, child-focused environment for interviews with the child victims with quick and efficient access to a full range of services, while maximizing communication and coordination among numerous law enforcement and treatment providers.

All the staff at the CAC are tasked with investigating suspected cases of child physical or sexual abuse and have been trained in forensic interviewing along with a range of other training on child sexual and physical abuse. The staff works to minimize the trauma of the experience while they perform their investigations. You'll notice all law enforcement personnel are dressed in plain clothes at the center as one way to minimize the children's fear.

The center is also a resource for these children as they will also be assessed for any needed services upon their visit to the center. Any needed, medical, therapeutic or any other needs will be determined and referrals will be made for the children. The child also is assigned an advocate from Cortland YWCA – Aid to Victims of Violence (AVV) Program who will work alongside the child helping them through the entire process.

To begin Law enforcement (LE), Child Protective services (CPS), and at times an Assistant District Attorney (ADA) meet to organize the interview prior to the child arriving sharing any needed information between the disciplines. Once the child and their family arrive they are greeted by CAC Staff and an AVV Advocate stays with the rest of the family while CPS and LE bring the child to be interviewed in one of our child friendly interview rooms. The interview rapport building begins with the child including playing with the child, coloring, and assessing their developmental skills. The forensic interview is conducted and then the child returns to their family.

While the child is in the interview the AVV advocate meets with the family, explains the process, and assists them in filling out any necessary paperwork.

After the interview CPS and LE meet with the family to discuss the case, determine if there are any needed services for the child and to supply the family with their contract information for future follow up.

Referrals are made at this time for any needed services before the family departs the center.

Budget Account			Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
A1165			**DISTRICT ATTORNEY**						
41289		R	DEPARTMENTAL FEES	0.00	-25,000	-25,000	-25,000	-25,000	-25,000
.1 Subtotal (1 detail record):				**0.00**	**-25,000**	**-25,000**	**-25,000**	**-25,000**	**-25,000**
43030		R	DA SALARY REIMB/REV	-118,222.00	-39,500	-29,200	-29,200	-29,200	-29,200
43089	1160	R	STATE AID - GENERAL GOVERNMENT	0.00	-76,632	-137,451	-137,451	-116,691	-116,691
43089		R	STATE AID - GENERAL GOVERNMENT	-49,503.00	-29,200	0	0	0	0
43331		R	REIMB DIST ATTRY SALARY	0.00	0	-59,900	-59,900	-59,900	-59,900
.3 Subtotal (4 detail records):				**-167,725.00**	**-145,332**	**-226,551**	**-226,551**	**-205,791**	**-205,791**
51005			46 KEYBOARD SPECIALIST (FT)	26,128.00	26,991	28,281	28,281	28,281	28,281
51005			56 ASSIST DA (FT)	61,700.00	62,626	61,120	61,120	61,120	61,120
51005			66 KEYBOARD SPECIALIST (FT)	30,006.00	30,480	31,048	31,048	31,048	31,048
51005			126 ASSIST DA Jones	0.00	60,127	65,552	65,552	65,552	65,552
51005			10 fAMILY ADVOCATE (PT)	0.00	0	27,205	27,205	13,550	13,550
51005			26 ASSIST DA (FT)	61,700.00	62,598	63,565	63,565	63,565	63,565
51005			24 ASSIST DA (FT)	61,700.00	60,521	61,606	61,606	61,606	61,606
51005			23 PARALEGAL (FT)	31,256.00	31,652	33,872	33,872	33,872	33,872
51005			15 DISTRICT ATTORNEY (FT)	119,800.00	119,000	144,875	144,875	144,875	144,875
51005			19 CONFIDENTIAL SECRETARY (FT)	31,689.00	32,164	34,083	34,083	34,083	34,083
51010			23 ASSIST DA (3/4 TIME)	54,136.00	54,948	55,842	55,842	55,842	55,842
51015	1160	E	TEMP PAY	0.00	0	0	0	0	0
51020		E	OVERTIME PAY	3,926.67	0	5,000	5,000	5,000	5,000
51020	1160	E	OVERTIME PAY	0.00	4,000	4,000	4,000	4,000	4,000
.1 Subtotal (14 detail records):				**482,041.67**	**545,107**	**616,049**	**616,049**	**602,394**	**602,394**
52005	1160	E	OFFICE FURNITURE	0.00	1,000	0	0	0	0
52010	1160	E	OFFICE EQUIPMENT	0.00	0	0	0	0	0
52015	1160	E	TECHNICAL EQUIPMENT	0.00	0	0	0	0	0
52015		E	TECHNICAL EQUIPMENT	9,993.81	0	0	0	0	0
52025	1160	E	REPAIR & MAINTENANCE	0.00	0	0	0	0	0
52060	1160	E	COMPUTER EQUIPMENT	0.00	0	0	0	0	0
.2 Subtotal (6 detail records):				**9,993.81**	**1,000**	**0**	**0**	**0**	**0**
54000		E	TELEPHONE	3,460.84	3,500	4,000	3,000	3,000	3,000
54000	1160	E	TELEPHONE	0.00	1,800	700	700	700	700
54001		E	PRINTING/COPYING	3,760.80	4,000	4,000	4,000	4,000	4,000
54001	1160	E	COPYING/PRINTING	0.00	2,100	1,500	1,500	1,500	1,500

Budget Account		Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
54003	E	OFFICE FURNITURE	0.00	0	500	500	500	500
54003 1160	E	OFFICE FURNITURE	0.00	500	500	500	500	500
54005	E	SUPPLIES	3,437.03	4,500	4,500	4,500	4,500	4,500
54005 1160	E	OFFICE SUPPLIES	0.00	3,500	3,000	3,000	1,000	1,000
54007 1160	E	CUSTODIAL,HOUSEHOLD SUPPLIES	0.00	0	100	100	100	100
54007	E	CUSTODIAL,HOUSEHOLD SUPPLIES	0.00	0	200	200	200	200
54020	E	POSTAGE	3,138.89	3,700	3,700	2,200	2,200	2,200
54020 1160	E	POSTAGE	0.00	750	500	500	500	500
54035	E	EDUCATION & TRAINING	80.00	1,000	1,000	1,000	1,000	1,000
54035 1160	E	EDUCATION & TRAINING	0.00	1,000	5,500	5,500	5,500	5,500
54040	E	ASSOC/MEMBERSHIP DUES	1,985.00	2,700	2,000	2,000	2,000	2,000
54040 1160	E	ASSOC/MEMBERSHIP DUES	0.00	0	3,200	3,200	3,200	3,200
54041	E	PUBLICATIONS	5,065.68	4,000	4,000	2,700	2,700	2,700
54041 1160	E	PUBLICATIONS	0.00	1,500	200	200	200	200
54045	E	TRAVEL & SUBSISTENCE	500.00	2,000	2,000	2,000	2,000	2,000
54045 1160	E	TRAVEL & SUBSISTENCE	0.00	5,000	1,500	1,500	2,000	2,000
54047	E	MILEAGE REIMBURSEMENT	2,966.50	2,000	2,000	2,000	2,000	2,000
54047 1160	E	MILEAGE REIMBURSEMENT	0.00	750	500	500	500	500
54055	E	PROFESSIONAL SERVICES	19,941.36	25,000	27,000	25,000	25,000	25,000
54055 1160	E	PROFESSIONAL SERVICES	0.00	48,000	52,430	52,430	53,386	53,386
54059	E	WITNESSES	2,455.30	5,000	5,000	5,000	5,000	5,000
54060	E	LEGAL NOTICES / ADVERTISING	0.00	200	200	200	200	200
54067 1160	E	REAL PROPERTY RENT/LEASE	0.00	3,600	3,600	3,600	24,500	24,500
54070	E	INSURANCE	5,856.55	6,842	0	5,612	5,612	5,612
54075	E	OFFICE EQUIPMENT	179.78	2,000	2,000	2,000	2,000	2,000
54075 1160	E	OFFICE EQUIPMENT	0.00	0	0	0	0	0
54076	E	PROPERTY REPAIRS	0.00	0	0	0	0	0
54078	E	FUEL	32.76	500	500	500	500	500
54078 1160	E	FUEL	0.00	0	0	0	200	200
54250 1160	E	HOUSEHOLD EQUIPMENT	0.00	0	0	0	0	0
54400 1160	E	FOOD SUPPIES	0.00	0	0	0	0	0
54444 1160	E	FEES & PERMITS	0.00	0	0	0	0	0
54800 1160	E	PROGRAM EXPENSE	0.00	2,086	500	500	500	500
.4 Subtotal (37 detail records):			**52,860.49**	**137,528**	**136,330**	**136,142**	**156,698**	**156,698**
58020	E	RETIREMENT	45,356.76	99,542	115,963	115,963	115,963	115,963
58020 1160	E	RETIREMENT	0.00	740	6,241	6,241	3,510	3,510

Budget Account		Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
58030	E	FICA	37,724.11	41,163	44,356	44,356	44,356	44,356
58030 1160	E	FICA	0.00	306	2,387	2,387	1,345	1,345
58040	E	WORKERS COMP	7,540.00	7,730	8,237	8,237	8,237	8,237
58060	E	HEALTH INS	61,135.24	89,350	93,672	93,672	93,672	93,672
58060 1160	E	HEALTH INS	0.00	0	15,936	15,936	0	0
58062	E	DENTAL INS	433.68	648	648	648	648	648
58062 1160	E	DENTAL INS	0.00	0	72	72	0	0
58065	E	VISION CARE BENEFITS	97.50	137	1,565	156	156	156
58065 1160	E	VISION CARE BENEFITS	0.00	0	196	196	0	0
.8 Subtotal (11 detail records):			**152,287.29**	**239,616**	**289,272**	**287,864**	**267,887**	**267,887**
		Net County Cost - A1165:	**529,458.26**	**752,919**	**790,100**	**788,504**	**796,188**	**796,188**

DEPARTMENT: **PUBLIC DEFENDER**

DESCRIPTION:

The Public Defender's Office is authorized under Article 18A of the County Law, Sections 716-721 as a component of Cortland County's Plan for Indigent Defense. The Department of Public Defender and the Office of Public Defender were created by Local Law. The public defender serves for a two-year term and is appointed by the County Legislature. The Public Defender's Office staff represents indigent defendants charged with criminal matters in Town, City and Superior Courts of Cortland County. The Office also represents indigent petitioners and respondents who are involved in Family Court matters such as child abuse and neglect proceedings, custody proceedings, paternity suits, some child support proceedings, parole revocation proceedings and other miscellaneous cases. The Plan for Indigent Defense also includes an assigned counsel component that is utilized in cases where the Public Defender's Office is unable to represent eligible clients.

The Public Defender staff presently consists of the full time Public Defender, two part time assistant attorneys, two full time assistant attorneys, a part-time investigator, a full time paralegal, an "Assigned Counsel Administrator" (which position will revert to Secretary II upon the County approving a permanent Assigned Counsel Plan and Administrator), a Secretary I position and a Keyboard Specialist (which position will be eliminated upon the approval of a permanent Assigned Counsel Administrator).

Any increases in the Public Defender budget are attributable to fixed salary increases per contract. The monies requested for other expense items are the same as last year's budget. Some expense items can be variable depending on the cases assigned to the office, i.e., some cases require expert professional services and/or Court transcripts. Employee mileage is determined by the courts the attorneys have to cover and there is no discretionary component to mileage for court coverage.

Court ordered payments from clients via §722 orders, (requiring clients who are over the income guidelines to pay back a portion of the expense of their representation) have not been aggressively pursued in recent years. Part of the reason for that is the difficulty in collecting the money from clients, in that the Public Defender's office cannot initiate collection proceedings or even inform a client that collection proceedings will be instituted nor report unpaid fees to a credit bureau. A cursory review of past records indicate that from 2008 to 2012 there appears to be $5,575.00 in un-collected §722 monies. It is likely that more §722 orders could have been obtained from the courts for clients over the guidelines, but given the poor collection rate, that would appear why more orders were not sought or granted from the courts.

If there were a collection process in place, such as assigning the collection of §722 debt to an outside firm or the County Attorney's Office, there might be better recoupment of these debts. If more aggressive collection procedures were in place such that these monies were actually being paid by clients over the income guidelines, then the courts might be more inclined to issue the orders when appropriate. An increase in the number of §722 orders obtained from the courts together with actual collection efforts would help offset some of the operational expense of the office.

PERFORMANCE INDICATORS:

Parole	30
Drug Treatment Court	13
Misdemeanors/Violations	524

Felonies/Appeals	169	
Family Court	396	
Totals	**1132**	as of 8/24/12

Budget Account		Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
A1170		**PUBLIC DEFENDER**						
41289	R	DEPARTMENTAL FEES	0.00	0	-500	-500	-500	-500
.1 Subtotal (1 detail record):			**0.00**	**0**	**-500**	**-500**	**-500**	**-500**
43025	R	STATE AID - PUBLIC DEFENDER	-200,696.00	-17,393	-50,174	-50,174	-50,174	-50,174
.3 Subtotal (1 detail record):			**-200,696.00**	**-17,393**	**-50,174**	**-50,174**	**-50,174**	**-50,174**
51005		25 AST PUB DF	61,700.00	63,806	66,108	66,108	66,108	66,108
51005		59 ASST PUB DEF	57,600.00	60,217	60,217	60,217	60,217	60,217
51005		19 PUBLIC DEF	89,670.00	91,015	88,827	88,827	88,827	88,827
51005		21 PARALEGAL	32,957.00	32,288	32,773	32,773	32,773	32,773
51005		49 SECRETARY I	33,822.00	35,110	35,599	35,599	35,599	35,599
51005		14 ASSIGNED COUNSEL ADMINISTRATOR	35,922.00	40,153	37,947	37,947	37,947	37,947
51010		8 INVESTIGAT	17,380.40	17,641	14,661	14,661	14,661	14,661
51010		10 AST PUB DF	36,090.00	36,631	37,181	37,181	37,181	37,181
51010		23 ASSISTANT PUBLIC DEFENDER	36,090.00	21,313	30,560	30,560	30,560	30,560
51010		12 KYB SPEC P	12,202.00	0	13,159	13,159	13,159	13,159
51035	E	OTHER COMPENSATION & RAISES	1,805.31	0	0	0	0	0
.1 Subtotal (11 detail records):			**415,238.71**	**398,174**	**417,032**	**417,032**	**417,032**	**417,032**
52010	E	OFFICE EQUIPMENT	0.00	0	500	500	500	500
52060	E	COMPUTER EQUIPMENT	0.00	0	0	0	0	0
.2 Subtotal (2 detail records):			**0.00**	**0**	**500**	**500**	**500**	**500**
54000	E	TELEPHONE	2,745.19	3,849	3,440	2,500	2,500	2,500
54001	E	COPYING/PRINTING	1,907.99	1,417	1,417	1,417	1,417	1,417
54005	E	SUPPLIES	8,440.39	7,500	7,500	7,500	7,500	7,500
54020	E	POSTAGE	1,626.35	1,600	1,600	1,600	1,600	1,600
54035	E	EDUCATION & TRAINING	581.95	850	1,259	1,259	1,259	1,259
54040	E	ASSOC/MEMBERSHIP DUES	75.00	350	350	350	350	350
54041	E	PUBLICATIONS	0.00	0	0	0	0	0
54045	E	TRAVEL & SUBSISTENCE	0.00	0	500	500	500	500
54047	E	MILEAGE REIMBURSEMENT	1,907.53	3,000	3,000	3,000	3,000	3,000
54055	E	PROFESSIONAL SERVICES	496,660.51	17,393	15,693	10,000	10,000	10,000
54059	E	COURT RELATED EXP	0.00	0	500	500	500	500
54060	E	LEGAL NOTICES / ADVERTISING	1,290.81	0	200	200	200	200
54070	E	INSURANCE	899.14	2,157	0	0	0	0
54075	E	OFFICE EQUIPMENT	0.00	250	250	250	250	250

Budget Account		Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
.4 Subtotal (14 detail records):			**516,134.86**	**38,366**	**35,709**	**29,076**	**29,076**	**29,076**
58020	E	RETIREMENT	33,732.73	74,409	55,738	55,738	55,738	55,738
58030	E	FICA	27,843.40	30,769	30,965	30,965	30,965	30,965
58040	E	WORKERS COMP	6,032.00	5,799	6,938	6,938	6,938	6,938
58060	E	HEALTH INS	90,192.36	88,912	83,400	83,400	83,400	83,400
58062	E	DENTAL INS	442.02	432	504	504	504	504
58065	E	VISION CARE BENEFITS	96.75	98	98	98	98	98
.8 Subtotal (6 detail records):			**158,339.26**	**200,419**	**177,643**	**177,643**	**177,643**	**177,643**
		Net County Cost - A1170:	**889,016.83**	**619,566**	**580,210**	**573,577**	**573,577**	**573,577**

DEPARTMENT: **COUNTY ADMINISTRATION**

DESCRIPTION:

The County administrator position was created by the Cortland County Legislature, by Local Law, No. 7 for the Year 2002 (establish the office of County Administrator for the county of Cortland) and by Local Law No. 3 for the Year 2003 (amending Local Law No. 7 of the Year 2002 allowing for a fixed term of office and designating County Administrator as Budget Officer).

The County Administrator is the Chief Administrative Office charged with the managerial responsibilities relating to the day-to-day operations of the county government and all its departments. The County Administrator is also the budget officer and is responsible for the oversight and coordination of the administration and implementation of the annual budget as adopted by the Cortland County Legislature.

Budget Account		Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
A1175		**COUNTY ADMINISTRATOR**						
41289	R	DEPARTMENTAL FEES	0.00	-10,000	0	0	0	0
.1 Subtotal (1 detail record):			**0.00**	**-10,000**	**0**	**0**	**0**	**0**
42235	R	WORKERS COMP REIM CO ADMIN	0.00	0	-10,000	-10,000	-10,000	-10,000
.2 Subtotal (1 detail record):			**0.00**	**0**	**-10,000**	**-10,000**	**-10,000**	**-10,000**
51005		5 SEC CO ADM	32,508.00	32,996	35,515	35,515	35,515	35,515
51005		7 CO ADMIN	95,000.00	95,000	106,200	106,200	106,200	106,200
51005		28 PRINC ACCT	19,221.00	39,604	30,891	30,891	30,891	30,891
51005		38 FISCAL OFFICER	29,985.00	30,891	39,604	39,604	39,604	39,604
51005		48 FISCAL MANAGER	53,970.00	58,175	58,183	58,183	58,183	58,183
51035	E	OTHER COMPENSATION & RAISES	19,133.44	0	0	0	0	0
.1 Subtotal (6 detail records):			**249,817.44**	**256,666**	**270,393**	**270,393**	**270,393**	**270,393**
52005	E	OFFICE FURNITURE	0.00	0	250	250	250	250
.2 Subtotal (1 detail record):			**0.00**	**0**	**250**	**250**	**250**	**250**
54000	E	TELEPHONE	216.71	350	350	350	350	350
54001	E	PRINTING/COPYING	1,639.25	2,570	2,000	2,000	2,000	2,000
54004	E	COMPUTER SOFTWARE	0.00	0	0	0	0	0
54005	E	SUPPLIES	495.88	750	750	750	750	750
54020	E	POSTAGE	42.44	100	100	100	100	100
54035	E	EDUCATION & TRAINING	0.00	0	1,000	1,000	1,000	1,000
54040	E	ASSOC/MEMBERSHIP DUES	1,339.00	1,150	1,150	1,150	1,150	1,150
54045	E	TRAVEL & SUBSISTENCE	1,209.00	1,500	1,500	1,500	1,500	1,500
54047	E	MILEAGE REIMBURSEMENT	0.00	500	500	500	500	500
54055	E	PROFESSIONAL SERVICES	7,181.34	0	0	0	0	0
54060	E	LEGAL NOTICES / ADVERTISING	78.30	200	200	200	200	200
54070	E	INSURANCE	2,008.00	2,108	2,018	2,018	2,018	2,018
54075	E	OFFICE EQUIPMENT	83.05	100	100	100	100	100
.4 Subtotal (13 detail records):			**14,292.97**	**9,328**	**9,668**	**9,668**	**9,668**	**9,668**
58020	E	RETIREMENT	6,454.14	47,483	54,079	54,079	54,079	54,079
58030	E	FICA	10,503.63	19,635	20,685	20,685	20,685	20,685
58040	E	WORKERS COMP	1,508.00	3,865	4,335	4,335	4,335	4,335
58060	E	HEALTH INS	20,806.79	63,008	29,040	29,040	29,040	29,040
58062	E	DENTAL INS	132.33	288	216	216	216	216
58065	E	VISION CARE BENEFITS	35.70	78	39	39	39	39

Budget Account	Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
.8 Subtotal (6 detail records):		39,440.59	134,357	108,394	108,394	108,394	108,394
	Net County Cost - A1175:	303,551.00	390,351	378,705	378,705	378,705	378,705

DEPARTMENT: **COUNTY CORONER**

DESCRIPTION:

The Coroners Office makes inquiries into all deaths, whether natural or unnatural, in Cortland County. Such duties and responsibilities include investigation into said deaths as violent, unlawful or criminal violence, suicide, criminal abortions, homicides, etc. The Office assists the various law enforcement agencies and District Attorney's Office and requests and oversees autopsies as needed.

PERFORMANCE INDICATORS:

The performance indicators for this office are the number of death investigations done per year by the coroners. For 2011, the number of death investigations was 60; for 2012, the number to date is 41; for 2013, we expect no more or less but again, this number is impossible to predict and impacted by unforeseen variables.

Budget Account		Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
A1185		**CORONERS**						
51010		12 CORONER	17,460.00	17,722	17,988	17,988	17,988	17,988
51010		2 CORONER	18,345.00	19,365	19,655	19,655	19,655	19,655
.1 Subtotal (2 detail records):			**35,805.00**	**37,087**	**37,643**	**37,643**	**37,643**	**37,643**
54040	E	ASSOC/MEMBERSHIP DUES	220.00	220	220	220	220	220
54045	E	TRAVEL & SUBSISTENCE	800.00	0	2,000	2,000	2,000	2,000
54046	E	REMOVAL/TRANSFER/MOVING EXPEN	12,500.00	20,000	16,000	16,000	16,000	16,000
54047	E	MILEAGE REIMBURSEMENT	811.85	2,000	3,000	3,000	3,000	3,000
54055	E	PROFESSIONAL SERVICES	2,414.31	3,500	3,500	3,500	3,500	3,500
54070	E	INSURANCE	3,375.64	3,956	3,956	3,956	3,956	3,956
54078	E	FUEL	14.52	0	0	0	0	0
54500	E	MEDICAL FEES & SERVICES	33,000.00	60,000	49,920	49,920	49,920	49,920
.4 Subtotal (8 detail records):			**53,136.32**	**89,676**	**78,596**	**78,596**	**78,596**	**78,596**
58020	E	RETIREMENT	2,979.16	6,861	7,529	7,529	7,529	7,529
58030	E	FICA	2,207.56	2,837	2,880	2,880	2,880	2,880
58040	E	WORKERS COMP	754.00	774	868	868	868	868
58060	E	HEALTH INS	21,171.28	22,228	22,488	22,488	22,488	22,488
58062	E	DENTAL INS	0.00	144	144	144	144	144
58065	E	VISION CARE BENEFITS	19.50	39	39	39	39	39
.8 Subtotal (6 detail records):			**27,131.50**	**32,883**	**33,948**	**33,948**	**33,948**	**33,948**
		Net County Cost - A1185:	**116,072.82**	**159,646**	**150,187**	**150,187**	**150,187**	**150,187**

DEPARTMENT: **AUDITOR**

DESCRIPTION:

Pursuant to Section 600 of County Law, the County legislature has appointed a County Auditor to audit all claims, accounts, and demands which are made county charges by law and which otherwise would be audited by the County Legislature. All accounts payable claims are processed through this office (with the exception of the Department of Social Services) with strict adherence to resolutions, contracts, agreements, and bid awards authorized by the County Legislature and in compliance with the guidelines established by the Office of the New York State Comptroller.

PERFORMANCE INDICATORS:

Some Audit Department responsibilities had to be put on hold in 2012 with all the time spent on requisition training and implementation of that program. There are still some issues being worked on but for the most part it's running smoothly. 2013 will be spent getting all files up to date and reviewing to see where changes can be made to be more efficient.

Budget Account		Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
A1320		**AUDIT DEPARTMENT**						
51005		24 SENIOR ACCOUNT CLERK	0.00	32,485	33,188	33,188	33,188	33,188
51005		4 COUNTY AUDITOR	62,327.00	65,626	65,626	65,626	65,626	65,626
51005		14 AUDIT/ACCOUNTS PAYABLE SPEC	42,087.00	0	0	0	0	0
51035	E	OTHER COMPENSATION & RAISES	11,934.65	0	0	0	0	0
.1 Subtotal (4 detail records):			**116,348.65**	**98,111**	**98,814**	**98,814**	**98,814**	**98,814**
54000	E	TELEPHONE	392.42	575	500	500	500	500
54005	E	OFFICE SUPPLIES	700.00	600	600	600	600	600
54075	E	OFFICE EQUIPMENT	0.00	0	0	0	0	0
.4 Subtotal (3 detail records):			**1,092.42**	**1,175**	**1,100**	**1,100**	**1,100**	**1,100**
58020	E	RETIREMENT	6,320.65	17,526	19,763	19,763	19,763	19,763
58030	E	FICA	5,306.00	7,247	7,559	7,559	7,559	7,559
58040	E	WORKERS COMP	754.00	1,546	1,734	1,734	1,734	1,734
58060	E	HEALTH INS	15,003.04	31,504	31,872	31,872	31,872	31,872
58062	E	DENTAL INS	72.28	144	144	144	144	144
58065	E	VISION CARE BENEFITS	2.25	39	39	39	39	39
.8 Subtotal (6 detail records):			**27,458.22**	**58,007**	**61,111**	**61,111**	**61,111**	**61,111**
		Net County Cost - A1320:	**144,899.29**	**157,292**	**161,025**	**161,025**	**161,025**	**161,025**

DEPARTMENT: **COUNTY TREASURER**

DESCRIPTION:

Section 550, subdivision 2 of County law provides that the County Treasurer shall receive and be the custodian of all money belonging to the County and shall keep a true account of all receipts and the expenditures in books provided to him at county expense.

PERFORMANCE INDICATORS:

	2008	2009	2010	2011	2012
Total Taxes Levied	$24,766,907	$28,219,931	$29,994,239	$31,061,867	$31,546,145
Taxes Returned Unpaid:					
# Parcels	1,246	1,364	1,392	1,506	1,460
$ Amount	$ 2,422,652	$ 2,698,097	$ 3,707,961	$ 3,479,236	$3,438,979
# Properties Taken for Taxes (2012 Estimated)	13	10	19	20	25
Installments					
# (2012 Estimated)	139	283	280	300	300
Amount (2012 Estimated)	$ 512,134	$ 620,042	$ 1,018,165	$1,075,000	$1,075,000
Investment Interest (2012 Estimated)	$ 600,000	$ 68,506	$ 47,340	$ 60,000	$ 60,000

Budget Account		Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
A1325		**TREASURER**						
41001	R	REAL PROPERTY TAXES	29,252,268.19	-32,423,470	0	-33,322,121	-32,799,061	-32,799,061
41051	R	PROCEEEDS SALE OF TAX ACQ PROP	-220,149.32	-150,000	-225,000	-225,000	-225,000	-225,000
41081	R	OTHER PAYMENT IN LIEU OF TAXES	-112,415.09	-124,430	0	-150,000	-150,000	-150,000
41090	R	INTEREST & PENALTY REAL PROPER	-791,898.09	-600,000	-700,000	-700,000	-700,000	-700,000
41115	R	NON PROP TAX TO REDUCE TOWN	-741,054.94	-801,530	0	-700,000	-680,000	-680,000
41150	R	OTB SURTAX	-64,390.00	-30,000	0	-30,000	-30,000	-30,000
41230	R	TREASURER'S FEES	-22,507.89	-55,000	-30,000	-30,000	-30,000	-30,000
41235	R	CHARGES FOR TAX REDEMPTION	-52,811.02	-93,000	-93,000	-18,000	-18,000	-18,000
41235 1235	R	CHARGES FOR TAX REDEMPTION	-29,257.64	0	-75,000	-75,000	-75,000	-75,000
.1 Subtotal (9 detail records):			**31,286,752.18**	**-34,277,430**	**-1,123,000**	**-35,250,121**	**-34,707,061**	**-34,707,061**
42401	R	INTEREST & EARNINGS	-47,339.77	-75,000	-55,000	-55,000	-55,000	-55,000
42403	R	INT ON TOBACCO SECURITIZATION	-640.66	0	0	-300	-300	-300
42701	R	REFUND APPROP EXPENSE	-27,192.26	-25,000	0	-1,000	-1,000	-1,000
42720	R	OTB DISTRIB EARNINGS	-24,488.00	-75,000	0	0	0	0
42770	R	OTHER UNCLASSIFIED REVENUE	-1,366.33	-2,500	0	0	0	0
42774	R	JTPA REIMB PERSONAL SERV	-5,548.13	0	0	0	0	0
.2 Subtotal (6 detail records):			**-106,575.15**	**-177,500**	**-55,000**	**-56,300**	**-56,300**	**-56,300**
45031	R	INTERFUND TRANSFER REVENUE	-672.00	0	0	0	0	0
.5 Subtotal (1 detail record):			**-672.00**	**0**	**0**	**0**	**0**	**0**
51005	111	New Delinquent Tax Receiver	0.00	27,650	28,065	28,065	28,065	28,065
51005	85	DELINQUENT TAX RECEIVER	31,521.20	31,994	33,802	33,802	33,802	33,802
51005	91	COUNTY TREASURER	61,700.00	32,617	33,603	33,603	33,603	33,603
51015	E	TEMP PAY	7,158.47	0	0	0	0	0
51020	E	OVERTIME PAY	642.56	0	0	0	0	0
51035	E	OTHER COMPENSATION & RAISES	6,090.62	0	0	0	0	0
.1 Subtotal (6 detail records):			**107,112.85**	**92,261**	**95,470**	**95,470**	**95,470**	**95,470**
54000	E	TELEPHONE	1,472.49	1,200	1,400	1,400	1,400	1,400
54001	E	COPYING/PRINTING	1,250.29	1,000	1,000	1,000	1,000	1,000
54004	E	COMPUTER SOFTWARE	0.00	0	14,000	14,000	14,000	14,000
54005	E	SUPPLIES	3,379.14	2,000	2,750	2,750	2,750	2,750
54020	E	POSTAGE	24,276.16	13,500	3,500	3,500	3,500	3,500
54040	E	ASSOC/MEMBERSHIP DUES	195.00	275	75	75	75	75
54041	E	PUBLICATIONS	0.00	200	800	800	800	800

Budget Account		Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
54045	E	TRAVEL & SUBSISTENCE	700.00	750	550	550	550	550
54047	E	MILEAGE REIMBURSEMENT	220.50	0	0	0	0	0
54055	E	PROFESSIONAL SERVICES	29,227.00	19,000	1,500	1,500	1,500	1,500
54055 1235	E	PROFESSIONAL SERVICES	59,890.10	0	75,000	75,000	75,000	75,000
54060	E	LEGAL NOTICES / ADVERTISING	0.00	15,000	10,000	10,000	10,000	10,000
54070	E	INSURANCE	4,519.04	5,000	3,600	3,600	3,600	3,600
54075	E	OFFICE EQUIPMENT	0.00	0	250	250	250	250
54078	E	FUEL	39.80	50	50	50	50	50
54444	E	FEES & PERMITS	1,540.00	2,000	0	0	0	0
.4 Subtotal (16 detail records):			**126,709.52**	**59,975**	**114,475**	**114,475**	**114,475**	**114,475**
58020	E	RETIREMENT	19,641.16	17,068	20,482	20,482	20,482	20,482
58030	E	FICA	16,392.60	7,058	7,304	7,304	7,304	7,304
58040	E	WORKERS COMP	3,770.00	2,319	2,601	2,601	2,601	2,601
58060	E	HEALTH INS	41,725.30	31,504	22,488	22,488	22,488	22,488
58062	E	DENTAL INS	281.06	144	144	144	144	144
58065	E	VISION CARE BENEFITS	91.57	39	40	40	40	40
.8 Subtotal (6 detail records):			**81,901.69**	**58,132**	**53,059**	**53,059**	**53,059**	**53,059**
		Net County Cost - A1325:	**-31,078,275.27**	**-34,244,562**	**-914,996**	**-35,043,417**	**-34,500,357**	**-34,500,357**

Budget Account		Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
A1362		**TAX ADVERTISING & EXPENSE**						
54060	E	LEGAL NOTICES / ADVERTISING	7,859.38	6,000	6,000	6,000	6,000	6,000
.4 Subtotal (1 detail record):			**7,859.38**	**6,000**	**6,000**	**6,000**	**6,000**	**6,000**
		Net County Cost - A1362:	**7,859.38**	**6,000**	**6,000**	**6,000**	**6,000**	**6,000**

Budget Account		Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
A1921		**SINGLE AUDIT MLR**						
54055	E	PROFESSIONAL SERVICES	17,500.00	17,500	0	19,250	19,250	19,250
.4 Subtotal (1 detail record):			**17,500.00**	**17,500**	**0**	**19,250**	**19,250**	**19,250**
		Net County Cost - A1921:	**17,500.00**	**17,500**	**0**	**19,250**	**19,250**	**19,250**

Budget Account		Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
A1925		**COST ALLOCATION PKAN**						
54055	E	PROFESSIONAL SERVICES	6,250.00	6,250	6,250	6,250	6,250	6,250
.4 Subtotal (1 detail record):			**6,250.00**	**6,250**	**6,250**	**6,250**	**6,250**	**6,250**
		Net County Cost - A1925:	**6,250.00**	**6,250**	**6,250**	**6,250**	**6,250**	**6,250**

Budget Account		Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
A1985								
41110	R	SALES & USE TAX	24,358,609.04	-25,988,272	0	-26,957,500	-26,957,500	-26,957,500
.1 Subtotal (1 detail record):			**24,358,609.04**	**-25,988,272**	**0**	**-26,957,500**	**-26,957,500**	**-26,957,500**
54101	E	SALES TAX PYMTS TO TWNS/VILLAG	12,420,209.21	12,474,371	0	12,388,267	12,442,945	12,442,945
.4 Subtotal (1 detail record):			**12,420,209.21**	**12,474,371**	**0**	**12,388,267**	**12,442,945**	**12,442,945**
		Net County Cost - A1985:	**-11,938,399.83**	**-13,513,901**	**0**	**-14,569,233**	**-14,514,555**	**-14,514,555**

Budget Account			Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
A9710									
42770	2497	R	OTHER UNCLASSIFIED REVENUE	-285,000.00	-285,000	-285,000	-285,000	-285,000	-285,000
.2 Subtotal (1 detail record):				**-285,000.00**	**-285,000**	**-285,000**	**-285,000**	**-285,000**	**-285,000**
54990	2497	E	DEBT SERVICE PRINC	187,890.00	205,080	216,360	216,360	216,360	216,360
54990	3400	E	DEBT SERVICE PRINC	55,000.00	60,000	0	0	0	0
54990	2999	E	DEBT SERVICE PRINC	30,000.00	35,000	35,000	35,000	35,000	35,000
54990	1682	E	DEBT SERVICE PRINC	0.00	0	88,400	88,400	88,400	88,400
54991	2999	E	DEBT SERVICE INT	16,300.03	13,347	11,816	11,816	11,816	11,816
54991	2497	E	DEBT SERVICE INT	233,741.01	217,939	209,464	209,464	209,464	209,464
54991	3400	E	DEBT SERVICE INT	6,305.00	2,220	0	0	0	0
54991	1682	E	DEBT SERVICE INT	0.00	0	102,617	102,617	102,617	102,617
.4 Subtotal (8 detail records):				**529,236.04**	**533,586**	**663,657**	**663,657**	**663,657**	**663,657**
			Net County Cost - A9710:	**244,236.04**	**248,586**	**378,657**	**378,657**	**378,657**	**378,657**

Budget Account		Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
A9772								
54055	E	PROFESSIONAL SERVICES	3,200.00	10,000	10,000	2,000	2,000	2,000
.4 Subtotal (1 detail record):			**3,200.00**	**10,000**	**10,000**	**2,000**	**2,000**	**2,000**
		Net County Cost - A9772:	**3,200.00**	**10,000**	**10,000**	**2,000**	**2,000**	**2,000**

Budget Account		Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
A9791								
42401	R	INTEREST & EARNINGS	-227.79	0	0	-300	-300	-300
.2 Subtotal (1 detail record):			**-227.79**	**0**	**0**	**-300**	**-300**	**-300**
		Net County Cost - A9791:	**-227.79**	**0**	**0**	**-300**	**-300**	**-300**

DEPARTMENT: REAL PROPERTY TAX SERVICE

DESCRIPTION:

The Real Property Tax Service Agency was established by New York State statute in 1970 with the enactment of Article 15-S of the Real Property Tax Law. The statute also provided for independent Boards of Assessment Review and, at local option, the appointment of sole Assessors serving six-year terms as opposed to electing three person Assessor boards for two years. Counties were charged with the responsibility to create and maintain accurate tax maps conforming to specifications established by the State. In addition, this legislation established minimum qualification standards for County Real Property Tax Directors and appointed Assessors.

The County Legislature appoints the Director of Real Property Tax Services for a six-year term that expires September 30, 2013. The Director is also responsible for providing Assessor orientation training to local Assessors; training for local Board of Assessment Review members; apportionment's, calculation of tax rates for County, Town and Special District taxes; correction of errors and/or refunds of all municipal taxes.

Cortland County is made up of 16 assessing units (one city and fifteen towns). The three villages in the County have all adopted their respective town assessment rolls thereby eliminating the need for separate village Assessors.

PERFORMANCE INDICATORS:

	2012	2011	2010	2009	2008	2007	2006
PARCEL COUNT	22,554	22,557	22,536	22,387	22,364	22,268	22,160
DEED TRANSFERS	650*	1,079	1,278	1,150	1,296	1,411	1,613
VALID TRANSFERS	362*	576	658	661	714	832	963
SPLIT TRANSFERS	50*	82	98	95	117	137	152

* through END OF August 2012

Budget Account		Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
A1355		**REAL PROPERTY TAX SERVICE**						
41250	R	RPTS Fees	-42,622.59	-40,000	-40,000	-40,000	-40,000	-40,000
41289	R	DEPARTMENTAL FEES	-47,311.00	-13,200	-13,200	-13,200	-13,200	-13,200
.1 Subtotal (2 detail records):			**-89,933.59**	**-53,200**	**-53,200**	**-53,200**	**-53,200**	**-53,200**
43040	R	REAL PROPERTY TAX ADMIN	-3,915.60	0	0	0	0	0
.3 Subtotal (1 detail record):			**-3,915.60**	**0**	**0**	**0**	**0**	**0**
51005		63	0.00	0	0	56,015	56,015	56,015
51005		14 TAX MAP TECHNICIAN	35,984.04	36,641	37,828	37,828	37,828	37,828
51005		18 MASS APPR	36,039.28	36,716	37,941	37,941	37,941	37,941
51005		20 SEC I	33,472.30	34,110	35,261	35,261	35,261	35,261
51005		23 TAX MAP TECHNICIAN	32,984.04	33,641	34,828	34,828	34,828	34,828
51005		53 PT DEPUTY REAL PROP DIR	2,275.00	2,275	2,275	2,275	2,275	2,275
51035	E	OTHER COMPENSATION & RAISES	827.82	0	0	0	0	0
.1 Subtotal (7 detail records):			**141,582.48**	**143,382**	**148,134**	**204,149**	**204,149**	**204,149**
54000	E	TELEPHONE	1,489.69	1,200	1,200	1,200	1,200	1,200
54001	E	COPYING/PRINTING	1,684.61	1,800	1,800	1,800	1,800	1,800
54003	E	OFFICE FURNITURE	0.00	0	500	500	500	500
54004	E	COMPUTER SOFTWARE	14,371.22	8,500	4,500	4,500	4,500	4,500
54005	E	SUPPLIES	5,829.34	5,500	6,000	6,000	6,000	6,000
54020	E	POSTAGE	908.18	1,500	750	750	750	750
54035	E	EDUCATION & TRAINING	0.00	500	500	500	500	500
54040	E	ASSOC/MEMBERSHIP DUES	365.00	365	255	255	255	255
54041	E	PUBLICATIONS	346.50	500	500	500	500	500
54045	E	TRAVEL & SUBSISTENCE	39.69	550	550	550	550	550
54047	E	MILEAGE REIMBURSEMENT	833.91	150	150	150	150	150
54050	E	EQUIP MAINT/REPAIR	2,337.48	2,578	2,835	2,835	2,835	2,835
54055	E	PROFESSIONAL SERVICES	13,200.00	13,200	13,460	13,460	13,460	13,460
54060	E	LEGAL NOTICES / ADVERTISING	0.00	0	0	0	0	0
54070	E	INSURANCE	2,036.60	2,323	1,979	1,979	1,979	1,979
54075	E	OFFICE EQUIPMENT	0.00	100	100	100	100	100
54444	E	FEES & PERMITS	40.00	0	40	40	40	40
.4 Subtotal (17 detail records):			**43,482.22**	**38,766**	**35,119**	**35,119**	**35,119**	**35,119**
58020	E	RETIREMENT	15,963.37	26,526	29,627	40,830	40,830	40,830
58030	E	FICA	15,591.44	13,537	13,939	18,224	18,224	18,224

Budget Account		Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
58040	E	WORKERS COMP	5,597.00	3,479	3,902	4,336	4,336	4,336
58060	E	HEALTH INS	57,345.60	44,456	44,976	60,912	60,912	60,912
58062	E	DENTAL INS	144.56	144	144	216	216	216
58065	E	VISION CARE BENEFITS	31.50	39	39	59	59	59
.8 Subtotal (6 detail records):			**94,673.47**	**88,181**	**92,627**	**124,577**	**124,577**	**124,577**
		Net County Cost - A1355:	**185,888.98**	**217,129**	**222,680**	**310,645**	**310,645**	**310,645**

DEPARTMENT: **COUNTY CLERK**

DIVISIONS: **COURT RECORDS, LAND RECORDS, PISTOL PERMITS, PASSPORT SERVICES, NOTARY SERVICES, RECORDS MANAGEMENT, MOTOR VEHICLES**

DESCRIPTION:

The County Clerk, as a State Constitutional Officer, is elected for a four-year term. The County Clerk serves as clerk of the Supreme and County Courts and as Clerk of the County Corporation. All county records concerning the operation of county government are filed with the county clerk as well as all local laws. Per section 205 of NYS Vehicle and Traffic Law, the county clerk acts as an agent for the Commissioner of Motor Vehicles and operates the county DMV.

Court Records-The County Clerk serves as Clerk of the Court for the New York State Supreme Court and the Cortland County Court. All civil and criminal court actions are commenced and filed at the County Clerk's office and all monies paid to the Courts are received at the County Clerk's office and disbursed appropriately. All documents concerning court cases, both Civil and Criminal cases of the Supreme and County Courts are filed at the County Clerk's office.

Land Records-The County Clerk's office files and records all documents pertaining to Real Property and collects and disburses all fees associated with filing and recording. These documents include deeds, mortgages, assignments, leases and any other documents pertaining to Real Property such as wills, UCCs, tax liens, etc.

Pistol Permit Issuing Agent-The Cortland County Clerk acts as an agent for the application and issuance of all Pistol Permits. All amendments subsequent to the issuance of a pistol permit are handled through the county clerk's office. The Clerk's office accepts the application, instructs and advises the applicant, produces photographs as needed, sends the application to various offices for investigation and submits the completed application to the County Court Judges for consideration. All information for applicants and pistol permit holders in Cortland County is on file at the County Clerk's office.

Passport Agent-The County Clerk's Office is a US Department of State licensed passport agency and the personnel scrutinize passport documents, offer a photograph service and forward the application to the US Passport Agency.

Notary Services-The Cortland County Clerk's office not only offers free notary services, but also maintains the records and signatures of all notaries that reside in Cortland County. The County Clerk's office supplies County Clerk's notary certifications and certifications for Apostilles as authorized by the Hague Convention.

Records Management- The County Clerk is the County's Record Management Officer and is responsible for overseeing the Records Center on Port Watson Street in Cortland. The Clerk is responsible for retaining and disposing of records in accordance with the Record's Management Retention and Disposition Schedule as put forth by the NYS Education Department and the New York State Office of Court Administration.

Motor Vehicles- The Cortland County Clerk is an agent for the New York State Department of Motor Vehicle Office and oversees the personnel and operation of the Cortland County DMV office.

PERFORMANCE INDICATORS: (REVENUE GENERATING ONLY)

	2010	2011	Projected 2012	Projected 2013
LAND RECORDS				
Deeds	1254	1063	1000	1100
Mortgages	1367	1297	1350	1350
Discharge of Mortgages	1430	1468	1450	1450
Assignment of Mortgages	200	280	400	200
Bldg & Loan Agree	20	22	20	20
COURT RECORDS				
Index Numbers	710	653	625	625
Cert of Dissolution	150	150	160	150
Judgments	1282	1692	1500	1500
Sep Agree	60	38	30	25
Searches	208	198	240	225
OTHER COUNTY CLERK SERVICES				
Business Certificates	186	188	200	200
Corp Filings	32	32	30	30
Maps	77	59	50	50
Passports	154	130	180	150
Pistol Permit Trans	1187	1218	1250	1250
Clerk Cert	416	348	400	400
Notary Oaths	272	1430	50	50
Cover Sheets	5430	5560	5600	5400
MOTOR VEHICLE				
Registrations	31338	37222	35000	34000
Drivers Licenses	12706	14062	14000	10000
Enforcement Trans	362	325	370	350
Compliance	437	481	500	500
FS Transactions	7299	7397	7200	7200
Sales Tax Trans	7104	7289	7200	7100
DRA	661	672	680	660

Misc Trans	1286	1372	1400	1300
Lic Abstracts	1587	1600	1551	1400
EDL	977	834	900	900
Vehicle Sales Tax & Title only trans	544	680	600	600

Budget Account			Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
A1410			**COUNTY CLERK**						
41255	1410	R	COUNTY CLERK FEES	-3,405.00	0	0	0	0	0
41255		R	COUNTY CLERK FEES	-1,408,450.48	-1,448,728	-1,465,103	-1,465,103	-1,465,103	-1,465,103
.1 Subtotal (2 detail records):				**-1,411,855.48**	**-1,448,728**	**-1,465,103**	**-1,465,103**	**-1,465,103**	**-1,465,103**
43060	1414	R	RECORDS MANAGEMENT	0.00	0	0	0	0	0
.3 Subtotal (1 detail record):				**0.00**	**0**	**0**	**0**	**0**	**0**
51005			34 MV CLERK	32,862.10	34,132	35,239	35,239	35,239	35,239
51005			40 SR DMV CLERK	33,070.99	35,141	36,099	36,099	36,099	36,099
51005			30 MV DIRECTOR	42,184.00	42,779	23,209	23,209	23,209	23,209
51005			35 SR INDEX	30,533.77	32,676	34,600	34,600	34,600	34,600
51005			32 MV CLERK	25,464.00	27,039	28,290	28,290	28,290	28,290
51005			52 COUNTY CLK	66,735.00	70,445	71,509	71,509	71,509	71,509
51005			82	0.00	29,821	30,876	30,876	30,876	30,876
51005			62 MV VLERK	26,381.08	28,120	29,845	29,845	29,845	29,845
51005			50 MV CLERK	29,104.43	30,415	31,448	31,448	31,448	31,448
51005			48 INDEX CLERK	23,905.70	25,435	25,870	25,870	25,870	25,870
51005			44 MV CLERK	25,366.43	27,039	28,190	28,190	28,190	28,190
51005			39 MV CLERK	32,862.10	33,632	34,740	34,740	34,740	34,740
51005			38 DEP CO CLK	32,617.00	34,015	34,969	34,969	34,969	34,969
51035		E	OTHER COMPENSATION & RAISES	2,857.90	0	0	0	0	0
.1 Subtotal (14 detail records):				**403,944.50**	**450,689**	**444,885**	**444,885**	**444,885**	**444,885**
54000		E	TELEPHONE	3,256.25	3,000	3,600	3,600	3,600	3,600
54001		E	PRINTING/COPYING	3,384.45	3,250	3,250	3,250	3,250	3,250
54005		E	SUPPLIES	6,616.93	3,000	4,000	4,000	3,475	3,475
54015		E	MAINT AGREEMENTS & REPAIRS	585.81	0	0	0	0	0
54020		E	POSTAGE	4,990.31	4,000	5,000	5,000	5,000	5,000
54040		E	ASSOC/MEMBERSHIP DUES	210.00	210	260	260	260	260
54045		E	TRAVEL & SUBSISTENCE	966.88	1,000	1,000	1,000	1,000	1,000
54055		E	PROFESSIONAL SERVICES	2,137.77	2,600	2,000	2,000	2,000	2,000
54055	1414	E	PROFESSIONAL SERVICES	0.00	0	0	0	0	0
54060		E	LEGAL NOTICES / ADVERTISING	127.50	100	100	100	100	100
54070		E	INSURANCE	1,832.43	11,011	11,011	11,011	11,011	11,011
54075		E	OFFICE EQUIPMENT	349.52	200	200	200	200	200
54083		E	MISC SUPPORTING SERVICES	48,162.00	49,464	36,460	36,460	36,460	36,460
54444		E	FEES & PERMITS	0.00	0	0	0	525	525

Budget Account		Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
.4 Subtotal (14 detail records):			**72,619.85**	**77,835**	**66,881**	**66,881**	**66,881**	**66,881**
58020	E	RETIREMENT	37,616.35	84,352	88,978	88,978	88,978	88,978
58030	E	FICA	30,477.75	34,294	34,034	34,034	34,034	34,034
58040	E	WORKERS COMP	9,802.00	6,377	10,838	10,838	10,838	10,838
58060	E	HEALTH INS	111,107.96	126,892	134,484	134,484	134,484	134,484
58062	E	DENTAL INS	835.30	594	900	900	900	900
58065	E	VISION CARE BENEFITS	204.45	142	225	225	225	225
.8 Subtotal (6 detail records):			**190,043.81**	**252,651**	**269,459**	**269,459**	**269,459**	**269,459**
		Net County Cost - A1410:	**-745,247.32**	**-667,553**	**-683,878**	**-683,878**	**-683,878**	**-683,878**

DEPARTMENT: **COUNTY ATTORNEY'S OFFICE**

DESCRIPTION:

The County Attorney is required by County Law §501 and the Rules of Order of the Cortland County Legislature to act as the legal advisor to the County Legislature and every officer whose compensation is paid from county funds in all matters involving an official act of a civil nature.

The County Attorney provides legal advice and reviews documents on a regular basis for all Departments of the County.

The County Attorney must also prosecute and defend all civil actions and proceedings brought by or against Cortland County, the County Legislature, or its officers.

The County Attorney must be present at all County Legislative meetings, and must approve all resolutions on the agenda for Legislative meetings prior to said meeting for form and legal content.

The duties of the County Attorney include the rendering of advice to the County Legislators and the preparation of proposed legislation.

The County Attorney reviews all contracts and agreements undertaken by the County of Cortland for form and legal content, subsequent to Legislative authorization and prior to signature and approval of the Chairman of the County Legislature.

The County Attorney's Office must appear in support of a petition in Family Court to adjudicate a juvenile as a person in need of supervision, (PINS), and at all subsequent court proceedings had therein. The County Attorney's Office prepares all court orders for PINS proceedings.

The County Attorney's Office is a presentment agency authorized to originate petitions for juvenile delinquency proceedings in Family Court. Referrals for petition are made by law enforcement agencies through the Probation Department to the County Attorney. The petition is a written accusation charging a juvenile (under sixteen years old) with committing an act which, if committed by an adult, would be a crime. The County Attorney's Office must appear on behalf of the County to prosecute juvenile delinquency proceedings at all subsequent court proceedings had therein and prepares all required court orders.

These efforts are presently supported by a part-time County Attorney; one part-time Assistant County Attorney; a full-time Paralegal; and a half-time Confidential Secretary.

PERFORMANCE INDICATORS:

1. Regular attendance at regularly scheduled committee meetings.

2. Continued increased efficiency in the review of contracts.

3. Successful completion of In Rem foreclosure proceedings and successfully defended lawsuits commenced against the County.

4. Continued Progress toward staff attorneys handling litigation matters instead of hiring outside counsel.

5. Petitions filed in Cortland County Family Court prosecuted by the County Attorney's Office in Juvenile Delinquency (JD), Persons in Need of Supervision (PINS) and Violation of Probation/Support matters:

January 1, 2011 – December 31, 2011

2011 -	JD petitions:	29
	PINS petitions:	37
	Vio. Probation/support	12
		78

January 1, 2012 – August 20, 2012

2012 -	JD petitions:	9
	PINS petitions:	22
	Vio. Probation/support	4
		35

Budget Account		Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
A1420		**COUNTY ATTORNEY**						
43025	R	Indigent Legal Serv	0.00	-183,803	-100,348	-100,348	-100,348	-100,348
.3 Subtotal (1 detail record):			**0.00**	**-183,803**	**-100,348**	**-100,348**	**-100,348**	**-100,348**
51005		10 PARALEGAL	38,703.00	39,133	39,873	39,873	39,873	39,873
51010		39 Assigned Counsel Admin.	0.00	30,109	30,109	30,109	30,109	30,109
51010		29 Sec.to Assig Counsel & Conflic	0.00	14,869	14,869	14,869	14,869	14,869
51010		7 SEC CO ATTY	15,294.00	15,845	16,652	16,652	16,652	16,652
51010		6 COUNTY ATT	55,276.00	58,350	61,595	61,595	61,595	61,595
51010		19 Ast. Co Atty	0.00	31,313	32,304	32,304	32,304	32,304
.1 Subtotal (6 detail records):			**109,273.00**	**189,618**	**195,402**	**195,402**	**195,402**	**195,402**
54000	E	TELEPHONE	810.47	800	600	600	600	600
54001	E	COPYING/PRINTING	931.34	1,000	885	885	885	885
54005	E	SUPPLIES	311.98	700	600	600	600	600
54020	E	POSTAGE	309.09	400	300	300	300	300
54035	E	EDUCATION & TRAINING	0.00	400	400	400	400	400
54040	E	ASSOC/MEMBERSHIP DUES	327.00	400	400	400	400	400
54041	E	PUBLICATIONS	0.00	750	750	750	750	750
54045	E	TRAVEL & SUBSISTENCE	18.75	150	150	150	150	150
54047	E	MILEAGE REIMBURSEMENT	0.00	100	100	100	100	100
54055	E	PROFESSIONAL SERVICES	482.39	453,022	450,000	450,000	450,000	450,000
54060	E	LEGAL NOTICES / ADVERTISING	69.10	200	200	200	200	200
54070	E	INSURANCE	1,747.95	2,427	2,427	2,427	2,427	2,427
.4 Subtotal (12 detail records):			**5,008.07**	**460,349**	**456,812**	**456,812**	**456,812**	**456,812**
58020	E	RETIREMENT	13,994.65	15,771	17,766	17,766	17,766	17,766
58030	E	FICA	11,819.76	10,919	11,507	11,507	11,507	11,507
58040	E	WORKERS COMP	1,987.00	1,934	2,169	2,169	2,169	2,169
58060	E	HEALTH INS	30,006.08	31,504	31,872	31,872	31,872	31,872
58062	E	DENTAL INS	283.56	288	288	288	288	288
58065	E	VISION CARE BENEFITS	76.50	78	78	78	78	78
.8 Subtotal (6 detail records):			**58,167.55**	**60,495**	**63,681**	**63,681**	**63,681**	**63,681**
		Net County Cost - A1420:	**172,448.62**	**526,659**	**615,546**	**615,546**	**615,546**	**615,546**

DEPARTMENT: **PERSONNEL / CIVIL SERVICE**

DESCRIPTION:

The Cortland County Personnel Department has the responsibility for administering the provisions of the Civil Service Law and the county civil service rules for the County and all civil divisions within the County, including the City of Cortland, fifteen (15) towns, three (3) villages, two (2) special districts (Soil and Water Conservation and Cortland Housing Authority), and seven (7) school districts for non-teaching personnel (a total of approximately 2000 employees).

The Personnel/Civil Service Department serves as the central personnel agency for all positions covered by Civil Service including, but not limited to: recruitment, approval/disapproval of applications for vacancies and Civil Service examination, maintenance of eligible lists, employee roster and payroll certifications. The Personnel/Civil Service Department administers and monitors all Civil Service examinations for the County and all civil divisions with the County.

Additional responsibilities include the processing of payroll and administration of various employee benefit programs, maintenance of all employees' annual leave accruals, unemployment claims, orientation for new employees, deferred compensation plan, personnel policies, Affirmative Action, retirement system, assist in Worker's Compensation (including 207C determination), Family/Medical Leave, EAP, Sexual Harassment, interprets and administers provisions of the labor agreements, handles grievances and arbitrations, labor relations and contract negotiations for the County and TC3.

The Cortland County's health, dental and vision insurance are administered by the Personnel/Civil Service Department.

PERFORMANCE INDICATORS:

INDICATORS	2007	2008	2009	2010	2011
COMPETITIVE:	800	802	777	760	761
NON-COMPETITIVE:	606	562	568	575	547
EXEMPT:	67	72	73	65	52
LABOR:	301	312	325	294	277
*UNCLASSIFIED:	N/A	N/A	N/A	N/A	N/A
TOTAL IN JURISDICTION:	1,774	1,748	1,743	1,694	1,637
* OF CANDIDATES TESTED:	497	343	418	545	566
* LOCAL EXAMS/ DECENTRALIZED:	116	83	65	62	103
TOTAL # OF CANDIDATES TESTED:	613	426	483	607	669

*Unclassified - not included in annual report

Budget Account		Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
A1430		**PERSONNEL - CIVIL SERVICE**						
41260	R	PERSONNEL FEES	0.00	-500	-500	-500	-500	-500
.1 Subtotal (1 detail record):			**0.00**	**-500**	**-500**	**-500**	**-500**	**-500**
42220	R	CIVIL SERVICE CHARGES	-6,775.00	-8,000	-8,000	-8,000	-8,000	-8,000
.2 Subtotal (1 detail record):			**-6,775.00**	**-8,000**	**-8,000**	**-8,000**	**-8,000**	**-8,000**
51005		21 P/R COOR	31,811.00	32,724	34,083	34,083	34,083	34,083
51005		23 PERS TECH	38,715.00	42,236	42,108	42,108	42,108	42,108
51005		17 PRS TCH	43,370.00	43,998	45,135	45,135	45,135	45,135
51005		15 PERSONNEL OFFICER	73,741.00	74,948	78,865	78,865	78,865	78,865
51005		27 SEC II	30,587.00	32,288	32,773	32,773	32,773	32,773
51020	E	OVERTIME PAY	0.00	1,000	1,000	1,000	1,000	1,000
51035	E	OTHER COMPENSATION & RAISES	1,427.95	0	0	0	0	0
.1 Subtotal (7 detail records):			**219,651.95**	**227,194**	**233,964**	**233,964**	**233,964**	**233,964**
54000	E	TELEPHONE	2,195.27	1,800	1,632	1,632	1,632	1,632
54001	E	PRINTING/COPYING	1,943.26	2,000	2,000	2,000	2,000	2,000
54004	E	COMPUTER SOFTWARE	5,117.00	5,535	5,811	5,811	5,811	5,811
54005	E	SUPPLIES	2,199.53	2,000	2,000	2,000	2,000	2,000
54020	E	POSTAGE	3,029.66	4,000	4,000	4,000	4,000	4,000
54035	E	EDUCATION & TRAINING	2,499.40	1,000	1,000	1,000	1,000	1,000
54040	E	ASSOC/MEMBERSHIP DUES	100.00	500	500	500	500	500
54041	E	PUBLICATIONS	1,730.90	2,000	2,000	2,000	2,000	2,000
54045	E	TRAVEL & SUBSISTENCE	1,791.52	1,200	1,200	1,200	1,200	1,200
54055	E	PROFESSIONAL SERVICES	23,780.00	30,000	30,000	30,000	30,000	30,000
54060	E	LEGAL NOTICES / ADVERTISING	4,007.93	3,000	3,000	3,000	3,000	3,000
54070	E	INSURANCE	2,700.29	3,133	3,133	3,133	3,133	3,133
54075	E	OFFICE EQUIPMENT	0.00	500	500	500	500	500
54078	E	FUEL	86.23	100	100	100	100	100
54444	E	FEES & PERMITS	4,120.50	5,000	5,000	5,000	5,000	5,000
54500	E	MEDICAL FEES & SERVICES	18,733.85	23,050	22,942	22,942	22,942	22,942
.4 Subtotal (16 detail records):			**74,035.34**	**84,818**	**84,818**	**84,818**	**84,818**	**84,818**
58020	E	RETIREMENT	18,559.26	42,031	46,793	46,793	46,793	46,793
58030	E	FICA	15,211.31	17,380	17,898	17,898	17,898	17,898
58040	E	WORKERS COMP	3,770.00	3,865	4,335	4,335	4,335	4,335
58060	E	HEALTH INS	33,680.76	33,600	35,603	35,603	35,603	35,603

Budget Account		Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
58062	E	DENTAL INS	275.22	288	288	288	288	288
58065	E	VISION CARE BENEFITS	87.00	78	78	78	78	78
.8 Subtotal (6 detail records):			**71,583.55**	**97,242**	**104,995**	**104,995**	**104,995**	**104,995**
		Net County Cost - A1430:	**358,495.84**	**400,754**	**415,277**	**415,277**	**415,277**	**415,277**

Budget Account		Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
A1940		**FLEX SPENDING PROGRAM**						
41289	R	DEPARTMENTAL FEES	-50,159.52	-75,000	-75,000	-75,000	-75,000	-75,000
.1 Subtotal (1 detail record):			**-50,159.52**	**-75,000**	**-75,000**	**-75,000**	**-75,000**	**-75,000**
54770	E	FLEX SPENDING PROGRAM	61,086.50	75,000	75,000	75,000	75,000	75,000
.4 Subtotal (1 detail record):			**61,086.50**	**75,000**	**75,000**	**75,000**	**75,000**	**75,000**
		Net County Cost - A1940:	**10,926.98**	**0**	**0**	**0**	**0**	**0**

Budget Account		Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
A9010								
41280	R	RETIREMENT REPAYMENT	-29,489.32	0	0	0	0	0
.1 Subtotal (1 detail record):			**-29,489.32**	**0**	**0**	**0**	**0**	**0**
		Net County Cost - A9010:	**-29,489.32**	**0**	**0**	**0**	**0**	**0**

Budget Account		Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
A9040								
58000	E	WORKMEN'S COMP	0.00	0	0	40,000	40,000	40,000
.8 Subtotal (1 detail record):			**0.00**	**0**	**0**	**40,000**	**40,000**	**40,000**
		Net County Cost - A9040:	**0.00**	**0**	**0**	**40,000**	**40,000**	**40,000**

Budget Account		Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
A9050		**UNEMPLOYMENT INSURANCE**						
58000	E	UNEMPLOYMENT	110,928.11	125,000	125,000	90,000	90,000	90,000
.8 Subtotal (1 detail record):			**110,928.11**	**125,000**	**125,000**	**90,000**	**90,000**	**90,000**
		Net County Cost - A9050:	**110,928.11**	**125,000**	**125,000**	**90,000**	**90,000**	**90,000**

Budget Account		Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
A9060		**MEDICAL BENEFITS**						
58805	E	RETIREES' INSURANCE	2,795,670.00	2,759,327	2,759,327	2,459,000	2,459,000	2,459,000
.8 Subtotal (1 detail record):			**2,795,670.00**	**2,759,327**	**2,759,327**	**2,459,000**	**2,459,000**	**2,459,000**
		Net County Cost - A9060:	**2,795,670.00**	**2,759,327**	**2,759,327**	**2,459,000**	**2,459,000**	**2,459,000**

DEPARTMENT: **BOARD OF ELECTIONS**

DESCRIPTION:

Run and oversee all Federal, State, County, and Village Elections in Cortland County. Train inspectors, maintain voting machines, and certify voting machines four times a year. Ensure compliance with the Help America Vote Act (HAVA) and the MOVE Act in the County. Certify all Elections that we are responsible for administrating.

PERFORMANCE INDICATORS:

We are proud of our record for running fair and honest elections. Our staff is friendly and helpful to all who seek our assistance. Our Inspectors, many who have been with us a long time, are helpful and considerate of all the voters. The change in voting machines has been a challenge that we will continue to meet through education. We will work diligently to maintain the high level to which the voters of Cortland County have been accustomed. We have kept in mind the present budget crunch in all of our requests, and tried to keep them to a minimum. Training and education will be crucial to continued success with the use of the voting system for all parties involved.

Budget Account			Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
A1450			**ELECTIONS**						
41289		R	ELECTIONS FEES	-2,036.10	-1,500	-1,500	-1,500	-1,500	-1,500
.1 Subtotal (1 detail record):				**-2,036.10**	**-1,500**	**-1,500**	**-1,500**	**-1,500**	**-1,500**
43089	1450	R	STATE AID - GENERAL GOVERNMENT	-10,369.00	0	0	0	0	0
.3 Subtotal (1 detail record):				**-10,369.00**	**0**	**0**	**0**	**0**	**0**
44089	1450	R	GEN GOVT - FED REV	0.00	0	0	0	0	0
.4 Subtotal (1 detail record):				**0.00**	**0**	**0**	**0**	**0**	**0**
51005			19 SR ELEC CLERK	31,689.00	32,164	33,580	31,512	31,512	31,512
51005			9 SR ELEC CL	37,214.00	37,772	39,272	39,272	39,272	39,272
51010			44 ELEC COMMS	27,991.00	27,991	28,837	28,837	28,837	28,837
51010			64 Retired Teacheers	0.00	13,500	4,500	4,500	4,500	4,500
51010			54	0.00	10,000	10,000	10,000	10,000	10,000
51010			34 ELEC COMMS	27,991.00	27,991	28,837	28,837	28,837	28,837
51015		E	TEMP PAY	1,762.04	1,000	1,000	1,000	1,000	1,000
51020		E	OVERTIME PAY	573.50	0	0	0	0	0
.1 Subtotal (8 detail records):				**127,220.54**	**150,418**	**146,026**	**143,958**	**143,958**	**143,958**
52010		E	OFFICE EQUIPMENT	0.00	300	300	300	300	300
52012	1450	E	Spec Equip or Supplies > $5000	10,369.00	0	0	0	0	0
52015	1450	E	TECHNICAL EQUIPMENT	1,225.15	0	0	0	0	0
52075	1450	E	BUILDINGS < $10,000	0.00	0	0	0	0	0
.2 Subtotal (4 detail records):				**11,594.15**	**300**	**300**	**300**	**300**	**300**
54000		E	TELEPHONE	1,509.91	1,300	1,300	1,300	1,300	1,300
54001		E	COPYING/PRINTING	41,933.23	45,000	45,000	45,000	45,000	45,000
54004		E	COMPUTER SOFTWARE	20,976.34	21,000	23,100	23,100	23,100	23,100
54005		E	SUPPLIES	4,091.50	2,657	2,700	2,700	2,700	2,700
54015		E	MAINT AGREEMENTS & REPAIRS	0.00	0	4,950	4,950	4,950	4,950
54020		E	POSTAGE	9,081.09	10,000	12,500	12,500	12,500	12,500
54035		E	EDUCATION & TRAINING	34.46	2,000	0	0	0	0
54035	1450	E	EDUCATION & TRAINING	0.00	0	2,000	2,000	2,000	2,000
54040		E	ASSOC/MEMBERSHIP DUES	140.00	140	140	140	140	140
54041		E	PUBLICATIONS	1,098.70	450	450	450	450	450
54045		E	TRAVEL & SUBSISTENCE	3,275.60	2,400	2,400	2,400	2,400	2,400
54047		E	MILEAGE REIMBURSEMENT	48.55	0	0	0	0	0
54050		E	EQUIP MAINT/REPAIR	310.00	250	250	250	250	250

Budget Account		Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
54055	E	PROFESSIONAL SERVICES	67,865.00	51,000	51,000	51,000	51,000	51,000
54060	E	LEGAL NOTICES / ADVERTISING	2,870.57	1,500	3,000	3,000	3,000	3,000
54065	E	EQUIP RENT / LEASES	1,953.47	1,500	1,500	1,500	1,500	1,500
54067 1450	E	REAL PROPERTY RENT/LEASE	6,829.50	0	0	0	0	0
54070	E	INSURANCE	1,000.33	1,570	1,570	1,570	1,570	1,570
54075	E	OFFICE EQUIPMENT	317.28	0	0	0	0	0
54078	E	FUEL	343.68	400	500	500	500	500
.4 Subtotal (20 detail records):			**163,679.21**	**141,167**	**152,360**	**152,360**	**152,360**	**152,360**
58020	E	RETIREMENT	10,659.80	23,295	26,106	25,689	25,689	25,689
58030	E	FICA	8,867.22	9,709	10,587	8,175	8,175	8,175
58040	E	WORKERS COMP	2,262.00	2,262	2,602	2,602	2,602	2,602
58060	E	HEALTH INS	21,171.28	22,228	22,488	38,424	38,424	38,424
58062	E	DENTAL INS	144.56	144	144	216	216	216
58065	E	VISION CARE BENEFITS	39.00	39	40	60	60	60
.8 Subtotal (6 detail records):			**43,143.86**	**57,677**	**61,967**	**75,166**	**75,166**	**75,166**
		Net County Cost - A1450:	**333,232.66**	**348,062**	**359,153**	**370,284**	**370,284**	**370,284**

DEPARTMENT: BUILDINGS AND GROUNDS

DIVISIONS:

ADMINISTRATION –	(1) BUILINGS & GROUNDS SUPERINTENDENT (1) BUILDING MAINTENANCE FOREPERSON
CUSTODIAL –	(1) SENIOR CLEANER (9) CUSTODIANS
MAINTENANCE & GROUNDS –	(4) BUILDING MAINTENANCE MECHANICS
HVAC –	(2) HEATING VENTILATING, AIR CONDITIONING TECHNICIANS
	(18) TOTAL EMPLOYEES IN BUILDINGS & GROUNDS DEPARTMENT BUDGET

DESCRIPTION:

The Buildings & Grounds Department is responsible for the general upkeep and maintenance of County facilities and property. The Department undertakes minor to mid-size renovation and improvement projects, maintenance, and HVAC repairs. Custodial and maintenance services are provided for approximately 250,551+ square feet of building area on a regular basis, including Horizon House, Highway Offices, County Office Building, County Court House, Mental Health, Public Safety Building/Jail, Board of Elections/Motor Vehicle Bureau, the Landfill offices and the Church St. property. The Department also provides maintenance support for Dwyer Park, the Virgil & Solon Tower sites, the Highway Complex, County-wide Senior Centers, the Landfill, the Recycling Center, 49 Grant Street, 22 W. Court Street and the Airport.

PERFORMANCE INDICATORS:

	2010	2011
Sq. Ft. Maintained	250,551+	250,551+
VANESKY REPORT CALCULATIONS (Operating costs per square foot)		
County Office Building	$17.99	$17.51
Court House	$15.07	$14.64
% Change	negligible	-2.76% av.

Budget Account		Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
A1620		**BUILDING & GROUNDS**						
42410	R	RENTAL FACILITIES	-136,247.54	-132,986	-166,586	-166,586	-166,586	-166,586
42450	R	COMMISSIONS	-4,072.27	-4,000	-4,500	-4,500	-4,500	-4,500
.2 Subtotal (2 detail records):			**-140,319.81**	**-136,986**	**-171,086**	**-171,086**	**-171,086**	**-171,086**
43021	R	COURT FACILITIES INCENTIVE	-115,944.00	-108,000	-98,519	-98,519	-98,519	-98,519
.3 Subtotal (1 detail record):			**-115,944.00**	**-108,000**	**-98,519**	**-98,519**	**-98,519**	**-98,519**
51005		148 CUSTODIAN	25,779.00	26,942	27,734	27,734	27,734	27,734
51005		83 BLDG M Mechanic	28,312.00	29,992	30,451	30,451	30,451	30,451
51005		57 CUSTODIAN	25,611.00	25,329	26,577	26,577	26,577	26,577
51005		86 CUSTODIAN	26,250.00	27,323	28,329	28,329	28,329	28,329
51005		53 CUSTODIAN	32,128.00	25,623	26,667	26,667	26,667	26,667
51005		158 BLDG M MECH	29,437.00	31,155	31,669	31,669	31,669	31,669
51005		60 CUSTODIAN	25,779.00	26,499	27,734	27,734	27,734	27,734
51005		68 BLDG M MEC	31,825.00	32,489	34,253	34,253	34,253	34,253
51005		72 HVAC SYSTE	41,037.00	41,975	44,160	44,160	44,160	44,160
51005		74 BLDG M MECH	29,437.00	30,325	31,669	31,669	31,669	31,669
51005		77 HVAC SYSTE	40,868.00	41,834	43,978	43,978	43,978	43,978
51005		50 CUSTODIAN	30,431.00	31,007	25,642	25,642	25,642	25,642
51005		66 CUSTODIAN	27,868.00	29,240	29,997	29,997	29,997	29,997
51005		81 CUSTODIAN	26,744.00	28,417	28,945	28,945	28,945	28,945
51005		58 SR CLEANER	32,205.00	32,823	33,929	33,929	33,929	33,929
51005		79 BLDG MAINT FOREPERSON	42,103.00	43,589	45,291	45,291	45,291	45,291
51005		48 CUSTODIAN	32,129.00	32,736	34,321	34,321	34,321	34,321
51005		45 SUPER B&G	60,602.00	61,701	62,871	62,871	62,871	62,871
51020	E	OVERTIME PAY	20,471.71	12,245	12,245	12,245	12,245	12,245
51025	E	SHIFT DIFFERENTIAL PAY	8,751.63	8,580	10,659	10,659	10,659	10,659
51035	E	OTHER COMPENSATION & RAISES	2,624.00	2,752	3,006	3,006	3,006	3,006
.1 Subtotal (21 detail records):			**620,392.34**	**622,576**	**640,127**	**640,127**	**640,127**	**640,127**
52000 1622	E	CAPITAL EQUIPMENT	0.00	209,715	209,715	209,715	209,715	209,715
52025	E	REPAIR & MAINTENANCE	16,740.98	0	15,000	0	0	0
.2 Subtotal (2 detail records):			**16,740.98**	**209,715**	**224,715**	**209,715**	**209,715**	**209,715**
54000	E	TELEPHONE	4,828.75	4,600	4,600	4,600	4,600	4,600
54001	E	PRINTING/COPYING	892.84	876	877	877	877	877
54004	E	COMPUTER SOFTWARE	0.00	0	2,394	2,394	2,394	2,394

Budget Account		Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
54005	E	SUPPLIES	126.26	150	125	125	125	125
54007	E	MAINTENANCE SUPPLIES	48,667.52	45,000	45,000	45,000	45,000	45,000
54015	E	MAINT AGREEMENTS & REPAIRS	27,544.50	29,897	31,793	31,793	31,793	31,793
54020	E	POSTAGE	51.91	50	40	40	40	40
54025	E	UTILITIES	642,763.24	531,800	460,000	460,000	460,000	460,000
54030	E	TOOLS	619.69	800	800	800	800	800
54050	E	EQUIP MAINT/REPAIR	5,769.86	5,000	4,000	4,000	4,000	4,000
54060	E	LEGAL NOTICES / ADVERTISING	0.00	100	50	50	50	50
54065	E	EQUIP RENT / LEASES	716.36	1,000	1,000	1,000	1,000	1,000
54070	E	INSURANCE	6,380.96	17,098	15,299	15,299	15,299	15,299
54076	E	PROPERTY REPAIRS	96,681.45	100,000	119,000	119,000	119,000	119,000
54077	E	CONSTR & MAINT SUPPLIES	0.00	1,500	1,500	1,500	1,500	1,500
54078	E	FUEL	5,583.26	8,100	7,000	7,000	7,000	7,000
54083	E	MISC SUPPORTING SERVICES	253.20	500	500	500	500	500
54085	E	CLOTHING AND UNIFORMS	5,954.53	5,000	6,675	6,675	6,675	6,675
54100	E	TAXES	3,416.50	3,417	9,550	9,550	9,550	9,550
54300	E	VEHICLE MAINT & REPAIR	9,977.67	4,500	5,370	5,370	5,370	5,370
54625	E	GARBAGE COLLECTION/DISPOSAL	0.00	15,000	15,000	15,000	15,000	15,000
54970	E	GARBAGE COLLECTION / DISPOSAL	15,000.00	0	0	0	0	0
.4 Subtotal (22 detail records):			**875,228.50**	**774,388**	**730,573**	**730,573**	**730,573**	**730,573**
58020	E	RETIREMENT	52,048.26	115,160	128,026	128,026	128,026	128,026
58030	E	FICA	42,429.97	47,621	48,970	48,970	48,970	48,970
58040	E	WORKERS COMP	14,326.00	13,914	15,606	15,606	15,606	15,606
58060	E	HEALTH INS	166,829.24	174,148	201,504	201,504	201,504	201,504
58062	E	DENTAL INS	782.48	936	1,008	1,008	1,008	1,008
58065	E	VISION CARE BENEFITS	211.50	274	274	274	274	274
.8 Subtotal (6 detail records):			**276,627.45**	**352,053**	**395,388**	**395,388**	**395,388**	**395,388**
		Net County Cost - A1620:	**1,532,725.46**	**1,713,746**	**1,721,198**	**1,706,198**	**1,706,198**	**1,706,198**

DEPARTMENT: **INFORMATION TECHNOLOGY**

DIVISIONS: **INFORMATION TECHNOLOGY, CENTRAL COPYING/MAIL, VOICE COMMUNICATIONS (HARD WIRED PHONES AND CELL PHONES), RF COMMUNICATIONS**

DESCRIPTION:

The Information Technology Department provides services to all County departments and agencies. In addition we help other municipalities, such as the City of Cortland and the Town of Cortlandville, and the Cortlandville Fire Department, as our resources allow. IT is responsible for maintaining specifically designed software for several departments and agencies as stated below. Responsibilities also include troubleshooting and updating software designed by outside vendors and used throughout the county. IT personnel are available 24 hours a day, seven days a week to resolve problems that occur outside of normal business hours.

IT is charged with network design for the County data network which includes buildings connected with fiber and several outlying buildings with wide area network (WAN) connections as well as inter-connectivity with State networks at multiple locations. We are currently supporting both wired and wireless connectivity within the county.

IT is responsible for the voice communications (telephone) network for the entire county. IT has been given the responsibility of the radio frequency (RF) network and RF infrastructure. This includes but is not limited to Sheriff's radios, Sheriff's RF network which provides data communications for the mobile data terminals (MDT or laptops) in the cars, the Virgil and Solon tower sites and interconnections of all of the above as well as Project Management for the new Cortland County Interoperable Communications System (CCICS).

IT is responsible for duties and functions normally associated with Central Services. Mail processing, large volume copying and printing and network printing are currently under our supervision. We are supporting the Sheriff's Department in their use of their records management and computer aided dispatch systems. IT has assisted several offices in their use of the document imaging system. IT is responsible for the county-wide copier lease and handles the payments from the various departments that in turn gets paid to the leasing company.

IT continues to act in a project management capacity. With ever greater integration of technology into every facet of our work place IT is being called on to lead the implementation of any initiative with a data or communications component. IT is the lead department for managing the deployment effort and identifying and applying for grants to offset the cost of the CCICS Project.

PERFORMANCE INDICATORS:

Below is a list of hardware, software, networks (voice and data) and phones that are the responsibility of Information Technology:

Equipment and Software:

ITEM	TOTAL
Personal Computers	396
Laptops	99

Servers – Windows 2000	2
Servers – Windows 2003	17
Servers – Windows 2008	8
Servers – Unix	3
Database Engines	6
Network Printers	50
Vendor Supplied Software	18
In-House Software Systems	17
WANS	10
Routers	5
Switch/Hub ports	35/840
Network Copiers	45
Phones – Switches/Voicemail	5
Phones	665

Servers:

NAME	USE
Windows 2000 Server:	
PSB	Sheriff/Jail
DOC2	Health Department
Windows 2003 Server:	
Sigmund2	Mental Health
PSBNWAPPS	CAD Application/Database Server
PSBNWMESS	CAD Messenger Server
PSBNWTRAIN	CAD Training Server
MAIL	POP Email & SPAM Filtering
THOR	File and Print Server
CCServer2	DB and Web Content Filtering
CCSQLSVR	Database Server
CCMP	Munis Financials
CCSQL2005	Board of Elections
ADDC	License Manager - ESRI
WSERVER	Web Server
TAPEBACKUP	Tape Backup
WSUS	Windows Update Server
CCEX	Microsoft Exchange Server
CCServer1	Jail – BlackCreek RMS
CCServer3	Document Imaging
UNIX Servers:	
IBM RS6000	MDT Communications Server

CYBEROAM	Firewall/VPN Appliance
CCHD	Health Department Web Server

VMWare ESX Servers:

ESXi1	Multiple virtual servers
ESXi2	Multiple virtual servers
ESXi3	Multiple virtual servers
ESXi4	Multiple virtual servers
ESXi5	Multiple virtual servers
ESXi6	Multiple virtual servers
IT-01658	Multiple virtual servers

Windows 2008 Server:

CCServer5	Database Server
ODIN	File and Print Server
ADDS	Active Directory Domain Server
ADDS1	Active Directory Domain Server
CASELOADEXP	CaseLoad Explorer Server for Probation
CCAV	Anti-Virus Server
ODIN	File and Print Server
ForeFront	Firewall Server

Database Engines:

Microsoft SQL 2000

Civil3 (Sheriff Civil Office)
RPTS – ImageMate
Health Department – Ahlers
Microsolft SQL 2005
NTS – Elections Software

MySQL

Health – web content

Sybase Adaptive Server Anywhere 9.0 and 10

Sales (RPTS)
RPS (RPTS)
Healthwyse
SaleScan

Microsoft SQL 2008

Accumedics
QuickDocs
Civil4 (Sheriff Civil Office)
Web Content
New World for Dispatch and LERMS
MUNIS

Oracle 9I

JMS (Jail Management System)

Applications: Vendor Written with Service Contract:

Application Name	Vendor	Department	Maint. Contract Cost
Munis w/ ForMunis	Munis	ALL	$33,000.00
NTS/Team 2000	NTS	Elections	In Election Budget
RPSv4	State ORPS	RPTS	N/A
SalesNet	State ORPS	RPTS	N/A
SaleScan	State ORPS	RPTS	N/A
MCS	PSTEK	Personnel	In Personnel Budget
Civil	SoftCode	Sheriff – Civil	In Sheriff Budget
KIDS	State Health	CSN	N/A
AHLERS	Ahlers	Jacobus Center	
LeadTrak	State Health	Nursing	N/A
Haven	State Health	Nursing	N/A
Image Mate Online	SDG	RPTS	In Real Property Budget
New World Systems	New World	Sheriff	Sheriff Budget - $90,000.00
Health Wyse	HealthWyse	Health – Nursing	In Health Budget
SallyPort	Blackcreek	Jail	In Sheriff Budget
LiveScan	DCJS	Jail	In Sheriff Budget

Applications: Written and Maintained In-house:

Application Name	Department	Description
Trust and Agency	DSS	Tracking clients money and paying bills
Snow and Ice	Highway	State Reimbursement reporting
Retirement	Personnel	Track Retirees Health Insurance
County Information Application (CIA)	Environmental Health	Permit tracking w/ Document Imaging
Tax Collection System	Treasurer	Delinquent Tax Collection
SalesCards	RPTS	Print RPTS/Sales info for recently sold parcels
MIS	IT	Incident Tracking
Landfill Billing and AR	Highway/Landfill	Billing and Accounts Receivable
Tax Bill Printing	RPTS	Tax Bill Printing
Jacobus Center Inventory	Health	Inventory Tracking
Fixed Asset	Treasurer	Fixed Asset Inventory
DSS Security	DSS	Reception Check in and Security Checking
PUTIL	Personnel	Automatic Printing of MSD426 for Longevity and Step movements for different BU
PRO	Probation	Probation Tracking
Town Tax Collection	Towns	A/R for Town Tax Collecting
Forclosure App	Treasurer	Allows Title company used for foreclosures to update Treasurers Office electronically
Installment App	Treasurer	Maintain Taxpayers Installment Info

Budget Account		Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
A1610		**TELEPHONE SHARED SERVICE**						
41289 1272	R	DEPT FEES - PHONE	-145,789.21	-140,000	-140,000	-140,000	-140,000	-140,000
.1 Subtotal (1 detail record):			**-145,789.21**	**-140,000**	**-140,000**	**-140,000**	**-140,000**	**-140,000**
52015	E	TECHNICAL EQUIP	5,137.24	2,500	25,000	2,500	2,500	2,500
.2 Subtotal (1 detail record):			**5,137.24**	**2,500**	**25,000**	**2,500**	**2,500**	**2,500**
54000	E	TELEPHONE	72,141.55	62,000	62,000	62,000	62,000	62,000
54040	E	ASSOC/MEMBERSHIP DUES	5,547.19	3,000	3,000	3,000	3,000	3,000
54050	E	EQUIP MAINT/REPAIR	7,418.80	3,500	13,340	13,340	13,340	13,340
.4 Subtotal (3 detail records):			**85,107.54**	**68,500**	**78,340**	**78,340**	**78,340**	**78,340**
		Net County Cost - A1610:	**-55,544.43**	**-69,000**	**-36,660**	**-59,160**	**-59,160**	**-59,160**

Budget Account		Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
A1670		**CENTRAL SERVICES COPY**						
41289 1275	R	DEPT FEES- PRINTING	-55,533.42	-64,000	-64,000	-64,000	-64,000	-64,000
41289 1276	R	DEPT FEES-POSTAGE	-93,408.41	-95,000	-95,000	-95,000	-95,000	-95,000
.1 Subtotal (2 detail records):			**-148,941.83**	**-159,000**	**-159,000**	**-159,000**	**-159,000**	**-159,000**
54001	E	COPYING/PRINTING	60,674.09	60,000	60,000	60,000	60,000	60,000
54005	E	SUPPLIES	0.00	300	300	300	300	300
54020	E	POSTAGE	95,000.00	95,000	95,000	95,000	95,000	95,000
54065	E	EQUIP RENT/LEASE	10,602.62	13,236	13,236	13,236	13,236	13,236
54070	E	INSURANCE	350.87	598	598	598	598	598
.4 Subtotal (5 detail records):			**166,627.58**	**169,134**	**169,134**	**169,134**	**169,134**	**169,134**
		Net County Cost - A1670:	**17,685.75**	**10,134**	**10,134**	**10,134**	**10,134**	**10,134**

Budget Account		Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
A1680		**INFORMATION TECHNOLOGY**						
41289 1270	R	DEPARTMENTAL FEES	-27,673.00	-36,000	-36,000	-36,000	-36,000	-36,000
.1 Subtotal (1 detail record):			**-27,673.00**	**-36,000**	**-36,000**	**-36,000**	**-36,000**	**-36,000**
51005		32 NETWORK TECHNICIAN	40,016.00	40,772	43,837	43,837	43,837	43,837
51005		20 IT SYSTEM ADMIN	58,314.00	59,369	61,877	61,877	61,877	61,877
51005		23 IT SYSTEM ADMIN	57,814.00	58,869	60,877	60,877	60,877	60,877
51005		26 COMP SUPP	33,505.00	34,610	35,761	35,761	35,761	35,761
51005		29 COMP PROG	53,718.00	52,629	56,411	56,411	56,411	56,411
51005		43 DEP DIR IT	66,735.00	70,445	71,732	71,732	71,732	71,732
51005		27 DIR IT	89,670.00	91,365	93,880	93,880	93,880	93,880
51020	E	OVERTIME PAY	0.00	0	2,500	0	0	0
.1 Subtotal (8 detail records):			**399,772.00**	**408,059**	**426,874**	**424,374**	**424,374**	**424,374**
52060	E	COMPUTER EQUIPMENT	45,407.41	25,000	80,000	55,000	80,000	80,000
.2 Subtotal (1 detail record):			**45,407.41**	**25,000**	**80,000**	**55,000**	**80,000**	**80,000**
54000	E	TELEPHONE	1,999.23	2,000	2,000	2,000	2,000	2,000
54004	E	COMPUTER SOFTWARE	50,028.43	43,050	59,650	56,850	56,850	56,850
54005	E	SUPPLIES	661.85	750	750	550	550	550
54020	E	POSTAGE	26.69	100	100	100	100	100
54040	E	ASSOC/MEMBERSHIP DUES	21,875.63	23,750	10,750	10,750	10,750	10,750
54045	E	TRAVEL & SUBSISTENCE	196.00	100	100	100	100	100
54047	E	MILEAGE REIMBURSEMENT	312.30	100	100	100	100	100
54050	E	EQUIP MAINT/REPAIR	4,274.93	5,000	5,000	2,500	2,500	2,500
54055	E	PROFESSIONAL SERVICES	11,055.00	1,000	1,000	1,000	1,000	1,000
54065	E	EQUIP RENT / LEASES	4,540.83	6,000	6,000	6,000	6,000	6,000
54070	E	INSURANCE	1,375.64	2,723	2,723	2,723	2,723	2,723
54075	E	EQUIPMENT	0.00	0	0	0	0	0
.4 Subtotal (12 detail records):			**96,346.53**	**84,573**	**88,173**	**82,673**	**82,673**	**82,673**
58020	E	RETIREMENT	33,845.24	75,491	84,875	84,875	84,875	84,875
58030	E	FICA	27,964.97	30,862	32,465	32,465	32,465	32,465
58040	E	WORKERS COMP	5,278.00	5,411	6,069	6,069	6,069	6,069
58060	E	HEALTH INS	87,351.68	91,712	92,784	92,784	92,784	92,784
58062	E	DENTAL INS	144.56	360	360	360	360	360
58065	E	VISION CARE BENEFITS	19.50	59	59	59	59	59
.8 Subtotal (6 detail records):			**154,603.95**	**203,894**	**216,611**	**216,611**	**216,611**	**216,611**

Budget Account	Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
	Net County Cost - A1680:	668,456.89	685,526	775,658	742,658	767,658	767,658

DEPARTMENT: **CORTLAND COUNTY SHERIFF'S DEPARTMENT**

DESCRIPTION:

The Cortland County Sheriff's Department provides law enforcement coverage for Cortland County, which consists of approximately 500 square miles with an estimated population of 49,300. The County has 15 towns and three villages, as well as the City of Cortland. It also has major highways that run through the County, Route 81 and Route 13.

The Town of Cortlandville with the expanding commercial area on Rt. 13 South Cortland has and will continue to challenge the capability of Law Enforcement, with the increase in traffic problems and calls for service in the area.

We have had an increase in Meth labs in the City and County along with problems with other dangerous drugs. We are seeing more arrestees with drug problems and needle tracks than we have in the past. We are also seeing other problems in the community because of the increased availability of illegal drugs. This is why I am asking for two more police officers one, for highway patrol and one, to be permanently assigned to increase the investigation into the drug problems in this county.

The Administration: Consists of an elected Sheriff, appointed Undersheriff, Herbert Barnhart, and appointed, Secretary to the Sheriff, Joyce Smith.

The Correction or Jail Division: Captain Budd Rigg oversees the Jail. The Jail Division is responsible for the safe keeping of all State and local inmates. The Jail is regulated by the New York State Commission of Corrections and is mandated by State Law that each county has a public jail. The law that governs is the New York State Minimum Standards and the Cortland County Jail Rules and Regulations. The Cortland County Jail holds 59 inmates. With variances from the Commission, we can hold up to 74 inmates. This division works 24 hours a day, 7 days a week with 39 full time officers assigned to the jail. Of the 39 officers we have a Captain, two Lieutenants, and three Sergeants. The records person is not a Correction Officer and the Cook is not an officer nor are the part-time cooks. The Jail has a contracted doctor and a contracted nurse under the doctor's contract. The jail received 755 inmates: City 315, County 275, State 112, Homer 17, SUNY 1, State Parole 36, in 2011. (Mandated)

The Civil Division: is responsible for serving all the Civil Papers such as Income Executions, Family Court, actions for Divorce, Information Subpoenas, Warrants to remove, etc. The division served 2,421 papers. There are three people who work in the Civil Division. At times the Road Patrol officers help serves papers when the Civil Division is over burdened. (Mandated)

The Communications/911 Center: Nick Wagner oversees the 911 Center and is responsible for all emergency and non-emergency calls for police, fire and ambulance throughout the County. Our 911 Center dispatches fire service for Preble, Truxton, Cuyler, Homer, Cortlandville, Virgil, Cincinnatus, Harford, Marathon, Willet and the City of Cortland. We also dispatch ambulance service for Cincinnatus and MAVAC (Marathon). We dispatch police services for New York State Police, Cortland City Police, Village of Homer Police, Village of McGraw Police and the Cortland County Sheriff's Department Road Patrol. The dispatch (911) has 15 full time employees. The dispatchers received about 64,000 calls for service in 2011.

Within the dispatch center is also a 4th work-station where a private ambulance (TLC) dispatches and gives pre-arrivals (first aid information) over the telephone to the caller to assist until the ambulance or local emergency squad can arrive. This has saved the county many dollars in training.

The Road Patrol/Investigations: Captain Mark Helms oversees both of these divisions. The Road Patrol officer responds to all calls assigned by dispatch using the closest car rule with the State Police. There are usually 3 patrol officers on duty on each shift from the Sheriff's Department. To keep three Patrol Officers on a shift 24 hours a day it takes 5.2 employees per post to cover these 24 hours a day 365 days a year. This does not include the Sergeants. The Lieutenant in charge of the highway patrol and one Sergeant have a take home marked police vehicle. The marked vehicles are of good use as a visual deterrent as well as having the ability to respond to assist the shift with major problems. We have one K-9 (Wright a German Sheppard) and one K-9 Handler that has a take home vehicle. The Road Patrol officers in 2011 wrote 2,474 Vehicle Traffic Tickets and made 715 Criminal Arrests up from 577 in 2010, and answered 24,184 calls for service with 85 DWI Arrests.

The Criminal Investigation unit has one Lieutenant and six investigators they take all felonies from grand larceny to drugs, burglaries, murder etc. We have one of these investigators assigned full time to welfare fraud investigations and works at the Department of Social Services in the County Office Building. One Juvenile officer works out of the Bureau and handles all juvenile crimes/sexual abuse crimes. Two investigators are assigned to the Drug Task Force part time. The Drug Task Force is comprised of the District Attorney, City Police Sgt., State Police Officer and a SUNY Cortland Police Officer. This is a very important inter-agency task force that works very well together. This type of inter-agency coordination has worked to bring many drug dealers and users before the Court and on to prison. Two investigators work Felony cases and evidence collection and arson investigations. The Criminal investigators have taken home unmarked vehicles. This has allowed the investigators to have a quick response to calls for service from the highway patrol.

Records Management: The records management has one Sergeant and one support staff assigned to do Jail and Sheriff's records. They receive and process all case files and tickets from the Road Division and all arrests that enter the Jail. Personnel /employment record checks have increased over the past couple of years. (Mandated)

PERFORMANCE INDICATORS:

All Divisions
Training is and will be a top priority

Road/Bureau
Drugs we have made arrest on:
The types of drugs that we have encountered this year are Heroin, Cocaine, Prescription medication (which includes several types of controlled medications), Psilocybin mushrooms, Marijuana, Methamphetamine Labs, and Hash.

Mission: To cut the number of fatal accidents with increased patrols Route 13 and Route 281 Cortlandville.
Fatal accidents in 2011 and in 2010
Fatal Accidents - 0 (None)
STEP Grant for Overtime patrols

Civil Division
New employee trained but not sent to school (Civil)
Mail second stage Income Executions, postage increase. This seems to be more efficient with fuel usage and wear and tear on the vehicle.

Jail Division

Working toward accreditation

Cameras in blocks have helped with inmate problems; more visible and are recorded

A Block repaired and painted by inmates

Livescan takes inkless fingerprints quicker and more efficient

Budget Account		Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
A3025	**911**							
41140	R	EMERGENCY PHONE SYS SURCHARG	-159,787.78	-163,000	-163,000	-163,000	-163,000	-163,000
.1 Subtotal (1 detail record):			**-159,787.78**	**-163,000**	**-163,000**	**-163,000**	**-163,000**	**-163,000**
43389 3101	R	911 Exped Deploy State Aid	-25,096.00	0	0	0	0	0
.3 Subtotal (1 detail record):			**-25,096.00**	**0**	**0**	**0**	**0**	**0**
51005		86 DISPATCHER	39,962.23	42,184	43,459	43,459	43,459	43,459
51005		80 SR DISP	47,708.54	48,610	52,083	52,083	52,083	52,083
51005		77 DISPATCHER	43,057.46	43,871	47,005	47,005	47,005	47,005
51005		84 DISPATCHER	43,070.55	45,626	47,005	47,005	47,005	47,005
51005		87 DISPATCHER	43,070.55	43,871	47,005	47,005	47,005	47,005
51005		89 DISPATCHER	43,070.55	43,871	47,005	47,005	47,005	47,005
51005		71 DISPATCHER	46,570.99	49,349	50,841	50,841	50,841	50,841
51005		67 SR DISP	49,807.57	52,577	54,166	54,166	54,166	54,166
51005		62 SR DISP	49,616.73	52,577	54,166	54,166	54,166	54,166
51005		57 DISP COOR	54,775.97	55,360	59,569	59,569	59,569	59,569
51005		54 DISPATCHER	46,570.99	49,349	50,841	50,841	50,841	50,841
51005		50 DISPATCHER	46,570.99	49,349	34,823	34,823	34,823	34,823
51005		47 DISPATCHER	29,971.57	0	43,459	43,459	43,459	43,459
51005		99 DISPATCHER	39,962.23	42,184	45,197	45,197	45,197	45,197
51005		74 DISPATCHER	46,570.99	47,451	50,841	50,841	50,841	50,841
51010		10 PART TIME DISPATCHER	30,000.00	28,000	28,000	28,000	28,000	28,000
51020	E	OVERTIME PAY	59,208.31	76,800	72,000	72,000	72,000	72,000
51035	E	OTHER COMPENSATION & RAISES	11,589.24	3,000	10,000	10,000	10,000	10,000
51040	E	ALLOWANCES	4,200.00	5,000	4,500	4,500	4,500	4,500
.1 Subtotal (19 detail records):			**775,355.46**	**779,032**	**841,967**	**841,967**	**841,967**	**841,967**
52005	E	OFFICE FURNITURE	944.00	1,500	1,500	1,000	1,000	1,000
52015	E	TECHNICAL EQUIP	0.00	2,000	500	0	0	0
52060	E	COMPUTER EQUIPMENT	0.00	1,500	1,500	500	500	500
.2 Subtotal (3 detail records):			**944.00**	**5,000**	**3,500**	**1,500**	**1,500**	**1,500**
54000	E	TELEPHONE	8,101.16	30,000	30,000	30,000	30,000	30,000
54001	E	COPYING/PRINTING	0.00	200	200	200	200	200
54004	E	COMPUTER SOFTWARE	88,250.00	90,000	90,000	90,000	90,000	90,000
54005	E	SUPPLIES	975.85	1,000	1,000	1,000	1,000	1,000
54035	E	EDUCATION & TRAINING	848.06	1,000	2,000	2,000	2,000	2,000

Budget Account		Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
54040	E	ASSOC/MEMBERSHIP DUES	145.00	170	200	200	200	200
54045	E	TRAVEL & SUBSISTENCE	46.09	500	1,000	1,000	1,000	1,000
54047	E	MILEAGE REIMBURSEMENT	0.00	0	0	0	0	0
54050	E	EQUIP MAINT/REPAIR	12,227.96	10,000	14,000	10,000	10,000	10,000
54065 1682	E	EQUIP RENT / LEASES	0.00	1,073,000	1,310,687	957,594	843,683	843,683
54070	E	INSURANCE	8,986.01	10,430	10,430	10,430	10,430	10,430
54075	E	EQUIPMENT	374.60	1,000	1,000	1,000	1,000	1,000
54085	E	CLOTHING & UNIFORMS	0.00	0	200	200	200	200
54444	E	FEES & PERMITS	0.00	2,708	2,800	2,800	2,800	2,800
.4 Subtotal (14 detail records):			**119,954.73**	**1,220,008**	**1,463,517**	**1,106,424**	**992,513**	**992,513**
58020	E	RETIREMENT	66,116.36	146,597	162,293	162,293	162,293	162,293
58030	E	FICA	54,359.57	60,619	62,077	62,077	62,077	62,077
58040	E	WORKERS COMP	16,211.00	12,369	13,873	13,873	13,873	13,873
58060	E	HEALTH INS	175,999.76	199,176	166,800	166,800	166,800	166,800
58062	E	DENTAL INS	992.52	1,080	1,080	1,080	1,080	1,080
58065	E	VISION CARE BENEFITS	189.22	293	156	156	156	156
.8 Subtotal (6 detail records):			**313,868.43**	**420,134**	**406,280**	**406,280**	**406,280**	**406,280**
		Net County Cost - A3025:	**1,025,238.84**	**2,261,174**	**2,552,264**	**2,193,171**	**2,079,260**	**2,079,260**

Budget Account			Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
A3110			**SHERIFF**						
41510		R	SHERIFF'S FEES	-137,761.39	-168,236	-135,000	-135,000	-135,000	-135,000
41589		R	OTHER PUBLIC SAFETY DEPT REV	-246,762.13	-283,477	-271,297	-271,297	-271,297	-271,297
.1 Subtotal (2 detail records):				**-384,523.52**	**-451,713**	**-406,297**	**-406,297**	**-406,297**	**-406,297**
42260	3114	R	PUBLIC SAFETY SERVICES	0.00	0	0	0	0	0
42260		R	POLICE SERVICES OTHER	-25,595.82	0	0	0	0	0
42701		R	REFUND APPROP EXPENSE	-3,600.00	0	0	0	0	0
42705	3115	R	GIFTS & DONATIONS	-7,032.97	-6,528	-6,400	-6,400	-6,400	-6,400
.2 Subtotal (4 detail records):				**-36,228.79**	**-6,528**	**-6,400**	**-6,400**	**-6,400**	**-6,400**
43153		R	SNOWMOBILE LAW ENFORCEMENT	0.00	-1,500	-1,500	-1,500	-1,500	-1,500
43306	3100	R	HOMELAND SECURITY	0.00	-7,330	0	0	0	0
43315		R	NAVIGATION LAW ENFORCEMENT	0.00	-2,000	-1,500	-1,500	-1,500	-1,500
43329	3105	R	CHILD PASSENGER SAFETY PROG	0.00	-3,000	-3,000	-3,000	-3,000	-3,000
43330		R	COURT SECURITY COSTS	-34,110.99	-6,364	-38,650	-38,650	-38,650	-38,650
43389	3107	R	Traffic Corrider Safety Enfor	-9,321.44	-19,925	-11,050	-11,050	-11,050	-11,050
43389	3105	R	Child Passenger Other St Aid	-1,677.62	0	0	0	0	0
43389	3112	R	OTHER PUBLIC SAFETY STATE AID	-8,391.44	0	0	0	0	0
43389		R	OTHER PUBLIC SAFETY STATE AID	0.00	0	0	0	0	0
.3 Subtotal (9 detail records):				**-53,501.49**	**-40,119**	**-55,700**	**-55,700**	**-55,700**	**-55,700**
51005			91 CPO	55,274.52	55,487	55,487	55,487	55,487	55,487
51005			90 UNDERSHERF	69,472.00	72,817	76,409	79,939	79,939	79,939
51005			87 CPO	36,308.85	46,267	48,048	46,267	46,267	46,267
51005			120 CP SRGT	65,614.22	65,867	65,867	65,867	65,867	65,867
51005			92 CP SRGT	65,614.22	65,867	65,867	65,867	65,867	65,867
51005			81 SEC SHERIF	34,823.00	35,345	37,454	38,016	38,016	38,016
51005			93 CP CAPTAIN	75,953.92	76,246	76,246	76,246	76,246	76,246
51005			96 CPO	46,089.82	46,267	52,717	46,267	46,267	46,267
51005			79 CIV DEPUTY	49,108.80	52,819	52,819	53,611	53,611	53,611
51005			75 SHERIFF	83,414.00	84,665	85,935	87,224	87,224	87,224
51005			111 CP SRGT	65,614.22	65,867	65,867	65,867	65,867	65,867
51005			98 CPO	46,089.82	52,302	36,449	36,309	36,309	36,309
51005			115 CP LT	70,784.07	71,056	71,056	71,056	71,056	71,056
51005			118 CP SRGT	65,614.22	65,867	65,867	65,867	65,867	65,867
51005			135 CPO	55,274.52	55,487	55,487	55,487	55,487	55,487
51005			142 CPO	55,274.52	55,487	55,487	55,487	55,487	55,487

Budget Account			Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
51005			143 CPO	52,883.06	53,871	54,450	53,871	53,871	53,871
51005			144 CPO	53,664.58	53,871	54,360	53,871	53,871	53,871
51005			184 CPO	0.00	0	36,309	0	26,309	26,309
51005			194 CPO	0.00	0	36,309	0	26,309	26,309
51005			140 CPO	54,469.55	55,487	55,487	55,487	55,487	55,487
51005			139 CPO	55,274.25	55,487	55,487	55,487	55,487	55,487
51005			138 CPO	53,664.58	53,871	54,462	53,871	53,871	53,871
51005			137 CPO	65,614.22	65,867	65,867	65,867	65,867	65,867
51005			101 CP SRGT	65,614.22	65,867	65,867	65,867	65,867	65,867
51005			136 CPO	55,274.52	55,487	55,487	55,487	55,487	55,487
51005			126 CPO SRGT	65,614.22	65,867	65,867	65,867	65,867	65,867
51005			106 CPO	55,274.52	55,487	55,487	55,487	55,487	55,487
51005			105 CPO	55,274.52	55,487	55,487	55,487	55,487	55,487
51005			130 CIV DEPUTY	45,578.53	46,956	49,834	49,567	49,567	49,567
51005			128 CP LT	70,784.07	71,056	71,056	71,056	71,056	71,056
51005			127 CPO	55,274.52	55,487	55,487	55,487	55,487	55,487
51005			104 CPO SRGT	55,274.52	65,867	65,867	65,867	65,867	65,867
51005			141 CPO	53,664.58	53,871	54,462	53,871	53,871	53,871
51005			102 CPO	65,614.22	46,267	48,048	46,267	46,267	46,267
51005			107 CP SRGT	65,614.22	65,867	65,867	65,867	65,867	65,867
51005			61 SR ACT CLK	35,447.77	36,519	33,764	35,641	35,641	35,641
51005			110 CPO	55,274.52	55,487	55,487	55,487	55,487	55,487
51005			77 CP SRGT	65,614.22	65,867	65,867	65,867	65,867	65,867
51010			10 PART TIME CPO	50,000.00	60,000	75,000	75,000	75,000	75,000
51015		E	TEMP PAY	3,250.85	0	0	0	0	0
51020		E	OVERTIME PAY	229,565.28	221,000	250,000	250,000	250,000	250,000
51020	3107	E	OVERTIME PAY	0.00	6,364	11,050	11,050	11,050	11,050
51020	3100	E	OVERTIME PAY	0.00	5,330	0	0	0	0
51035		E	OTHER COMPENSATION & RAISES	61,915.45	50,000	50,000	50,000	50,000	50,000
51040		E	ALLOWANCES	400.00	1,600	35,200	33,200	33,200	33,200
.1 Subtotal (46 detail records):				**2,486,219.71**	**2,511,899**	**2,664,974**	**2,585,739**	**2,638,357**	**2,638,357**
52012	3114	E	Spec Equip or Supplies > $5000	0.00	0	0	0	0	0
52015		E	TECHNICAL EQUIP	21,626.00	0	0	0	0	0
52015	3100	E	TECHNICAL EQUIPMENT	0.00	0	0	0	0	0
52015	3105	E	TECHNICAL EQUIPMENT	1,677.62	2,000	2,500	2,500	2,500	2,500
52030		E	MOTOR VECHICLE EQUIP	63,696.20	55,000	200,500	200,500	136,500	136,500

Budget Account		Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
52060	E	COMPUTER EQUIPMENT	5,221.20	1,650	1,650	1,650	1,650	1,650
.2 Subtotal (6 detail records):			**92,221.02**	**58,650**	**204,650**	**204,650**	**140,650**	**140,650**
54000	E	TELEPHONE	22,779.92	24,580	27,000	27,000	27,000	27,000
54001	E	COPYING/PRINTING	3,797.72	3,000	4,000	4,000	4,000	4,000
54003	E	OFFICE FURNITURE	8.51	500	500	500	500	500
54004	E	COMPUTER SOFTWARE	5,999.10	8,900	8,900	8,900	8,900	8,900
54005 3105	E	OFFICE SUPPLIES	0.00	500	500	500	500	500
54005	E	SUPPLIES	3,427.16	3,000	3,000	3,000	3,000	3,000
54012	E	SPECIAL SUPPLIES & MAINT	10,582.51	8,000	27,500	27,500	16,200	16,200
54020	E	POSTAGE	2,507.58	3,700	5,000	5,000	5,000	5,000
54035	E	EDUCATION & TRAINING	2,551.49	8,000	11,000	8,000	8,000	8,000
54040	E	ASSOC/MEMBERSHIP DUES	370.00	380	400	400	400	400
54041	E	PUBLICATIONS	1,793.28	1,500	2,500	2,500	2,500	2,500
54045	E	TRAVEL & SUBSISTENCE	1,331.45	3,000	3,000	3,000	3,000	3,000
54045 3100	E	TRAVEL & SUBSISTENCE	0.00	2,000	0	0	0	0
54047	E	MILEAGE REIMBURSEMENT	0.00	100	100	100	100	100
54049	E	TRANSPORTATION	0.00	0	1,000	1,000	1,000	1,000
54050	E	EQUIP MAINT/REPAIR	5,650.40	4,000	4,000	4,000	4,000	4,000
54055	E	PROFESSIONAL SERVICES	0.00	1,500	1,500	1,500	1,500	1,500
54060	E	LEGAL NOTICES / ADVERTISING	0.00	400	400	400	400	400
54065	E	EQUIP RENT / LEASES	0.00	0	17,952	952	952	952
54070	E	INSURANCE	44,484.83	50,566	50,566	50,566	50,566	50,566
54075	E	EQUIPMENT	98.02	500	500	500	500	500
54076	E	PROPERTY REPAIRS	46.56	500	500	500	500	500
54078	E	FUEL	89,900.20	130,000	130,000	130,000	130,000	130,000
54085	E	CLOTHING & UNIFORMS	39,126.14	36,000	10,000	10,000	10,000	10,000
54300	E	VEHICLE MAINT & REPAIR	45,691.27	40,000	80,000	80,000	60,000	60,000
54444	E	FEES & PERMITS	0.00	0	0	0	0	0
54800 3115	E	PROGRAM EXPENSE	563.72	6,528	6,400	6,400	6,400	6,400
.4 Subtotal (27 detail records):			**280,709.86**	**337,154**	**396,218**	**376,218**	**344,918**	**344,918**
58020	E	RETIREMENT	380,828.64	454,721	483,238	464,733	479,257	479,257
58030	E	FICA	168,221.97	188,343	191,412	190,171	195,727	195,727
58040	E	WORKERS COMP	33,930.00	30,536	35,983	34,249	35,973	35,973
58060	E	HEALTH INS	398,020.38	392,752	502,344	479,856	511,728	511,728
58062	E	DENTAL INS	1,918.20	2,304	2,520	2,448	2,592	2,592
58065	E	VISION CARE BENEFITS	330.75	411	469	450	489	489

Budget Account	Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
.8 Subtotal (6 detail records):		983,249.94	1,069,067	1,215,967	1,171,907	1,225,766	1,225,766
	Net County Cost - A3110:	3,368,146.73	3,478,410	4,013,411	3,870,117	3,881,294	3,881,294

Budget Account		Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
A3150		**JAIL**						
42260	R	PUBLIC SAFETY SERVICES	-9,639.15	-4,500	-5,000	-5,000	-5,000	-5,000
42770	R	OTHER UNCLASSIFIED REVENUE	-5,160.00	0	0	0	0	0
.2 Subtotal (2 detail records):			**-14,799.15**	**-4,500**	**-5,000**	**-5,000**	**-5,000**	**-5,000**
43389	R	OTHER PUBLIC SAFETY STATE AID	-29,592.00	0	0	0	0	0
.3 Subtotal (1 detail record):			**-29,592.00**	**0**	**0**	**0**	**0**	**0**
51005		163 CORR OFF	47,037.21	51,639	53,199	53,199	53,199	53,199
51005		145 CORR OFF	50,680.45	53,704	55,327	55,327	55,327	55,327
51005		162 CORR OFF	48,731.28	49,652	53,199	53,199	53,199	53,199
51005		137 CORR OFF	50,680.45	53,704	55,327	55,327	55,327	55,327
51005		149 CORR OFF	50,680.45	53,704	55,327	55,327	55,327	55,327
51005		143 CORR OFF	50,680.45	53,704	55,327	55,327	55,327	55,327
51005		164 KEY SPEC	31,963.15	32,567	34,894	34,894	34,894	34,894
51005		161 CORR OFF	50,680.45	51,639	55,327	55,327	55,327	55,327
51005		160 CORR OFF	50,680.45	51,639	55,327	55,327	55,327	55,327
51005		158 CORR OFF	32,616.44	42,450	45,475	45,475	45,475	45,475
51005		156 CORR OFF	50,680.45	53,704	55,327	55,327	55,327	55,327
51005		151 CORR OFF	50,680.45	53,704	55,327	55,327	55,327	55,327
51005		100 CORR OFF	45,054.67	45,907	49,186	49,186	49,186	49,186
51005		101 CORR LT	63,920.06	67,734	69,781	69,781	69,781	69,781
51005		108 CORR SGT	59,110.24	62,397	64,283	64,283	64,283	64,283
51005		110 CORR OFF	50,680.45	53,704	34,106	34,106	34,106	34,106
51005		112 CORR OFF	45,054.67	47,743	49,186	49,186	49,186	49,186
51005		113 CORR OFF	36,101.52	42,450	47,294	47,294	47,294	47,294
51005		147 CORR OFF	50,680.45	53,704	55,327	55,327	55,327	55,327
51005		117 CORR OFF	32,616.44	0	34,106	34,106	34,106	34,106
51005		153 CORR OFF	50,680.45	53,704	55,327	55,327	55,327	55,327
51005		168 SR COOK	39,336.96	40,081	42,944	42,944	42,944	42,944
51005		139 CORR OFF	48,731.28	51,639	55,327	55,327	55,327	55,327
51005		186 CORR OFF	45,054.67	45,907	49,186	49,186	49,186	49,186
51005		185 CORR OFF	45,054.67	47,743	49,186	49,186	49,186	49,186
51005		183 CORR OFF	46,856.99	49,652	51,153	51,153	51,153	51,153
51005		182 CORR OFF	46,856.99	47,743	51,153	51,153	51,153	51,153
51005		181 CORR OFF	43,488.45	47,743	49,186	49,186	49,186	49,186
51005		179 CORR OFF	48,731.28	47,743	51,153	51,153	51,153	51,153

Budget Account		Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
51005		177 CORR OFF	48,731.28	49,652	53,199	53,199	53,199	53,199
51005		175 CORR OFF	43,321.24	42,450	34,106	34,106	34,106	34,106
51005		129 CORR CAPT	68,015.77	71,797	73,967	73,967	73,967	73,967
51005		170 CORR OFF	48,731.28	36,784	45,475	45,475	45,475	45,475
51005		141 CORR OFF	50,680.45	53,704	55,327	55,327	55,327	55,327
51005		166 CORR OFF	48,731.28	49,652	53,199	53,199	53,199	53,199
51005		165 CORR OFF	48,731.28	51,639	53,199	53,199	53,199	53,199
51005		121 CORR LT	64,165.91	67,734	69,781	69,781	69,781	69,781
51005		126 CORR SGT	59,110.24	62,397	64,283	64,283	64,283	64,283
51005		133 CORR SGT	59,110.24	62,397	64,283	64,283	64,283	64,283
51005		124 CORR OFF	36,101.52	42,450	47,294	47,294	47,294	47,294
51005		172 CORR OFF	36,101.52	42,450	34,106	34,106	34,106	34,106
51010		10 PART TIME CO'S & COOK	50,000.00	114,223	117,313	117,313	117,313	117,313
51020	E	OVERTIME PAY	280,415.19	200,000	255,000	255,000	255,000	255,000
51035	E	OTHER COMPENSATION & RAISES	21,000.00	20,000	30,000	30,000	30,000	30,000
51040	E	ALLOWANCES	700.00	700	36,000	36,000	36,000	36,000
.1 Subtotal (45 detail records):			**2,327,449.12**	**2,375,433**	**2,573,806**	**2,573,806**	**2,573,806**	**2,573,806**
52005	E	OFFICE FURNITURE	0.00	0	2,500	2,500	2,500	2,500
52015	E	TECHNICAL EQUIP	5,802.50	7,500	7,500	7,500	7,500	7,500
52030	E	MOTOR VECHICLE EQUIP	0.00	0	25,000	25,000	25,000	25,000
.2 Subtotal (3 detail records):			**5,802.50**	**7,500**	**35,000**	**35,000**	**35,000**	**35,000**
54000	E	TELEPHONE	9,024.74	9,000	10,000	10,000	10,000	10,000
54001	E	COPYING/PRINTING	1,525.85	1,500	1,500	1,500	1,500	1,500
54004	E	COMPUTER SOFTWARE	15,388.00	18,664	18,750	18,750	18,750	18,750
54005	E	SUPPLIES	5,314.44	2,000	2,000	2,000	2,000	2,000
54006	E	MEDICAL SUPPLIES & MATERIALS	78,454.35	60,000	80,000	60,000	60,000	60,000
54007	E	MAINTENANCE SUPPLIES	12,003.84	10,000	13,000	13,000	13,000	13,000
54012	E	SPECIAL SUPPLIES & MAINT	6,751.81	5,000	7,500	7,500	7,500	7,500
54015	E	MAINT AGREEMENTS & REPAIRS	1,559.08	5,000	5,000	5,000	5,000	5,000
54035	E	EDUCATION & TRAINING	1,100.00	1,200	2,000	2,000	2,000	2,000
54041	E	PUBLICATIONS	0.00	2,000	6,429	6,429	6,429	6,429
54045	E	TRAVEL & SUBSISTENCE	2,797.22	2,750	3,000	3,000	3,000	3,000
54050	E	EQUIP MAINT/REPAIR	2,493.92	2,000	2,000	2,000	2,000	2,000
54060	E	LEGAL NOTICES / ADVERTISING	0.00	0	0	0	0	0
54070	E	INSURANCE	48,602.52	53,337	53,337	53,337	53,337	53,337
54075	E	EQUIPMENT	0.00	500	500	500	500	500

Budget Account		Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
54078	E	FUEL	4,549.33	5,000	6,000	6,000	6,000	6,000
54083	E	MISC SUPPORTING SERVICES	153,275.00	150,000	250,000	150,000	150,000	150,000
54085	E	CLOTHING & UNIFORMS	31,820.62	45,750	6,500	6,500	6,500	6,500
54300	E	VEHICLE MAINT & REPAIR	2,014.81	3,000	3,000	3,000	3,000	3,000
54400	E	FOOD SUPPLIES	100,070.76	100,000	120,000	100,000	100,000	100,000
54500	E	MEDICAL FEES & SERVICES	245,581.46	150,000	200,000	150,000	150,000	150,000
.4 Subtotal (21 detail records):			**722,327.75**	**626,701**	**790,516**	**600,516**	**600,516**	**600,516**
58020	E	RETIREMENT	290,386.84	444,561	501,581	501,581	501,581	501,581
58030	E	FICA	161,458.95	183,832	191,855	191,855	191,855	191,855
58040	E	WORKERS COMP	34,307.00	33,629	38,585	38,585	38,585	38,585
58060	E	HEALTH INS	344,611.44	371,400	467,640	467,640	467,640	467,640
58062	E	DENTAL INS	2,521.46	2,880	2,736	2,736	2,736	2,736
58065	E	VISION CARE BENEFITS	534.75	567	665	665	665	665
.8 Subtotal (6 detail records):			**833,820.44**	**1,036,869**	**1,203,062**	**1,203,062**	**1,203,062**	**1,203,062**
		Net County Cost - A3150:	**3,845,008.66**	**4,042,004**	**4,597,384**	**4,407,384**	**4,407,384**	**4,407,384**

Budget Account		Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
A3315		**STOP DWI**						
42615	R	STOP DWI PROGRAM	-153,832.72	-164,640	-270,886	-209,824	-209,824	-209,824
.2 Subtotal (1 detail record):			**-153,832.72**	**-164,640**	**-270,886**	**-209,824**	**-209,824**	**-209,824**
52030	E	MOTOR VECHICLE EQUIP	0.00	0	30,000	30,000	30,000	30,000
.2 Subtotal (1 detail record):			**0.00**	**0**	**30,000**	**30,000**	**30,000**	**30,000**
54001	E	COPYING/PRINTING	184.85	200	200	200	200	200
54012	E	SPECIAL SUPPLIES & MAINT	1,160.68	1,200	1,200	1,200	1,200	1,200
54035	E	EDUCATION & TRAINING	0.00	1,000	1,000	1,000	1,000	1,000
54040	E	ASSOC/MEMBERSHIP DUES	523.13	600	600	600	600	600
54041	E	PUBLICATIONS	0.00	500	500	500	500	500
54060	E	LEGAL NOTICES / ADVERTISING	3,975.05	4,000	5,000	5,000	5,000	5,000
54070	E	INSURANCE	1,712.53	2,324	2,324	2,324	2,324	2,324
54520	E	STOP DWI/LAW ENFORCE PROG	119,367.74	154,816	169,000	169,000	169,000	169,000
.4 Subtotal (8 detail records):			**126,923.98**	**164,640**	**179,824**	**179,824**	**179,824**	**179,824**
		Net County Cost - A3315:	**-26,908.74**	**0**	**-61,062**	**0**	**0**	**0**

DEPARTMENT: PROBATION

DIVISIONS: INTAKE/SUPERVISION/INVESTIGATIONS/RESTITUTION
ALTERNATIVES TO INCARCERATION (ATI) PROGRAM

DESCRIPTION:

The Probation Department provides a range of services for adults and juveniles that are mandated under the NYS Executive Law, Criminal Procedure Law, Penal Law, Correction Law and Family Court Law. These services include investigation, supervision, Family Court intake, and restitution/fee collection. Probation investigations are court-ordered and consist of gathering information regarding the offense, the victim impact, the defendant's/respondent's history of delinquency or criminality, the social history of the defendant/respondent, an analysis of dispositional alternatives available to the court, and a specific recommendation for disposition. Investigations regarding custody are also conducted by the Probation Department as ordered by Family Court Judges. Probation supervision permits the offender/respondent to remain in the community under conditions specified by a court to be supervised by a Probation Officer. In both investigation and supervision the primary responsibility of the Probation Department is to ensure the safety of the community including collection of DNA samples and monitoring of Ignition Interlock Device (IID) compliance. The length of a Probation sentence is set by law and determined by the adjudication or category of criminal conviction. The terms range from one year to ten years. Family Court intake allows juveniles and their families involved in Juvenile Delinquent (JD) and Persons In Need of Supervision (PINS) matters the opportunity to be diverted from the Family Court process. Juvenile Delinquent Diversion is limited to four months. The law requires counties to provide a wide range of services to the PINS cases and does not restrict the length of time a case can remain open in the PINS Diversion Program. Two Senior Probation Officers along with one Senior Caseworker from the Department of Social Services (DSS) stationed at the Probation Department are a strong team of workers committed to assisting children and their families to resolve problems and promoting healthy family lifestyles. Finally, the Probation Department has been designated as the County's collection agency for restitution; also collected are custody investigation fees.

The ATI Program, consisting of Pretrial Release (PTR) and Community Service (CS), is designed to provide judges, the community, and offenders with viable alternatives to both pretrial detention and sentences of incarceration. The PTR Program interviews jail inmates to assess release eligibility and/or substance abuse treatment necessity. Verified interview information/release recommendations are provided in a timely manner to the Court for consideration in any release/bail decisions. Reporting conditions ordered range from 1-5x/week contact. If release to treatment is more appropriate, the individual is referred for diagnostic evaluation(s). Per those recommendations, a referral is completed and defendants are assisted in being released to a program. The PTR Program also provides information and referral services regarding programs such as education/vocational training and other counseling as the Court may require. The CS Program assists those who, absent such a program, could face at least thirty days of incarceration. Upon interview, an appropriate supervisory level is determined and a work site assigned for each client with a not-for-profit or government agency.

PROBATION INDICATORS:	2008	2009	2010	2011	2012 Estimated	2013 Projected
Investigations						
Criminal	518	484	488	543	625	650
Juvenile Delinquency	31	35	31	10	10	10
PINS	32	31	32	38	24	20
Custody	2	0	2	3	1	1
Total	583	550	553	594	660	681
Supervision (As of 12/31)						
Criminal Court	538	523	484	460	510	525
Family Court	80	73	68	36	40	35
Total	618	596	552	496	550	560
Pre-PINS Orientation *						
Scheduled Attendees		106	116	87	90	100
Opened From Orientation		37	48	27	30	40
Intake - PINS	183	78	120	77	80	75
% Successfully Diverted from Petition		65%	59%	56%	60%	60%
Intake						
Juvenile Delinquency	98	69	51	55	45	50
Victim Impact Statements						
Requested	358	339	322	363	285	300
Returned & Reviewed	85	98	98	61	75	100
Collections						
Restitution	$71,858.00	$93,846.40	$88,241.85	$79,994.87	$90,000.00	$80,000.00
Custody Fees	$75.00	$.00	$75.00	$.00	$.00	$.00
ATI- INDICATORS:	**2008**	**2009**	**2010**	**2011**	**2012 Estimated**	**2013 Projected**
Pretrial Release						
Released to Program (50/year required)	129	177	147	126	150	155
Info. & Referral Cases	40	31	16	36	35	40
Community Service						
New Clients (125/year required)	232	215	146	210	200	210
Hours Ordered (4,800hrs/yr target)	7,522	7,002	4,989.50	7,063	7,200	7,000

Hours Completed (4,000hrs/yr required)	5,536	5,049	4,068.25	4,496	5,000	4,500

** It is important to note continued usage of the Pre-PINS Parent Orientation meeting attempts to decrease cases being opened to PINS Diversion as parents are encouraged to attempt resolution through other community agencies, hence successfully avoiding the need for involvement in the Family Court system. This is viewed as a positive step forward to concentrate efforts on PINS Diversion cases of a more serious nature and in need of extended and more intensive services.*

Budget Account			Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
A3140			**PROBATION**						
41515	3600	R	ALTERN TO INCARCERATION FEES	0.00	-300	-300	-300	-300	-300
41589		R	OTHER PUBLIC SAFETY DEPT REV	-188,648.38	-204,586	-212,904	-212,904	-212,904	-212,904
.1 Subtotal (2 detail records):				**-188,648.38**	**-204,886**	**-213,204**	**-213,204**	**-213,204**	**-213,204**
43310	3600	R	PROBATION SERVICES	-14,663.37	-14,880	-14,880	-14,880	-14,880	-14,880
43310		R	STATE AID - PROBATION	-220,876.76	-196,538	-196,746	-196,746	-196,746	-196,746
.3 Subtotal (2 detail records):				**-235,540.13**	**-211,418**	**-211,626**	**-211,626**	**-211,626**	**-211,626**
51005			5 ATI DR	47,943.00	48,812	50,965	50,965	50,965	50,965
51005			63 PROB SUPER	54,771.00	57,565	58,759	58,759	58,759	58,759
51005			58 PROB DIREC	61,827.00	64,200	66,066	66,066	66,066	66,066
51005			56 PROB SUPER	57,882.00	51,701	55,779	55,779	55,779	55,779
51005			54 SR PROB OF	53,545.00	54,510	45,126	45,126	45,126	45,126
51005			52 PROB ASST	32,005.00	33,700	34,424	34,424	34,424	34,424
51005			7 COM SER CO	36,152.00	37,872	38,906	38,906	38,906	38,906
51005			93 PROB OFFIC	45,475.00	41,296	42,046	42,046	42,046	42,046
51005			107 PROB OFFIC	40,656.00	42,859	40,429	40,429	40,429	40,429
51005			77 PROB OFFIC	50,061.00	50,960	52,340	52,340	52,340	52,340
51005			80 SR PROB OF	52,545.00	53,511	55,347	55,347	55,347	55,347
51005			95 PROB OFFIC	45,502.00	46,597	48,941	48,941	48,941	48,941
51005			66 SR PROB OF	52,743.00	46,350	48,808	48,808	48,808	48,808
51005			78 PROB OFFIC	43,778.00	44,804	47,073	47,073	47,073	47,073
51005			92 PROB OFFIC	40,656.00	42,954	43,728	43,728	43,728	43,728
51005			50 SEC II	32,957.00	33,084	34,366	34,366	34,366	34,366
51005			89 SR PROB OF	49,648.00	52,011	53,111	53,111	53,111	53,111
51005			82 PRINC ACCT	36,341.00	38,528	39,836	39,836	39,836	39,836
51005			74 KYBRD SPEC	23,378.00	24,758	25,144	25,144	25,144	25,144
51005			72 SR PROB OF	51,082.00	53,528	54,791	54,791	54,791	54,791
51005			84 SR PROB OF	49,060.00	50,010	53,770	53,770	53,770	53,770
51005			87 PROB OFFIC	47,561.00	46,597	48,485	48,485	48,485	48,485
51005			60 KYBRD SPEC	30,942.00	23,819	25,137	25,137	25,137	25,137
51005			71 PROB OFFIC	50,561.00	51,460	40,429	40,429	40,429	40,429
51020	3600	E	OVERTIME PAY	0.00	50	50	50	50	50
51020		E	OVERTIME PAY	398.00	1,000	1,000	1,000	1,000	1,000
51025		E	SHIFT DIFFERENTIAL PAY	29.70	22	30	30	30	30
51025	3600	E	SHIFT DIFFERENTIAL PAY	0.00	0	0	0	0	0

Budget Account		Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
51035	E	OTHER COMPENSATION & RAISES	13,742.63	0	0	0	0	0
.1 Subtotal (29 detail records):			**1,101,241.33**	**1,092,558**	**1,104,886**	**1,104,886**	**1,104,886**	**1,104,886**
54000 3600	E	TELEPHONE	854.55	840	840	840	840	840
54000	E	TELEPHONE	6,084.02	6,000	6,000	6,000	6,000	6,000
54001	E	COPYING/PRINTING	2,598.21	2,500	3,000	3,000	3,000	3,000
54001 3600	E	COPYING/PRINTING	33.99	100	100	100	100	100
54003	E	OFFICE FURNITURE	0.00	0	0	0	0	0
54005 3600	E	OFFICE SUPPLIES	392.80	300	300	300	300	300
54005	E	SUPPLIES	2,711.41	2,500	2,000	2,000	2,000	2,000
54006	E	MEDICAL SUPPLIES & MATERIALS	745.22	500	500	500	500	500
54012	E	SPECIAL SUPPLIES & MAINT	30.00	500	500	500	500	500
54020 3600	E	POSTAGE	113.03	100	100	100	100	100
54020	E	POSTAGE	1,864.70	2,000	2,000	2,000	2,000	2,000
54035	E	EDUCATION & TRAINING	30.00	500	500	500	500	500
54035 3600	E	EDUCATION & TRAINING	0.00	2,740	1,350	1,350	1,350	1,350
54040 3600	E	ASSOC/MEMBERSHIP DUES	140.40	0	0	0	0	0
54040	E	ASSOC/MEMBERSHIP DUES	500.00	500	500	500	500	500
54041	E	PUBLICATIONS	612.55	700	700	700	700	700
54041 3600	E	PUBLICATIONS	83.62	0	0	0	0	0
54045 3600	E	TRAVEL & SUBSISTENCE	0.00	250	250	250	250	250
54045	E	TRAVEL & SUBSISTENCE	1,776.06	3,000	5,150	5,150	5,150	5,150
54047	E	MILEAGE REIMBURSEMENT	190.00	100	100	100	100	100
54055 3600	E	PROFESSIONAL SERVICES	0.00	275	275	275	275	275
54055	E	PROFESSIONAL SERVICES	4,302.62	5,000	5,000	5,000	5,000	5,000
54070 3600	E	INSURANCE	883.43	1,029	1,029	1,029	1,029	1,029
54070	E	INSURANCE	10,476.96	12,215	12,215	12,215	12,215	12,215
54078	E	FUEL	1,896.20	3,000	3,000	3,000	3,000	3,000
54300	E	VEHICLE MAINT & REPAIR	2,859.02	1,500	1,700	1,700	1,700	1,700
54444	E	FEES & PERMITS	40.00	40	40	40	40	40
54500	E	MEDICAL FEES & SERVICES	662.50	750	750	750	750	750
.4 Subtotal (28 detail records):			**39,881.29**	**46,939**	**47,899**	**47,899**	**47,899**	**47,899**
58020	E	RETIREMENT	88,841.06	186,078	202,993	202,993	202,993	202,993
58020 3600	E	RETIREMENT	7,280.99	16,046	17,984	17,984	17,984	17,984
58030 3600	E	FICA	5,894.69	6,635	6,880	6,880	6,880	6,880
58030	E	FICA	72,731.25	75,618	77,644	77,644	77,644	77,644
58040 3600	E	WORKERS COMP	1,508.00	1,546	1,734	1,734	1,734	1,734

Budget Account		Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
58040	E	WORKERS COMP	17,342.00	17,006	19,074	19,074	19,074	19,074
58060	E	HEALTH INS	226,229.35	202,852	221,160	221,160	221,160	221,160
58060 3600	E	HEALTH INS	21,171.28	22,228	22,488	22,488	22,488	22,488
58062	E	DENTAL INS	1,243.77	1,152	1,152	1,152	1,152	1,152
58062 3600	E	DENTAL INS	144.56	144	144	144	144	144
58065	E	VISION CARE BENEFITS	227.55	215	235	235	235	235
.8 Subtotal (11 detail records):			**442,614.50**	**529,520**	**571,488**	**571,488**	**571,488**	**571,488**
		Net County Cost - A3140:	**1,159,548.61**	**1,252,713**	**1,299,443**	**1,299,443**	**1,299,443**	**1,299,443**

DEPARTMENT: FIRE & EMERGENCY MANAGEMENT

DESCRIPTION:

Cortland County's first Fire Coordinator, Wilfred Parsons, was a part time position established in 1950. He then became full time in l961 and held the office until 1970 when he retired. At that time, James E. LeFever became the second Fire Coordinator of Cortland County. In January of 1993, the Department of Fire **and** the Department of Emergency Management consolidated into one department (Fire & Emergency Management Office) with Mr. LeFever as the Director and Ms. Brenda DeRusso as the Assistant Director. Mr. LeFever retired in July of l994, leaving the position vacant for 19 months. At that time, David Tanner was appointed as the Director of the Fire & Emergency Management Office (FEMO) with Ms. DeRusso remaining as the Assistant Director. In December of 2002, Mr. Tanner left the department, being replaced by Robert Duell in March of 2003. Currently, the Fire & Emergency Management Office (FEMO) is staffed with a full time Director and Assistant Director. Also, the department consists of 5 Deputy Fire Coordinators who are considered unpaid county employees receiving mileage reimbursement only, along with up to 15 Fire Investigators that function on a part time volunteer basis with no reimbursement for services rendered. Duties of the personnel in the Fire & Emergency Management Office include, but are not limited to, the following:

- Direct and Coordinate any and all programs and services, especially Health, Safety and Training, that govern the over 980 Fire, Rescue & Emergency Medical Services (EMS) personnel that serve to protect the County of Cortland residents and the transient public;

- Provide guidance and assistance to specialized teams such as the Fire Investigation Team Cortland County (FITCC), the County's Hazardous Materials Response Team, the Volunteer Emergency Search Team (VEST), and maintains an operationally-readied Emergency Operations Center (EOC) for activation, as appropriate;

- Develop, administer and coordinate guidelines, programs and activities covering entities such as the 911 Communication Center, Communications Tower Site, Fire & EMS Advisory Boards, and out of County, State, and Federal agencies such as FEMA, NY SOEM, NYSEMA, NFPA, & OSHA;

- Implement, revise and coordinate emergency service operational plans such as the County's Mutual Aid Plan, a Hazardous Materials Response Plan, a Mass Casualty Incident Plan, Tier II / SARA Title III Plan, a Comprehensive Emergency Management Plan (CEMP) and a Multi-Jurisdictional All Hazards Mitigation Plan (AHMP);

- Assist the County Fire Departments with the development and coordination of recruitment and retention programs and their membership rolls, with the pre-planning of incidents, guidance with the State Fire Reporting System, Fire Prevention Education & Public Relation Programs, and to act as a direct liaison between the County Government and all County Fire / EMS agencies; and

- To search for and develop grant monies that may benefit the County's Emergency Services, such as a Federally-funded Local Emergency Management Performance Grant Program (LEMPG), which is already in place and is currently providing our department with funding towards off-setting the Assistant Director's salary.

PERFORMANCE INDICATORS:

The following statistics provide performance information on various programs conducted by our department pertaining to fire training and investigations. Also, attached is a Regional Training Center Usage Report from January 1, 2012 to August 4, 2012. This report indicates the amount of activities and personnel that have attended the Center to date. Please note the wide variety of agencies that have taken advantage of the Regional Training Center.

FIRE TRAINING: These statistics indicate the total number of NYS Fire Training courses delivered from September 3, 2008 through December 31, 2011, along with the number of personnel trained, and total number of personnel training hours for the above periods.

FIRE INVESTIGATIONS: These statistics provide a summary of the Fire Investigation Team of Cortland County (FITCC) activities to date. This information contains particular data including total man hours dedicated by the investigators, fire cause determinations, classifications or types of fires and total number of investigations, all for the years from 2005 through August 2012. Please note that several of these fire investigations are conducted in cooperation and in conjunction with other agencies such as the Cortland County Sheriff's Department, the New York State Police, and the New York State Office of Fire Prevention and Control's Fire & Arson Bureau.

CORTLAND COUNTY REGIONAL TRAINING CENTER USE REPORT

Frequency of Use

Year	Time Frame	Frequency of Use	Number of Users
2008	09/03/08-12/31/08	72 Times	549
2009	01/01/09-12/31/09	122 Times	2,538
2010	01/01/10-12/31/10	136 Times	3,335
2011	01/01/11-12/31/11	169 Times	3,193

NY State Fire Training Offered

Time Frame	Number of Courses	Number of Personnel Trained	Total Training Hours
01/01/09-12/31/09	13	312	7,149
01/01/10-12/31/10	17	410	7,562
01/01/11-12/31/11	21	382	7,986

FIRE TRAINING:

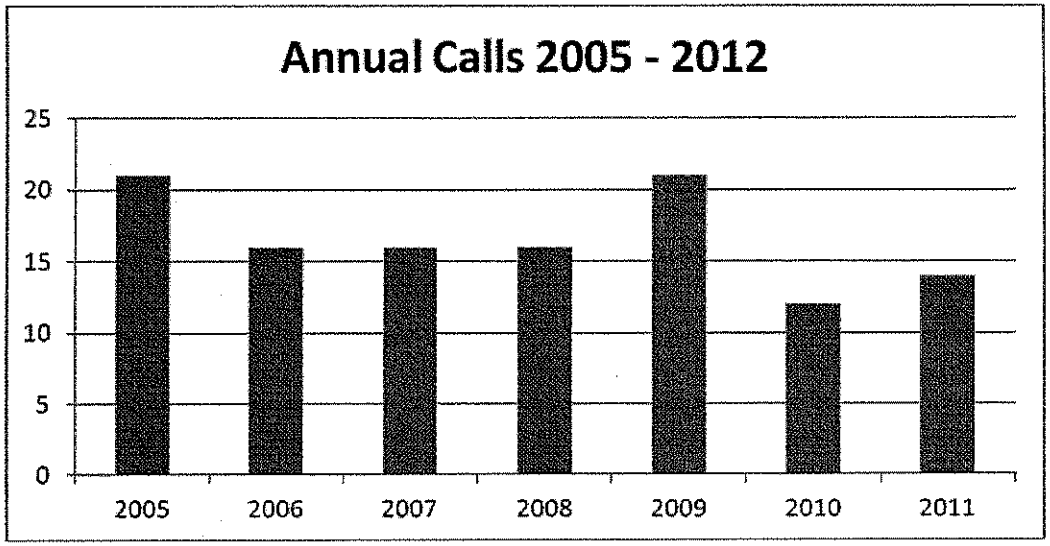
COURSE	TOTAL HOURS	TOTAL PARTICIPANTS	PERSONNEL HOURS
Firefighter Assist and Search Team	15	16	240
Leadership - Accountability Training	4	19	76
Firefighter Survival	9	9	81
Scene Support Operations	27	19	513
Clandenstine Drug Lab Operations	4	35	140
Apparatus Operator - Pumps	24	12	288
NIMS ICS 100	3	13	39
Firefighter 1	91	11	1001
Firefighter Survival	9	19	171
SCBA Confidence	12	19	228
Courage to be Safe	6	11	66
Calling the May Day	6	19	114
Truck Company Operations	24	19	456
Number of NYS Fire Courses 8/4/12		**221**	**3413**

FIRE INVESTIGATIONS:

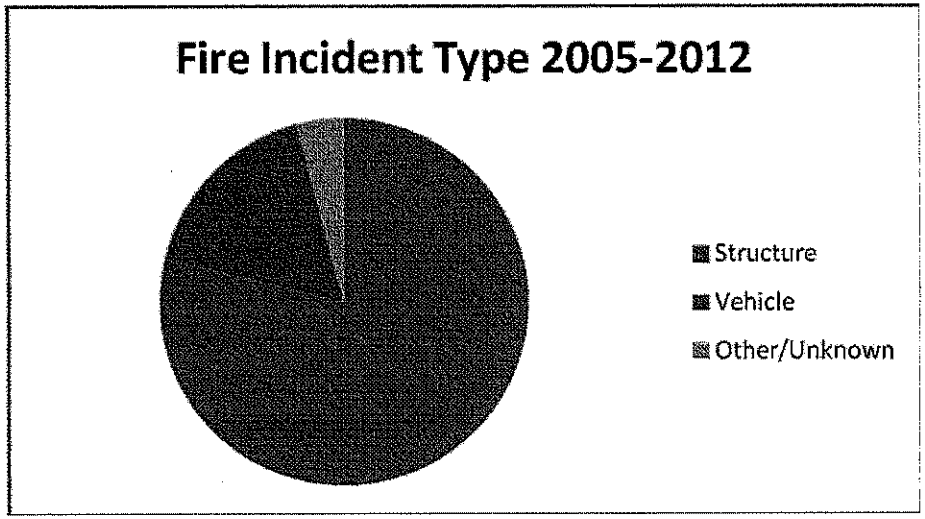
Report of the Cortland County Fire Investigation Team

August 2012

The Cortland County Fire Investigation team has remained an essential and active part of the fire service in Cortland County. During the period of January 1, 2011 through December 31, 2011 the team responded to fourteen fire investigation assistance requests from fire departments in Cortland County. The number of responses is typical of the trend for the seven years shown below. Through August 9, 2012 the fire investigation team has responded to nine calls for fire investigation assistance with a projected total of thirteen calls for the year ending December 31, 2012.



During the period of January 1, 2005 through August 10, 2012 the Cortland County Fire Investigation Team has responded to one hundred twenty three requests for fire investigation assistance, of those requests, ninety seven were for structure fires, twenty one were for vehicle fires, and five were for other or unknown types of fires.



The primary mission of the Cortland County Fire Investigation Team is to determine the cause of the fires that it responds to. According to the National Fire Protection Association (NFPA) Guide 921 – Guide for Fire and Explosion Investigations, the determination of fire causes should be classified in four primary categories:

- Accidental

- Natural
- Incendiary
- Undetermined

During 2011, six of the fires were classified as accidental while six fires were classified as undetermined. During 2011, there was one fire classified as incendiary which was referred to local law enforcement for continuing investigation.

During the past year, all team members have continued to train on a regular basis. Members have completed the necessary training to become New York State Certified Fire Investigators. The training includes a minimum of 36 hours of classroom instruction to achieve Level I certification and a minimum of 116 hours to achieve Level II certification. The members of the Cortland County Fire Investigation Team have made a conscious effort to obtain certification with only one member not holding a current certification. All members that lack certification continue to accumulate the necessary hours to receive certification.

As of August 10, 2012 there are several vacancies on the fire investigation team. We continue to experience difficulty in recruiting and retaining members due to the amount of advanced training required.

Summary

The level of commitment of all investigators on the Cortland County Fire Investigation Team is extraordinary. The necessary hours expended for meetings, training and fire investigation are an invaluable resource not only for the fire service, but for the residents of Cortland County. Through the efforts of every team member, the truth regarding the cause of fires; and as a deterrent for those that might set fires, the investigators of the Cortland County Fire Investigation Team play a critical role in the safety of the residents of Cortland County.

Budget Account		Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
A3410		**FIRE/EMO**						
41589	R	OTHER PUBLIC SAFETY DEPT REV	-175.35	-50	-50	-50	-50	-50
.1 Subtotal (1 detail record):			**-175.35**	**-50**	**-50**	**-50**	**-50**	**-50**
42410	R	RENTAL OF REAL PROPERTY	-23,450.00	-25,200	-25,200	-25,200	-25,200	-25,200
.2 Subtotal (1 detail record):			**-23,450.00**	**-25,200**	**-25,200**	**-25,200**	**-25,200**	**-25,200**
43305	R	EMERGENCY MANAGEMENT	0.00	-20,414	-22,388	-22,388	-22,388	-22,388
43306	R	MISC REVENUE	-21,048.00	-70,648	-97,918	-97,918	-97,918	-97,918
43306 3100	R	HOMELAND SECURITY	0.00	0	0	0	0	0
43389 3405	R	OTHER PUBLIC SAFETY STATE AID	0.00	-60,000	0	0	0	0
.3 Subtotal (4 detail records):			**-21,048.00**	**-151,062**	**-120,306**	**-120,306**	**-120,306**	**-120,306**
51005		24 DEPUTY DIRECTOR	42,184.00	42,779	43,383	43,383	43,383	43,383
51005		14 DIRECTOR	30,000.00	30,000	30,000	30,000	30,000	30,000
.1 Subtotal (2 detail records):			**72,184.00**	**72,779**	**73,383**	**73,383**	**73,383**	**73,383**
54000	E	TELEPHONE	5,466.57	5,000	4,300	4,300	4,300	4,300
54001	E	PRINTING/COPYING	324.39	500	250	250	250	250
54004	E	COMPUTER SOFTWARE	165.00	330	330	330	330	330
54005	E	SUPPLIES	1,158.03	1,100	1,100	1,100	1,100	1,100
54005 8761	E	OFFICE SUPPLIES	48.15	0	0	0	0	0
54006	E	MEDICAL SUPPLIES & MATERIALS	738.27	400	300	300	300	300
54012	E	SPECIAL SUPPLIES & MAINT	1,439.78	1,000	900	900	900	900
54020	E	POSTAGE	237.80	100	100	100	100	100
54025	E	UTILITIES	11,593.44	17,840	17,840	17,840	17,840	17,840
54035	E	EDUCATION & TRAINING	4,958.21	2,750	1,800	1,800	1,800	1,800
54040	E	ASSOC/MEMBERSHIP DUES	210.00	355	355	355	355	355
54045	E	TRAVEL & SUBSISTENCE	0.00	250	250	250	250	250
54047	E	MILEAGE REIMBURSEMENT	6,000.00	6,000	6,000	6,000	6,000	6,000
54050	E	EQUIP MAINT/REPAIR	17,177.52	18,650	12,515	12,515	12,515	12,515
54067	E	REAL PROPERTY RENT/LEASE	8,640.75	10,157	5,400	5,400	5,400	5,400
54070	E	INSURANCE	1,783.25	3,406	3,406	3,406	3,406	3,406
54076	E	PROPERTY REPAIRS	2,775.40	2,500	2,500	2,500	2,500	2,500
54078	E	FUEL	3,352.07	4,200	4,200	4,200	4,200	4,200
54080	E	MISC GRANTS	28,848.75	60,000	97,918	97,918	97,918	97,918
54080 3100	E	MISC GRANTS	0.00	0	0	0	0	0
54085	E	CLOTHING & UNIFORMS	612.00	750	400	400	400	400

Budget Account		Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
54300	E	VEHICLE MAINT & REPAIR	2,652.19	1,500	750	750	750	750
.4 Subtotal (22 detail records):			**98,181.57**	**136,788**	**160,614**	**160,614**	**160,614**	**160,614**
58020	E	RETIREMENT	4,146.48	7,914	8,677	8,677	8,677	8,677
58030	E	FICA	5,035.10	5,568	5,614	5,614	5,614	5,614
58040	E	WORKERS COMP	1,508.00	1,546	1,734	1,734	1,734	1,734
58060	E	HEALTH INS	15,003.04	15,752	15,936	15,936	15,936	15,936
58065	E	VISION CARE BENEFITS	39.00	39	39	39	39	39
.8 Subtotal (5 detail records):			**25,731.62**	**30,819**	**32,000**	**32,000**	**32,000**	**32,000**
		Net County Cost - A3410:	**151,423.84**	**64,075**	**120,441**	**120,441**	**120,441**	**120,441**

DEPARTMENT: SAFETY DEPARTMENT

DESCRIPTION:

The Safety Office is a one person office with the responsibilities for planning, implementing and enforcing a comprehensive safety program for all county employees as well as the public who uses the county facilities. The Safety Office inspects all county owned and rented properties for safety and fire code violations and advises appropriate departments on the hazardous conditions and advises on elimination of hazards. The Safety Officer serves as the County Code Enforcement Officer and assures that all capital projects are built to the New York State Building Codes Standards.

PERFORMANCE INDICATORS:

1. Reviews and keeps abreast of applicable laws, rules and policies affecting the County's self insurance, Workers' Compensation, health, safety, loss prevention, and code enforcement.
2. Implements and enforces established health and safety laws, rules and policies.
3. Investigates complaints related to OSHA/PESH violations and fire hazards.
4. Make routine inspections to observe potentially hazardous conditions and work practices.
5. Coordinate training program on health and safety.
6. Review Workers' Compensation reports.
7. Visit job sites, inspect working conditions.
8. Maintain vehicle, personal injury accident reports.
9. Maintain reports required by Commissioner of Labor, County Legislature, Health and Safety Committee.
10. Advise the County Legislature and Department Heads of safety violations and recommends establishment or modifications of standards.
11. Prepare and maintain a variety of correspondence, records, and reports in conjunction with my work.
12. Prepare annual budget.
13. Maintain contact within county government and other municipalities to assist in solving mutual problems.
14. Consults with the County Attorney on difficult matters or when claims may be referred for court actions.
15. Make routine inspections to observe potentially hazardous conditions and work practices.
16. Monitor the safety programs of all operating departments.
17. Cooperates with OSHA/PESH inspections and fire drill programs.

Budget Account		Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
A3620		**SAFETY OFFICE**						
51005		3 SAFETY OFF	33,922.00	34,431	36,345	36,345	36,345	36,345
.1 Subtotal (1 detail record):			**33,922.00**	**34,431**	**36,345**	**36,345**	**36,345**	**36,345**
52015	E	TECHNICAL EQUIP	946.83	2,812	2,812	500	500	500
.2 Subtotal (1 detail record):			**946.83**	**2,812**	**2,812**	**500**	**500**	**500**
54000	E	TELEPHONE	404.50	632	632	400	400	400
54001	E	PRINTING/COPYING	4.59	50	50	50	50	50
54005	E	SUPPLIES	550.00	250	250	250	250	250
54006	E	MEDICAL SUPPLIES & MATERIALS	74.72	100	100	100	100	100
54020	E	POSTAGE	31.23	100	100	100	100	100
54035	E	EDUCATION & TRAINING	1,000.00	750	5,750	750	750	750
54040	E	ASSOC/MEMBERSHIP DUES	55.00	140	140	140	140	140
54045	E	TRAVEL & SUBSISTENCE	307.82	400	400	400	400	400
54047	E	MILEAGE REIMBURSEMENT	0.00	50	50	50	50	50
54050	E	EQUIP MAINT/REPAIR	0.00	0	400	0	0	0
54070	E	INSURANCE	410.33	0	433	433	433	433
54075	E	EQUIPMENT	119.97	200	200	200	200	200
54078	E	FUEL	177.90	200	500	500	500	500
54085	E	CLOTHING & UNIFORMS	268.99	210	210	210	210	210
54300	E	VEHICLE MAINT & REPAIR	0.00	400	400	400	400	400
.4 Subtotal (15 detail records):			**3,405.05**	**3,482**	**9,615**	**3,983**	**3,983**	**3,983**
58020	E	RETIREMENT	2,777.95	6,370	7,269	7,269	7,269	7,269
58030	E	FICA	2,110.76	2,634	2,794	2,794	2,794	2,794
58040	E	WORKERS COMP	754.00	773	867	867	867	867
58060	E	HEALTH INS	15,003.04	15,752	15,936	15,936	15,936	15,936
58062	E	DENTAL INS	72.28	72	72	72	72	72
58065	E	VISION CARE BENEFITS	19.50	20	20	20	20	20
.8 Subtotal (6 detail records):			**20,737.53**	**25,621**	**26,958**	**26,958**	**26,958**	**26,958**
		Net County Cost - A3620:	**59,011.41**	**66,346**	**75,730**	**67,786**	**67,786**	**67,786**

DEPARTMENT: **HEALTH DEPARTMENT**

DIVISIONS: **ADMINISTRATION / HEALTH EDUCATION, CHILDREN WITH SPECIAL NEEDS, ENVIRONMENTAL HEALTH, HOSPICE, JACOBUS CENTER FOR REPRODUCTION HEALTH, NURSING**

DESCRIPTION:

Currently the Cortland County Health Department employs about 70 fulltime, part time and per-diem staff. Staffing is determined by program need and work load.

CCHD Mission Statement: *The mission of the Cortland County Health Department is to promote health, prevent disease, injury, and disability while enhancing the quality of the life within our community.*

Health Administration

Counties are required by the state to produce a Community Health Assessment (CHA) every four (4) years. The CHA is a fundamental tool of public health practice. It describes the health of the community by presenting information on health status, community health needs, resources and current local health problems identifying target populations that may be at increased risk of poor health outcomes and enables public health professionals to gain a better understanding of the community's needs, as well as assess the larger community environment and how it relates to the health of individuals. The CHA identifies areas where better information is needed, especially information on health disparities among different subpopulations, quality of health care, and the occurrence and severity of disabilities in the population. The Community Health Assessment is the basis for all local public health planning, giving local health units the opportunity to identify and interact with key community leaders, organizations and interested residents about health priorities and concerns. This information forms the basis of improving the health status of the community through a strategic plan.
The Cortland County Community Health Assessment is completed with the help of Seven Valleys Health Coalition, SUNY Cortland, Cortland Regional Medical Center and the United Way for Cortland. With community partner input and participation a document entitled Cortland Counts, An Assessment of Health & Wellbeing in Cortland County is produced annually using Healthy People 2020 goals established by the Center for Disease Control (CDC) as a guide in establishing local priorities.
http://www.sevenvalleyshealth.org/cortlandcounts.htm

Duties: A county's legal responsibility to provide public health services is fixed by state statute and by any agreements or contracts governing the use of grant money to provide such services.

Structure & staffing: Health Administration is led by the Public Health Director. Appointed by the legislature and Board of Health, s/he is subject to the provisions of Section 356 of Public Health law and responsible for initiating, planning, and directing a local public health program, for the implementation and enforcement of the State and County Sanitary Code and other public health programs. A part time Medical Director serves as a medical consultant for the Health Department and the medical community specific to public health issues. A full time Deputy Public Health Director is responsible in the absence of the Public Health Director, overseeing special projects and serving as the Health Department Corporate Compliance Officer. A part time Deputy Public Health Director is responsible in the absence of the Public Health Director and has primary responsibility for the CCHD Emergency Preparedness Program. A full time Fiscal Officer is responsible for planning, implementing and monitoring accounting and fiscal management functions for the department. Among other duties, a full time Confidential Secretary supports the Public Health Director, Board of Health and Administrative staff.

Revenue: Local Health Department State Aid (Article 6 State Aid) provides a base grant of $550,000. This goes towards the cost of core programs (including salaries but no fringe benefits) after revenues are subtracted. Additional costs are reimbursed at 36% after revenues are subtracted. There is revenue off-set to reimburse for fringe benefit costs that were not included in any revenue received as well as other indirect costs.

Challenges/barriers: Cuts in state and federal funding along with the tax cap has decreased overall funding for state and local public health programs.

Emergency Preparedness

Purpose: To be ready to deal effectively with all types of public health emergencies.

Staffing: .5 FTE

Highlights: Develops and maintains plans for mass dispensing, receiving and distribution of state and federal assets, infectious disease control, isolation and quarantine, special needs shelters, and continuity of public health operations.

Mandate, Regulatory Requirement: This program is mandatory to meet New York State public health preparedness requirements.

Required activities: All Health Department staff participates in Emergency Preparedness drills on an on-going basis. Emergency Management strategies (Ex; Incident Command System or ICS and risk communication) are implemented during public health activities in order to establish staff proficiency with these principles.

Challenges/barriers: Federal and state funding for Emergency Preparedness has been decreased this year while the mandates and deliverables have not. The county does not have a continuity of operations plan (COOP) that delineates how the county would function in a disaster. Because of this, the Health Department must draft the required plans separate from a larger plan.

Cost/Revenue: State Emergency Preparedness Grant pays Cortland County $50,000 in 2012.

Health Education

Health Education is a mandated public health service and employs 4 full time (FTE) Public Health Educators, 1 FTE Supervising Public Health Educator and 1 FTE Public Health Project Assistant whose salaries are covered almost exclusively by various grants. Staff duties include grant writing, grant administration, reporting and public education. By the end of 2011, the decision was made to move the Youth Bureau over to the Health Department /Heath Ed in an attempt to consolidate staffing and bring a health perspective to youth activities in the County. As of Jan 1, 2012 a full time Public Health Program Manager (formerly SPHE) over sees the Youth Bureau and Health Education Division.

Current grants include:

- Traffic Safety; Fully grant funded ($56,636) by The Federal Highway Safety Program through the National Highway Traffic Safety Administration (NHTSA)

- Cancer Services of Cortland and Tompkins Counties; Fully grant funded by NYSDOH Cancer Services Program Grant ($146,916 for personnel and OTPS, $87,266 for patient services), Susan G. Komen for the Cure Grant ($21,802) and TC3's BIG PINK Trust Fund Donation ($6,200)
- Tobacco Free Cortland; fully grant funded ($130,500) in year 4 of a 5-year grant.
- Creating Healthy Places to Live Work and Play (Known as "HealthyNOW" Cortland County); fully Grant Funded ($175,000) to the Seven Valleys Health Coalition of which Cortland County Health Department receives-$21,874-for its share of staff salary and fringe.

Nursing
Licensed Home Care Services Agency (LHCSA)

The MCH team is staffed by 1.5 FTE RN/PHN, 1 FTE Community Health Supervisor, .5 FTE MSW and a per-diem nutritionist and 1 FTE support staff. Program oversight is provided by .5 Director of Clinical Operations. Staff time is split between two primary programs; Maternal Child Health (MCH) and Medicaid Obstetrical & Maternal Services (MOMS).

Highlights: With the closing of the Certified Home Health Agency, the Health Department has had to reestablish its MCH programs in Cortland County. The" new and improved" MCH team is focused on prevention services for women and their infants.

Mandate/Regulations: A mandated service MCH is regulated under Article 6 and Public Health Law

Essential Stats: In 2011 340 women and infants were served by the MCH & MOMS programs.

Challenges/barriers: As a "new" program, the MCH team has provided much outreach to local hospitals, medical providers, agencies and the community. In the past MCH visits had been viewed a Public Health Prevention activity but as we transition to the LHCSA we are setting up a system to be able to bill for services under private insurance and Medicaid Managed Care plans.

Cost/Revenue: MOMS visits are billable under Medicaid. MCH visits may be billable to the woman's insurance policy or are covered under Article 6.

Nursing Public Health Programs

Nursing Public Health Programs is staffed by 2 FTE RN/PHNS, 1 FTE SPHN and 1 FTE support staff. The nurses are cross trained and cover all public health programs in this area. They work closely with and serve as resources to physician offices, hospitals, community agencies, schools and the public.

Communicable Disease Program

Purpose: To prevent and control infectious disease. Early identification and timely reporting of communicable disease is essential in order to minimize the impact to the community and protect the public's health.

Highlights: A hepatitis C outbreak was identified in late 2011. There was a 36% increase in 2011 case reports compared to the previous year. 50% of the cases reported were in adults < 35 years, and the vast majority associated with IV drug use. The health department staff is working closely with community partners to increase testing rates and ultimately curb the spread of this deadly disease.

Mandate/Regulations: Communicable Disease surveillance is a mandated service under Public Health Law Article 21. As a result of State and Federal mandates after September 11, 2001, this traditional Public Health activity has grown significantly in its requirements. Reporting of suspected or confirmed communicable diseases is required under the New York State Sanitary Code (10NYCRR 2.10).

Essential stats: The number of Communicable Disease reports received in 2011 was about 100, unchanged from 2010. A slight increase of Pneumo Strep and Strep Group B was identified in Cortland. Statewide surveillance identified outbreaks of Salmonella (food borne), Measles, Pertussis (Whooping Cough), Hep A & C and a single case of human Rabies. While these diseases were not identified in Cortland the fact that they were in surrounding counties led us to initiate prevention measures. For example, to limit the spread of Pertussis we organized a coalition with CRMC delivery room nurses and local OBs to encourage Tdap administration to expectant parents and infant caregivers (including grandparents).

Challenges/barriers: Outbreaks have to be addressed at the onset. They draw significantly on our limited local resources. The hepatitis C outbreak warranted extensive follow-up and outreach, including:

- Contact tracing to identify others potentially infected
- Education and outreach to both the professional and public community
- Mobilizing community partners to help determine the extent of the problem and how to best address it

Cost/Revenue: Some activities are reimbursed by State Aid and the remainder reimbursed at 36% by State Aid.

Lead Poisoning Prevention Program

Purpose: To decrease environmental exposure to lead for children. One of the most common environmental toxins for young children in New York State, lead exposure can cause severe health and developmental effects. The Lead Poisoning Prevention Program is responsible for:

- Establishing and coordinating activities to prevent lead poisoning and to minimize risk of exposure to lead
- Promoting routine universal screening and testing for lead poisoning in children
- Coordinating case management for persons with elevated blood lead levels
- Promoting lead screening of pregnant women and testing as indicated

Mandate, Regulatory changes: New York State has a number of laws and regulations relating to lead poisoning prevention and treatment. Labs are required to report lead results to the Local Health Department in the county where that person resides. The Health Department is required to ensure appropriate follow up including lead reduction education and (as required) environmental inspection. Control of Lead Poisoning - NYS Public Health Law, Title 10 of Article 13 (Amended April 2009) NYS Regulations for Lead Poisoning Prevention and Control - NYCRR Title X, Part 67 (Amended June 2009) and Public Health Law Section 2168 - Statewide Immunization Registry

Highlights: Reports from NYSDOH during 2003-2009 have consistently shown Cortland County's testing rates well exceed the NYS average and those in other counties.

Mandate/Regulations: In 2009, the following changes were made to NYS Public Health Law and Regulations for blood lead testing, reporting and follow-up for early identification purposes and to reduce the risk of lead poisoning;

- Confirmatory testing required at a lower capillary test result
- Comprehensive follow-up services, including environmental management at a lower blood level

- Exchange of information between the NYSDOH Lead Program's reporting system, LeadWeb and the NYSDOH immunization registry, NYSIIS

Essential stats: There was a 17% decrease in the percentage of children tested by 72 months in 2011 compared to 2010. One-year-olds were the age group with the greatest decrease in testing. Two (2) additional children required comprehensive follow-up in 2011 due to the 2009 regulatory change.

Challenges/barriers: Staffing vacancies and changes, as well as a transition to a new electronic software program resulted in problems maintaining an effective tracking system that would help ensure children were being tested routinely in accordance with NYS universal testing guidelines.

Cost/Revenue: Lead Poisoning Prevention Grant ($37,971) and State Aid.

Immunization Program

Purpose: To help reduce the likelihood of vaccine-preventable diseases by helping assure children, seniors and everyone in between receives the vaccines they need. The primary focus is on increasing immunization coverage levels of one and two-year-olds. Other areas of focus include the promotion of vaccination of adolescents, adults and healthcare workers. The overall goal is to promote vaccination for everyone and in accordance with ACIP recommendations. This makes it necessary to assure access to vaccine and to share information about the importance of on-time vaccinations. The Immunization Program staff serves as a resource both to the public and medical community, keeps the medical community apprised of important immunization related updates and monitors vaccination coverage levels of one and two year old children.

Highlights:

- Improved hepatitis A and B coverage levels of at-risk individuals. The hepatitis C outbreak provided the opportunity to facilitate hepatitis A and B vaccinations of high-risk individuals including those infected with hepatitis C. This has been a long-term initiative that has not been met with successful compliance. The progress made during the hepatitis C outbreak raised awareness about this important initiative which should result in ongoing vaccination efforts.
- Improved access to pertussis vaccination for at-risk individuals, primarily women of child-bearing age, pregnant women and other adults who are in close contacts with infants. A pertussis task force was convened with community partners to address vaccination of these at risk adults in order to protect infants from pertussis, a very vulnerable population. Cortland County Health Department applied for and received 200 doses of Tdap vaccination for those at-risk adults who do not have insurance that pays for the vaccination, and a referral system has been developed.
- Improved access to influenza vaccination. Effort was made during the 2011-2012 influenza vaccination season to hold clinics at locations that would provide easy access to the under-served, persons who might otherwise go unvaccinated. Public clinic locations included the soup kitchen and several food pantries throughout the county.
- Improved tracking and monitoring of the immunization coverage levels of one and two-year-olds linked to immunization outreach initiatives and/or other community programs.
- Billed a private insurance successfully for influenza vaccinations administered to a small group of school personnel.
- Collaborated with the Maternal Child Health team in order for program activities to be completed that were planned for but would not have been completed otherwise had assistance not been available in this other program area.

Essential stats: In 2011 442 people attended regular immunization clinics, 258 received vaccines and 224 TB testing. Four (4) special clinics vaccinating twenty five (25) adults were held specifically for Tdap, pneumococcal and HPV using vaccine purchased through a federal grant. During Flu season seventeen (17) flu clinics were held vaccinating 732 primarily under/uninsured adults under age 65.

Challenges/barriers:

- Need for an efficient electronic billing system to seek reimbursement from third party payers for immunizations.
- Influenza vaccination clinics for the under-served were not well attended so we are re-evaluating how to best advertise/deliver/meet this need.
- The focus of immunization clinic is shifting to people who are uninsured. This means that participants will be pre-screened and if insured will be routed to their primary physician. Those that are uninsured will be charged a vaccine charge and/or admin fee based on a sliding fee scale.

Cost/Revenue: Immunization Grant ($30,000) and State Aid funded. Minimal reimbursement has been received from third party payers other than Medicare.

Jacobus Center for Reproductive Health (JCRH)

JCRH is staffed by 1.6 FTE RN, 1 FTE SPHN, 2 FTE Nurse Practitioners, 1.4 FTE Clinic Aids and 3 FTE support staff. Division oversight is provided by .5 FTE Director of Clinical Services.

Sexually Transmitted Disease (STD) Program

Purpose: To prevent the spread of STDs by providing testing and treatment for reportable STDs (Chlamydia, gonorrhea, and syphilis) and prevention education for Cortland County residents. Screening for Hepatitis C and immunization for Hepatitis A and B and for HPV (Human Papillomavirus) are also available.

Highlights: There was a 46% increase in Chlamydia cases from 2009 to 2010, followed by a 10% decrease from 2010 to 2011. From Jan-May 2011 to the same period in 2012, there has been a 35% increase in cases. Professional outreach is conducted to local care provider offices regarding the increase in Chlamydia and the need to test and treat. Public outreach is conducted in the community and schools.

Mandate/Regulations: The County is mandated to fund diagnosis and treatment for reportable STDs, including Chlamydia, gonorrhea, and syphilis.

Essential stats: In 2011, there were 403 people seen in STD Clinic for 478 visits. There were 365 HIV tests and 1,268 STD lab tests done. People coming to STD clinic are screened for additional risk factors, educated regarding the prevention of STDs, and offered appropriate testing and treatment.

Challenges/barriers: Partner contacts of identified STD cases sometimes go to the local emergency room instead of coming to the HD for testing.

Cost/Revenue: Costs involve staff time, testing materials and lab fees. Insurance/Medicaid and patients cannot be charged for the covered STD services. Other services, such as HIV testing and vaccine administration can be charged to insurance/Medicaid. Additional services are charged to insurance/Medicaid and self-pay patients.

Family Planning Program

Purpose: To provide individuals the information and means to make decisions about, and access, reproductive health care. The priority is to provide these services to underserved individuals in the community. Family Planning is recognized as an entry way into health care, as well as the source of primary care, for many women. The JCRH staff also performs public health activities that are not strictly reproductive health services, such as immunization administration and Hepatitis C testing and follow-up.

Highlights:

- The annual Mother/Daughter Retreat was held in March to facilitate communication between mothers and their 10-13 year old daughters
- The Jacobus Center services averted 390 unintended pregnancies (157 for teens) in 2011 according to American Journal of Public Health estimates. Cortland County's teen pregnancy rate has decreased steadily since 1991
- Research shows that for every $1 spent on family planning services, $4 is saved

Mandate/Regulations: The Family Planning clinic is optional and regulated under Title X Family Planning
Essential stats: In 2011, 1798 patients were seen for 3785 visits. 61% of these patients were at or below 100% Federal Poverty Level, with 79% at or below 150% FPL. There were 2,067 STD tests done in Family Planning Clinic, many of which would have otherwise been done at the STD Clinic (causing an additional cost to the County).

Challenges/barriers:

- Many patients seeking care from JCRH do not have a primary care provider. Those with complex medical needs are referred to primary care providers for follow up. Family Health Network is the referral for those who need a sliding fee scale.
- Reaching all under and uninsured people who would benefit from our services is challenging
- The process of billing and reconciling remittances from Medicaid is more complicated with the APG methodology

Cost/Revenue: Reimbursement from 3rd party payers, Title X Family Planning Grant ($387,018), direct patient payments; Article 6; educational program fees.

Children with Special Needs Division (CSN)

In addition to individual program staff the Health Department has a team of therapy providers that travels throughout the county providing Early Intervention and Pre-School Special Education services to eligible children. The Health Department bills third party insurance and Medicaid for these services and seeks additional reimbursement from the NYS Health and Education Departments as appropriate. Staffing levels are determined based on program need. Currently there are 2.5 FTE Speech Language Pathologists, .5 FTE Clinical Team Leader, 1.5 FTE Special Education Teachers, 1 per diem Occupational Therapist and 2 per diem Physical Therapists. In addition, the Health Department maintains service contracts with multiple individuals and agencies in order to meet the service needs of this community.

Child Find & Early Intervention Program (infants and toddlers birth – 3)

EI Staffing includes 2.5 FTE Early Intervention Service Coordinators, .5 FTE Child Find RN and 1 FTE Supervising Early Intervention Service Coordinator.

Purpose: To identify and evaluate as early as possible those infants and toddlers that are at risk of or with a suspected or confirmed developmental delay or disability and to provide for appropriate intervention to improve that child's development. The New York State Early Intervention Program (EIP) is part of the national Early Intervention Program for infants and toddlers with disabilities and their families. To be eligible for services, children must be less than 3 years of age and have a confirmed disability or established developmental delay, as defined by the State, in one or more of the following areas of development: physical, cognitive, communication, social-emotional, and/or adaptive.

Highlights: In 2011 Cortland began using a statewide data collection and billing system called NYEIS, phasing out the old outdated KIDS system.

Mandate/Regulations: A mandated program, counties are required to ensure Early Intervention services are provided. First created by Congress in 1986 under the Individuals with Disabilities Education Act (IDEA), the EIP is administered by the New York State Department of Health through the Bureau of Early Intervention. In New York State, the Early Intervention Program is established in Article 25 of the Public Health Law and has been in effect since July 1, 1993. Regulatory changes occurred in June 2010 increasing the role of the EI service coordinator.

Essential stats: 113 referrals were made to EI in 2011 and 176 children received services in that year. 97 referrals were made to Child Find in 2011 and 247 children received services. The county clinical team completed seventy nine (79) core evaluations, seventeen (17) supplemental evaluations and provided 2064 therapy visits. All EI sessions are provided in the child's natural environment (home or day care).

Challenges/barriers: There has been a decrease in reimbursement for service coordination activities based on the regulatory changes. In 2011 there was a marked increase of EI children in foster care. These families have very complex needs and biological parents are often difficult to contact. Introduction of the New York Early Intervention System (NYEIS) in January 2011 has been a challenge due to the problems associated with the implementation of a new web based data collection and billing system. NYEIS program requirements also have placed additional responsibilities on EI staff.

Cost/Revenue: Section 2559 of PHL and 10 NYCRR Section 69-4.22(a) require municipalities to seek reimbursement from commercial insurance and Medicaid in the first instance and prior to submitting a claim to the Department of Health for the state share of costs related to early intervention services. The only exception to this requirement is for services delivered to children whose family insurance policy is not subject to New York Insurance Law (e.g., employment-based self-insurance or New York residents insured by contracts delivered outside of New York State). NYS DOH provides some funding through an EI Grant ($32,908) to be used for administration of the program.

Pre-School Special Education Program (children ages 3-5)

Purpose: To identify and provide educational services to children with developmental disabilities/delays that impact a child's ability to learn. The New York State Education Department (SED) Office of Special Education oversees the statewide preschool special

education program with school districts, municipalities, approved providers and parents. Evaluations and specially planned individual or group instructional services or programs are provided to eligible children who have a disability that affects their learning.

Staffing: .5 FTE PreK Coordinator, 1 FTE support staff

Highlights: Jacquie Stegland was hired on a per diem basis to replace the retired Preschool coordinator in September 2011. Recently retired from Cortland City Schools as Special Education Director, Jacquie comes to us with many years of special education experience, a good understanding of state and federal regulations and a solid knowledge of this community and its resources.

Mandate/Regulations: Established under Article 89 of the New York State Education Law. Medicaid in Education requirements continue to evolve including mandatory annual training for key staff.

Essential stats: In 2011, 192 students were served in the Pre-K program (52 received center based programming and 140 received related services in the home or community based setting). Transportation by First Transit and arranged for by Cortland County was provided to 42 center-based students. Six (6) students were transported by a parent and the family was reimbursed and four (4) children were transported by parents with no reimbursement.

Challenges/barriers: Documentation requirements for Medicaid do not align with SED documentation requirements which results in a convoluted/complex documentation and billing process when seeking Medicaid reimbursement.

Cost/Revenue: Funding for special education programs and services is provided by municipalities and the State. Some services may be billed to Medicaid as appropriate.

Children with Special Health Care Needs (CSHCN) & Physically Handicapped Children's Program (PHCP)

Purpose: To improve the system of care for children with special health care needs from birth to 21 years of age and their families. Children served by the CSHCN Program have an illness or condition for which they need extra health care and support services. New York State also supports programs in most counties in the state that help families of CSHCN by giving them information on health insurance and connecting them with health care providers. These programs will also work with families to help them meet the medical and non-medical needs of their children.

Staffing: .25 FTE RN

Highlights: PHCP is being phased out.

Essential stats: 4 families were served by PHCP in 2011

Facilitated Enrollment

Purpose: To assist people to obtain health insurance for themselves and their children. Enrollers work one-on-one with people to gather the necessary documentation and submit a completed application for Child Health Plus, Family Health Plus or Medicaid based on eligibility (income) requirements. Enrollers are located at 60 Central Ave Cortland and CRMC and are available to meet with people beyond these locations and outside business hours.

Staffing: The program is administered by 1 FTE enroller/program manager employed by CCHD and .5 FTE enroller subcontracted through Cortland Regional Medical Center.

Highlights: Cortland County Health Department has been chosen once again for the FE grant 2012 – 2017.

Essential stats: In 2011 the FE program completed 303 applications (family and individuals) with 135 adults qualifying for Medicaid or Family Health Plus and 177 children for Child Health Plus. Of the 305 applications processed 118 were ineligible because they were over income. The top five (5) referral sources to FE are: DSS, JCRH, self, CRMC and Access to Independence.

Challenges/barriers: As a Medicaid managed-care county, enrollers for the plans (Fidelis & Total Care) are located throughout the county such as physician offices, outside of DSS office and other community locations which has cut back on our enrollment numbers. It remains a challenge to identify the remaining uninsured of the community.

Cost/Revenue: Fully grant funded ($109,758) through NYS DOH.

Hospice

Hospice staff includes 5.8 FTE available and on-call 24 hours a day, 7 days a week. Staff is made up of RNs, social worker, chaplain and physician. 1 FTE support staff, 1 FTE Director and other contracted personnel.

Purpose: To promote the availability and accessibility of quality hospice and palliative care for all persons and their families in Cortland County confronted with life-limiting illness.

Highlights: Age ranges served to date in twenty years of service- 5 day old infant to 106 year old.

Mandate/Regulations: New federal Quality Data reporting requirements are scheduled for January 2013. The elements are largely based upon the 15 month Medicare demonstration project that Cortland County's hospice participated in (2009-2010) as one of only seven hospices selected nationally. Hospice is not subject to recent Medicaid decreases in reimbursement and New York State has passed legislation approving prognosis eligibility for hospice services to be extended from the current six months to twelve months to encourage more use of proven cost-effective hospice services. Final approval from the federal government is in progress.

Essential stats: Comparisons of Cortland hospice's service statistics and cost data to regional, state and national hospice data show that Cortland hospice provides the same levels of care and service far more cost-effectively than regional, state and federal hospices (a savings of $5,290 per patient when 2011 cost data is compared to the most recent 2008 New York State hospice service data.) Medicare savings for use of Cortland hospice in 2011 is estimated by Medicare data to be $163,939, due to success in avoiding more costly end-of-life futile care or acute emergent hospitalizations. Additional savings to local and state Medicaid expenditures are realized when a Medicaid-eligible patient is maintained whenever possible in their own home setting rather than Medicaid-funded facility placement.

Challenges/barriers: A pressing challenge is a number of late referrals resulting in patients/families not benefiting from earlier intervention and support in the terminal process.

Cost/Revenue: Certified by the federal government (CFR Article 42) and licensed by the State of New York (Public Health Law-Article 40; Title 10-Article 9), therefore services are billed to and paid by Medicare, Medicaid, and private insurances. Surplus and deficit years balance out ultimately to no cost to the county.

Environmental Health

Environmental Health is composed of 6 technical staff – 4 PH Sanitarians, 1 PH Engineer, 1 Supervising Sanitarian and 2 support staff. Program staff is crossed trained to allow for maximum program coverage. Technical staff is available after business hours through a mandated on-call system. Time spent in each program is tracked electronically by SDOH. Some program activities overlap so not all time is easily assigned to the programs listed below. In 2011 EH lost two long time employees – the public health engineer and the sanitarian responsible for food inspections. Both positions took almost 6 months to fill. In 2010 time spent on EH programs was 7.78 FTE and in 2011 it was 6.87 FTE, reflecting the loss of the two positions.

Rabies Control and Response

Purpose: To respond to and control rabies exposure. EH is responsible for the management of rabies (vector bite) exposures, ensuring appropriate confinement of pet, submittal of rabies samples to NYS DOH, ensuring proper post-exposure treatment, and providing county pet rabies clinics.

Highlights: Environmental Health staff works closely with Nursing Division Communicable Disease Program staff as well as with agencies such as the SPCA and local towns and villages in coordinating animal rabies clinics.

Mandate/Regulations: This is a mandated service under PHL Title 4 Section 2140.

Essential stats: In 2011, there were 221 incidents investigated, 110 pet confinements, 53 rabies specimens tested and 25 human post exposure treatments arranged.

Challenges/barriers: Billing private insurance is challenging as this health department is not a member of the "provider network". The grant monies allocated do not keep up with the costs of veterinarian services, shipping charges for specimens and vaccine costs.

Cost/Revenue: 36% State Aid funding for staff, program expenditures are 100% funded up to $21,000. Client's insurance is billed for post exposure and state reimburses cost if client is under or uninsured.

Public Health Nuisances

Purpose: To respond to complaints and conditions that exist, or may become a detriment or menace to human health or interfere with the free use of property so as to cause discomfort to the community or persons in the neighborhood. Nuisances include but are not limited to rodent infestations, improper storage, disposal, or transportation of garbage, exposures to domestic waste, or other problems that could have a detrimental effect on the public's health.

Highlights: EH works closely with local Town and Village Code Enforcement Officers to resolve issues.

Mandate/Regulations: This is a mandated service under PHL Article 13 Section 1300

Essential stats: In 2011, 53 complaints were investigated.

Challenges/barriers: The economy has made it difficult to find/maintain affordable housing throughout the community.

Cost/Revenue: Reimbursed 36% State Aid

Temporary Residences

Purpose: To ensure that fire, safety and sanitation standards are met in hotels, motels and campgrounds thus affording the highest degree of protection possible to the occupants.

Mandate/Regulations: Mandated service under PHL Title 10 part 7 Subpart 7-1

Essential stats: In 2011 there were 16 facilities.

Challenges/barriers: The economy has made it difficult to find/maintain affordable housing throughout the community. Some of the facilities are being utilized for short term housing for DSS clients. It will also be interesting to see how the proposed HVHF (spell out) will impact development of new or use of existing facilities.

Cost/Revenue: Reimbursed 36% State Aid plus permit fees

Housing Hygiene

Purpose: To respond to and investigate all complaints originating from a tenant of rental housing units. Program addresses sanitary conditions and whether a dwelling is fit for human occupancy.

Highlights: Staff works closely with local Code Enforcement to resolve housing issues. Unresolved issues result in posting the house against occupancy. This action requires quarterly monitoring.

Mandate/Regulations: A non-mandated service - County Code is different from the State Building Code in that the local code addresses occupancy issues rather than construction issues. These include but not limited to issues of no heat, no water, no hot water, inadequate kitchen and bathroom facilities, and insect infestations.

Essential stats: In 2011 11 complaints were investigated.

Challenges/barriers: Although the City of Cortland has a multiple occupancy (3 or more units) housing program, the remaining municipalities do not. County Code also addresses 2 family units within the City. This program has been eliminated from State Aid reimbursement. We have been referring complaints to the CEOs when appropriate. The economy has made it difficult to find/maintain affordable housing throughout the community. It will also be interesting to see how the proposed HVHF will impact the availability of housing.

Cost/Revenue: No longer receive state aid for activities.

Vector Surveillance and Control

Purpose: To educate and provide information to the public regarding personal protective measures and other precautions to reduce mosquito populations and minimize mosquito borne illness in humans. We continue to respond to complaints with inspection, education and enforcement if necessary. WNV interventions including larval control will be considered on a case by case basis. Similar activities would be provided if Eastern Equine Encephalitis enters the area. Mosquito breeding sites may be considered a public health nuisance and some activities in the program could be mandated under PH Nuisances. Staff is also involved in answering questions on tick related issues.

Mandate/Regulations: Non-mandated services PHL Section 602 Article 15

Essential stats: The number of calls to the office regarding dead birds has fallen considerably since the surveillance began in the late 90's. The focus has been personal protection and prevention. This is true for both mosquito and tick issues.

Challenges/barriers: This is primarily a seasonal issue. The State tick ID service is not available and we no longer have the funding or staff available for intensive mosquito surveillance/larvaciding activities.

Cost/Revenue: Reimbursed 36% with no cap for PH emergencies. Mosquito breeding sites may be considered a public health nuisance and some activities in the program could be mandated under PH Nuisances.

Food Service Establishments

Purpose: To conduct inspections of all food operations, including restaurants, schools, taverns, vending machines, temporary events and senior nutrition sites to assure that standards of food handling and sanitation are met to prevent food-borne illness. Complaints of suspected food-borne illnesses are investigated.

Highlights: The Division currently has one FSIO1 certified staff member and two that are in the process.

Mandate/Regulations: This is a mandated service under PHL Title 10 Part 14

Essential stats: There are approximately 250 permitted facilities and 300 temporary food booths annually

Challenges/barriers: Temporary food events/booths are always a challenge (impressing upon the operators the importance of proper food handling especially when this is an occasional operation with many different workers involved.). There seems to have been an upswing in applications for mobile food and food facilities. It is surprising given the economic climate. This is also one of the programs that cross over to other programs such as on-site sewage disposal and public water.

Cost/Revenue: 36% State Aid plus permit fees

Public Water Supplies

Purpose: To oversee the quality of all public water supplies in the county through multiple contacts with water systems on a daily, monthly and annual basis. Public water supplies are monitored, inspected and assisted. Municipalities, campgrounds, children's

camps and mobile home parks, apartment buildings, schools, and businesses are all components of the public water supply community. Some of the functions covered are:

- Oversight of all new public water systems for proper design and construction
- Sanitary surveys of all public water systems within the county
- Assistance to public water systems during normal operations and emergencies
- Approval of credentials of licensed water operators for public water systems
- Enforcement actions and compliance determination
- Surveillance sampling, investigations and monitoring to ensure a safe water supply and delivery system
- Local regulation of community water systems for compliance with the Part 5 requirements of the NYS Sanitary Code and directives of the NYSDOH

According to the World Health Organization, "Access to safe drinking-water is essential to health, a basic human right and a component of effective policy for health protection"

Highlights: In addition to NYS public health law, this Program fulfills requirements of the Sanitary Code of the Cortland County Health District. The Safe Drinking Water Act (SDWA) is the main federal law that ensures the quality of Americans' drinking water. Under SDWA, EPA sets standards for drinking water quality and oversees the states, localities, and water suppliers who implement those standards.

Mandate/Regulations: This is a mandated service under Public Health Law, Section 225, Part 5 Subpart 5.1 Public Water Supplies.

Essential stats: There were 25 community, 6 non-transient non-communities, and 62 non-community public water supplies monitored in 2011.

Challenges/barriers: The Environmental Protection Agency consistently and methodically increases the rules, regulations and monitoring requirements for public water systems. There is an ever increasing need for more education and technical expertise in both the water systems and the regulatory agencies.

Cost/Revenue: Funded through the $100,180 Water Enhancement Grant money and permit fees, with the remaining costs funded at 36% State Aid.

Individual Water Supply

Purpose: This program guides the remainder of water supplies that serve people in Cortland County. Oversight includes Issuing construction permits and certificates of completions for onsite drinking water wells. This includes site plan approval, and water quality testing of individual household water supplies. The program also includes disease investigations where testing is conducted to determine if the residential water supply is a contributing factor for various reportable communicable diseases.

Highlights: Works closely with communicable disease team during disease investigations. This program fulfills requirements of the Sanitary Code of the Cortland County Health District.

Mandate/Regulation: This is a non-mandated service

Essential stats: There are approximately 125 permits issued per year

Challenges/barriers: The rural nature of many installations in this county uses much time and travel.

Cost/Revenue: Funded through the $100,180 Water Enhancement Grant money and permit fees, with the remaining costs funded at 36% State Aid

Well Head Protection and Aquifer Monitoring

Purpose: To ensure clean potable water. Groundwater is used by 98% of the county's population for drinking water. This program promotes drinking water well head protection activities and provides technical assistance to the Towns for protection programs. Aquifer surveillance and monitoring wells are coordinated with other agencies such as the NYSDEC and the Cortland County Soil and Water District.

Highlights: This program fulfills requirements of the Sanitary Code of the Cortland County Health District.

Mandate/Regulation: Some program activities are mandated; aquifer protection and monitoring are non-mandated

Challenges/barriers: The economic benefit of development is many times in direct opposition to environmental concerns.

Cost/Revenue: Funded through the $100,180 Water Enhancement Grant money and permit fees, with the remaining costs funded at 36% State Aid.

Petroleum Bulk Storage

Purpose: To establish the regulations for registration of Petroleum Bulk Storage Facilities in the Cortland County Health District. Review and approve plans for new facilities, inspect existing facilities annually. The goal of the program is to prevent gasoline spills to the groundwater.

Highlights: This program fulfills requirements of the Sanitary Code of the Cortland County Health District. Older high risk buried petroleum tanks have been steadily quantified and eliminated by this program. This protects the irreplaceable ground water source which is used by 98% of the county's population for drinking water.

Mandate/Regulations: This is a non-mandated program.

Essential stats: There are approximately 472 registered tanks.

Challenges/barriers: Because of the fragile Sole Source aquifer the Health Department is vigilant to protect the drinking water for its residents and community needs. The importance of this task, as well as the difficulty in performing it, is enhanced by the recent advent of the High Volume Hydraulic Fracturing (HVHF or Hydrofracking) drilling possibilities.

Cost/Revenue: Funded through the $100,180 Water Enhancement Grant money and permit fees, with the remaining costs funded at 36% State Aid.

Mobile Home Parks

Purpose: To conduct annual inspections and issue permits. Water supplies, sewage disposal systems and refuse storage, disposal, etc. are inspected to assure health and safety of the occupants.

Mandate/Regulations: This is a mandated service under PHL Title 10 Part 17

Essential stats: There are 15 permitted facilities

Challenges/barriers: It will be interesting to see how the proposed HVHF will impact development of new or use of existing facilities. This is also one of the programs that cross over to other programs such as on-site sewage disposal and public water.

Cost/Revenue: 36% State Aid plus permit fees

Individual Sewage Systems

Purpose: To ensure adequate septic systems (also known as onsite wastewater disposal systems). When improperly used or operated, septic systems can be a significant source of ground water contamination that can lead to waterborne disease outbreaks and other adverse health effects. The division conducts site inspections, percolation tests, issues construction permits and certificates of completions and final inspections for onsite wastewater treatment systems.

Highlights: This program enhances the safety of drinking water at non-public water systems through technical assistance, sanitary quality review, and activities related to the safe operations of on-site wastewater treatment systems.

Mandate/Regulations: This is a non-mandated program

Essential stats: There are approximately 275 permits issued annually

Cost/Revenue: Funded through the $100,180 Water Enhancement Grant money and permit fees, with the remaining costs funded at 36% State Aid.

Pools and Beaches

Purpose: To inspect and issue permits to all public pools and beaches, including those at temporary residences. All new construction plans are reviewed for code compliance. Requirements concerning supervision, lifesaving equipment and training, water quality and the operation and maintenance of the pool or beach are reviewed. Reports of injuries or illnesses are investigated.

Highlights: There were no incidents of drowning at pools or beaches in the County in 2011. The county now has a recreational aquatic spray ground.

Mandate/Regulations: This is a mandated service under PHL Title 10 Part 6

Essential stats: There are 21 permitted facilities

Challenges/barriers: This is also one of the programs that cross over to other programs such as temporary residences

Cost/Revenue: 36% State Aid plus permit fees

Children's Camps

Purpose: To ensure the safety of day camps and overnight camps through inspection. Camp operators are required to submit a safety plan for review and approval. Key emphasis is on supervision requirements.

Highlights: There were no disease outbreaks in 2011. Staff is proactive in notifying camp staff of trends in reportable illness.

Mandate/Regulations: This is a mandated service under PHL Title 10 Part 7. On July 6, 2011, the definition of a Children's Camp was revised to include indoor camps with 2 or more activities, one of which is a non-passive activity with significant risk of injury.

Essential stats: There are 10 permitted facilities.

Challenges/barriers: The NYS code sets the permit fee for Children's Camps at $200.00. Municipal, charitable, philanthropic or religious organizations are exempt from fees. Though seasonal, this is one of the most labor intensive programs in the Division. The State aid reimbursement does not keep up with the time spent in inspections and plan reviews required for permitting. This is also one of the programs that cross over to other programs such as on-site sewage disposal and public water.

Cost/Revenue: 36% State Aid, Fee set by NYS at $200.00. Most camps are exempt.

Clean Indoor Air Act (CIAA)

Purpose: To limit smoking in indoor places of employment. This includes all bars and restaurants. Enforcement is conducted via complaint investigation and as an adjunct to any other EH program activity conducted by staff.

Mandate/Regulations: This is a mandated service under PHL Article 13-E. CIAA limits smoking in indoor places of employment including all bars and restaurants. The amendment to the Act became effective on July 22, 2003.

Essential stats: In 2011 two (2) complaints were received and investigated.

Challenges/barriers: A small EH staff has made it difficult to conduct compliance checks as we lack the element of surprise. Most compliance checks (bars) have to be conducted after hours and we are faced with overtime restrictions.

Cost/Revenue: 36% State Aid/ ATUPA grant of $135,314.00 for 5 years '08-'13.

Lead Poison Control Program

Purpose: To identify sources of lead exposure, through environmental inspections, for children who have been identified as having lead poisoning. To ensure that information is available to the public regarding environmental sources of lead poisoning and safe renovation techniques.

Highlights: Environmental staff works closely with the Lead program nurse to coordinate medical and environmental aspects of lead poisoning.

Mandate/Regulations: This is a mandated service under PHL Title 10 of Article 13 Part 67. Beginning in April 2010, contractors performing renovation, repair and painting projects that disturb lead-based paint in homes, child care facilities, and schools built before 1978 must be certified by US EPA and must follow specific work practices to prevent lead contamination.

Essential stats: In 2011, 5 lead inspections were conducted

Challenges/barriers: Risk assessors must be recertified every 3 years, the cost of which in 2012 was $77.00. The cost of training another staff member will be an added expense in the coming year. This will also present a unique opportunity in that the present inspector will be able to provide 'in the field' training. Because the cost of purchasing and maintaining an XRF is prohibitive, EH utilizes the professional services of a consultant (Ecospect). We have been dealing with more owner-occupied situations, which limit enforcement.

Cost/Revenue: State aid & lead grant funded

Adolescent Tobacco-Use Prevention Act (ATUPA)

Purpose: Grant work plans require compliance checks for all facilities that sell tobacco products. If the grant funds are not accepted, the County is still responsible, without funding, to do the enforcements and hearings for all violations cited by an outside contractual agency.

Highlights: Work closely with Health Education Tobacco Free staff member

Mandate/Regulations: This is a mandated service under PHL Section 1399. The enforcement for selling tobacco to minors has been shifted from the criminal justice system to the public health administrative system with the implementation of a law that took effect September 6, 1992.

Essential stats: In 2011 there were 43 tobacco retailers. There were 4 enforcements generated for sale to a minor, one resulted in a 6 month tobacco/lottery license suspension.

Challenges/barriers: It has become increasingly difficult to recruit youth for compliance checks.

Cost/Revenue: Mandated 100% funded by ATUPA grant of $135,314.00 for 5 years '08-'13 and/ or 36% State Aid

Radiation Protection

Purpose: To respond to radiation emergencies that affects the municipality. Provide information on health effect from radiological exposures. We do not permit or conduct inspections of equipment.

Mandate/Regulations: This is a mandated service under PHL Title 10, Part 16.

Challenges/barriers: We would rely heavily on NYS for response to emergencies.

Cost/Revenue: 36% State Aid, some equipment and training can be paid through the Bio Terrorism grant

Environmental Assessment Program

Purpose: To investigate suspected hazardous waste sites; facilitation of remedial action at these sites; response to air quality and chemical exposure issues affecting public health. Assess exposures during oil spills and respond if people require relocation (relocation most often occurs as a result of home heating fuel spills).

- Hazardous Waste Sites- Working with State and Federal agencies on the investigation, monitoring and remediation of hazardous waste sites. (Rosen Site, Smith-Corona Site)
- Indoor Air Quality – Investigate possible environmental exposures in the home.
- Chemical emergencies – Provide information on health effect from chemical exposures.
- Emergency Oil Spill Relocation Program

Highlights: Staff actively participates in the Local Emergency Planning Committee (LEPC) and enlists the assistance of the State Bureau of Toxic Substance Assessment with the issue of indoor air quality at the town of Cortlandville offices.

Mandate/Regulations: This is a mandated service under PHL section 206.

Challenges/barriers: this may be one of the programs significantly impacted by HVHF issues. Funding for this additional responsibility is still to be determined.

Cost/Revenue: 36% State Aid

Radon

Purpose: To decrease the incidence of lung cancer and other respiratory illness resulting from exposure to radon by encouraging radon testing in the home and remediation interventions.

Highlights: Cortland County has some of the highest indoor radon level in the State. Information on remediation system installation for new construction is handed out with each new septic system permit.

Mandate/Regulations: This is a non-mandated program.

Essential stats: 39 out of 40 Radon test kits were distributed to the public in 2011.

Challenges/barriers: It has been difficult to ascertain how many systems were installed in new construction. If the Uniform Code required the installation, the program would be more successful.

Cost/Revenue: 36% State Aid plus a $7345 grant for a 5-year grant period from July 2010 through 2015. 25% of the grant each year is directed to home test kits which are given out free of charge to County residents.

Future Services

- **Tanning** – This is a new program as of 2009. EH is charged with inspect tanning facilities. At this time there are no guidelines established. (36% State Aid, mandated)

- **Tattoo Parlors** – This is a new program as of 2009. EH is charged with inspecting tattoo parlors. At this time there are no guidelines established. (36 % state aid, mandated)

Budget Account		Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
A2960		**EDUCATION, HANDICAPPED CHILD**						
43277	R	EDUCATION HANDICAPPED CHILDREN	-1,060,473.93	-1,484,404	-1,586,672	-1,586,672	-1,586,672	-1,586,672
.3 Subtotal (1 detail record):			**-1,060,473.93**	**-1,484,404**	**-1,586,672**	**-1,586,672**	**-1,586,672**	**-1,586,672**
52015	E	TECHNICAL EQUIPMENT	1,011.99	0	0	0	0	0
.2 Subtotal (1 detail record):			**1,011.99**	**0**	**0**	**0**	**0**	**0**
54000	E	TELEPHONE	498.39	560	560	560	560	560
54004	E	COMPUTER SOFTWARE	52,249.28	6,600	6,600	6,600	6,600	6,600
54005	E	OFFICE SUPPLIES	194.05	150	150	150	150	150
54020	E	POSTAGE	302.84	300	300	300	300	300
54047	E	MILEAGE REIMBURSEMENT	203.45	300	400	400	400	400
54049	E	TRANSPORTATION	235,709.42	380,500	436,780	336,780	336,780	336,780
54055	E	PROFESSIONAL SERVICES	0.00	1,500	1,500	1,500	1,500	1,500
54060	E	LEGAL NOTICES / ADVERTISING	61.31	150	150	150	150	150
54075	E	OFFICE EQUIPMENT	0.00	50	50	50	50	50
54445	E	TUITION	1,553,124.37	2,529,205	2,220,186	2,020,186	2,020,186	2,020,186
.4 Subtotal (10 detail records):			**1,842,343.11**	**2,919,315**	**2,666,676**	**2,366,676**	**2,366,676**	**2,366,676**
		Net County Cost - A2960:	**782,881.17**	**1,434,911**	**1,080,004**	**780,004**	**780,004**	**780,004**

Budget Account		Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
A4010		**HEALTH DEPT**						
41601	R	PUBLIC HEALTH FEES	-1,285.00	0	0	0	0	0
41689 4008	R	OTHER HEALTH DEPT INCOME	-10,246.00	-17,500	0	0	0	0
41689 4000	R	OTHER HEALTH DEPT INCOME	-45,364.73	-15,000	-7,500	-7,500	-7,500	-7,500
41689 4001	R	OTHER HEALTH DEPT INCOME	-2,150.00	-3,000	-3,000	-3,000	-3,000	-3,000
.1 Subtotal (4 detail records):			**-59,045.73**	**-35,500**	**-10,500**	**-10,500**	**-10,500**	**-10,500**
43401	R	PUBLIC HEALTH	-1,018,566.26	-964,025	-833,015	-833,015	-833,015	-833,015
43450 4003	R	OTHER PUBLIC HEALTH - STATE	-48,098.31	-45,350	-45,350	-45,350	-45,350	-45,350
43450 4010	R	OTHER PUBLIC HEALTH - STATE	-166,213.24	-50,000	-50,000	-50,000	-50,000	-50,000
43450 4007	R	OTHER PUBLIC HEALTH - STATE	-227,176.61	-188,089	-188,089	-188,089	-188,089	-188,089
43450 4002	R	OTHER PUBLIC HEALTH - STATE	0.00	-130,500	-130,500	-130,500	-130,500	-130,500
43450 4012	R	OTHER PUBLIC HEALTH - STATE	-33,998.70	0	0	0	0	0
43486 4002	R	NARCOTIC ADDICTION CONTROL	-188,980.68	0	0	0	0	0
.3 Subtotal (7 detail records):			**-1,683,033.80**	**-1,377,964**	**-1,246,954**	**-1,246,954**	**-1,246,954**	**-1,246,954**
44489	R	OTHER HEALTH - FMAP	-601,298.00	0	0	0	0	0
.4 Subtotal (1 detail record):			**-601,298.00**	**0**	**0**	**0**	**0**	**0**
51005		67 DEPUTY PH DIRECTOR	66,168.00	66,415	70,750	70,750	70,750	70,750
51005		30 HLTH EDUC	39,103.00	39,385	40,334	40,334	40,334	40,334
51005		37 HLTH EDUC	35,726.00	37,870	38,438	38,438	38,438	38,438
51005		35 SEC II	30,588.00	31,811	32,773	32,773	32,773	32,773
51005		32 PH PROJ AS	28,351.00	28,120	28,542	28,542	28,542	28,542
51005		47 PUBLIC HEALTH EDUCATOAR	35,726.00	37,870	34,172	34,172	34,172	34,172
51005		28 MED SERV C	33,012.00	33,632	34,526	34,526	34,526	34,526
51005		24 FISCAL OFF	33,109.00	40,590	39,604	39,604	39,604	39,604
51005		117 PH EDUC FT	33,042.00	33,666	35,538	35,538	35,538	35,538
51005		20 PH DIRECTO	84,905.00	85,224	90,829	90,829	90,829	90,829
51005		34 SPH EDUC	41,146.00	43,614	45,766	45,766	45,766	45,766
51010		35 RN #15 - PER DIEM 663HRS	15,005.00	21,410	14,601	14,601	14,601	14,601
51010		5 MED ADV PT	28,310.00	26,428	30,220	30,220	30,220	30,220
51010		15 DEPUTY PH DIRECTOR-PT	18,326.00	0	37,792	37,792	37,792	37,792
51020	E	OVERTIME PAY	197.10	500	100	100	100	100
51025	E	SHIFT DIFFERENTIAL PAY	0.00	0	2,190	2,190	2,190	2,190
51035	E	OTHER COMPENSATION & RAISES	8,698.87	0	0	0	0	0
.1 Subtotal (17 detail records):			**531,412.97**	**526,535**	**576,175**	**576,175**	**576,175**	**576,175**

Budget Account		Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
52015 4010	E	BIO-TERROR TECHNICAL EQUIPMENT	12,496.56	0	0	0	0	0
52015 4003	E	TECHNICAL EQUIPMENT	1,660.00	0	0	0	0	0
52060 4010	E	BIO-TERROR COMPUTER EQUIP	5,383.57	0	0	0	0	0
52060 4007	E	CANCER SERV COMPUTER HARDWAR	0.00	0	0	0	0	0
52060 4002	E	TOBACCO COMPUTER HARDWARE/SO	0.00	0	0	0	0	0
52250 4010	E	BIO-TERROR HOUSEHOLD EQUIP	7,125.00	0	0	0	0	0
.2 Subtotal (6 detail records):			**26,665.13**	**0**	**0**	**0**	**0**	**0**
54000 4000	E	ADMIN PHONE	2,421.54	3,150	3,000	3,000	3,000	3,000
54000 4001	E	HEALTH EDUC TELEPHONE	1,899.22	220	292	292	292	292
54000 4010	E	BIO-TERROR TELEPHONE	1,379.37	0	60	60	60	60
54000 4002	E	TELEPHONE	0.00	336	458	458	458	458
54000 4007	E	TELEPHONE	0.00	504	800	800	800	800
54001 4002	E	TOBACCO COPYING/PRINTING	6,322.42	0	384	384	384	384
54001 4000	E	ADMIN COPYING/PRINTING	2,344.12	1,700	4,200	4,200	4,200	4,200
54001 4010	E	COPYING/PRINTING	79.73	0	0	0	0	0
54001 4001	E	HEALTH EDUC COPYING/PRINTING	1,248.86	1,152	0	0	0	0
54001 4003	E	TRAFFIC SAFETY COPYING/PRINTI	0.00	0	384	384	384	384
54001 4007	E	CANCER COPYING/PRINTING	0.00	100	484	484	484	484
54004 4010	E	COMPUTER SOFTWARE	981.00	0	0	0	0	0
54005 4003	E	OFFICE SUPPLIES	2,851.51	1,000	1,500	1,500	1,500	1,500
54005 4001	E	HEALTH EDUC OFFICE SUPPLIES	289.28	150	50	50	50	50
54005 4010	E	OFFICE SUPPLIES	3,411.43	1,033	50	50	50	50
54005 4007	E	OFFICE SUPPLIES	1,852.33	1,200	783	783	783	783
54005 4008	E	OFFICE SUPPLIES	9.69	150	0	0	0	0
54005	E	SUPPLIES	655.00	0	0	0	0	0
54005 4002	E	OFFICE SUPPLIES	2,818.14	1,000	1,500	1,500	1,500	1,500
54005 4000	E	ADMIN OFFICE SUPPLIES	889.88	1,150	900	900	900	900
54005 4012	E	OFFICE SUPPLIES	73.00	0	0	0	0	0
54006 4010	E	MEDICAL SUPPLIES & MATERIALS	2,040.97	0	0	0	0	0
54006 4000	E	MEDICAL SUPPLIES & MATERIALS	14,143.47	15,580	5,500	5,500	5,500	5,500
54012 4001	E	SPECIAL SUPPLIES & MAINT	0.00	1,000	1,000	1,000	1,000	1,000
54012 4003	E	SPECIAL SUPPLIES & MAINT	14,509.01	12,570	10,000	10,000	10,000	10,000
54020 4001	E	HEALTH EDUC POSTAGE	16.06	25	10	10	10	10
54020 4000	E	ADMIN POSTAGE	326.78	380	300	300	300	300
54020 4008	E	POSTAGE	65.43	60	0	0	0	0
54020 4003	E	POSTAGE	201.00	300	250	250	250	250

Budget Account		Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
54020 4002	E	POSTAGE	477.20	50	500	500	500	500
54020 4007	E	POSTAGE	1,103.44	1,200	1,500	1,500	1,500	1,500
54020 4010	E	POSTAGE	274.07	0	0	0	0	0
54035 4000	E	ADMIN EDUCATION & TRAINING	1,357.45	2,000	2,000	2,000	2,000	2,000
54035 4001	E	HEALTH EDUC EDUCATION & TRAINI	3,141.00	1,250	2,500	2,500	2,500	2,500
54035 4010	E	EDUCATION & TRAINING	788.52	0	0	0	0	0
54035 4003	E	EDUCATION & TRAINING	14,605.40	10,000	6,850	6,850	6,850	6,850
54035 4008	E	EDUCATION & TRAINING	1,446.85	2,000	0	0	0	0
54035 4002	E	EDUCATION & TRAINING	22,174.15	7,850	7,500	7,500	7,500	7,500
54035 4012	E	EDUCATION & TRAINING	6,744.30	0	0	0	0	0
54035 4007	E	CANCER EDUCATION & TRAINING	3,988.46	1,600	550	550	550	550
54040 4000	E	ASSOC/MEMBERSHIP DUES	900.50	1,190	1,250	1,250	1,250	1,250
54045 4001	E	HEALTH EDUC TRAVEL & SUBSISTEN	0.00	50	50	50	50	50
54045 4010	E	TRAVEL & SUBSISTENCE	83.40	100	100	100	100	100
54045 4002	E	TRAVEL & SUBSISTENCE	870.39	1,537	1,500	1,500	1,500	1,500
54045 4003	E	TRAVEL & SUBSISTENCE	0.00	1,200	150	150	150	150
54045 4000	E	ADMIN TRAVEL & SUBSISTENCE	617.09	500	600	600	600	600
54045 4007	E	TRAVEL & SUBSISTENCE	263.51	500	100	100	100	100
54047 4007	E	MILEAGE REIMBURSEMENT	533.65	905	400	400	400	400
54047 4003	E	MILEAGE REIMBURSEMENT	423.18	250	200	200	200	200
54047 4002	E	MILEAGE REIMBURSEMENT	200.23	300	300	300	300	300
54047 4000	E	ADMIN MILEAGE REIMBURSEMENT	921.00	250	200	200	200	200
54047 4010	E	MILEAGE REIMBURSEMENT	54.50	0	0	0	0	0
54047 4001	E	HEALTH EDUC MILEAGE REIMBURSEM	25.90	0	50	50	50	50
54047 4008	E	MILEAGE REIMBURSEMENT	75.00	90	0	0	0	0
54047 4012	E	MILEAGE REIMBURSEMENT	9.35	0	0	0	0	0
54050 4010	E	EQUIP MAINT/REPAIR	1,751.80	0	0	0	0	0
54050 4000	E	ADMIN EQUIP MAINT/REPAIR	0.00	150	0	0	0	0
54055 4007	E	CANCER SCREENING	35,752.86	0	0	0	0	0
54055 4002	E	TOBACCO GRANT	41,901.00	8,500	5,500	5,500	5,500	5,500
54055 4000	E	ADMIN PROFESSIONAL SERVICES	76.00	0	0	0	0	0
54055 4010	E	BIO-TERRORISM GRANT	7,000.00	0	0	0	0	0
54055 4012	E	PROFESSIONAL SERVICES	1,205.00	0	0	0	0	0
54060 4007	E	LEGAL NOTICES / ADVERTISING	7,194.80	2,681	1,490	1,490	1,490	1,490
54060 4000	E	ADMIN LEGAL NOTICES / ADVERTIS	93.30	500	500	500	500	500
54060 4002	E	LEGAL NOTICES / ADVERTISING	15,932.96	14,664	20,000	20,000	20,000	20,000
54060 4010	E	LEGAL NOTICES / ADVERTISING	5,925.60	0	0	0	0	0

Budget Account		Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
54060 4012	E	LEGAL NOTICES / ADVERTISING	12,484.40	0	0	0	0	0
54070 4000	E	INSURANCE	9,105.00	8,610	9,672	9,672	9,672	9,672
54075 4002	E	OFFICE EQUIPMENT	204.16	0	25	25	25	25
54075 4010	E	OFFICE EQUIPMENT	444.56	0	0	0	0	0
54075 4003	E	OFFICE EQUIPMENT	60.01	0	0	0	0	0
54075 4007	E	OFFICE EQUIPMENT	99.97	0	25	25	25	25
54075 4000	E	ADMIN OFFICE EQUIPMENT	65.36	75	50	50	50	50
54076 4010	E	PROPERTY REPAIRS	172.75	0	0	0	0	0
54078 4001	E	FUEL	29.50	250	0	0	0	0
54078 4003	E	FUEL	25.31	250	75	75	75	75
54078 4000	E	FUEL	89.28	500	0	0	0	0
54078 4007	E	FUEL	91.53	400	550	550	550	550
54078 4005	E	FUEL	18.58	0	0	0	0	0
54078 4002	E	FUEL	135.04	0	400	400	400	400
54085 4010	E	CLOTHING & UNIFORMS	174.93	0	0	0	0	0
54300 4001	E	VEHICLE MAINT & REPAIR	0.00	0	2,000	2,000	2,000	2,000
54444 4000	E	FEES & PERMITS	0.00	40	40	40	40	40
54500 4008	E	MEDICAL FEES & SERVICES	7,369.75	3,939	0	0	0	0
54500 4007	E	MEDICAL FEES & SERVICES	87,716.14	96,423	85,515	85,515	85,515	85,515
54500 4000	E	MEDICAL FEES & SERVICES	0.00	3,000	1,000	1,000	1,000	1,000
.4 Subtotal (86 detail records):			**357,027.37**	**215,564**	**185,047**	**185,047**	**185,047**	**185,047**
58020	E	RETIREMENT	54,041.82	113,843	106,292	106,292	106,292	106,292
58030	E	FICA	41,206.58	50,735	44,219	44,219	44,219	44,219
58040	E	WORKERS COMP	8,671.00	12,350	11,159	11,159	11,159	11,159
58060	E	HEALTH INS	103,449.80	98,188	83,400	83,400	83,400	83,400
58062	E	DENTAL INS	541.26	792	648	648	648	648
58065	E	VISION CARE BENEFITS	145.83	176	156	156	156	156
.8 Subtotal (6 detail records):			**208,056.29**	**276,084**	**245,874**	**245,874**	**245,874**	**245,874**
		Net County Cost - A4010:	**-1,220,215.77**	**-395,281**	**-250,358**	**-250,358**	**-250,358**	**-250,358**

Budget Account		Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
A4011		**NURSING**						
41601	R	PUBLIC HEALTH FEES	-5,858.24	-17,500	-10,000	-10,000	-10,000	-10,000
41610	R	HOME NURSING CHARGES	-1,647,293.59	-20,000	-6,000	-6,000	-6,000	-6,000
41689 4035	R	OTHER HEALTH DEPT INCOME	-37,380.13	-25,000	-17,500	-17,500	-17,500	-17,500
.1 Subtotal (3 detail records):			**-1,690,531.96**	**-62,500**	**-33,500**	**-33,500**	**-33,500**	**-33,500**
42680	R	INSURANCE RECOVERY	-6,471.80	0	0	0	0	0
42770	R	OTHER UNCLASSIFIED REVENUE	0.00	0	-80,000	-80,000	-80,000	-80,000
42770 4039	R	OTHER UNCLASSIFIED REVENUE	0.00	0	0	0	0	0
.2 Subtotal (3 detail records):			**-6,471.80**	**0**	**-80,000**	**-80,000**	**-80,000**	**-80,000**
43450 4033	R	OTHER PUBLIC HEALTH - STATE	-35,871.46	-39,471	-40,057	-40,057	-40,057	-40,057
43450 4032	R	OTHER PUBLIC HEALTH - STATE	-39,303.91	-30,000	-30,000	-30,000	-30,000	-30,000
43450 4038	R	OTHER PUBLIC HEALTH - STATE	-5,376.39	0	0	0	0	0
.3 Subtotal (3 detail records):			**-80,551.76**	**-69,471**	**-70,057**	**-70,057**	**-70,057**	**-70,057**
51005		163 PRINCIPAL MED SER CLRK	0.00	0	39,608	39,608	39,608	39,608
51005		82 SEC II	37,382.89	37,783	38,865	38,865	38,865	38,865
51005		94 MED SVCES CLERK #11	23,259.00	31,632	32,564	32,564	32,564	32,564
51005		103 MED SVCES CLERK #10	29,825.00	31,632	32,106	32,106	32,106	32,106
51005		109 RN #25	38,879.00	53,600	55,008	55,008	55,008	55,008
51005		123 SPV COMMUN HEALTH NURSE	57,479.00	59,157	63,399	63,399	63,399	63,399
51005		153 DIRECTOR OF CLINICAL SERVICES	0.00	31,350	32,764	32,764	32,764	32,764
51005		65 SPHN/CLINIC COORDINATOR	31,973.00	67,554	68,448	68,448	68,448	68,448
51005		133 RPN	37,976.00	53,600	55,008	55,008	55,008	55,008
51010		4 PHN 12 - 30HRS/WEEK	45,805.00	47,179	47,814	47,814	47,814	47,814
51010		24 PUBLIC HEALTH SOCIAL WORKER PT	22,076.00	22,161	23,744	23,744	23,744	23,744
51010		154 DIETITIAN 5HRS/WEEK	9,261.00	9,405	9,546	9,546	9,546	9,546
51015	E	TEMP PAY	658.47	0	0	0	0	0
51020	E	OVERTIME PAY	22,582.50	250	50	50	50	50
51025	E	SHIFT DIFFERENTIAL PAY	9.50	0	0	0	0	0
51035	E	OTHER COMPENSATION & RAISES	99,694.00	0	0	0	0	0
51040	E	ALLOWANCES	2,450.00	1,000	0	0	0	0
.1 Subtotal (17 detail records):			**459,310.36**	**446,303**	**498,924**	**498,924**	**498,924**	**498,924**
52250 4038	E	HOUSEHOLD EQUIP	2,575.00	0	0	0	0	0
.2 Subtotal (1 detail record):			**2,575.00**	**0**	**0**	**0**	**0**	**0**
54000	E	TELEPHONE	12,454.82	3,960	3,252	3,252	3,252	3,252

Budget Account		Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
54000 4032	E	TELEPHONE	689.74	700	600	600	600	600
54000 4037	E	TELEPHONE	0.00	300	450	450	450	450
54000 4033	E	TELEPHONE Lead Poisioning	271.88	300	300	300	300	300
54001	E	PRINTING/COPYING	2,689.56	2,304	2,304	2,304	2,304	2,304
54001 4032	E	COPYING/PRINTING	690.46	0	0	0	0	0
54001 4033	E	COPYING/PRINTING	677.59	290	247	247	247	247
54001 4038	E	COPYING/PRINTING	737.53	0	0	0	0	0
54004	E	COMPUTER SOFTWARE	30,256.43	20,000	18,000	18,000	18,000	18,000
54005 4032	E	OFFICE SUPPLIES	585.22	1,250	768	768	768	768
54005 4033	E	OFFICE SUPPLIES	308.54	150	150	150	150	150
54005	E	SUPPLIES	5,039.20	2,000	1,500	1,500	1,500	1,500
54005 4037	E	OFFICE SUPPLIES CLINIC	15.38	200	200	200	200	200
54005 4038	E	OFFICE SUPPLIES	115.53	0	0	0	0	0
54006 4034	E	MEDICAL SUPPLIES & MATERIALS	1,035.45	1,500	1,250	1,250	1,250	1,250
54006 4037	E	MED SUPPLIES & MATER CLINIC	2,740.04	4,800	2,000	2,000	2,000	2,000
54006 4032	E	MEDICAL SUPPLIES & MATERIALS	231.97	1,500	400	400	400	400
54006	E	MEDICAL SUPPLIES & MATERIALS	8,154.99	1,500	700	700	700	700
54006 4038	E	MEDICAL SUPPLIES & MATERIALS	817.47	0	0	0	0	0
54012 4033	E	SPECIAL SUPPLIES & MAINT	314.90	300	150	150	150	150
54020	E	POSTAGE	1,719.54	1,000	500	500	500	500
54020 4032	E	POSTAGE	713.28	900	600	600	600	600
54020 4034	E	POSTAGE	7.84	25	25	25	25	25
54020 4035	E	POSTAGE	450.34	0	0	0	0	0
54020 4033	E	POSTAGE	1,595.18	800	800	800	800	800
54020 4038	E	POSTAGE	223.00	0	0	0	0	0
54035	E	EDUCATION & TRAINING	2,331.95	1,000	250	250	250	250
54035 4033	E	EDUCATION & TRAINING	1,803.00	450	575	575	575	575
54035 4032	E	EDUCATION & TRAINING	259.00	0	0	0	0	0
54035 4034	E	EDUCATION & TRAINING	0.00	50	50	50	50	50
54035 4035	E	PCAP/MOMS EDUCATION & TRAINING	1,557.17	0	0	0	0	0
54040	E	ASSOC/MEMBERSHIP DUES	3,147.66	0	0	0	0	0
54045	E	TRAVEL & SUBSISTENCE	1,147.00	200	100	100	100	100
54045 4032	E	TRAVEL & SUBSISTENCE	0.00	150	150	150	150	150
54045 4033	E	TRAVEL & SUBSISTENCE	30.20	100	90	90	90	90
54047 4033	E	MILEAGE REIMBURSEMENT	1.50	50	50	50	50	50
54047	E	MILEAGE REIMBURSEMENT	12,562.40	3,000	2,600	2,600	2,600	2,600
54047 4032	E	MILEAGE REIMBURSEMENT	66.06	50	100	100	100	100

Budget Account		Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
54047 4034	E	TB MILEAGE REIMBURSEMENT	0.00	30	30	30	30	30
54047 4037	E	MILEAGE REIMBURS CLINIC	25.76	0	0	0	0	0
54050	E	EQUIP MAINT/REPAIR	158.99	300	0	0	0	0
54055 4033	E	LEAD POISONING PREVENTION GRAN	700.00	2,000	1,800	1,800	1,800	1,800
54055 4037	E	PROFESSIONAL SERVICES	0.00	2,800	3,000	3,000	3,000	3,000
54055	E	PROFESSIONAL SERVICES	34,566.01	34,860	12,000	12,000	12,000	12,000
54055 4032	E	IAP GRANT	110.00	80	80	80	80	80
54055 4039	E	PROFESSIONAL SERVICES	0.00	0	0	0	0	0
54060	E	LEGAL NOTICES / ADVERTISING	1,119.57	250	200	200	200	200
54060 4032	E	LEGAL NOTICES / ADVERTISING	507.64	0	0	0	0	0
54060 4038	E	LEGAL NOTICES / ADVERTISING	500.00	0	0	0	0	0
54070 4036	E	MALPRACTICE INSURANCE	1,420.08	753	660	660	660	660
54070	E	INSURANCE	28,547.00	28,072	29,115	29,115	29,115	29,115
54075	E	OFFICE EQUIPMENT	389.40	50	50	50	50	50
54075 4033	E	OFFICE EQUIPMENT	17.00	0	0	0	0	0
54078 4034	E	FUEL	54.68	100	100	100	100	100
54078	E	FUEL	2,419.17	1,500	0	0	0	0
54078 4033	E	FUEL	9.94	0	0	0	0	0
54120	E	SPECIAL ASSESSMENT	5,517.00	0	0	0	0	0
54300	E	VEHICLE MAINT & REPAIR	3,545.70	600	0	0	0	0
54444	E	FEES & PERMITS	2,000.00	0	0	0	0	0
54444 4033	E	FEES & PERMITS	0.00	0	1,200	1,200	1,200	1,200
54444 4037	E	FEES & PERMITS	0.00	0	140	140	140	140
54500	E	MEDICAL FEES & SERV	303,195.32	450	200	200	200	200
54500 4035	E	MEDICAL FEES & SERVICES	837.50	0	0	0	0	0
54500 4034	E	MEDICAL FEES & SERVICES	0.00	250	250	250	250	250
54500 4033	E	MEDICAL FEES & SERVICES	593.40	2,495	1,200	1,200	1,200	1,200
.4 Subtotal (65 detail records):			**481,675.98**	**123,419**	**88,186**	**88,186**	**88,186**	**88,186**
58020	E	RETIREMENT	104,537.15	86,209	93,269	93,269	93,269	93,269
58030	E	FICA	86,909.91	35,649	35,675	35,675	35,675	35,675
58040	E	WORKERS COMP	22,243.00	7,349	8,195	8,195	8,195	8,195
58060	E	HEALTH INS	231,723.87	107,464	118,104	118,104	118,104	118,104
58062	E	DENTAL INS	1,201.19	432	504	504	504	504
58065	E	VISION CARE BENEFITS	272.84	98	117	117	117	117
.8 Subtotal (6 detail records):			**446,887.96**	**237,201**	**255,864**	**255,864**	**255,864**	**255,864**

Budget Account	Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
	Net County Cost - A4011:	-387,106.22	674,952	659,417	659,417	659,417	659,417

Budget Account			Description	.2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
A4012			**ENVIRONMENTAL HEALTH**						
41689	4022	R	OTHER HEALTH DEPT INCOME	-12,614.09	-20,000	-15,000	-15,000	-15,000	-15,000
41689		R	OTHER HEALTH DEPT INCOME	-99,239.00	-100,000	-125,000	-125,000	-125,000	-125,000
.1 Subtotal (2 detail records):				**-111,853.09**	**-120,000**	**-140,000**	**-140,000**	**-140,000**	**-140,000**
43450	4026	R	OTHER PUBLIC HEALTH - STATE	-1,018.33	-5,345	-5,345	-5,345	-5,345	-5,345
43450	4022	R	OTHER PUBLIC HEALTH - STATE	-10,865.04	-22,472	-22,472	-22,472	-22,472	-22,472
43450	4023	R	OTHER PUBLIC HEALTH - STATE	-31,618.34	-30,029	-30,003	-30,003	-30,003	-30,003
43450	4021	R	OTHER PUBLIC HEALTH - STATE	-77,900.85	-100,180	-100,180	-100,180	-100,180	-100,180
43486		R	NARCOTIC ADDICTION CONTROL	-1,050.00	-1,000	-1,000	-1,000	-1,000	-1,000
.3 Subtotal (5 detail records):				**-122,452.56**	**-159,026**	**-159,000**	**-159,000**	**-159,000**	**-159,000**
51005			25 PH SANITAR	47,132.00	48,009	49,616	49,616	49,616	49,616
51005			21 EH SANITARIAN	42,325.00	38,901	39,829	39,829	39,829	39,829
51005			31 MED SERVCES CLERK	31,012.00	31,632	32,106	32,106	32,106	32,106
51005			33 SUPERVISING PH SANITARIAN	48,147.00	50,774	51,028	51,028	51,028	51,028
51005			36 PH SANITAR	42,744.00	43,759	46,192	46,192	46,192	46,192
51005			38 PH SANITAR	40,175.00	37,405	39,485	39,485	39,485	39,485
51005			48 MED SVCES CLERK	27,765.00	29,245	30,422	30,422	30,422	30,422
51005			58 DIRECTOR OF EH	0.00	0	65,530	65,530	65,530	65,530
51020		E	OVERTIME PAY	1,019.33	1,500	150	150	150	150
51025		E	SHIFT DIFFERENTIAL PAY	2.85	25	0	0	0	0
51035		E	OTHER COMPENSATION & RAISES	25,184.66	20,000	20,000	20,000	20,000	20,000
.1 Subtotal (11 detail records):				**305,506.84**	**301,250**	**374,358**	**374,358**	**374,358**	**374,358**
52030		E	MOTOR VECHICLE EQUIP	0.00	0	18,000	18,000	18,000	18,000
.2 Subtotal (1 detail record):				**0.00**	**0**	**18,000**	**18,000**	**18,000**	**18,000**
54000		E	TELEPHONE	2,923.85	2,750	2,750	2,750	2,750	2,750
54000	4021	E	TELEPHONE	633.20	780	740	740	740	740
54001	4022	E	COPYING/PRINTING	100.80	250	250	250	250	250
54001	4026	E	COPYING/PRINTING - RADON TESTI	25.20	250	243	243	243	243
54001		E	PRINTING/COPYING	1,025.85	878	878	878	878	878
54003	4021	E	OFFICE FURNITURE	0.00	0	185	185	185	185
54004	4026	E	COMPUTER SOFTWARE	0.00	677	0	0	0	0
54005		E	SUPPLIES	1,523.67	1,160	1,100	1,100	1,100	1,100
54005	4021	E	OFFICE SUPPLIES	298.59	250	300	300	300	300
54005	4022	E	OFFICE SUPPLIES	146.84	300	300	300	300	300

Budget Account		Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
54005 4023	E	OFFICE SUPPLIES	284.64	149	150	150	150	150
54005 4026	E	OFFICE SUPPLIES	0.00	500	453	453	453	453
54006 4022	E	MEDICAL SUPPLIES & MATERIALS	37,888.19	36,000	36,000	36,000	36,000	36,000
54012	E	SPECIAL SUPPLIES & MAINT	185.58	0	150	150	150	150
54012 4021	E	SPECIAL SUPPLIES & MAINT	0.00	375	40	40	40	40
54012 4022	E	RABIES SPECIAL SUPPLIES & MAIN	150.46	175	175	175	175	175
54020 4021	E	POSTAGE	8.85	50	80	80	80	80
54020 4022	E	POSTAGE	1,233.55	1,500	1,500	1,500	1,500	1,500
54020	E	POSTAGE	2,756.79	2,000	2,250	2,250	2,250	2,250
54020 4026	E	POSTAGE	0.00	878	878	878	878	878
54035	E	EDUCATION & TRAINING	0.00	500	0	0	0	0
54035 4021	E	EDUCATION & TRAINING	24.43	0	436	436	436	436
54035 4023	E	EDUCATION & TRAINING	459.38	1,000	1,000	1,000	1,000	1,000
54040	E	ASSOC/MEMBERSHIP DUES	0.00	30	30	30	30	30
54040 4021	E	ASSOC/MEMBERSHIP DUES	192.00	180	225	225	225	225
54045 4021	E	TRAVEL & SUBSISTENCE	52.85	50	300	300	300	300
54045 4023	E	TRAVEL & SUBSISTENCE	0.00	75	75	75	75	75
54045	E	TRAVEL & SUBSISTENCE	18.89	200	200	200	200	200
54047 4022	E	MILEAGE REIMBURSEMENT	206.86	300	300	300	300	300
54047	E	MILEAGE REIMBURSEMENT	0.00	50	50	50	50	50
54050	E	EQUIP MAINT/REPAIR	0.00	1,145	1,145	1,145	1,145	1,145
54055 4023	E	ATUPA	0.00	630	600	600	600	600
54055	E	PROFESSIONAL SERVICES	0.00	500	500	500	500	500
54055 4026	E	RADON	200.00	2,000	2,000	2,000	2,000	2,000
54055 4022	E	RABIES	2,685.00	3,000	3,000	3,000	3,000	3,000
54060 4022	E	LEGAL NOTICES / ADVERTISING	2,490.73	2,500	1,500	1,500	1,500	1,500
54060	E	LEGAL NOTICES / ADVERTISING	0.00	0	200	200	200	200
54060 4025	E	LEGAL NOTICES / ADVERTISING	0.00	0	400	400	400	400
54060 4026	E	LEGAL NOTICES / ADVRT - RADON	593.13	1,040	1,040	1,040	1,040	1,040
54060 4023	E	LEGAL NOTICES / ADVERTISING	0.00	250	250	250	250	250
54070	E	INSURANCE	8,662.22	7,735	7,510	7,510	7,510	7,510
54075	E	OFFICE EQUIPMENT	0.00	0	25	25	25	25
54075 4021	E	OFFICE EQUIPMENT	0.00	0	180	180	180	180
54078	E	FUEL	1,803.57	1,500	2,000	2,000	2,000	2,000
54078 4021	E	FUEL	2,324.50	2,500	3,000	3,000	3,000	3,000
54078 4023	E	FUEL Tobacco Enforcement	0.00	75	75	75	75	75
54083	E	MISC SUPPORTING SERVICES	6.00	60	60	60	60	60

Budget Account		Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
54083 4022	E	MISC SUPPORTING SERVICES	239.50	160	160	160	160	160
54083 4023	E	MISC SUPPORTING SERVICES	0.00	300	300	300	300	300
54085	E	CLOTHING & UNIFORMS	115.48	0	220	220	220	220
54085 4021	E	CLOTHING & UNIFORMS	0.00	0	40	40	40	40
54300	E	VEHICLE MAINT & REPAIR	3,393.16	1,800	3,500	3,500	3,500	3,500
54300 4021	E	VEHICLE MAINT & REPAIR	0.00	500	2,000	2,000	2,000	2,000
54300 4023	E	VEHICLE MAINT & REPAIR	0.00	0	500	500	500	500
54444	E	FEES & PERMITS	40.00	0	0	0	0	0
54500 4021	E	MEDICAL FEES & SERVICES	3,955.40	3,700	3,200	3,200	3,200	3,200
54500 4022	E	MEDICAL FEES & SERVICES	411.63	500	500	500	500	500
54500	E	MEDICAL FEES & SERVICES	685.70	1,000	1,000	1,000	1,000	1,000
.4 Subtotal (58 detail records):			**77,746.49**	**82,202**	**85,943**	**85,943**	**85,943**	**85,943**
58020	E	RETIREMENT	33,550.83	65,451	75,516	75,516	75,516	75,516
58030	E	FICA	27,962.51	27,065	28,885	28,885	28,885	28,885
58040	E	WORKERS COMP	6,409.00	5,798	6,503	6,503	6,503	6,503
58060	E	HEALTH INS	66,190.27	57,408	74,016	74,016	74,016	74,016
58062	E	DENTAL INS	434.07	432	504	504	504	504
58065	E	VISION CARE BENEFITS	39.18	79	59	59	59	59
.8 Subtotal (6 detail records):			**134,585.86**	**156,233**	**185,483**	**185,483**	**185,483**	**185,483**
		Net County Cost - A4012:	**283,533.54**	**260,659**	**364,784**	**364,784**	**364,784**	**364,784**

Budget Account		Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
A4035		**JACOBUS CENTER**						
41615	R	HEALTH DEPT DONATIONS	-100.00	-50	0	0	0	0
41689	R	JACOBUS CENTER	-269,834.39	-270,000	-264,000	-264,000	-264,000	-264,000
.1 Subtotal (2 detail records):			**-269,934.39**	**-270,050**	**-264,000**	**-264,000**	**-264,000**	**-264,000**
43489	R	OTHER HEALTH - STATE	-382,054.35	-373,992	-366,261	-366,261	-366,261	-366,261
.3 Subtotal (1 detail record):			**-382,054.35**	**-373,992**	**-366,261**	**-366,261**	**-366,261**	**-366,261**
51005		43 DIRECTOR OF CLINICAL SERVICES	62,460.00	31,350	32,764	32,764	32,764	32,764
51005		37 HLTH EDUCATOR	42,168.00	42,960	44,406	44,406	44,406	44,406
51005		36 NURSE PRACTITIONER	66,786.00	70,119	71,541	71,541	71,541	71,541
51005		27 SR CLINIC AIDE #1	33,512.00	34,132	34,606	34,606	34,606	34,606
51005		26 CLINIC COORDINATOR	66,201.00	67,554	0	0	0	0
51005		48 RPN	52,272.00	54,270	55,008	55,008	55,008	55,008
51005		50 MED SVCES CLERK	27,445.00	28,120	0	0	0	0
51005		60 MED SVCES CLERK 3	24,384.00	33,632	34,106	34,106	34,106	34,106
51005		40 NURSE PRACTITIONER	63,701.00	65,054	69,041	69,041	69,041	69,041
51005		46 MED SVCES CLERK	31,012.00	31,632	32,106	32,106	32,106	32,106
51010		10 PT MEDICAL ADV	7,972.00	7,972	12,924	12,924	12,924	12,924
51010		50 CLINIC AIDE PT	11,364.00	11,548	0	0	0	0
51010		40 CLINIC AIDE	9,351.00	9,871	10,019	10,019	10,019	10,019
51010		30 RPN PT	27,702.00	28,499	28,874	28,874	28,874	28,874
51020	E	OVERTIME PAY	2,028.10	200	50	50	50	50
51025	E	SHIFT DIFFERENTIAL PAY	666.60	800	150	150	150	150
.1 Subtotal (16 detail records):			**529,024.70**	**517,713**	**425,595**	**425,595**	**425,595**	**425,595**
52015	E	TECHNICAL EQUIP	0.00	0	0	0	0	0
.2 Subtotal (1 detail record):			**0.00**	**0**	**0**	**0**	**0**	**0**
54000	E	TELEPHONE	3,268.55	2,880	2,809	2,809	2,809	2,809
54001	E	PRINTING/COPYING	2,325.79	2,000	2,000	2,000	2,000	2,000
54003	E	OFFICE FURNITURE	0.00	0	0	0	0	0
54004	E	COMPUTER SOFTWARE	1,104.00	1,104	1,104	1,104	1,104	1,104
54005	E	SUPPLIES	2,168.32	2,500	2,200	2,200	2,200	2,200
54006	E	MEDICAL SUPPLIES & MATERIALS	111,154.51	66,250	45,000	45,000	45,000	45,000
54020	E	POSTAGE	2,670.67	2,300	2,100	2,100	2,100	2,100
54035	E	EDUCATION & TRAINING	666.60	700	500	500	500	500
54040	E	ASSOC/MEMBESHIP DUES	756.50	775	800	800	800	800

Budget Account		Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
54045	E	TRAVEL & SUBSISTENCE	150.85	250	250	250	250	250
54047	E	MILEAGE REIMBURSEMENT	445.70	450	450	450	450	450
54050	E	EQUIP MAINT/REPAIR	787.00	350	350	350	350	350
54055	E	PROFESSIONAL SERVICES	10,446.90	4,570	5,900	5,900	5,900	5,900
54060	E	LEGAL NOTICES / ADVERTISING	291.60	250	200	200	200	200
54070 4036	E	MALPRACTICE INSURANCE	1,137.75	1,163	1,080	1,080	1,080	1,080
54070	E	INSURANCE	4,077.00	3,871	3,818	3,818	3,818	3,818
54075	E	EQUIPMENT	0.00	50	50	50	50	50
54078	E	FUEL	161.70	100	100	100	100	100
54085	E	CLOTHING & UNIFORMS	213.22	250	250	250	250	250
54444	E	FEES & PERMITS	0.00	0	140	140	140	140
54500	E	MEDICAL FEES & SERVICES	49,623.31	40,000	36,000	36,000	36,000	36,000
.4 Subtotal (21 detail records):			**191,449.97**	**129,813**	**105,101**	**105,101**	**105,101**	**105,101**
58020	E	RETIREMENT	45,150.08	90,330	82,534	82,534	82,534	82,534
58030	E	FICA	36,615.84	39,605	32,558	32,558	32,558	32,558
58040	E	WORKERS COMP	9,802.00	9,278	8,238	8,238	8,238	8,238
58060	E	HEALTH INS	126,019.53	132,492	102,168	102,168	102,168	102,168
58062	E	DENTAL INS	505.42	504	432	432	432	432
58065	E	VISION CARE BENEFITS	136.35	137	117	117	117	117
.8 Subtotal (6 detail records):			**218,229.22**	**272,346**	**226,047**	**226,047**	**226,047**	**226,047**
		Net County Cost - A4035:	**286,715.15**	**275,830**	**126,482**	**126,482**	**126,482**	**126,482**

Budget Account		Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
A4046	**PHC**							
43446	R	HANDICAPPED CHILDREN	-1,491.00	-750	0	0	0	0
.3 Subtotal (1 detail record):			**-1,491.00**	**-750**	**0**	**0**	**0**	**0**
54500	E	MEDICAL FEES & SERVICES	1,856.00	1,500	100	100	100	100
.4 Subtotal (1 detail record):			**1,856.00**	**1,500**	**100**	**100**	**100**	**100**
		Net County Cost - A4046:	**365.00**	**750**	**100**	**100**	**100**	**100**

Budget Account		Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
A4048		**HOSPICE**						
41614	R	HOSPICE FEES	0.00	0	-686,870	-686,870	-686,870	-686,870
41689	R	OTHER HEALTH DEPT INCOME	-688,863.04	-686,870	0	0	0	0
.1 Subtotal (2 detail records):			**-688,863.04**	**-686,870**	**-686,870**	**-686,870**	**-686,870**	**-686,870**
51005		10 RPN	51,220.00	53,600	55,691	55,691	55,691	55,691
51005		9 RPN	53,143.00	54,948	55,691	55,691	55,691	55,691
51005		6 SR. MEDICAL SVCES CLERK	31,637.00	32,347	34,145	34,145	34,145	34,145
51005		8 HOSPICE DIRECTOR	64,460.00	64,700	66,348	66,348	66,348	66,348
51010		37 MSW - PER DIEM	1,000.00	1,000	1,000	1,000	1,000	1,000
51010		5 MED ADV PT	12,620.00	12,282	12,924	12,924	12,924	12,924
51010		6 RN - PT (975HRS)	23,532.00	27,031	27,398	27,398	27,398	27,398
51010		7 PH MSW PT	26,843.00	22,407	23,653	23,653	23,653	23,653
51010		27 NUTRITIONIST - PER DIEM	400.00	400	400	400	400	400
51010		47 PASTORAL CARE COORD	4,500.00	14,086	14,583	14,583	14,583	14,583
51020	E	OVERTIME PAY	5,548.56	9,700	8,600	8,600	8,600	8,600
51035	E	OTHER COMPENSATION & RAISES	35,725.25	35,000	38,000	38,000	38,000	38,000
.1 Subtotal (12 detail records):			**310,628.81**	**327,501**	**338,433**	**338,433**	**338,433**	**338,433**
54000	E	TELEPHONE	5,766.59	6,000	6,000	6,000	6,000	6,000
54001	E	PRINTING/COPYING	1,021.73	1,250	1,250	1,250	1,250	1,250
54005	E	SUPPLIES	1,639.76	1,400	1,000	1,000	1,000	1,000
54006	E	MEDICAL SUPPLIES & MATERIALS	57,082.54	55,000	60,000	60,000	60,000	60,000
54007	E	CUSTODIAL,HOUSEHOLD SUPPLIES	124.48	125	125	125	125	125
54020	E	POSTAGE	1,593.87	1,700	1,500	1,500	1,500	1,500
54025	E	UTILITIES	4,644.51	5,000	4,500	4,500	4,500	4,500
54035	E	EDUCATION & TRAINING	0.00	400	100	100	100	100
54040	E	ASSOC/MEMBERSHIP DUES	1,721.20	1,802	1,700	1,700	1,700	1,700
54045	E	TRAVEL & SUBSISTENCE	0.00	300	100	100	100	100
54047	E	MILEAGE REIMBURSEMENT	11,662.02	10,000	13,000	13,000	13,000	13,000
54049	E	TRANSPORTATION	1,552.53	1,000	1,000	1,000	1,000	1,000
54055	E	PROFESSIONAL SERVICES	1,667.50	2,000	1,800	1,800	1,800	1,800
54060	E	LEGAL NOTICES / ADVERTISING	0.00	180	100	100	100	100
54070 4036	E	MALPRACTICE INSURANCE	701.50	2,304	2,411	2,411	2,411	2,411
54070	E	INSURANCE	6,973.77	1,707	1,700	1,700	1,700	1,700
54075	E	OFFICE EQUIPMENT	65.97	50	50	50	50	50
54500	E	PATIENT EXPENSE	103,568.67	115,000	100,000	100,000	100,000	100,000

Budget Account		Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
.4 Subtotal (18 detail records):			**199,786.64**	**205,218**	**196,336**	**196,336**	**196,336**	**196,336**
58020	E	RETIREMENT	27,550.86	49,494	55,105	55,105	55,105	55,105
58030	E	FICA	23,164.97	25,054	25,890	25,890	25,890	25,890
58040	E	WORKERS COMP	7,540.00	7,736	8,676	8,676	8,676	8,676
58060	E	HEALTH INS	40,618.55	69,484	60,912	60,912	60,912	60,912
58062	E	DENTAL INS	306.28	288	432	432	432	432
58065	E	VISION CARE BENEFITS	59.43	59	117	117	117	117
.8 Subtotal (6 detail records):			**99,240.09**	**152,115**	**151,132**	**151,132**	**151,132**	**151,132**
		Net County Cost - A4048:	**-79,207.50**	**-2,036**	**-969**	**-969**	**-969**	**-969**

Budget Account		Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
A4059		**CHILDREN WITH SPECIAL NEEDS**						
41621	R	EIP FEES FOR SERVICES	-580,732.75	-400,000	-300,000	-300,000	-300,000	-300,000
.1 Subtotal (1 detail record):			**-580,732.75**	**-400,000**	**-300,000**	**-300,000**	**-300,000**	**-300,000**
43489	R	OTHER HEALTH - STATE	-151,401.87	-108,883	-109,758	-109,758	-109,758	-109,758
.3 Subtotal (1 detail record):			**-151,401.87**	**-108,883**	**-109,758**	**-109,758**	**-109,758**	**-109,758**
44451	R	EIP ADMINISTRATION	-350,754.00	-172,435	-175,708	-175,708	-175,708	-175,708
.4 Subtotal (1 detail record):			**-350,754.00**	**-172,435**	**-175,708**	**-175,708**	**-175,708**	**-175,708**
51005		60 MED SVCES CLERK	31,012.00	31,632	32,106	32,106	32,106	32,106
51005		133 SR. MEDICAL SERV. CLRK	0.00	0	34,145	34,145	34,145	34,145
51005		42 HLTH SVCES FACILITATOR	28,888.00	29,339	32,578	32,578	32,578	32,578
51005		52 MED SVCES CLERK	31,012.00	31,632	32,106	32,106	32,106	32,106
51005		54 SUPER EIP COORDINATOR	52,908.00	56,182	56,951	56,951	56,951	56,951
51005		49 PHN #2 (PHN2/RN9) FROM NRS	58,549.00	56,448	61,998	61,998	61,998	61,998
51005		57 CLINICAL TEAM SUPER	64,830.00	66,088	67,447	67,447	67,447	67,447
51005		113 KYBRD SPEC	30,410.00	31,480	0	0	0	0
51005		63 PHN	57,300.00	60,471	57,191	57,191	57,191	57,191
51005		69 EIP SPECIALIST	56,479.00	56,479	57,684	57,684	57,684	57,684
51005		83 SPEECH PATHOLOGIST #2	53,618.00	53,824	59,983	59,983	59,983	59,983
51005		93 SPEECH PATHOLOGIST#1	55,757.00	59,096	59,983	59,983	59,983	59,983
51005		103 MED SVCES CLERK #1	24,384.00	33,632	34,106	34,106	34,106	34,106
51005		56 RPN/MSW	53,165.00	56,448	57,691	57,691	57,691	57,691
51010		76 PHYSICAL THERAPIST 17HRS/WEEK	27,082.00	5,046	5,122	5,122	5,122	5,122
51010		36 EIP SPECIALIST 17HRS/WEEK	23,158.00	18,158	16,351	16,351	16,351	16,351
51010		46 EIP SPECIALIST 17HRS/WEEK	23,158.00	23,158	0	0	0	0
51010		66 OCCUPATIONA THERAPIST 17/HR/WE	27,082.00	7,965	8,537	8,537	8,537	8,537
51010		56 PHYSCIAL THERAPIST PT 17HRS/WE	25,824.00	25,824	29,608	29,608	29,608	29,608
51010		26 EIP SPECIALIST - PER DIEM	26,041.00	4,000	28,069	28,069	28,069	28,069
51010		16 EIP COORDINATOR PT 17HRS/WEEK	25,109.00	25,502	25,884	25,884	25,884	25,884
51020	E	OVERTIME PAY	7,701.18	400	0	0	0	0
51025	E	SHIFT DIFFERENTIAL PAY	0.00	50	50	50	50	50
51035	E	OTHER COMPENSATION & RAISES	3,381.71	0	0	0	0	0
51040	E	ALLOWANCES	200.00	400	0	0	0	0
.1 Subtotal (25 detail records):			**787,048.89**	**733,254**	**757,590**	**757,590**	**757,590**	**757,590**
52005 4054	E	OFFICE FURNITURE	7,646.32	0	0	0	0	0

Budget Account		Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
52060 4054	E	COMPUTER EQUIPMENT	3,640.00	0	0	0	0	0
.2 Subtotal (2 detail records):			**11,286.32**	**0**	**0**	**0**	**0**	**0**
54000 4052	E	EI TELEPHONE	2,890.19	3,000	3,000	3,000	3,000	3,000
54000 4053	E	FE TELEPHONE	702.30	700	576	576	576	576
54001 4052	E	COPYING/PRINTING	1,439.04	1,092	1,092	1,092	1,092	1,092
54001 4053	E	COPYING/PRINTING	180.00	740	540	540	540	540
54003 4053	E	OFFICE FURNITURE	0.00	0	0	0	0	0
54004 4052	E	COMPUTER SOFTWARE	349.93	0	0	0	0	0
54004 4054	E	COMPUTER SOFTWARE	1,173.84	0	0	0	0	0
54005 4053	E	FE OFFICE SUPPLIES	238.98	300	300	300	300	300
54005 4052	E	EI OFFICE SUPPLIES	1,870.12	1,500	1,500	1,500	1,500	1,500
54006 4052	E	MEDICAL SUPPLIES & MATERIALS	377.01	200	200	200	200	200
54020 4053	E	FE POSTAGE	683.51	760	700	700	700	700
54020 4052	E	EI POSTAGE	1,868.42	1,500	1,300	1,300	1,300	1,300
54035 4053	E	EDUCATION & TRAINING	0.00	4,973	1,745	1,745	1,745	1,745
54035 4052	E	EI EDUCATION & TRAINING	1,890.57	250	250	250	250	250
54045 4052	E	TRAVEL & SUBSISTENCE	95.76	0	200	200	200	200
54045 4053	E	FE TRAVEL & SUBSISTENCE	0.00	100	75	75	75	75
54047 4052	E	EI MILEAGE REIMBURSEMENT	14,973.25	6,500	5,500	5,500	5,500	5,500
54049 4052	E	TRANSPORTATION	0.00	200	200	200	200	200
54050 4054	E	EQUIP MAINT/REPAIR	142.00	0	0	0	0	0
54055 4052	E	EI PROFESSIONAL SERVICES	287.00	0	0	0	0	0
54055 4053	E	FE PROFESSIONAL SERVICES	13,332.97	16,000	16,000	16,000	16,000	16,000
54060 4052	E	LEGAL NOTICES / ADVERTISING	0.00	200	200	200	200	200
54070 4052	E	EI INSURANCE	11,000.00	10,250	10,250	10,250	10,250	10,250
54070 4036	E	MALPRACTICE INSURANCE	397.00	497	550	550	550	550
54075 4052	E	OFFICE EQUIPMENT	58.49	50	50	50	50	50
54075 4053	E	OFFICE EQUIPMENT	0.00	50	50	50	50	50
54075 4054	E	OFFICE EQUIPMENT	39.29	0	0	0	0	0
54078 4053	E	FUEL	42.47	50	50	50	50	50
54078 4052	E	FUEL	623.26	6,000	6,500	6,500	6,500	6,500
54300 4052	E	VEHICLE MAINT & REPAIR	35.97	1,000	4,000	4,000	4,000	4,000
54444 4052	E	FEES & PERMITS	0.00	338	324	324	324	324
54500 4052	E	EI MEDICAL FEES & SERVICES	145,432.98	178,480	199,125	199,125	199,125	199,125
54506 4052	E	EI RESPITE	0.00	0	1,500	1,500	1,500	1,500
54510 4052	E	EI RESPITE & CHILDREN'S DAYCAR	1,650.00	1,500	0	0	0	0

Budget Account		Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
.4 Subtotal (34 detail records):			**201,774.35**	**236,230**	**255,777**	**255,777**	**255,777**	**255,777**
58020	E	RETIREMENT	60,226.89	127,268	137,360	137,360	137,360	137,360
58030	E	FICA	49,866.52	56,094	58,293	58,293	58,293	58,293
58040	E	WORKERS COMP	13,195.00	12,758	13,875	13,875	13,875	13,875
58060	E	HEALTH INS	120,068.01	70,360	89,952	89,952	89,952	89,952
58062	E	DENTAL INS	861.47	648	720	720	720	720
58065	E	VISION CARE BENEFITS	206.91	157	156	156	156	156
.8 Subtotal (6 detail records):			**244,424.80**	**267,285**	**300,356**	**300,356**	**300,356**	**300,356**
		Net County Cost - A4059:	**161,645.74**	**555,451**	**728,257**	**728,257**	**728,257**	**728,257**

Budget Account		Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
A7312		**YOUTH BUREAU**						
43820 4311	R	YWCA - BFK	-3,798.54	0	0	0	0	0
43820 4302	R	CATHOLIC CHARITIES	-6,109.23	0	0	0	0	0
43820 4305	R	CC MH CHILD PSYCHOLOGIST	-5,968.67	0	0	0	0	0
43820 4310	R	CITY YB SDPP	-8,453.00	0	0	0	0	0
43820 4307	R	HOMER CONGR CHURCH AFTER SCHO	-3,537.65	0	0	0	0	0
43820 4309	R	COUNTY YB	-13,134.12	0	-64,557	-64,557	-64,557	-64,557
43820 4303	R	YWCA BFK -YDPP	-5,639.19	0	0	0	0	0
43820 4304	R	CITY YB -YDPP	-4,359.60	0	0	0	0	0
.3 Subtotal (8 detail records):			**-51,000.00**	**0**	**-64,557**	**-64,557**	**-64,557**	**-64,557**
51005		5 SEC I	32,293.00	0	0	0	0	0
51005		4 YTH BUR DR	52,278.00	0	0	0	0	0
51015	E	TEMP PAY	600.00	0	0	0	0	0
.1 Subtotal (3 detail records):			**85,171.00**	**0**	**0**	**0**	**0**	**0**
54000	E	TELEPHONE	689.22	0	168	168	168	168
54001	E	PRINTING/COPYING	100.00	0	0	0	0	0
54005 4316	E	OFFICE SUPPLIES	2,083.32	0	0	0	0	0
54005	E	SUPPLIES	577.01	0	600	600	600	600
54006	E	MEDICAL SUPPLIES & MATERIALS	48.00	0	0	0	0	0
54012	E	SPECIAL SUPPLIES & MAINT	371.18	0	0	0	0	0
54020	E	POSTAGE	151.12	0	100	100	100	100
54035	E	EDUCATION & TRAINING	180.88	0	0	0	0	0
54040	E	ASSOC/MEMBERSHIP DUES	164.00	0	0	0	0	0
54045	E	TRAVEL & SUBSISTENCE	0.00	0	200	200	200	200
54047	E	MILEAGE REIMBURSEMENT	307.68	0	60	60	60	60
54060	E	LEGAL NOTICES / ADVERTISING	50.80	0	0	0	0	0
54070	E	INSURANCE	2,626.03	0	0	0	0	0
54075	E	OFFICE EQUIPMENT	177.08	0	0	0	0	0
54078	E	FUEL	0.00	0	120	120	120	120
54083	E	MISC SUPPORTING SERVICES	1,016.00	0	0	0	0	0
54444	E	FEES & PERMITS	40.00	0	0	0	0	0
54525 4305	E	CORT CO MH CHILD PSYCHOLOGIST	6,000.00	0	0	0	0	0
54525 4302	E	CC MEN'S CLUB	5,999.80	0	0	0	0	0
54525 4309	E	CORTLAND CO YB ADMIN	0.00	0	46,392	46,392	46,392	46,392
54525 4303	E	YWCA BFK YDPP	1,650.50	0	0	0	0	0

Budget Account		Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
54525 4304	E	CITY YB EDUC SUPPORT PROG	4,400.00	0	0	0	0	0
54530 4310	E	CITY YB SDPP	8,453.00	0	9,503	9,503	9,503	9,503
54530 4311	E	YWCA BFK SDPP	3,251.10	0	0	0	0	0
.4 Subtotal (24 detail records):			**38,336.72**	**0**	**57,143**	**57,143**	**57,143**	**57,143**
58020	E	RETIREMENT	6,823.39	0	0	0	0	0
58030	E	FICA	5,894.16	0	0	0	0	0
58040	E	WORKERS COMP	1,508.00	0	0	0	0	0
58060	E	HEALTH INS	30,332.94	0	0	0	0	0
58062	E	DENTAL INS	5.56	0	0	0	0	0
.8 Subtotal (5 detail records):			**44,564.05**	**0**	**0**	**0**	**0**	**0**
		Net County Cost - A7312:	**117,071.77**	**0**	**-7,414**	**-7,414**	**-7,414**	**-7,414**

DEPARTMENT: **MENTAL HEALTH**

DESCRIPTION:

Programs: **Mental Health Clinic**
Single Point of Access
Prevention Services for Youth
Family Support Services

The Mental Health Department operates a number of community mental health programs directly, and also serves to coordinate the **Local Government Unit (LGU)** as mandated by New York State, to ensure the provision of mental hygiene services to the residents of Cortland County (New York Mental Hygiene Law 41.11). The LGU is a partnership between the Director of Community Services and associated staff, the Community Service Board and its subcommittee's (Developmental Disabilities, Mental Health, and Chemical Dependency), the Health Committee and the Cortland County Legislature, and the Cortland County Administrator.

In addition to assuring that there is a system of comprehensive care in place to serve special needs populations, the LGU must also have a system in place to provide for involuntary hospitalizations and transports under sections 9.45 and 9.37 of Mental Hygiene Law, and coordinate competency evaluations and habilitation per CPL 730 for the courts. The LGU must assure that an Assisted Outpatient Treatment Program (AOT) exists per section 9.60, and that there are Single Points of Access (SPOA) for children and adult services, to manage access to intensive programs. The LGU is also responsible for the development and submission of an annual plan for Mental Hygiene Services to be able to access New York State Aid Funding. The LGU is responsible for periodic reporting of outcomes, financial reporting and contract management to the New York State Office of Mental Health (OMH), the Office of Alcoholism and Substance Abuse (OASAS) and the Office of Mental Retardation and Developmental Disabilities (OMRDD).

The mission of the Cortland County LGU is to coordinate and support the development of systems and services to address the changing mental hygiene service needs of county residents. The LGU is responsible for assessing community needs, planning to provide necessary services, and monitoring the system to develop, improve and expand services when necessary to meet identified needs. The LGU also seeks to develop collaborative partnerships across agencies and systems that enhance cooperation and integrate supports to coordinate care and efficiently utilize resources.

The mission of the **Mental Health Clinic** is to assist individuals with mental health issues to become more functional in emotional, cognitive, social, educational and/or self-care areas. Currently included in this service is the mandated provision of Jail services, assessment for need of Assisted Outpatient Treatment (AOT) and completion of competency evaluations (730 orders) in addition to out-patient mental health treatment. Clinic treatment includes a structured assessment of needs and the development of a comprehensive treatment plan developed in collaboration with the patient. Treatment may include psychopharmacology, psychotherapy, group therapies, and coordination with community services.

The Mental Health Clinic is licensed by the New York State Office of Mental Health to provide clinical therapeutic services, psychiatric evaluation and treatment, psychosocial evaluation and treatment, psychological services, psychopharmacology, and psychotherapy for all ages. The clinic has specialized treatment groups for men who have been domestically violent, parenting groups, adult and adolescent dialectical behavior therapy, Treatment, Evaluation and Education for Sexual Offenders (TEESO) Group, and a nonviolent alternatives program group. The Mental Health Clinic provides rapid access to quality care for Cortland County residents. The program

serves a significant population of at-risk individuals regardless of their ability to pay or type of insurance, and works to enhance successful functioning of Cortland County citizens in the community.

The **Single Point of Access** (SPOA) is a state mandated process that provides county residents integrated access to a range of intensive mental health supports. The program is entirely funded by New York State Aid, and serves as a collaborative process to assess needs, determine eligibility for intensive mental health services, manage waiting lists, and problem solve barriers to access. There are separate SPOA groups for adults and children made up of community leaders from provider agencies and service systems.

The **Prevention Services for Youth** (PSY) Program serves a broad range of community needs specific to youth, including assessment and coordination in the community to determine the extent and nature of unmet needs/barriers relating to mental hygiene services. The program also provides technical assistance to schools/youth and community based organizations to find and develop validated programs to promote positive mental health, and provides support and coordination to build and/or strengthen community capacity as it relates to MH and youth development issues through community forums, training, and information sharing.

The PSY Coordinator works to promote early identification of mental health needs and access to treatment through the Clinic Plus mental health screening initiative working to screen 5th, 7th and 9th graders in partner schools. The PSY Coordinator provides leadership and coordination to support the Cortland Area Communities That Care Coalition, the Central New York Suicide Prevention Coalition, and the Think Again Group (TAG) to reduce stigma and promote awareness about behavioral health issues. The PSY Coordinator provides free suicide prevention and postvention training, and coordinates Parent Information Nights focusing on such topics as psychoeducation, access to services, parenting issues, and psychopharmacology .

The **Family Support Services** (FSS) Program is a community-based support that provides services to the families parenting seriously emotionally disturbed (SED) children and adolescents. FSS offers flexible, individualized programming that builds on the strengths of families, and strives to empower families. The core services that are offered to families include: (1) Respite Services: Drop-In (planned group respite) and One-on-One (individual/mentoring); (2) Parent Educational Support Group; (3) Intensive In-Home Parenting Services (TEAM Parents Program); and (4) Advocacy. Additional services include supportive counseling, informal case management services, planned family events, crisis intervention, and referral services.

The target population includes families of seriously emotionally disturbed children and youth. To qualify for services, families must meet at least one of the following criteria:

- Families with a youth who has had a psychiatric hospitalization or a youth for whom hospitalization was recommended;
- Families that have utilized Psychiatric Emergency Services;
- Families with a youth who has been recommended to, or has had placement in a residential treatment facility or center;
- Families with a youth who is classified Emotionally Disturbed (ED) by a school district Committee on Special Education;
- Families with any member(s) currently in mental health treatment;
- Families with a parent who has been hospitalized psychiatrically.

Family Support Services prioritizes services for youth (up to 18 years of age) that are most impaired psychiatrically, under the greatest stress environmentally and at the greatest risk for out of home placement.

PERFORMANCE INDICATORS:

Mental Health Clinic	2011
Adult Visits (avg. monthly)	668
Child/Youth Visits (avg. monthly)	225
Total Number of Units of Services	15,107
Total number of People Served	1,010
Jail Services	
Number of Clients	383
Number of Visits	1,056
730 Evaluations	
Number of Evaluations	6
Estimated Number of Hours	60
Psychological Evaluations for the courts	
Number of Evaluations	5
Estimated number of hours	15
Horizon House	
Average Daily Attendance	21
Monthly Average Service Hours	432
Total Number of Clients Served	52

SPOA	Children Services
Referred	30
Found Eligible	30
RTF (Residential Treatment Facility)	
Referred	1
Enrolled	1
Home and Community Based Waiver	
Enrolled	9

ICM (Intensive Case Management)	
Enrolled	18
ICM (Intensive Case Management)	**Adult**
Referred	48
Eligible	40
Family Support Services	
Clients served	195
Families served	63
Number of new clients	83
Number of new families	24
Drop-In Respite hours	971
One-on-One Respite hours	1,216
TEAM Parents hours	1,037
Parent Education Groups offered	23

Budget Account			Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
A4310			**MENTAL HEALTH CENTER**						
41620	4200	R	MENTAL HEALTH FEES	-1,288,721.87	-1,412,788	-1,422,258	-1,422,258	-1,422,258	-1,422,258
41689	4221	R	OTHER HEALTH DEPT INCOME	0.00	0	0	0	0	0
.1 Subtotal (2 detail records):				**-1,288,721.87**	**-1,412,788**	**-1,422,258**	**-1,422,258**	**-1,422,258**	**-1,422,258**
43486	4200	R	OASAS ALCOHOL	-1,102,035.00	-1,069,123	-1,039,123	-1,039,123	-1,039,123	-1,039,123
43490	4200	R	MENTAL HEALTH PROGRAM	-938,642.00	-784,598	-1,266,758	-1,266,758	-1,266,758	-1,266,758
43491	4200	R	NYS OFFICE OF MENTAL RETARDATI	-38,929.00	-38,175	-15,145	-15,145	-15,145	-15,145
.3 Subtotal (3 detail records):				**-2,079,606.00**	**-1,891,896**	**-2,321,026**	**-2,321,026**	**-2,321,026**	**-2,321,026**
44490	4200	R	MENTAL HEALTH FED SALARY	0.00	-280,784	-280,784	-280,784	-280,784	-280,784
44491	4200	R	CSP REVENUE	-129,416.91	-126,278	-119,964	-119,964	-119,964	-119,964
.4 Subtotal (2 detail records):				**-129,416.91**	**-407,062**	**-400,748**	**-400,748**	**-400,748**	**-400,748**
51005			38 ADMIN SERV MANAGER	32,060.00	33,530	39,604	39,604	39,604	39,604
51005			41 LIC CLINIC	58,199.00	62,106	64,192	64,192	64,192	64,192
51005			43 MED SERV	33,132.00	33,632	34,748	34,748	34,748	34,748
51005			45 LICENSED MASTER SOCIAL WORKER	55,892.00	56,734	58,666	58,666	58,666	58,666
51005			220 LMSW	49,397.00	48,659	47,629	47,629	47,629	47,629
51005			47 FORENSIC COUNSELOR	51,991.00	52,774	54,566	54,566	54,566	54,566
51005			140 LCSW	46,620.00	48,581	53,639	53,639	53,639	53,639
51005			150 LMSW	47,862.00	44,988	51,364	51,364	51,364	51,364
51005			160	28,554.00	22,716	0	0	0	0
51005			180 DIR COMM SERV	71,555.00	80,912	85,203	85,203	85,203	85,203
51005			230 LMSW	0.00	0	45,662	45,662	45,662	45,662
51005			10 COORDINATOR 8/35	9,460.00	8,723	10,129	10,129	10,129	10,129
51005			20 CLINICAL DIRECTOR 4/35	4,358.00	8,588	6,916	6,916	6,916	6,916
51005			130 SNR ACCT CLK 149HR/MO	44,322.00	44,988	30,560	30,560	30,560	30,560
51005			120 NURSE 17.5/35	41,825.00	24,896	27,846	27,846	27,846	27,846
51005			110 STAFF PYSCHIATRIST 30/35	224,010.00	192,009	197,769	197,769	197,769	197,769
51005			100 MH NURS PRACT	95,125.00	92,355	95,150	95,150	95,150	95,150
51005			90 SR ACCT CLK	27,279.00	27,876	28,743	28,743	28,743	28,743
51005			80 MED SERV CLK	21,024.00	26,640	28,696	28,696	28,696	28,696
51005			49 LMSW	26,407.00	30,150	47,489	47,489	47,489	47,489
51005			70 SECRETARY II 26.5/35	26,485.00	45,146	23,859	23,859	23,859	23,859
51005			53 CLINICAL DIRECTOR 31/35	57,748.00	51,526	53,597	53,597	53,597	53,597
51005			67 MED SERVICES CLERK	27,693.00	28,290	26,389	26,389	26,389	26,389
51005			60 LMSW	47,736.00	48,659	45,662	45,662	45,662	45,662

Budget Account			Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
51005			66 LIC. CLINICAL SOCIAL WORKER	46,089.00	52,862	53,333	53,333	53,333	53,333
51005			65 LMSW	55,527.00	50,605	45,662	45,662	45,662	45,662
51005			61 ASSOC PSYCH	58,204.00	59,097	62,382	62,382	62,382	62,382
51005			170 OFFICE MANAGER	34,337.00	34,853	31,932	31,932	31,932	31,932
51005			57 MED SERV CLERK	31,132.00	31,632	32,748	32,748	32,748	32,748
51010			6 STAFF PSYCHIATRIST - PT	99,008.00	99,344	109,335	109,335	109,335	109,335
51010			9 LIC MSW PT	31,207.00	30,358	30,987	30,987	30,987	30,987
51020	4200	E	OVERTIME PAY	4,048.05	5,000	5,000	5,000	5,000	5,000
51025	4200	E	SHIFT DIFFERENTIAL PAY	138.80	200	200	200	200	200
51035	4200	E	OTHER COMPENSATION & RAISES	11,400.46	0	0	0	0	0
.1 Subtotal (34 detail records):				**1,499,825.31**	**1,478,429**	**1,529,656**	**1,529,656**	**1,529,656**	**1,529,656**
52010	4200	E	OFFICE EQUIPMENT	1,960.00	0	0	0	0	0
.2 Subtotal (1 detail record):				**1,960.00**	**0**	**0**	**0**	**0**	**0**
54000	4200	E	TELEPHONE	9,779.65	9,000	9,000	9,000	9,000	9,000
54000	4202	E	TELEPHONE	103.61	200	100	100	100	100
54001	4200	E	COPYING/PRINTING	3,077.85	3,100	3,100	3,100	3,100	3,100
54003	4200	E	OFFICE FURNITURE	0.00	0	0	0	0	0
54004	4200	E	COMPUTER SOFTWARE	7,599.37	8,900	8,900	8,900	8,900	8,900
54005	4202	E	OFFICE SUPPLIES	0.00	100	15	15	15	15
54005	4200	E	OFFICE SUPPLIES	5,483.28	5,000	5,000	5,000	5,000	5,000
54006	4200	E	MEDICAL SUPPLIES & MATERIALS	30,964.37	1,000	1,000	1,000	1,000	1,000
54007	4202	E	CUSTODIAL,HOUSEHOLD SUPPLIES	0.00	104	15	15	15	15
54007	4200	E	CUSTODIAL,HOUSEHOLD SUPPLIES	216.00	400	400	400	400	400
54012	4200	E	SPECIAL SUPPLIES & MAINT	195.39	300	150	150	150	150
54015	4202	E	MAINT AGREEMENTS & REPAIRS	13.50	70	15	15	15	15
54015	4200	E	MAINT AGREEMENTS & REPAIRS	1,261.50	1,500	1,500	1,500	1,500	1,500
54020	4200	E	POSTAGE	2,932.79	3,000	3,000	3,000	3,000	3,000
54025	4200	E	UTILITIES	16,725.58	20,000	19,000	19,000	19,000	19,000
54025	4202	E	UTILITIES	184.53	300	200	200	200	200
54035	4200	E	EDUCATION & TRAINING	1,355.10	2,350	1,000	1,000	1,000	1,000
54040	4200	E	ASSOC/MEMBERSHIP DUES	2,228.00	1,500	2,400	2,400	2,400	2,400
54045	4200	E	TRAVEL & SUBSISTENCE	249.89	1,000	700	700	700	700
54045	4202	E	TRAVEL & SUBSISTENCE	0.00	100	10	10	10	10
54047	4200	E	MILEAGE REIMBURSEMENT	1,127.90	500	500	500	500	500
54047	4202	E	MILEAGE REIMBURSEMENT	0.00	100	15	15	15	15
54049	4200	E	TRANSPORTATION	0.00	0	0	0	0	0

Budget Account		Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
54050 4200	E	EQUIP MAINT/REPAIR	823.00	1,000	1,000	1,000	1,000	1,000
54055 4200	E	PROFESSIONAL SERVICES	5,847.76	14,800	14,800	14,800	14,800	14,800
54060 4200	E	LEGAL NOTICES / ADVERTISING	1,667.28	1,500	1,000	1,000	1,000	1,000
54067 4200	E	REAL PROPERTY RENT/LEASE	80,440.00	80,440	80,440	80,440	80,440	80,440
54070 4200	E	INSURANCE	18,145.13	19,739	19,739	19,739	19,739	19,739
54075 4200	E	OFFICE EQUIPMENT	81.81	200	200	200	200	200
54077 4200	E	CONSTR & MAINT SUPPLIES	0.00	0	0	0	0	0
54078 4200	E	FUEL	62.24	150	150	150	150	150
54083 4200	E	MISC SUPPORTING SERVICES	0.00	100	100	100	100	100
54400 4200	E	FOOD SUPPIES	73.78	0	0	0	0	0
54500 4200	E	MEDICAL FEES & SERVICES	3,935.94	5,000	5,000	5,000	5,000	5,000
54870 4219	E	F RACKER REINVESTMENT CONTRACT	43,514.25	39,973	39,973	39,973	39,973	39,973
54870 4223	E	NYSARC CONTRACT	46,111.00	43,933	21,700	21,700	21,700	21,700
54870 4224	E	MH CONTRACTS	287,674.00	258,523	258,523	258,523	258,523	258,523
54870 4222	E	CMH CONTRACT	0.00	0	107,200	107,200	107,200	107,200
54870 4221	E	MH ASSOC CONTRACT	22,722.00	22,351	22,351	22,351	22,351	22,351
54870 4215	E	CC HCCA CONTRACT	42,866.00	81,284	81,284	81,284	81,284	81,284
54870 4225	E	JM MURRAY OMH DIRECT CONTRACT	218,800.26	192,024	194,760	194,760	194,760	194,760
54870 4208	E	FC OASAS CONTRACT	598,841.75	570,493	540,493	540,493	540,493	540,493
54870 4211	E	CORT SCHOOLS CONTRACT	87,767.00	88,009	88,009	88,009	88,009	88,009
54870 4212	E	7VCASA CONTRACT	143,688.00	143,688	143,688	143,688	143,688	143,688
54870 4213	E	CC CSS CONTRACT	204,016.00	231,976	495,228	495,228	495,228	495,228
54870 4214	E	CC REINVESTMENT CONTRACT	102,679.00	38,384	38,384	38,384	38,384	38,384
54870 4216	E	JMM CSS CONTRACT	27,982.55	27,461	27,427	27,427	27,427	27,427
54870 4217	E	JMM REINVESTMENT CONTRACT	23,674.19	23,305	23,305	23,305	23,305	23,305
54870 4226	E	MH CONTRACTS	0.00	0	112,462	112,462	112,462	112,462
.4 Subtotal (49 detail records):			**2,044,911.25**	**1,942,857**	**2,373,236**	**2,373,236**	**2,373,236**	**2,373,236**
58020 4202	E	RETIREMENT	875.65	3,202	3,409	3,409	3,409	3,409
58020 4200	E	RETIREMENT	153,397.10	270,307	302,522	302,522	302,522	302,522
58030 4202	E	FICA	944.89	1,324	1,304	1,304	1,304	1,304
58030 4200	E	FICA	89,928.02	111,775	115,715	115,715	115,715	115,715
58040 4200	E	WORKERS COMP	19,232.00	20,574	22,525	22,525	22,525	22,525
58040 4202	E	WORKERS COMP	0.00	265	297	297	297	297
58060 4202	E	HEALTH INS	3,334.90	885	749	749	749	749
58060 4200	E	HEALTH INS	232,276.30	291,608	246,685	246,685	246,685	246,685
58062 4200	E	DENTAL INS	1,328.06	1,556	1,269	1,269	1,269	1,269

Budget Account			Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
58062	4202	E	DENTAL INS	0.00	10	8	8	8	8
58065	4200	E	VISION CARE BENEFITS	326.17	426	386	386	386	386
58065	4202	E	VISION CARE BENEFITS	6.84	4	4	4	4	4
.8 Subtotal (12 detail records):				**501,649.93**	**701,936**	**694,874**	**694,874**	**694,874**	**694,874**
			Net County Cost - A4310:	**550,601.71**	**411,476**	**453,734**	**453,734**	**453,734**	**453,734**

Budget Account			Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
A4314			**FAMILY SUPPORT SERVICES**						
41620	4204	R	MENTAL HEALTH FEES	-6,000.00	0	-4,100	-4,100	-4,100	-4,100
.1 Subtotal (1 detail record):				**-6,000.00**	**0**	**-4,100**	**-4,100**	**-4,100**	**-4,100**
51005			6 PROG COORDINATOR	50,278.00	52,533	53,297	53,297	53,297	53,297
51005			4 PROG AIDE	31,132.00	31,632	34,248	34,248	34,248	34,248
51010			50 MH PROGRAM AIDE	11,035.00	11,174	11,828	11,828	11,828	11,828
51010			40 MH PROGRAM AIDE	13,499.00	7,400	7,511	7,511	7,511	7,511
51010			20 MH PROGRAM AIDE	4,918.00	7,400	7,511	7,511	7,511	7,511
51010			10 MH PROGRAM AIDE	7,093.00	5,753	5,914	5,914	5,914	5,914
51025	4204	E	SHIFT DIFFERENTIAL PAY	172.80	235	235	235	235	235
.1 Subtotal (7 detail records):				**118,127.80**	**116,127**	**120,544**	**120,544**	**120,544**	**120,544**
54000	4204	E	TELEPHONE	1,340.81	1,300	1,300	1,300	1,300	1,300
54005	4204	E	OFFICE SUPPLIES	0.00	50	50	50	50	50
54007	4204	E	CUSTODIAL,HOUSEHOLD SUPPLIES	0.00	115	115	115	115	115
54015	4204	E	MAINT AGREEMENTS & REPAIRS	180.00	260	260	260	260	260
54020	4204	E	POSTAGE	8.80	50	50	50	50	50
54025	4204	E	UTILITIES	2,537.22	3,000	2,200	2,200	2,200	2,200
54047	4204	E	MILEAGE REIMBURSEMENT	0.00	100	100	100	100	100
54078	4204	E	FUEL	723.21	500	500	500	500	500
54300	4204	E	VEHICLE MAINT & REPAIR	944.09	500	500	500	500	500
54400	4204	E	FOOD SUPPIES	495.04	500	500	500	500	500
54518	4204	E	CLIENT ENHANCEMENTS MHC	654.85	900	900	900	900	900
.4 Subtotal (11 detail records):				**6,884.02**	**7,275**	**6,475**	**6,475**	**6,475**	**6,475**
58020	4204	E	RETIREMENT	12,999.92	20,376	22,926	22,926	22,926	22,926
58030	4204	E	FICA	8,341.85	8,866	9,222	9,222	9,222	9,222
58040	4204	E	WORKERS COMP	2,639.00	3,094	3,470	3,470	3,470	3,470
58060	4204	E	HEALTH INS	12,336.48	12,952	13,104	13,104	13,104	13,104
58062	4204	E	DENTAL INS	144.56	144	144	144	144	144
58065	4204	E	VISION CARE BENEFITS	0.00	0	20	20	20	20
.8 Subtotal (6 detail records):				**36,461.81**	**45,431**	**48,885**	**48,885**	**48,885**	**48,885**
			Net County Cost - A4314:	**155,473.63**	**168,833**	**171,804**	**171,804**	**171,804**	**171,804**

Budget Account			Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
A4315			**PREVENTIVE SERVICES FOR YOUTH**						
51005			20 SECRETARY II	5,961.00	7,286	7,653	7,653	7,653	7,653
51005			10 COORDINATOR 27/35	31,930.00	34,891	34,185	34,185	34,185	34,185
51025	4206	E	SHIFT DIFFERENTIAL PAY	0.00	10	10	10	10	10
.1 Subtotal (3 detail records):				**37,891.00**	**42,188**	**41,848**	**41,848**	**41,848**	**41,848**
54000	4206	E	TELEPHONE	287.72	340	340	340	340	340
54001	4206	E	COPYING/PRINTING	219.68	2,000	2,000	2,000	2,000	2,000
54005	4206	E	OFFICE SUPPLIES	1.35	100	100	100	100	100
54007	4206	E	CUSTODIAL,HOUSEHOLD SUPPLIES	0.00	50	200	200	200	200
54012	4206	E	SPECIAL SUPPLIES & MAINT	0.00	1,800	0	0	0	0
54015	4206	E	MAINT AGREEMENTS & REPAIRS	45.00	50	50	50	50	50
54020	4206	E	POSTAGE	1,178.77	1,100	1,100	1,100	1,100	1,100
54025	4206	E	UTILITIES	634.07	750	750	750	750	750
54035	4206	E	EDUCATION & TRAINING	0.00	0	0	0	0	0
54045	4206	E	TRAVEL & SUBSISTENCE	0.00	148	148	148	148	148
54047	4206	E	MILEAGE REIMBURSEMENT	0.00	200	200	200	200	200
.4 Subtotal (11 detail records):				**2,366.59**	**6,538**	**4,888**	**4,888**	**4,888**	**4,888**
58020	4206	E	RETIREMENT	3,660.11	7,804	8,370	8,370	8,370	8,370
58030	4206	E	FICA	2,368.31	3,228	3,202	3,202	3,202	3,202
58040	4206	E	WORKERS COMP	754.00	806	879	879	879	879
58060	4206	E	HEALTH INS	0.00	1,504	1,591	1,591	1,591	1,591
58062	4206	E	DENTAL INS	0.00	17	17	17	17	17
58065	4206	E	VISION CARE BENEFITS	15.08	20	20	20	20	20
.8 Subtotal (6 detail records):				**6,797.50**	**13,379**	**14,079**	**14,079**	**14,079**	**14,079**
			Net County Cost - A4315:	**47,055.09**	**62,105**	**60,815**	**60,815**	**60,815**	**60,815**

Budget Account			Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
A4320			**HORIZON HOUSE**						
41620	4207	R	HORIZON HOUSE FEES	-276,990.26	-184,799	-184,799	-184,799	-184,799	-184,799
.1 Subtotal (1 detail record):				**-276,990.26**	**-184,799**	**-184,799**	**-184,799**	**-184,799**	**-184,799**
51005			29 LMSW	46,303.00	44,988	45,662	45,662	45,662	45,662
51005			49 SNR ACCNT CLK 3HRS/MO	0.00	594	614	614	614	614
51005			16 CDT SPECIALIST	35,479.00	37,603	38,640	38,640	38,640	38,640
51005			59 NURSE 17.5/35	0.00	24,896	27,846	27,846	27,846	27,846
51005			69 PSYCHIATRIST 5/35	0.00	32,001	32,961	32,961	32,961	32,961
51010			2 ST PYCH-PT	58,240.00	0	0	0	0	0
51025	4207	E	SHIFT DIFFERENTIAL PAY	43.20	0	0	0	0	0
51035	4207	E	OTHER COMPENSATION & RAISES	1,496.63	0	0	0	0	0
.1 Subtotal (8 detail records):				**141,561.83**	**140,082**	**145,723**	**145,723**	**145,723**	**145,723**
54000	4207	E	TELEPHONE	2,134.62	0	0	0	0	0
54001	4207	E	H/H COPYING/PRINTING	742.06	0	0	0	0	0
54004	4207	E	COMPUTER SOFTWARE	1,203.53	0	0	0	0	0
54005	4207	E	OFFICE SUPPLIES	1,692.06	700	700	700	700	700
54006	4207	E	MEDICAL SUPPLIES & MATERIALS	175.00	0	0	0	0	0
54007	4207	E	CUSTODIAL,HOUSEHOLD SUPPLIES	866.48	0	0	0	0	0
54015	4207	E	MAINT AGREEMENTS & REPAIRS	140.00	0	0	0	0	0
54020	4207	E	POSTAGE	190.21	0	0	0	0	0
54025	4207	E	UTILITIES	6,870.44	0	2,000	2,000	2,000	2,000
54040	4207	E	ASSOC/MEMBERSHIP DUES	100.00	0	0	0	0	0
54055	4207	E	PROFESSIONAL SERVICES	1,200.00	1,200	1,200	1,200	1,200	1,200
54070	4207	E	INSURANCE	9,824.51	9,965	7,965	7,965	7,965	7,965
54075	4207	E	OFFICE EQUIPMENT	24.99	0	0	0	0	0
54078	4207	E	FUEL	12.53	0	0	0	0	0
54100	4207	E	TAXES	181.61	0	0	0	0	0
54300	4207	E	VEHICLE MAINT & REPAIR	249.31	0	0	0	0	0
54400	4207	E	FOOD SUPPIES	16,453.54	5,000	2,500	2,500	2,500	2,500
54800	4207	E	PROGRAM EXPENSE	1,064.14	1,500	750	750	750	750
.4 Subtotal (18 detail records):				**43,125.03**	**18,365**	**15,115**	**15,115**	**15,115**	**15,115**
58020	4207	E	RETIREMENT	13,908.77	25,436	29,145	29,145	29,145	29,145
58030	4207	E	FICA	15,023.92	10,717	11,148	11,148	11,148	11,148
58040	4207	E	WORKERS COMP	3,393.00	2,057	2,308	2,308	2,308	2,308
58060	4207	E	HEALTH INS	24,114.92	25,810	17,111	17,111	17,111	17,111

Budget Account		Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
58062 4207	E	DENTAL INS	323.59	109	145	145	145	145
58065 4207	E	VISION CARE BENEFITS	61.50	39	40	40	40	40
.8 Subtotal (6 detail records):			**56,825.70**	**64,168**	**59,897**	**59,897**	**59,897**	**59,897**
		Net County Cost - A4320:	**-35,477.70**	**37,816**	**35,936**	**35,936**	**35,936**	**35,936**

DEPARTMENT: SOCIAL SERVICES

DIVISIONS: INCOME MAINTENANCE, SERVICES, ADMINISTRATIVE

DESCRIPTION:

The Department operates under the authority of New York State Social Services Law and Part 18 of the New York Code of Rules and Regulations (NYCRR). Functions are carried out under the supervision of several State Departments including the Office of Temporary and Disability Assistance, Office of Children and Family Services, and Department of Health. The Commissioner of Social Services is appointed by the County Legislature, subject to acceptance by the State, for a five-year term. The Department is comprised of three major divisions. The Income Maintenance Division administers the following programs based on eligibility and income guidelines: Temporary Assistance, which includes the partially federally funded program called Temporary Assistance to Needy Families (TANF) and the partially state funded program called Safety Net (SN), emergency programs, Food Stamps, Medicaid, Home Energy Assistance Program (HEAP), employment programs, and Child Care Block Grant (CCBG) programs. Additionally, the Income Maintenance Division includes the Child Support program. The Services Division includes Child Protective Services (CPS), Foster Care, Preventive, Adoption, Coordinated Children's Services Initiative (CCSI), Adult Protective, and Long Term Care services. The Administrative Division encompasses the following functions: Resource Recovery, Records Retention, Network Technology, Security, Legal, Fraud, Accounting, Staff Development, and Special projects including implementation of various TANF allocations as they are available.

PERFORMANCE INDICATORS:

Cortland County Department of Social Services Performance Indicators

		2005	2006	2007	2008	2009	2010	2011	2012*
Program									
1	TANF Cases (monthly average)	229	233	223	224	259	244	250	244
2	New TANF Applications (monthly average)	65	69	69	80	78	72	71	62
3	Safety Net Cases (monthly average)	157	161	172	162	194	202	225	231
4	New Safety Net Applications (monthly average)	45	49	57	81	106	98	106	88
5	Emergency Aid to Adults Applications (monthly average)	5	8	9	10	13	7	5	6
6	Food Stamp Cases (monthly average)	2011	2120	2139	2330	2868	3224	3453	3576
7	Medicaid Only Cases (not SSI) (monthly average)	3338	3393	3364	3467	3911	4346	4456	4498
8	Medicaid SSI Cases (monthly average)	1226	1246	1243	1254	1263	1272	1309	1318
9	New Medicaid Applications (monthly average)	162	150	140	162	188	190	209	216
10	Total Medicaid Recipients (monthly average)	7836	8135	7855	8029	8906	9571	9763	9985
11	Child Support Collections (annual total)	$5,133,849	$5,078,105	$5,183,552	$5,468,276	$5,670,511	$5,431,645	$5,359,280	$2,739,701
12	Fraud Investigations (Front End Detection) (annually)	282	201	219	298	506	441	322	180
13	Resource Recovery Collections (annual total)	$304,279	$233,537	$214,341	$441,344	$207,848	$426,211	$452,268	$94,948
Services									
14	Child Protective Services Reports (annual total)	813	973	902	1058	1218	1178	1186	626
15	Mandated Preventive Cases (monthly average)	95	96	100	89	101	109	138	113

16	Foster Care Children (monthly average)	104	114	116	104	115	152	148	131
17	New Foster Care Placements (annual total)	57	66	66	79	109	83	67	44
18	Adult Protective Cases (monthly average)	189	137	126	111	140	159	185	178
19	Long Term Care Cases (monthly average)	181	167	163	187	163	165	208	214
20	Services Legal Petitions Filed (annual total)	198	194	197	181	192	202	209	137
21	Child Care Block Grant (cases served) (monthly average)	N/A	168	163	164	150	164	171	172

* Stats through June 2012

Rev. 8/12

Budget Account		Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
A6010		**DEPT.OF SOCIAL SERVICES ADMIN**						
41801	R	REPAYMENTS MEDICAL ASSISTANCE	-383,998.81	-510,750	-474,760	-474,760	-474,760	-474,760
41809	R	REPAYMENT OF FAMILY ASSISTANCE	-451,217.44	-554,532	-495,517	-495,517	-495,517	-495,517
41811	R	INCENTIVE EARNINGS	-64,206.58	-68,000	-68,000	-68,000	-68,000	-68,000
41819	R	REPAYMENT CHILD CARE	-223,383.72	-208,452	-219,120	-219,120	-219,120	-219,120
41823	R	REPAY JUVENILE DELINQUENT AID	-21,729.57	-30,900	-8,435	-8,435	-8,435	-8,435
41840	R	REPAYMENT OF SAFETY NET ASSIST	-329,954.31	-409,607	-414,204	-414,204	-414,204	-414,204
41841	R	REPAYMENT HEAP	-34,955.99	0	0	0	0	0
41842	R	REPAY OF EMERG. AID FOR ADULTS	-818.76	0	0	0	0	0
41855	R	REPAYMENT DAY CARE	-975.00	0	0	0	0	0
41870	R	REPAY SERVICES FOR RECIPIENT	-2,267.32	0	0	0	0	0
.1 Subtotal (10 detail records):			**-1,513,507.50**	**-1,782,241**	**-1,680,036**	**-1,680,036**	**-1,680,036**	**-1,680,036**
42680	R	INSURANCE RECOVERY	0.00	0	0	0	0	0
42701	R	REFUND APPROP EXPENSE	-93,521.57	0	0	0	0	0
42770	R	OTHER UNCLASSIFIED REVENUE	-22,463.19	0	0	0	0	0
42771	R	DSS SALARY REIMB	-2,563.97	0	0	0	0	0
.2 Subtotal (4 detail records):			**-118,548.73**	**0**	**0**	**0**	**0**	**0**
43601	R	MEDICAL ASSISTANCE	-104,362.00	-68,100	-109,560	-109,560	-109,560	-109,560
43609	R	FAMILY ASSISTANCE	-476,718.00	-5,041	-5,663	-5,663	-5,663	-5,663
43610	R	DSS ADMIN	-2,407,819.00	-2,851,707	-2,382,091	-2,382,091	-2,382,091	-2,382,091
43619	R	CHILD CARE	-1,457,362.00	-1,527,230	-1,792,800	-1,792,800	-1,792,800	-1,792,800
43623	R	JUVENILE DELINQUENT AID	-91,479.98	-128,380	-93,990	-93,990	-93,990	-93,990
43640	R	SAFETY NET	-700,438.00	-536,788	-560,951	-560,951	-560,951	-560,951
43642	R	EMERGENCY AID TO ADULTS	-22,831.00	-30,000	-27,500	-27,500	-27,500	-27,500
43655	R	DSS DAY CARE	-1,137,160.00	-1,003,578	-1,086,578	-1,086,578	-1,086,578	-1,086,578
43670	R	SEVICES FOR RECIPIENTS	-500,477.00	-196,738	-233,238	-233,238	-233,238	-233,238
.3 Subtotal (9 detail records):			**-6,898,646.98**	**-6,347,562**	**-6,292,371**	**-6,292,371**	**-6,292,371**	**-6,292,371**
44601	R	MEDICAL ASSISTANCE	-120,355.00	-102,150	-146,080	-146,080	-146,080	-146,080
44609	R	FAMILY ASSISTANCE	-969,918.00	-2,268,539	-2,153,139	-2,153,139	-2,153,139	-2,153,139
44610	R	SOCIAL SERVICES ADMIN	-3,098,459.00	-2,962,073	-3,083,313	-3,083,313	-3,083,313	-3,083,313
44611	R	FOOD STAMP PROGRAM ADMIN	-740,255.00	-740,300	-786,620	-786,620	-786,620	-786,620
44615	R	FFFS FEDERAL REVENUE	-1,835,326.00	-1,582,884	-1,624,438	-1,624,438	-1,624,438	-1,624,438
44619	R	CHILD CARE	-1,132,898.00	-1,150,080	-1,175,280	-1,175,280	-1,175,280	-1,175,280
44640	R	SAFETY NET FEDERAL AID	-12,907.00	-37,792	-39,527	-39,527	-39,527	-39,527
44641	R	HOME ENERGY ASSISTANCE	70,703.00	-50,000	-45,000	-45,000	-45,000	-45,000

Budget Account		Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
44661	R	Title IV-B Funds	-38,755.00	-65,000	-65,000	-65,000	-65,000	-65,000
44670	R	SERVICES FOR RECIPIENTS	499,569.00	-184,126	-218,287	-218,287	-218,287	-218,287
44687 4687	R	COMMUNITY SOLUTIONS FOR TRANSP	0.00	0	-2,000	-2,000	-2,000	-2,000
44689 4693	R	MISC SOCIAL SERVICES - FEDERAL	-24,348.00	-4,000	-5,041	-5,041	-5,041	-5,041
44689 4687	R	MISC SOCIAL SERVICES - FEDERAL	-22,735.00	0	0	0	0	0
.4 Subtotal (13 detail records):			**-7,425,684.00**	**-9,146,944**	**-9,343,725**	**-9,343,725**	**-9,343,725**	**-9,343,725**
51005		653 CASEWORKER	34,206.00	36,017	35,478	35,478	35,478	35,478
51005		652 SWE	29,244.00	29,907	31,458	31,458	31,458	31,458
51005		649 CASEWORKER	34,955.00	34,853	37,478	37,478	37,478	37,478
51005		650 SWE	25,757.00	26,803	29,676	29,676	29,676	29,676
51005		654 PARALEGAL	31,691.00	32,918	34,083	34,083	34,083	34,083
51005		651 CASEWORKER	34,850.00	36,247	35,375	35,375	35,375	35,375
51005		647 SWET	28,172.00	26,803	27,205	27,205	27,205	27,205
51005		646 DIR DSS	55,527.00	56,360	59,493	59,493	59,493	59,493
51005		645 CASE AIDE	26,648.00	27,301	28,666	28,666	28,666	28,666
51005		644 SWET	28,217.00	29,885	27,205	27,205	27,205	27,205
51005		648 SR SWE	28,217.00	29,643	30,516	30,516	30,516	30,516
51005		643 SWE	28,217.00	29,885	30,356	30,356	30,356	30,356
51005		642 DIR ADMIN SERVICES	32,205.00	54,192	55,005	55,005	55,005	55,005
51005		622 GRADE B	41,044.00	43,294	44,151	44,151	44,151	44,151
51005		640 SR CASEWRK	35,568.00	37,406	37,967	37,967	37,967	37,967
51005		675 SWE	34,984.00	36,141	37,329	37,329	37,329	37,329
51005		639 CASE AIDE	25,273.00	26,251	27,510	27,510	27,510	27,510
51005		638 KYBRD SPEC	24,307.00	24,773	26,123	26,123	26,123	26,123
51005		636 CASEWORKER	35,568.00	34,853	36,790	36,790	36,790	36,790
51005		635 SWE	28,217.00	29,092	30,356	30,356	30,356	30,356
51005		633 CASEWORKER	35,568.00	37,363	36,752	36,752	36,752	36,752
51005		632 CASE AIDE	26,781.00	25,241	26,342	26,342	26,342	26,342
51005		631 CASEWORKER	44,084.00	44,903	46,400	46,400	46,400	46,400
51005		630 KYBRD SPEC	23,853.00	24,773	24,507	24,507	24,507	24,507
51005		628 SR SWE	37,645.00	38,343	39,608	39,608	39,608	39,608
51005		641 DSS ATTY	59,237.00	62,626	61,120	61,120	61,120	61,120
51005		985 CASE AIDE	25,757.00	26,919	26,644	26,644	26,644	26,644
51005		905 SR CASEWORKER	38,174.00	40,279	41,065	41,065	41,065	41,065
51005		915 CASEWORKER	36,561.00	34,853	36,021	36,021	36,021	36,021
51005		925 SR SOC WELF EXAMINER	38,145.00	38,843	40,108	40,108	40,108	40,108

Budget Account	Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
51005	935 WMS SPECIALIST	39,309.00	40,029	41,836	41,836	41,836	41,836
51005	945 SR CASE AIDE	24,772.00	26,803	28,014	28,014	28,014	28,014
51005	955 CASEWORKER	34,955.00	34,853	35,375	35,375	35,375	35,375
51005	655 CASEWORKER	44,084.00	45,403	46,900	46,900	46,900	46,900
51005	975 CASEWORKER	35,290.00	37,391	38,262	38,262	38,262	38,262
51005	875 SWE	0.00	25,407	28,612	28,612	28,612	28,612
51005	995 CASEWORKER	45,913.00	34,853	38,262	38,262	38,262	38,262
51005	1005 CASEWORKER	34,483.00	36,247	37,084	37,084	37,084	37,084
51005	1015 CASE AIDE	0.00	25,241	26,637	26,637	26,637	26,637
51005	1035 CASEWORKER	24,772.00	35,643	38,262	38,262	38,262	38,262
51005	1045 SR CASEWORKER	24,772.00	34,853	38,711	38,711	38,711	38,711
51005	1055 CASE AIDE	25,674.00	26,251	27,612	27,612	27,612	27,612
51005	1065 KEYBOARD SPEC	0.00	23,820	25,653	25,653	25,653	25,653
51005	965 SWE	27,199.00	28,757	29,371	29,371	29,371	29,371
51005	795 SR ACCT CK	26,306.00	30,119	27,205	27,205	27,205	27,205
51005	604 CASEWORKER	34,378.00	34,975	35,858	35,858	35,858	35,858
51005	685 CASE AIDE	33,391.00	25,241	27,710	27,710	27,710	27,710
51005	695 SOC WELF MGR	41,324.00	42,592	43,990	43,990	43,990	43,990
51005	705 SEC TO COMM	23,910.00	30,926	31,512	31,512	31,512	31,512
51005	715 SOC WELF EXAMINER	28,217.00	29,488	30,356	30,356	30,356	30,356
51005	735 SOC WELF MGR	41,824.00	42,592	33,438	33,438	33,438	33,438
51005	765 COORDINATOR CHILD SUPPORT	35,269.00	36,697	37,822	37,822	37,822	37,822
51005	895 CASEWORKER	34,206.00	35,990	36,790	36,790	36,790	36,790
51005	785 CASEWORKER	35,568.00	37,363	38,262	38,262	38,262	38,262
51005	885 CASEWORKER	34,955.00	36,247	35,375	35,375	35,375	35,375
51005	805 SR CLERK	29,616.00	31,299	31,769	31,769	31,769	31,769
51005	815 SR SWE	30,064.00	30,855	32,342	32,342	32,342	32,342
51005	825 KEYBOARD SPEC	30,410.00	31,480	32,503	32,503	32,503	32,503
51005	845 CASE AIDE	27,598.00	0	27,965	27,965	27,965	27,965
51005	855 GRADE B	36,711.00	41,025	42,453	42,453	42,453	42,453
51005	865 SOC WELF MGR	33,209.00	34,860	35,725	35,725	35,725	35,725
51005	665 DSS ATTY	62,460.00	70,445	71,502	71,502	71,502	71,502
51005	775 SCU INVESTIGATOR	28,346.00	29,907	30,616	30,616	30,616	30,616
51005	482 PRINC ACCT	29,530.00	30,636	33,627	33,627	33,627	33,627
51005	509 SR SWE	32,505.00	33,840	34,981	34,981	34,981	34,981
51005	454 WRK EXP SU	33,472.00	34,110	35,761	35,761	35,761	35,761
51005	456 CASEWORKER	41,584.00	42,403	43,900	43,900	43,900	43,900

Budget Account	Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
51005	459 CASEWORKER	27,884.00	34,853	36,790	36,790	36,790	36,790
51005	469 DIR DSS	59,248.00	60,114	63,373	63,373	63,373	63,373
51005	451 DSS ATT FT	73,680.00	74,763	76,362	76,362	76,362	76,362
51005	477 GRADE B	47,317.00	50,430	51,891	51,891	51,891	51,891
51005	448 KYBRD SPEC	29,910.00	30,480	32,003	32,003	32,003	32,003
51005	486 INFO PROC	29,821.00	30,416	33,602	33,602	33,602	33,602
51005	490 SR ACCT CK	31,972.00	32,610	33,761	33,761	33,761	33,761
51005	493 SUP INVEST	32,984.00	33,641	34,829	34,829	34,829	34,829
51005	496 STAFF DEV	41,097.00	42,230	44,223	44,223	44,223	44,223
51005	501 SUP INVEST	32,984.00	33,641	34,829	34,829	34,829	34,829
51005	610 SWET	41,044.00	27,247	27,551	27,551	27,551	27,551
51005	474 SR ACCT CK	33,312.00	34,110	35,173	35,173	35,173	35,173
51005	427 SR SWE	37,145.00	37,843	39,108	39,108	39,108	39,108
51005	394 SR SWE	31,260.00	32,475	33,636	33,636	33,636	33,636
51005	402 SWE	24,984.00	35,641	36,829	36,829	36,829	36,829
51005	405 SUP INVEST	34,984.00	35,641	36,829	36,829	36,829	36,829
51005	408 SR SWE	36,710.00	37,843	38,871	38,871	38,871	38,871
51005	411 SWE	34,984.00	35,641	36,829	36,829	36,829	36,829
51005	452 SEC I	33,472.00	34,110	35,761	35,761	35,761	35,761
51005	422 SWE	32,507.00	33,156	34,833	34,833	34,833	34,833
51005	513 WRK EXP SU	29,572.00	30,672	31,826	31,826	31,826	31,826
51005	429 SR CASEWRK	41,990.00	37,532	35,912	35,912	35,912	35,912
51005	433 DSS COMMIS	88,221.00	93,015	94,380	94,380	94,380	94,380
51005	435 ACCT CLERK	32,107.00	32,710	33,794	33,794	33,794	33,794
51005	439 CASEWORKER	34,206.00	34,853	36,790	36,790	36,790	36,790
51005	443 DIR DSS	59,248.00	65,397	66,348	66,348	66,348	66,348
51005	444 FSC OFFICE	37,407.00	38,935	40,640	40,640	40,640	40,640
51005	416 SR ACCT CK	27,082.00	27,876	30,602	30,602	30,602	30,602
51005	596 PRINC ACCT	33,581.00	34,723	36,139	36,139	36,139	36,139
51005	505 SUP INVEST	30,507.00	33,641	34,829	34,829	34,829	34,829
51005	576 CASEWORKER	34,562.00	36,247	37,168	37,168	37,168	37,168
51005	580 SWE	30,507.00	32,085	32,833	32,833	32,833	32,833
51005	583 GRADE B	41,044.00	43,371	44,151	44,151	44,151	44,151
51005	589 SWE	29,883.00	31,103	32,160	32,160	32,160	32,160
51005	571 SR CASEWRK	38,378.00	41,270	42,707	42,707	42,707	42,707
51005	594 PARALEGAL	31,059.00	32,773	33,412	33,412	33,412	33,412
51005	567 GRADE B	39,882.00	41,826	42,889	42,889	42,889	42,889

Budget Account		Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
51005		598 CASE AIDE	25,998.00	27,301	25,620	25,620	25,620	25,620
51005		601 CASEWORKER	34,504.00	36,247	36,790	36,790	36,790	36,790
51005		755 SWE	62,558.00	29,460	28,943	28,943	28,943	28,943
51005		607 CASEWORKER	38,458.00	39,463	38,262	38,262	38,262	38,262
51005		612 SR CASEWRK	38,571.00	40,458	41,486	41,486	41,486	41,486
51005		617 CASEWORKER	35,568.00	34,949	35,375	35,375	35,375	35,375
51005		592 CASEWORKER	35,568.00	36,530	36,790	36,790	36,790	36,790
51005		538 SWE	30,507.00	31,971	32,833	32,833	32,833	32,833
51005		517 SR SWE	31,081.00	31,864	33,030	33,030	33,030	33,030
51005		520 SWE	32,780.00	33,641	28,065	28,065	28,065	28,065
51005		523 CASE AIDE	25,978.00	27,301	25,891	25,891	25,891	25,891
51005		526 CASEWORKER	35,568.00	37,419	35,375	35,375	35,375	35,375
51005		529 INFO SYST	53,642.00	54,900	57,723	57,723	57,723	57,723
51005		573 SR CASEWRK	41,276.00	42,547	44,416	44,416	44,416	44,416
51005		535 GRADE B	41,264.00	43,499	44,381	44,381	44,381	44,381
51005		619 SR CASEWRK	36,984.00	38,902	40,417	40,417	40,417	40,417
51005		543 CASEWORKER	40,713.00	42,403	43,425	43,425	43,425	43,425
51005		547 SWE	31,030.00	32,347	33,396	33,396	33,396	33,396
51005		550 SR SWE	31,762.00	33,139	34,172	34,172	34,172	34,172
51005		554 CASEWORKER	39,990.00	35,082	35,587	35,587	35,587	35,587
51005		557 SW MANAGER	41,324.00	42,092	43,990	43,990	43,990	43,990
51005		562 SWE	27,594.00	28,757	27,347	27,347	27,347	27,347
51005		532 SWE	31,721.00	32,997	34,146	34,146	34,146	34,146
51005		725 KEYBOARD SPEC	30,410.00	30,980	32,003	32,003	32,003	32,003
51015	E	TEMP PAY	24,187.88	41,983	44,000	44,000	44,000	44,000
51020	E	OVERTIME PAY	70,577.65	80,000	88,000	88,000	88,000	88,000
51025	E	SHIFT DIFFERENTIAL PAY	425.15	500	600	600	600	600
51035	E	OTHER COMPENSATION & RAISES	154,048.02	140,000	150,000	150,000	150,000	150,000
.1 Subtotal (132 detail records):			**4,685,370.70**	**4,887,054**	**5,048,566**	**5,048,566**	**5,048,566**	**5,048,566**
52005	E	OFFICE FURNITURE	4,785.80	0	1,150	1,150	1,150	1,150
52015	E	TECHNICAL EQUIP	9,515.00	0	0	0	0	0
52030	E	MOTOR VECHICLE EQUIP	33,304.00	36,000	39,000	39,000	39,000	39,000
52060	E	COMPUTER HARDWARE/SOFTWARE	0.00	15,780	10,200	10,200	10,200	10,200
.2 Subtotal (4 detail records):			**47,604.80**	**51,780**	**50,350**	**50,350**	**50,350**	**50,350**
54000	E	TELEPHONE	47,706.89	50,840	51,650	51,650	51,650	51,650
54001	E	PRINTING/COPYING	17,294.30	17,100	17,100	17,100	17,100	17,100

Budget Account		Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
54003	E	OFFICE FURNITURE	1,951.98	2,000	2,000	2,000	2,000	2,000
54004	E	COMPUTER SOFTWARE	2,795.76	5,760	4,500	4,500	4,500	4,500
54005	E	SUPPLIES	42,139.94	35,650	35,250	35,250	35,250	35,250
54006	E	MEDICAL SUPPLIES & MATERIALS	90.64	300	300	300	300	300
54020	E	POSTAGE	37,861.29	40,100	40,100	40,100	40,100	40,100
54035	E	EDUCATION & TRAINING	2,409.00	15,000	14,000	14,000	14,000	14,000
54040	E	ASSOC/EMEMBERSHIP DUES	4,382.00	4,975	4,336	4,336	4,336	4,336
54041	E	PUBLICATIONS	6,478.39	6,835	7,400	7,400	7,400	7,400
54045	E	TRAVEL & SUBSISTENCE	7,980.62	8,000	8,000	8,000	8,000	8,000
54047	E	MILEAGE REIMBURSEMENT	53.00	300	300	300	300	300
54049	E	TRANSPORTATION	1,620.00	5,450	5,450	5,450	5,450	5,450
54050	E	EQUIP MAINT/REPAIR	1,173.13	3,090	3,090	3,090	3,090	3,090
54055	E	PROFESSIONAL SERVICES	81,879.63	93,099	93,235	93,235	93,235	93,235
54060	E	LEGAL NOTICES / ADVERTISING	2,668.07	1,500	1,500	1,500	1,500	1,500
54070	E	INSURANCE	54,010.78	54,591	55,000	55,000	55,000	55,000
54075	E	OFFICE EQUIPMENT	401.43	700	700	700	700	700
54078	E	FUEL	19,143.00	23,000	28,500	28,500	28,500	28,500
54083	E	MISC SUPPORTING SERVICES	465,348.34	472,276	486,106	486,106	486,106	486,106
54110	E	CHARGE BACKS	127,051.00	89,000	95,700	95,700	95,700	95,700
54300	E	VEHICLE MAINT & REPAIR	13,059.68	17,600	22,200	22,200	22,200	22,200
54444	E	FEES & PERMITS	801.00	1,000	900	900	900	900
54500	E	MEDICAL FEES & SERVICES	31,144.41	38,550	38,050	38,050	38,050	38,050
54800	E	PROGRAM EXPENSE	226,918.99	258,599	264,645	264,645	264,645	264,645
54800 4687	E	PROGRAM EXPENSE	22,941.83	0	2,000	2,000	2,000	2,000
54800 4693	E	PROGRAM EXPENSE	24,575.00	4,000	5,041	5,041	5,041	5,041
.4 Subtotal (27 detail records):			**1,243,880.10**	**1,249,315**	**1,287,053**	**1,287,053**	**1,287,053**	**1,287,053**
56055	E	DAY CARE	1,037,034.99	1,057,000	1,140,000	1,140,000	1,140,000	1,140,000
56070	E	SERVICES FOR RECIPIENTS	455,021.55	504,456	598,047	598,047	598,047	598,047
56100	E	MEDICAID	8,091,114.00	10,246,422	10,240,604	10,240,604	10,240,604	10,240,604
56101	E	MEDICAL ASSISTANCE	615,669.39	681,000	730,400	730,400	730,400	730,400
56109	E	FAMILY ASSISTANCE	4,562,050.28	5,041,198	4,719,209	4,719,209	4,719,209	4,719,209
56119	E	CHILD CARE	3,296,598.84	3,594,000	3,984,000	3,984,000	3,984,000	3,984,000
56123	E	JD/PINS	484,060.41	618,000	482,000	482,000	482,000	482,000
56129	E	STATE TRAINING SCHOOL	224,690.29	245,000	220,000	220,000	220,000	220,000
56140	E	SAFETY NET	1,747,659.76	2,263,020	2,366,880	2,366,880	2,366,880	2,366,880
56141	E	HEAP	41,660.63	50,000	45,000	45,000	45,000	45,000

Budget Account		Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
56142	E	ENERGENCY AID TO ADULTS	46,483.10	60,000	55,000	55,000	55,000	55,000
.6 Subtotal (11 detail records):			**20,602,043.24**	**24,360,096**	**24,581,140**	**24,581,140**	**24,581,140**	**24,581,140**
58020	E	RETIREMENT	405,326.18	909,297	1,009,765	1,009,765	1,009,765	1,009,765
58030	E	FICA	334,521.00	380,297	386,292	386,292	386,292	386,292
58040	E	WORKERS COMP	98,396.00	96,889	112,278	112,278	112,278	112,278
58060	E	HEALTH INS	1,055,567.38	1,156,732	1,185,312	1,185,312	1,185,312	1,185,312
58062	E	DENTAL INS	7,075.10	7,560	7,560	7,560	7,560	7,560
58065	E	VISION CARE BENEFITS	1,616.70	1,760	16,431	16,431	16,431	16,431
.8 Subtotal (6 detail records):			**1,902,502.36**	**2,552,535**	**2,717,638**	**2,717,638**	**2,717,638**	**2,717,638**
		Net County Cost - A6010:	**12,525,013.99**	**15,824,033**	**16,368,615**	**16,368,615**	**16,368,615**	**16,368,615**

DEPARTMENT: **VETERANS SERVICE AGENCY**

DESCRIPTION:

The Cortland County Veterans Service Agency is a State mandated agency designed to provide counseling to veterans of Cortland County and their family members as well as the family members of deceased veterans. The office provides assistance with claims preparation and processing, follow-up services, and formal appeals. Services include claims for Compensation, Pension, Education Benefits, VA Home Loan Guarantee Program, Health Services and Death Benefits. The office also assists veterans, or their family members, in obtaining New York State Property Tax Exemption, New York State Awards and Decorations, and High School Diploma's for World War II, Korea and Vietnam Era veterans. The department assists veterans in obtaining transportation to the Tompkins/Cortland County VA Clinic located at 1451 Dryden Road, Freeville NY and the Syracuse VA Hospital. The new Clinic serves veterans only and is open Monday through Friday 8:00 to 4:30. The Cortland Disabled American Veterans Club now has three DAV Vans that provide transportation of veterans to the Syracuse VA Hospital and the Tompkins/Cortland County VA Clinic Monday through Friday. A full time Director and Secretary staff the department. The department serves an estimated population of 3221 veterans and provides numerous other services.

PERFORMANCE INDICATORS:

	2006	2007	2008	2009	2010	2011	Est. 2012
Total Contacts	3,336	3,505	3,826	4,024	4,389	4,972	
Total VA Benefits Received*	4,128,000	4,516,000	4,864,000	6,150,000	6,318,000	8,317,000	
VA Medical Benefits		6,323,000	6,458,000	8,055,000	8,203,000	8,673,000	8,700,000

*Includes Compensation, Pension, Education and Insurance and Indemnity benefits.

Fiscal Year 2011 showed an increase of 1,999,000 in Compensation, Pension, Education and Insurance and Indemnity benefits, and these benefits plus VA medical benefits totaled $16,990,000.

Budget Account		Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
A6510		**VETERANS SERVICE AGENCY**						
43710	R	VETERANS' SERVICES	-8,654.00	-8,654	0	-8,529	-8,529	-8,529
.3 Subtotal (1 detail record):			**-8,654.00**	**-8,654**	**0**	**-8,529**	**-8,529**	**-8,529**
51005		4 DIR VET SV	46,770.00	49,154	49,684	49,684	49,684	49,684
51005		5 SEC I	31,284.00	31,753	35,261	35,261	35,261	35,261
.1 Subtotal (2 detail records):			**78,054.00**	**80,907**	**84,945**	**84,945**	**84,945**	**84,945**
54000	E	TELEPHONE	1,007.44	1,200	1,200	1,200	1,200	1,200
54001	E	PRINTING/COPYING	770.16	850	850	850	850	850
54005	E	SUPPLIES	271.18	770	770	770	770	770
54020	E	POSTAGE	416.68	650	650	650	650	650
54035	E	EDUCATION & TRAINING	0.00	750	0	0	0	0
54040	E	ASSOC/EMEMBERSHIP DUES	100.00	120	120	120	120	120
54041	E	PUBLICATIONS	492.24	600	600	600	600	600
54045	E	TRAVEL & SUBSISTENCE	701.31	100	850	850	850	850
54047	E	MILEAGE REIMBURSEMENT	0.00	100	100	100	100	100
54070	E	INSURANCE	941.98	1,028	0	0	900	900
54078	E	FUEL	94.31	75	75	75	75	75
.4 Subtotal (11 detail records):			**4,795.30**	**6,243**	**5,215**	**5,215**	**6,115**	**6,115**
58020	E	RETIREMENT	6,870.80	14,968	16,989	16,989	16,989	16,989
58030	E	FICA	5,135.42	6,189	6,498	6,498	6,498	6,498
58040	E	WORKERS COMP	1,508.00	1,546	1,734	1,734	1,734	1,734
58060	E	HEALTH INS	30,006.08	31,504	31,872	31,872	31,872	31,872
58062	E	DENTAL INS	144.56	144	144	144	144	144
58065	E	VISION CARE BENEFITS	19.50	20	20	20	20	20
.8 Subtotal (6 detail records):			**43,684.36**	**54,371**	**57,257**	**57,257**	**57,257**	**57,257**
		Net County Cost - A6510:	**117,879.66**	**132,867**	**147,417**	**138,888**	**139,788**	**139,788**

DEPARTMENT: **WEIGHTS & MEASURES**

DESCRIPTION:

Article 16, Section 180 of the New York State Agriculture and Markets Law states that there shall be a Director (Sealer) of Weights and Measures in each county. The director provides for regular, systematic inspections of all commercial weighing and measuring devices in use throughout the County and collects the required fees for testing and inspecting these devices. The Director also inspects consumer commodities for proper weights, labeling, and methods of sale. He inspects, tests and takes samples of any petroleum products and inspects any documents and records required to be maintained. It is his duty to enforce New York State Weights and Measures regulation 1NYCRR, Article 16 and Article 17, of the Agriculture and Markets Law. In addition, the Director handles consumer complaints and enforces any local consumer laws the County may mandate. The director also issues warnings, citations, and civil penalties or fines and collects them.

The department uses constantly upgraded scientific, mechanical and mathematical testing techniques. Laws, regulations and interpretations are also constantly changing. The department must constantly remain cognizant of these changes.

The Weights and Measures Department provides service to approximately 200 commercial businesses and industries, and approximately 125 dairy farms as well as the many schools, hospitals, nursing facilities, and municipal departments, in testing equipment and commodities purchased.

PERFORMANCE INDICATORS

	2006	2007	2008	2009	2010	2011
Inspections (establishments visited)	219	185	179	154	198	195
Devices	986	726	880	916	786	931
Re-Checks or re-inspections	14	13	3	6	8	6
Devices found incorrect	56	66	56	67	83	74
Bulk tank inspections	42	23	13	19	22	12
Consumer complaints	3	5	5	15	3	1
Petroleum samples taken	74	75	60	60	60	30
Commodity packages checked	1,183	312	1067	862	121	
Lots Measured	27	21	76	2	8	
Lots failed	21	5	17	2	0	
Official warnings written	4	0	10	5	0	
Civil penalties written	10	10	12	12	8	
Non-commercial devices inspected	9	6	5	3	13	
Fees collected	$ 20,193	18,460	24,971	20,745	18,259	16,093

2012 figures will not be available until after January 1, 2013.

Budget Account		Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
A6610		**SEALER OF WEIGHTS & MEASURES**						
41962	R	WTS & MEAS FEES	-13,770.00	-14,800	-14,000	-14,000	-14,000	-14,000
.1 Subtotal (1 detail record):			**-13,770.00**	**-14,800**	**-14,000**	**-14,000**	**-14,000**	**-14,000**
42389	R	WTS & MEAS PENALTIES	-3,650.00	-7,000	-3,500	-3,500	-3,500	-3,500
.2 Subtotal (1 detail record):			**-3,650.00**	**-7,000**	**-3,500**	**-3,500**	**-3,500**	**-3,500**
43317	R	PETROLEUM QUALITY PROGRAM	-427.49	-2,565	-2,565	-2,565	-2,565	-2,565
43789	R	STATE - OTHER ECONOM ASSISTANC	-410.18	0	0	0	0	0
.3 Subtotal (2 detail records):			**-837.67**	**-2,565**	**-2,565**	**-2,565**	**-2,565**	**-2,565**
51005		2 DIR WT/MEA	43,241.00	43,241	39,100	39,100	39,100	39,100
.1 Subtotal (1 detail record):			**43,241.00**	**43,241**	**39,100**	**39,100**	**39,100**	**39,100**
54000	E	TELEPHONE	582.82	576	700	700	700	700
54001	E	PRINTING/COPYING	210.00	250	250	250	250	250
54004	E	COMPUTER SOFTWARE	330.00	330	0	0	0	0
54005	E	SUPPLIES	106.84	150	150	150	150	150
54012	E	SPECIAL SUPPLIES & MAINT	180.00	485	200	200	200	200
54020	E	POSTAGE	96.55	150	150	150	150	150
54035	E	EDUCATION & TRAINING	0.00	75	85	85	85	85
54040	E	ASSOC/MEMBERSHIP DUES	100.00	155	155	155	155	155
54045	E	TRAVEL & SUBSISTENCE	133.00	140	150	150	150	150
54050	E	EQUIP MAINT/REPAIR	0.00	0	300	300	300	300
54070	E	INSURANCE	374.59	433	450	450	450	450
54078	E	FUEL	608.51	1,000	1,200	1,200	1,200	1,200
54085	E	CLOTHING & UNIFORMS	76.94	300	150	150	150	150
54300	E	VEHICLE MAINT & REPAIR	181.30	800	300	300	300	300
.4 Subtotal (14 detail records):			**2,980.55**	**4,844**	**4,240**	**4,240**	**4,240**	**4,240**
58020	E	RETIREMENT	3,603.95	8,000	7,820	7,820	7,820	7,820
58030	E	FICA	2,836.82	3,308	2,991	2,991	2,991	2,991
58040	E	WORKERS COMP	754.00	773	867	867	867	867
58060	E	HEALTH INS	15,003.04	15,752	0	0	0	0
58062	E	DENTAL INS	72.28	72	72	72	72	72
58065	E	VISION CARE BENEFITS	19.50	20	0	0	0	0
.8 Subtotal (6 detail records):			**22,289.59**	**27,924**	**11,750**	**11,750**	**11,750**	**11,750**
		Net County Cost - A6610:	**50,253.47**	**51,644**	**35,025**	**35,025**	**35,025**	**35,025**

DEPARTMENT: **AREA AGENCY ON AGING**

DESCRIPTION:

The mission of the Cortland County Area Agency on Aging is to advocate, plan, develop and provide a coordination of programs and services on behalf of all aging citizens of Cortland County so that they may live with independence and dignity.

The Area Agency on Aging operates a number of programs designed to meet the needs of the older population throughout the county. Federal, state and local funds, grants and participant donations support the Area Agency on Aging. In addition the agency depends upon the financial support from individuals and organizations in the community. These funds are obtained either through direct donations or participation in agency sponsored fund raising activities.

Aging Services Programs

Information and Assistance (CSE, CSI, Title IIIB)

Staff provides services to clients in a wide arena: financial concerns, tax exemptions, consumer issues, Social Security, housing, etc. Some examples of services are IT214, STAR, real property tax exemption, food stamp applications, cable discount, farmers market coupons, and a worker exchange list. Advocacy for seniors is a major component of the I&A unit. Outreach activities are regularly scheduled through the county. Educational presentations to groups are ongoing. The Senior Advisor column, printed biweekly in the Cortland Standard responds to commonly asked questions. The Information and Assistance Directory contains a description of all programs available to seniors. A newsletter is published bi-monthly.

This funding also provides for administrative support.

Evidenced Based Wellness Programs (Title IIID)

Guidelines changed in 2012 to fund evidenced based programming that promotes healthy living for seniors.

Caregivers Support Program (Title IIIE) Caregivers Resource Center (CRC)

Provides information and assistance, support groups, counseling, PERS Systems, educational workshops, resource library, quarterly newsletter and respite services to families and individuals caring for an elderly loved one. The center provides one stop service to families and individuals as they care for their frail elderly loved ones in the community.

Senior Community Services Employment Program (Title V)

Part time job training opportunities may be available for low-income persons age 55 and over. Cortland County has an allocation of four slots and the program is provided through a contract with the Cortland County Office of Employment and Training.

Long Term Care Ombudsman (Title VII), State Long Term Care Ombudsman Program (LTCOP)

Trained volunteers and staff work closely with residents, families, administrators and staff to resolve problems and concerns at long-term health facilities. The program operates to improve the quality of life of residents of these facilities.

Community Services for the Elderly (CSE)

This program provides services to the homebound elderly in addition to the meals. It involves assessments, information and assistance and case management.

The legal services for the elderly are provided under this funding. A subcontract with a local attorney provides legal advice and representation in court when necessary. Tenant/landlord matters, social security, power of attorney, bankruptcy and consumer issues are areas in which the attorney can assist. Some members of the County Bar Association have agreed to prepare wills for a reduced fee and referrals are made on a rotating basis.

The Handyman program provides for minor home repairs and modification to enable seniors to live with safety and independence in their own homes.

Make a Ramp Program assists individuals who have mobility problems. Modular aluminum ramps are purchased and owned by the Area Agency on Aging and are installed for short term or long term use. When the ramp is no longer needed it is taken down, reconfigured and installed for use of another individual.

Expanded In Home Services for the Elderly (EISEP)

The program provides in home, non medical services to individuals who need help to remain at home. Services can include case management, personal care, housekeeping, shopping assistance, PERS System and minor home modifications. Participants do not receive Medicaid due to excess income and/or resources. Depending on their income they may be required to share the cost of services.

Cortland County NY Connects: Choices for Long Term Care (POE)

Cortland County NY Connects: Choices for Long Term Care provides a consumer centered entry point for long term care services. NY Connects will be accessible to all individuals who may need assistance with their long term needs regardless of age or payment source.

Health Insurance Information, Counseling and Assistance Program (HIICAP- Title IIIB)

Provides counseling and assistance for individuals and caregivers in health related matters. Assistance and education is provided for insurance options, prescription assistance programs, billing issues, appeals, filing complaints, programs to lower health care costs, Medicare and Medicaid fraud and abuse. Public presentations are a component of this program.

Home Energy Assistance Program (HEAP)

Under contract with the department of Social Services, this program provides energy assistance to low income seniors.

Transportation

This program is intended to meet the transportation needs of seniors. Through bus tokens and the Workers Exchange List, transportation can be provided to senior centers, shopping, medical appointments, etc.

Nutrition Program

Congregate meals (Title IIIC1)
Meals are provided at eight senior centers. A variety of programs and activities are offered at each of the centers, including educational programs, craft programs, painting, exercise and wellness programs and nutritionally balanced meals.

Meals on Wheels (Title IIIC2)
A hot noon meal is delivered to homebound senior citizens; cold supper meals, and/or frozen meals are available to those individuals upon request and need.

Senior Nutrition Assistance Program (SNAP)

This program provides outreach services and Meals on Wheels to the rural areas of the county and also funds the senior center in Harford.

Nutrition Program Contracts

The Nutrition Program provides home delivered meals on a fee for service basis to the Cortland Regional Medical Center Long Term Home Health Care Program. Meals are also available to those in need who are under the age of 60; this also is a fee for service program. The program also contracts with the Horizon House to provide congregate style meals.

Food Pantries- (HPNAP, FEMA)

Pantries are located in Cortland, Willet and Truxton. A three-day supply of food is available to those in need regardless of age. Limited funding received from the HPNAP and FEMA. The pantries rely heavily on cash and food donations.

Retired and Senior Volunteer Program (RSVP)

This program provides volunteers to non-profit agencies and organizations in the County, while providing meaningful work for the volunteer. It is funded through the Corporation for National Service and NYSOFA. The expertise and talents of persons aged 55 and over are channeled into meaningful volunteer assignments within community agencies. Currently over 790 volunteers provide service to some 60 different agencies throughout the county.

PERFORMANCE INDICATORS

The Cortland County Area Agency on Aging is designated by the New York State Office for Aging under the Older Americans Act of 1965, as amended. With this authority, the Area Agency on Aging serves as a funding, planning and systems development agency for services and programs for older persons in Cortland County. The Area Agency on Aging provides community based programs and services with the goal of helping older persons living in the community with independence and dignity. The programs and services available through the AAA are made possible by contributions from program participants, the Cortland County Legislature, the New York State Office for the Aging, the Administration on Aging and the US Department of Agriculture.

PROGRAM	2004	2005	2006	2007	2008	2009	2010	2011
EISEP								
Case management hours	1456	1200	2189	1892	1997	2245	1107	870
In home service hours	4154	5809	7692	10306	6054	6385	6927	6053
HIICAP								
Contacts	1265	2083	3350	4347	3344	2624	2452	3696
Units of service						3826	4193	4614
OMBUDSMAN								
Units of service	729	427	680.5	1286	1185	1020	1178	780
CAREGIVERS								
Numbers requesting service	530	543	602	607	702	362	365	448
CONTACTS								
Units of service	10,440	11,182	13,089	10,835	11,667	11,831	10,926	11,417
HOME VISITS	796	719	691	749	716	741	611	582
OUTREACH/EVENTS/PRESENTATIONS								
Senior center visits	65	87	63	90	78	86	96	83
Events/Presentations	46	153	107	110	147	106	108	102
HEAP								
Approved	895	961	817	785	792	775	712	636
Value	$273,480	$290,006	$284,515	$306,935	$401,190	$422,942	$695,670	$241,620

WRAP								
Clients	82	97	104	122	45	39	21	N/A
LEGAL SERVICES								
Hours	137	124	85	62	28	44	81	76
SENIOR CENTERS								
Participants	1679	1490	1492	1694	1892	1868	2104	2143
Meals	55,895	53,586	55,784	56,358	62,988	64,081	63,466	63,629
HOME DELIVERED MEALS								
Clients	495	391	366	444	342	355	344	421
Meals	81,315	74,261	81,009	85,466	92,168	87,090	83,277	86,368
MEAL TIME EXPRESS								
Meals	700	183	85	27	0	0	0	83
FOOD PANTRIES								
Meals	54,796	46,902	47,637	49,728	61,191	55,503	51,885	52,065
RSVP								
Volunteers	699	791	736	681	680	710	747	701
Volunteer hours	76,957.75	78,119.25	77,378.25	75,604.00	72,219.50	74,305.00	70,939.00	64,738.25
NY CONNECTS								
Calls						1,741	928	1048
FOOD STAMPS								
Clients approved						51	36	39
TRANSPORTATION								
Clients						89	74	73
Tokens-one way trips						4,518	3793	3642

Budget Account			Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
A6772			**AREA AGENCY ON AGING**						
41972	4330	R	TITLE 111B	-2,260.00	-3,140	-2,500	-2,500	-2,500	-2,500
41972	4332	R	TITLE IIIE PROG FOR AGING	-193.00	-200	-100	-100	-100	-100
41972	4326	R	EISEP	-350.00	-1,000	-1,000	-1,000	-1,000	-1,000
41972	4324	R	LEGAL SERV	-75.00	-300	-150	-150	-150	-150
.1 Subtotal (4 detail records):				**-2,878.00**	**-4,640**	**-3,750**	**-3,750**	**-3,750**	**-3,750**
43772	4326	R	PROG FOR AGING - STATE	-173,656.55	-181,080	-172,194	-172,194	-172,194	-172,194
43772		R	FED AID - TITLE IIIB (AGING)	1,857.57	0	0	0	0	0
43772	4324	R	PROG FOR AGING - STATE	-27,004.98	-45,878	-46,026	-46,026	-46,026	-46,026
43772	4337	R	AGING SERVICES	0.00	-43,289	-43,289	-43,289	-43,289	-43,289
43772	4323	R	PROG FOR AGING - STATE	-19,493.60	-20,000	-20,000	-20,000	-20,000	-20,000
43772	4325	R	PROG FOR AGING - STATE	-20,005.86	-20,000	-20,000	-20,000	-20,000	-20,000
43772	4322	R	PROG FOR AGING - STATE	-20,114.58	-19,611	-19,611	-19,611	-19,611	-19,611
43772	4329	R	STATE LTCOP	0.00	-3,608	-3,608	-3,608	-3,608	-3,608
43772	4338	R	AGING SERVICES	-35,317.20	-37,459	-32,182	-32,182	-32,182	-32,182
43772	4327	R	HEAP - AGING SERVICES	-18,238.00	-18,504	-18,638	-18,638	-18,638	-18,638
43772	4339	R	AGING SERVICES	-3,165.15	-4,605	-4,605	-4,605	-4,605	-4,605
.3 Subtotal (11 detail records):				**-315,138.35**	**-394,034**	**-380,153**	**-380,153**	**-380,153**	**-380,153**
44772	4331	R	PROG FOR AGING - FEDERAL	-4,591.60	-3,986	-3,852	-3,852	-3,852	-3,852
44772	4332	R	PROG FOR AGING - FEDERAL	-36,999.80	-28,899	-28,301	-28,301	-28,301	-28,301
44772	4333	R	PROG FOR AGING - FEDERAL	-32,440.77	-27,625	-27,629	-27,629	-27,629	-27,629
44772	4334	R	PROG FOR AGING - FEDERAL	-14,643.90	-10,592	-10,592	-10,592	-10,592	-10,592
44772	4330	R	PROG FOR AGING - FEDERAL	-42,920.44	-49,840	-49,859	-49,859	-49,859	-49,859
44772	4337	R	AGING - FEDERAL POE	-62,000.00	0	0	0	0	0
44772	4335	R	AGING - FEDERAL	-34,569.61	-25,191	0	0	0	0
.4 Subtotal (7 detail records):				**-228,166.12**	**-146,133**	**-120,233**	**-120,233**	**-120,233**	**-120,233**
51005			10 AG SERV SPEC	2,656.00	2,656	3,608	3,608	3,608	3,608
51005			40 AGING SERVICES SPECIALIST	1,751.00	3,502	3,766	3,766	3,766	3,766
51005			30 AGING SERV COORD	0.00	3,301	3,679	3,679	3,679	3,679
51005			20 AGING SERVICES SPECIALIST	16,940.00	17,039	13,850	13,850	13,850	13,850
51005			10 AGING SERVICES SPECIALIST	18,792.00	15,969	13,053	13,053	13,053	13,053
51005			21 DIRECTOR	0.00	3,476	2,286	2,286	2,286	2,286
51005			11 AGING SERVICES COORD	8,197.00	6,211	0	0	0	0
51005			1 AGING SERVICES SPECIALIST	33,271.00	33,102	33,894	33,894	33,894	33,894
51005			10	3,506.00	6,173	0	0	0	0

Budget Account	Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
51005	10 AGING SERVICES COORD	8,292.00	8,292	8,292	8,292	8,292	8,292
51005	50 DIRECTOR	6,129.00	3,509	2,843	2,843	2,843	2,843
51005	20 AG SERV SPEC	30,078.00	30,914	33,439	33,439	33,439	33,439
51005	3 AGE SRV CD	19,611.00	19,611	8,594	8,594	8,594	8,594
51005	13 AGE SRV CD	0.00	0	7,792	7,792	7,792	7,792
51005	10 DIRECTOR	7,519.00	9,938	8,528	8,528	8,528	8,528
51005	20 AG SERV COORD	7,399.00	5,780	7,358	7,358	7,358	7,358
51005	2 AG SERV SPEC	11,934.00	10,263	15,066	15,066	15,066	15,066
51005	22 AG SERV COORD	15,524.00	17,773	7,662	7,662	7,662	7,662
51005	32 AG SERV SPEC	17,691.00	18,721	21,495	21,495	21,495	21,495
51005	42 DIRECTOR	0.00	2,974	4,642	4,642	4,642	4,642
51005	10 DIRECTOR	9,866.00	8,909	7,391	7,391	7,391	7,391
51005	20 AG SERV COORD	7,945.00	8,991	10,299	10,299	10,299	10,299
51005	10 AG SERV SPEC	36,321.00	39,195	33,939	33,939	33,939	33,939
51005	30 AGING SERVICES COORD	3,973.00	5,959	0	0	0	0
51005	2 AGING SERVICES SPECIALIST	17,775.00	17,775	17,963	17,963	17,963	17,963
51005	20	952.00	952	0	0	0	0
51005	54 AGE SERV SP	0.00	18,158	0	0	0	0
51005	20 AGING SERVICES SPECIALIST	3,342.00	4,283	3,715	3,715	3,715	3,715
51005	10 AGING SERVICES SPECIALIST	4,036.00	2,396	1,786	1,786	1,786	1,786
51005	10	2,745.00	2,979	0	0	0	0
51005	64 FISCAL OFFICER	0.00	42,591	43,989	43,989	43,989	43,989
51005	44 DIRECTOR	42,688.00	39,256	31,166	31,166	31,166	31,166
51005	23 AGE SERV S	10,490.00	14,699	17,690	17,690	17,690	17,690
51005	22 SEC I	28,934.00	30,150	31,113	31,113	31,113	31,113
51005	74 AGE SERV SP	0.00	0	22,592	22,592	22,592	22,592
51010	10 AGING SERV SPEC	0.00	0	3,225	3,225	3,225	3,225
51010	10 DIETITIAN	0.00	0	4,280	4,280	4,280	4,280
51010	10 AGING SERV SPEC	0.00	0	6,409	6,409	6,409	6,409
51010	10 AGING SERV SPEC	0.00	0	6,409	6,409	6,409	6,409
51010	2 SR ACCT CL	13,288.00	12,223	12,611	12,611	12,611	12,611
51020 4330 E	OVERTIME PAY	2,395.72	750	750	750	750	750
.1 Subtotal (41 detail records):		**394,040.72**	**468,470**	**455,174**	**455,174**	**455,174**	**455,174**
52010 4334 E	OFFICE EQUIPMENT	900.00	0	0	0	0	0
52060 4334 E	COMPUTER EQUIPMENT	1,757.00	0	0	0	0	0
.2 Subtotal (2 detail records):		**2,657.00**	**0**	**0**	**0**	**0**	**0**

Budget Account		Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
54000 4330	E	TITLE IIIB PHONE	2,546.98	2,200	2,500	2,500	2,500	2,500
54000 4323	E	CSE TELEPHONE	1,132.55	1,050	1,050	1,050	1,050	1,050
54000 4325	E	EISEP TELEPHONE	650.00	650	650	650	650	650
54000 4332	E	TITLE IIIE TELEPHONE	923.46	800	800	800	800	800
54001 4337	E	COPYING/PRINTING POE	58.00	0	0	0	0	0
54001 4325	E	COPYING/PRINTING EISEP ADMIN	200.00	200	200	200	200	200
54001 4330	E	TITLE IIIB COPYING/PRINTING	2,067.84	2,800	2,800	2,800	2,800	2,800
54001 4332	E	TITLE IIIE COPYING/PRINTING	58.70	150	150	150	150	150
54001 4323	E	COPYING/PRINTING	400.00	400	300	300	300	300
54001 4327	E	HEAP COPYING/PRINTING	0.00	150	150	150	150	150
54004 4325	E	COMPUTER SOFTWARE EISEP ADMIN	500.00	500	660	660	660	660
54004 4330	E	TITLE IIIB COMPUTER SOFTWARE	597.00	1,080	1,060	1,060	1,060	1,060
54004 4323	E	COMPUTER SOFTWARE	1,000.00	1,000	1,000	1,000	1,000	1,000
54004 4334	E	COMPUTER SOFTWARE	1,586.92	1,000	1,200	1,200	1,200	1,200
54004 4337	E	COMPUTER SOFTWARE POE	1,000.00	300	500	500	500	500
54004 4326	E	COMPUTER SOFTWARE	1,500.00	1,500	1,500	1,500	1,500	1,500
54005 4334	E	OFFICE SUPPLIES	1,146.06	275	100	100	100	100
54005 4332	E	TITLE IIIE SUPPLIES	450.00	234	266	266	266	266
54005 4331	E	TITLE IIID OFFICE SUPPLIES	650.00	650	0	0	0	0
54005 4330	E	TITLE IIIB OFFICE SUPPLIES	2,630.48	2,500	2,500	2,500	2,500	2,500
54005 4327	E	HEAP OFFICE SUPPLIES	237.00	237	250	250	250	250
54005 4325	E	EISEP OFFICE SUPPLIES	689.00	600	600	600	600	600
54005 4337	E	OFFICE SUPPLIES POE	500.00	0	0	0	0	0
54005 4335	E	OFFICE SUPPLIES	26.88	0	0	0	0	0
54005 4323	E	CSE OFFICE SUPPLIES	1,000.00	500	464	464	464	464
54005 4338	E	OFFICE SUPPLIES	500.00	500	300	300	300	300
54006 4332	E	MEDICAL SUPPLIES & MATERIALS	389.00	0	0	0	0	0
54020 4331	E	TITLE IIID POSTAGE	824.27	800	0	0	0	0
54020 4330	E	TITLE IIIB POSTAGE	6,785.26	6,200	7,000	7,000	7,000	7,000
54020 4327	E	HEAP POSTAGE	137.09	175	175	175	175	175
54020 4332	E	TITLE IIIE POSTAGE	562.18	600	600	600	600	600
54035 4334	E	TITLE VII EDUCATION & TRAINING	227.24	200	175	175	175	175
54035 4330	E	TITLE IIIB EDUCATION & TRAININ	1,596.74	2,500	1,000	1,000	1,000	1,000
54040 4323	E	CSE ASSOC/MEMBERSHIP DUES	800.00	800	800	800	800	800
54040 4330	E	TITLE IIIB ASSOC/MEMBERSHIP D	1,049.00	860	1,124	1,124	1,124	1,124
54040 4334	E	ASSOC/MEMBERSHIP DUES TITL VII	25.00	25	25	25	25	25
54045 4334	E	TITLE VII TRAVEL & SUBSISTENCE	300.00	300	300	300	300	300

Budget Account		Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
54045 4330	E	TITLE IIIB TRAVEL & SUBSISTENC	291.98	300	300	300	300	300
54045 4325	E	EISEP TRAVEL & SUBSISTENCE	13.52	150	200	200	200	200
54045 4323	E	CSE TRAVEL & SUBSISTENCE	332.00	332	300	300	300	300
54047 4334	E	TITLE VII MILEAGE REIMBURSEMEN	-12.63	500	500	500	500	500
54047 4332	E	TITLE IIIE MILEAGE REIMBURSEME	169.50	200	100	100	100	100
54047 4330	E	TITLE IIIB MILEAGE REIMBURSEME	226.88	500	500	500	500	500
54047 4326	E	EISEP MILEAGE REIMBURSEMENT	833.00	1,000	700	700	700	700
54047 4324	E	CSE MILEAGE REIMBURSEMENT	994.65	500	700	700	700	700
54047 4323	E	CSE MILEAGE REIMBURSEMENT	400.00	100	100	100	100	100
54047 4337	E	MILEAGE REIMBURSEMENT POE	98.00	200	200	200	200	200
54047 4327	E	MILEAGE REIMBURSEMENT	35.50	167	100	100	100	100
54047 4339	E	MILEAGE REIMBURSEMENT	49.00	705	705	705	705	705
54049 4339	E	TRANSPORTATION	3,223.00	3,900	3,900	3,900	3,900	3,900
54050 4332	E	TITLE IIIE EQUIP MAINT/REPAIR	2,458.00	2,716	2,716	2,716	2,716	2,716
54055 4330	E	PROFESSIONAL SERVICES	0.00	7,000	7,000	7,000	7,000	7,000
54055 4335	E	WRAP PROFESSIONAL SERVICES	22,543.00	19,018	0	0	0	0
54055 4324	E	CSE PROFESSIONAL SERVICES	23,145.50	11,157	11,870	11,870	11,870	11,870
54055 4326	E	EISEP PROFESSIONAL SERVICES	153,798.84	146,768	138,351	138,351	138,351	138,351
54055 4332	E	TITLE IIIE PROFESSIONAL SERVIC	800.00	1,250	1,250	1,250	1,250	1,250
54060 4323	E	CSE LEGAL NOTICES / ADVERTISIN	17.45	100	100	100	100	100
54060 4337	E	LEGAL NOTICES / ADVERTISING PO	977.40	0	0	0	0	0
54060 4330	E	TITLE IIIB LEGAL NOTICES / ADV	199.07	600	600	600	600	600
54060 4332	E	TITLE IIIB LEGAL NOTICES / ADV	192.60	0	0	0	0	0
54060 4331	E	LEGAL NOTICES / ADVERTISING	288.90	0	0	0	0	0
54060 4338	E	LEGAL NOTICES / ADVERTISING	1,128.60	650	1,300	1,300	1,300	1,300
54065 4326	E	EISEP EQUIP RENT / LEASES	11,305.00	14,000	14,000	14,000	14,000	14,000
54070 4330	E	TITLE IIIB INSURANCE	2,408.43	2,618	1,679	1,679	1,679	1,679
54075 4338	E	OFFICE EQUIPMENT	192.53	0	0	0	0	0
54075 4335	E	OFFICE EQUIPMENT	139.00	0	0	0	0	0
54078 4330	E	FUEL	310.36	150	150	150	150	150
54083 4333	E	TITLE V MISC SUPPORTING SERVIC	18,318.50	27,625	27,629	27,629	27,629	27,629
54510 4332	E	TITLE IIIE RESPITE & CHILDREN'	2,693.89	3,500	4,000	4,000	4,000	4,000
.4 Subtotal (69 detail records):			**282,318.12**	**277,442**	**249,149**	**249,149**	**249,149**	**249,149**
58020 4331	E	RETIREMENT	237.31	551	0	0	0	0
58020 4329	E	RETIREMENT	318.32	667	722	722	722	722
58020 4327	E	RETIREMENT	1,622.49	3,288	3,593	3,593	3,593	3,593

Budget Account		Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
58020 4332	E	RETIREMENT	1,623.46	3,635	2,422	2,422	2,422	2,422
58020 4326	E	RETIREMENT	5,334.44	12,970	13,476	13,476	13,476	13,476
58020 4325	E	RETIREMENT	1,131.98	3,312	3,538	3,538	3,538	3,538
58020 4334	E	RETIREMENT	670.27	1,534	1,658	1,658	1,658	1,658
58020 4335	E	RETIREMENT	489.66	1,142	0	0	0	0
58020 4337	E	RETIREMENT	3,052.84	7,916	7,236	7,236	7,236	7,236
58020 4323	E	RETIREMENT	1,302.48	2,908	3,177	3,177	3,177	3,177
58020 4322	E	RETIREMENT	1,592.86	3,628	3,277	3,277	3,277	3,277
58020 4324	E	RETIREMENT	1,963.00	9,200	9,773	9,773	9,773	9,773
58020 4338	E	RETIREMENT	3,002.06	6,717	6,116	6,116	6,116	6,116
58020 4330	E	RETIREMENT	13,700.99	26,937	29,460	29,460	29,460	29,460
58030 4337	E	FICA	2,432.65	3,273	3,258	3,258	3,258	3,258
58030 4335	E	FICA	0.00	472	0	0	0	0
58030 4323	E	FICA	0.00	1,202	1,215	1,215	1,215	1,215
58030 4325	E	FICA	0.00	1,369	1,353	1,353	1,353	1,353
58030 4329	E	FICA	0.00	276	276	276	276	276
58030 4327	E	FICA	2,347.63	1,360	1,374	1,374	1,374	1,374
58030 4330	E	FICA	14,659.06	12,073	12,233	12,233	12,233	12,233
58030 4331	E	FICA	0.00	228	327	327	327	327
58030 4334	E	FICA	0.00	634	634	634	634	634
58030 4324	E	FICA	1,136.93	3,804	3,738	3,738	3,738	3,738
58030 4326	E	FICA	5,165.38	5,363	5,154	5,154	5,154	5,154
58030 4332	E	FICA	0.00	1,503	1,416	1,416	1,416	1,416
58030 4338	E	FICA	2,916.34	2,778	2,340	2,340	2,340	2,340
58030 4322	E	FICA	2,409.40	1,500	1,501	1,501	1,501	1,501
58040	E	WORKERS COMP	9,048.00	0	0	0	0	0
58040 4330	E	WORKERS COMP	0.00	9,267	10,189	10,189	10,189	10,189
58060 4322	E	HEALTH INS	13,564.72	7,227	5,360	5,360	5,360	5,360
58060 4337	E	HEALTH INS	8,886.64	8,203	6,534	6,534	6,534	6,534
58060 4332	E	HEALTH INS	0.00	4,728	1,780	1,780	1,780	1,780
58060 4326	E	HEALTH INS	21,171.28	19,596	6,224	6,224	6,224	6,224
58060 4330	E	HEALTH INS	42,067.71	29,078	37,925	37,925	37,925	37,925
58060 4324	E	HEALTH INS	0.00	8,961	13,637	13,637	13,637	13,637
58060 4329	E	HEALTH INS	0.00	860	688	688	688	688
58060 4327	E	HEALTH INS	6,168.24	3,217	3,564	3,564	3,564	3,564
58060 4334	E	HEALTH INS	0.00	3,188	0	0	0	0
58060 4325	E	HEALTH INS	0.00	4,124	3,907	3,907	3,907	3,907

Budget Account		Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
58060 4331	E	HEALTH INS	0.00	1,145	0	0	0	0
58060 4323	E	HEALTH INS	0.00	3,126	3,700	3,700	3,700	3,700
58060 4335	E	HEALTH INS	0.00	1,117	0	0	0	0
58060 4338	E	HEALTH INS	14,387.80	11,510	9,201	9,201	9,201	9,201
58062 4326	E	DENTAL INS	144.56	131	68	68	68	68
58062 4332	E	DENTAL INS	0.00	24	15	15	15	15
58062 4324	E	DENTAL INS	0.00	58	88	88	88	88
58062 4337	E	DENTAL INS	72.28	69	68	68	68	68
58062 4323	E	DENTAL INS	0.00	22	25	25	25	25
58062 4338	E	DENTAL INS	94.97	75	61	61	61	61
58062 4330	E	DENTAL INS	165.46	110	105	105	105	105
58062 4335	E	DENTAL INS	0.00	13	0	0	0	0
58062 4331	E	DENTAL INS	0.00	5	0	0	0	0
58062 4325	E	DENTAL INS	0.00	9	29	29	29	29
58062 4322	E	DENTAL INS	1.41	0	15	15	15	15
58062 4334	E	DENTAL INS	0.00	15	0	0	0	0
58062 4329	E	DENTAL INS	0.00	8	8	8	8	8
58062 4327	E	DENTAL INS	72.28	37	39	39	39	39
58065 4324	E	VISION CARE BENEFITS	0.00	16	15	15	15	15
58065 4326	E	VISION CARE BENEFITS	19.50	18	19	19	19	19
58065 4337	E	VISION CARE BENEFITS	19.50	19	19	19	19	19
58065 4332	E	VISION CARE BENEFITS	0.00	5	4	4	4	4
58065 4323	E	VISION CARE BENEFITS	0.00	6	7	7	7	7
58065 4325	E	VISION CARE BENEFITS	0.00	3	8	8	8	8
58065 4331	E	VISION CARE BENEFITS	0.00	2	0	0	0	0
58065 4335	E	VISION CARE BENEFITS	0.00	4	0	0	0	0
58065 4338	E	VISION CARE BENEFITS	25.62	21	18	18	18	18
58065 4329	E	VISION CARE BENEFITS	0.00	2	2	2	2	2
58065 4334	E	VISION CARE BENEFITS	0.00	4	0	0	0	0
58065 4322	E	VISION CARE BENEFITS	0.38	0	4	4	4	4
58065 4327	E	VISION CARE BENEFITS	19.50	10	11	11	11	11
58065 4330	E	VISION CARE BENEFITS	44.64	30	33	33	33	33
.8 Subtotal (72 detail records):			**183,084.04**	**236,303**	**222,637**	**222,637**	**222,637**	**222,637**
		Net County Cost - A6772:	**315,917.41**	**437,408**	**422,824**	**422,824**	**422,824**	**422,824**

Budget Account			Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
A6774			**NUTRITION**						
41972	4340	R	TITLE 111C PROG FOR AGING	-166,872.46	-148,200	-163,300	-163,300	-163,300	-163,300
41972	4342	R	NUTRITION CONTRACTS	-83,915.17	-125,000	-120,000	-120,000	-120,000	-120,000
41972	4341	R	SNAP	-34,973.15	-35,000	-36,500	-36,500	-36,500	-36,500
.1 Subtotal (3 detail records):				**-285,760.78**	**-308,200**	**-319,800**	**-319,800**	**-319,800**	**-319,800**
43772	4341	R	AGING SERVICES - STATE	-168,731.53	-201,475	-201,475	-201,475	-201,475	-201,475
.3 Subtotal (1 detail record):				**-168,731.53**	**-201,475**	**-201,475**	**-201,475**	**-201,475**	**-201,475**
44772	4340	R	AGING - FEDERAL	-212,327.54	-187,484	-187,991	-187,991	-187,991	-187,991
.4 Subtotal (1 detail record):				**-212,327.54**	**-187,484**	**-187,991**	**-187,991**	**-187,991**	**-187,991**
51005			32 ACCT CLERK	27,865.00	29,119	29,971	29,971	29,971	29,971
51005			27 SR CIT CEN	30,953.00	31,632	32,697	32,697	32,697	32,697
51005			25 SR CIT CEN	32,545.00	33,132	34,248	34,248	34,248	34,248
51005			30 SR CIT CEN	29,303.00	30,415	31,520	31,520	31,520	31,520
51005			44 SR COOK	34,005.00	34,610	35,761	35,761	35,761	35,761
51005			54 ASST NUT PROG DIR	32,112.00	34,028	0	0	0	0
51005			64 AGING SERV SPEC	16,853.00	16,853	21,494	21,494	21,494	21,494
51005			74 AGING SERV COORD	0.00	0	35,375	35,375	35,375	35,375
51005			19 NUTR PROG DIR	48,197.00	48,369	0	0	0	0
51005			34 COOK	27,391.00	28,392	29,450	29,450	29,450	29,450
51005			6 SEC I	34,005.00	34,610	35,761	35,761	35,761	35,761
51010			18 FD SERV HE	10,342.00	10,724	9,815	9,815	9,815	9,815
51010			73 FD SERV HE	9,870.00	10,168	10,616	10,616	10,616	10,616
51010			27 DRIVER PT	9,126.00	9,606	9,815	9,815	9,815	9,815
51010			83 FD SERV HE	9,734.00	9,902	7,260	7,260	7,260	7,260
51010			20 FD SERV HE	12,099.00	12,125	9,009	9,009	9,009	9,009
51010			143 DRIVER	0.00	11,603	12,012	12,012	12,012	12,012
51010			17 SR CIT CTR MGR	21,086.00	21,455	22,157	22,157	22,157	22,157
51010			71	0.00	0	12,444	12,444	12,444	12,444
51010			23 FD SERV HE	10,676.00	10,877	9,075	9,075	9,075	9,075
51010			93	16,924.00	17,676	0	0	0	0
51010			61 SR CIT CEN	0.00	20,428	21,239	21,239	21,239	21,239
51010			123 DIETITIAN	7,547.00	458	0	0	0	0
51010			25 DRIVER PT	9,126.00	9,520	9,815	9,815	9,815	9,815
51010			153 FD SERV HE	0.00	9,126	9,337	9,337	9,337	9,337
51010			7 FD SERV HL	16,635.00	18,711	19,841	19,841	19,841	19,841

Budget Account	Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
51010	9 DRIVER PT	9,126.00	9,656	4,537	4,537	4,537	4,537
51010	11 FD SERV HL	15,209.00	15,772	16,358	16,358	16,358	16,358
51010	12 FD SERV HE	10,756.00	11,015	11,569	11,569	11,569	11,569
51010	22 DRIVER PT	10,031.00	10,459	10,790	10,790	10,790	10,790
51010	32 DRIVER PT	9,734.00	9,919	9,815	9,815	9,815	9,815
51010	42 FD SERV HE	0.00	10,959	11,362	11,362	11,362	11,362
51010	113 FD SERV HE	10,342.00	10,677	9,815	9,815	9,815	9,815
51010	41 FD SERV HE	10,086.00	10,315	7,260	7,260	7,260	7,260
51010	39 SR CIT CEN	16,693.00	17,676	17,949	17,949	17,949	17,949
51010	31 DIETICIAN	14,247.00	22,201	26,681	26,681	26,681	26,681
51010	30 SR CIT CEN	16,921.00	17,380	18,200	18,200	18,200	18,200
51010	26 DRIVER PT	10,676.00	10,877	11,261	11,261	11,261	11,261
51010	32 DRIVER PT	9,126.00	9,442	9,815	9,815	9,815	9,815
51010	51 SR CIT CEN	0.00	490	16,587	16,587	16,587	16,587
51015 4341 E	TEMP PAY	0.00	6,106	0	0	0	0
51020 4340 E	OVERTIME PAY	130.46	0	0	0	0	0
51025 4340 E	SHIFT DIFFERENTIAL PAY	176.40	187	187	187	187	187
51035 4341 E	OTHER COMPENSATION & RAISES	153.39	0	0	0	0	0
51035 4340 E	OTHER COMPENSATION & RAISES	1,671.14	0	0	0	0	0
.1 Subtotal (45 detail records):		**591,472.39**	**666,670**	**630,898**	**630,898**	**630,898**	**630,898**
52250 4340 E	HOUSEHOLD EQUIP	1,301.55	0	5,000	5,000	5,000	5,000
.2 Subtotal (1 detail record):		**1,301.55**	**0**	**5,000**	**5,000**	**5,000**	**5,000**
54000 4341 E	SNAP TELEPHONE	316.59	320	320	320	320	320
54000 4340 E	TITLE IIIC TELEPHONE	5,637.41	5,500	5,500	5,500	5,500	5,500
54001 4340 E	TITLE IIIC COPYING/PRINTING	1,148.59	1,000	1,000	1,000	1,000	1,000
54004 4340 E	COMPUTER SOFTWARE	5,597.00	6,080	6,080	6,080	6,080	6,080
54005 4340 E	TITLE IIIC OFFICE SUPPLIES	3,491.06	3,500	3,500	3,500	3,500	3,500
54007 4341 E	SNAP CUSTODIAL,HOUSEHOLD SUPPL	15,000.00	18,000	18,000	18,000	18,000	18,000
54007 4342 E	NUTRITION CUSTODIAL,HOUSEHOLD	4,925.90	0	0	0	0	0
54007 4340 E	TITLE IIIC CUSTODIAL,HOUSEHOLD	17,675.00	17,500	17,500	17,500	17,500	17,500
54020 4340 E	TITLE IIIC POSTAGE	798.32	500	600	600	600	600
54035 4340 E	TITLE IIIC EDUCATION & TRAININ	315.00	400	400	400	400	400
54040 4340 E	TITLE IIIC ASSOC/MEMBERSHIP DU	200.00	210	210	210	210	210
54045 4340 E	TITLE IIIC TRAVEL & SUBSISTENC	6.00	100	100	100	100	100
54047 4341 E	SNAP MILEAGE REIMBURSEMENT	148.75	700	500	500	500	500
54047 4340 E	TITLE IIIC MILEAGE REIMBURSEME	2,498.50	1,500	1,400	1,400	1,400	1,400

Budget Account		Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
54050 4340	E	TITLE IIIC EQUIP MAINT/REPAIR	734.63	2,000	2,000	2,000	2,000	2,000
54055 4340	E	TITLE IIIC PROFESSIONAL SERVIC	1,457.50	1,600	3,358	3,358	3,358	3,358
54060 4340	E	TITLE IIIC LEGAL NOTICES / ADV	267.62	750	750	750	750	750
54067 4340	E	TITLE IIIC REAL PROPERTY RENT/	2,495.53	2,500	2,500	2,500	2,500	2,500
54070 4340	E	TITLE IIIC INSURANCE	4,960.86	5,130	4,780	4,780	4,780	4,780
54078 4341	E	SNAP FUEL	-37.70	0	0	0	0	0
54078 4340	E	FUEL	12,058.65	10,000	15,000	15,000	15,000	15,000
54085 4340	E	TITLE IIIC CLOTHING & UNIFORMS	2,537.87	4,000	3,000	3,000	3,000	3,000
54300 4340	E	VEHICLE MAINT & REPAIR	9,378.60	8,500	15,000	15,000	15,000	15,000
54400 4342	E	NUTRITION FOOD SUPPIES	19,621.65	38,509	35,728	35,728	35,728	35,728
54400 4341	E	SNAP FOOD SUPPIES	33,447.76	33,419	55,353	55,353	55,353	55,353
54400 4340	E	TITLE IIIC FOOD SUPPIES	151,121.24	150,000	143,919	143,919	143,919	143,919
.4 Subtotal (26 detail records):			**295,802.33**	**311,718**	**336,498**	**336,498**	**336,498**	**336,498**
58020 4340	E	RETIREMENT	34,890.30	60,132	64,935	64,935	64,935	64,935
58020 4341	E	RETIREMENT	13,439.00	11,449	13,546	13,546	13,546	13,546
58020 4342	E	RETIREMENT	5,807.57	6,379	7,240	7,240	7,240	7,240
58030 4340	E	FICA	25,891.26	29,536	29,247	29,247	29,247	29,247
58030	E	FICA	0.00	124	0	0	0	0
58030 4342	E	FICA	5,332.55	6,617	6,447	6,447	6,447	6,447
58030 4341	E	FICA	14,805.09	14,389	12,569	12,569	12,569	12,569
58040	E	WORKERS COMP	17,719.00	17,406	13,012	13,012	13,012	13,012
58040 4341	E	WORKERS COMP	0.00	0	6,075	6,075	6,075	6,075
58060 4340	E	HEALTH INS	76,612.19	108,720	123,240	123,240	123,240	123,240
58060 4341	E	HEALTH INS	6,168.24	6,192	6,552	6,552	6,552	6,552
58060 4342	E	HEALTH INS	6,168.24	6,192	6,552	6,552	6,552	6,552
58062 4340	E	DENTAL INS	508.69	504	468	468	468	468
58062 4342	E	DENTAL INS	72.28	72	144	144	144	144
58062 4341	E	DENTAL INS	72.28	72	72	72	72	72
58065 4340	E	VISION CARE BENEFITS	107.23	120	120	120	120	120
58065 4342	E	VISION CARE BENEFITS	0.00	0	40	40	40	40
58065 4341	E	VISION CARE BENEFITS	19.50	20	20	20	20	20
.8 Subtotal (18 detail records):			**207,613.42**	**267,924**	**290,279**	**290,279**	**290,279**	**290,279**
		Net County Cost - A6774:	**429,369.84**	**549,153**	**553,409**	**553,409**	**553,409**	**553,409**

Budget Account			Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
A7622			**RETIRED SENIOR VOLUNTEER PROG**						
43772	4321	R	AGING SERVICES	-20,830.45	-5,697	-5,697	-5,697	-5,697	-5,697
.3 Subtotal (1 detail record):				**-20,830.45**	**-5,697**	**-5,697**	**-5,697**	**-5,697**	**-5,697**
44772	4321	R	AGING - FEDERAL	-43,330.93	-40,529	-40,528	-40,528	-40,528	-40,528
.4 Subtotal (1 detail record):				**-43,330.93**	**-40,529**	**-40,528**	**-40,528**	**-40,528**	**-40,528**
51005			7 AGE SRV CD	41,515.61	42,872	36,247	36,247	36,247	36,247
51005			5 VOL PRG AS	35,516.62	36,141	37,328	37,328	37,328	37,328
51010			6 AG SRV SPE	16,653.00	16,968	17,567	17,567	17,567	17,567
.1 Subtotal (3 detail records):				**93,685.23**	**95,981**	**91,142**	**91,142**	**91,142**	**91,142**
54000	4321	E	RSVP TELEPHONE	861.63	890	890	890	890	890
54001	4321	E	RSVP COPYING/PRINTING	382.95	550	550	550	550	550
54004	4321	E	RSVP COMPUTER SOFTWARE	300.00	300	300	300	300	300
54005	4321	E	RSVP OFFICE SUPPLIES	699.03	700	700	700	700	700
54020	4321	E	RSVP POSTAGE	1,865.91	1,710	1,710	1,710	1,710	1,710
54040	4321	E	RSVP ASSOC/MEMBERSHIP DUES	125.00	125	125	125	125	125
54045	4321	E	RSVP TRAVEL & SUBSISTENCE	1,204.48	100	100	100	100	100
54047	4321	E	RSVP MILEAGE REIMBURSEMENT	6,787.69	5,000	5,000	5,000	5,000	5,000
54070	4321	E	RSVP INSURANCE	836.76	895	895	895	895	895
54075	4321	E	OFFICE EQUIPMENT	144.00	0	0	0	0	0
.4 Subtotal (10 detail records):				**13,207.45**	**10,270**	**10,270**	**10,270**	**10,270**	**10,270**
58020	4321	E	RETIREMENT	9,465.41	17,017	17,429	17,429	17,429	17,429
58030	4321	E	FICA	7,773.33	7,343	6,973	6,973	6,973	6,973
58040	4321	E	WORKERS COMP	2,262.00	1,933	2,168	2,168	2,168	2,168
58060	4321	E	HEALTH INS	19,756.26	14,250	13,104	13,104	13,104	13,104
58062	4321	E	DENTAL INS	180.23	144	144	144	144	144
58065	4321	E	VISION CARE BENEFITS	48.63	40	40	40	40	40
.8 Subtotal (6 detail records):				**39,485.86**	**40,727**	**39,858**	**39,858**	**39,858**	**39,858**
			Net County Cost - A7622:	**82,217.16**	**100,752**	**95,045**	**95,045**	**95,045**	**95,045**

DEPARTMENT: **PLANNING**

DESCRIPTION:

The County Planning Department was established by the adoption of Resolution No. 89 of the Cortland County Legislature for the year 1975 and Local Law No. 3 for the year 1975. Local Law #3 of 1975 established three general areas of responsibility for the Department. These areas included: technical assistance and liaison to Legislative Committees, Boards, Councils, Districts, Agencies, and other groups as directed by the Legislature; technical assistance to local municipalities; and staff assistance to the Cortland County Planning Board.

The Department is the repository for and provides analysis of Census data for Cortland County and its municipalities. This responsibility includes review and correction of the US Census Bureau's address database for the County to insure that the Census Bureau obtains an accurate population count for Cortland County. The Department also acts as staff to the Cortland County Agricultural and Farmland Protection Board including review of and recommendations on re-certification of Agricultural Districts. The Planning Department assists municipalities in the County to achieve their short and long term development goals through the drafting and adoption of a municipal comprehensive plan and the establishment of land use regulations such as zoning and subdivision requirements. Technical assistance is also provided on a variety of other issues including training programs for municipal boards and officials and interpretation and analysis of Federal and State programs such as the National Flood Insurance Rate Program and the State Environmental Quality Review (SEQR).

The Department has a close working relationship with the County BDC/IDA (Business Development Corporation/Industrial Development Agency) assisting businesses and industries in site location and analysis based on specific parameters and interpretation of and assistance with local, State, and Federal regulations.

The County Geographic Information System (GIS) is operated primarily through the Planning Department providing digital data and technical assistance to County Departments and municipalities. The Planning Department also maintains data layers for other County Departments including the Highway Department and Sheriff's Department (E911).

Since 1982, the Planning Department has been responsible for assigning all street addresses in the County outside of the City of Cortland and the Villages of Homer, Marathon, and McGraw. Village of McGraw addressing was added to the Planning Department's responsibilities in 2007. The Planning Department works closely with E-911, the Towns, the County Election's Office, etc. to correct any problem areas and to insure that all businesses/residences are easily located in the event of an emergency.

The Planning Department's responsibilities also include oversight of the public transportation (bus) system within the County. The Planning Department acts as liaison between the County and the provider of the service (First Transit, Inc.), administers the grant for such services, and works with the provider to study possible changes/expansion of existing services.

The Planning Department also administers the County snowmobile grant and the farmland protection/purchase of development rights grants. The snowmobile grant provides funding for trail development and maintenance within the County. The farmland protection grants provide funding to obtain conservation easements on prime agricultural lands which are under non-agricultural development pressure to insure that they remain forever farmland. The Planning Department also assists in the annual monitoring of awarded conservation easements to insure that the terms of the easement are being followed.

PERFORMANCE INDICATORS:

	2009	2010	2011	2012*	Estimate 2013
General Municipal Law Referrals	103	84	72	72	80
E-911 Address Assigned	79	85	102	142	200
E-911 Address Assistance	110	135	120	125	125
Census Data Requests	88	75	150	175	200
Technical Assistance Requests	825	900	850	900	900
GIS Requests/Maps	390/825	395/825	390/820	400/850	420/850
Municipalities Assisted with the Development of Land Use Regulations/Plans	12	8	8	8	8

*Actual Numbers through 8/22/12; Estimates for remainder of year

Budget Account		Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
A5630		**TRANSPORTATION SERVICES**						
42300	R	TRANSP SERV OTHER GOVTS	0.00	0	-28,210	-28,210	-28,210	-28,210
.2 Subtotal (1 detail record):			**0.00**	**0**	**-28,210**	**-28,210**	**-28,210**	**-28,210**
44597	R	TRANSP - CAPITAL - FEDERAL	-28,800.00	0	-253,890	-253,890	-253,890	-253,890
.4 Subtotal (1 detail record):			**-28,800.00**	**0**	**-253,890**	**-253,890**	**-253,890**	**-253,890**
52030	E	MOTOR VECHICLE EQUIP	256,389.18	0	0	0	0	0
52030 5630	E	MOTOR VECHICLE EQUIP	0.00	0	282,100	282,100	282,100	282,100
.2 Subtotal (2 detail records):			**256,389.18**	**0**	**282,100**	**282,100**	**282,100**	**282,100**
		Net County Cost - A5630:	**227,589.18**	**0**	**0**	**0**	**0**	**0**

Budget Account		Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
A8020		**PLANNING**						
42189	R	OTHER HOME/COMMUN SERV FEES	-1,627.00	-1,600	-1,600	-1,600	-1,600	-1,600
42189 8022	R	OTHER HOME/COMMUN SERV FEES	0.00	-57,710	-57,710	-57,710	-57,710	-57,710
42189 8023	R	OTHER HOME/COMMUN SERV FEES	0.00	0	-25,000	-25,000	-25,000	-25,000
42189 8021	R	OTHER HOME/COMMUN SERV FEES	0.00	-131,911	-131,912	-131,912	-131,912	-131,912
.2 Subtotal (4 detail records):			**-1,627.00**	**-191,221**	**-216,222**	**-216,222**	**-216,222**	**-216,222**
43594 8022	R	BUSES AND OTHER MASS TRANSP	0.00	-116,391	-133,196	0	-133,196	-133,196
43594 8021	R	BUSES AND OTHER MASS TRANSP	0.00	-207,722	-190,919	0	-190,919	-190,919
43989	R	OTHER COMMUN DEV STATE AID	-111,723.00	-129,534	-105,000	-105,000	-105,000	-105,000
43989 8023	R	OTHER COMMUN DEV STATE AID	0.00	0	0	0	0	0
.3 Subtotal (4 detail records):			**-111,723.00**	**-453,647**	**-429,115**	**-105,000**	**-429,115**	**-429,115**
51005		26 SECRETARY I	27,457.00	27,875	29,408	29,408	29,408	29,408
51005		14 GIS SPEC	48,882.00	50,605	52,481	52,481	52,481	52,481
51005		12 KYBRD SPEC	28,519.00	28,980	30,003	30,003	30,003	30,003
51005		11 DIR PLANNI	74,180.00	75,659	76,862	76,862	76,862	76,862
.1 Subtotal (4 detail records):			**179,038.00**	**183,119**	**188,754**	**188,754**	**188,754**	**188,754**
54000	E	TELEPHONE	1,114.23	1,032	1,032	1,032	1,032	1,032
54001	E	COPYING/PRINTING	2,618.04	2,700	2,700	2,700	2,700	2,700
54004	E	COMPUTER SOFTWARE	4,028.00	1,800	2,500	2,500	2,500	2,500
54005	E	SUPPLIES	2,083.24	1,042	1,042	1,042	1,042	1,042
54020	E	POSTAGE	836.80	1,000	1,000	1,000	1,000	1,000
54040	E	ASSOC/MEMBERSHIP DUES	27,629.00	10,000	26,254	26,254	26,254	26,254
54045	E	TRAVEL & SUBSISTENCE	120.31	200	200	200	200	200
54047	E	MILEAGE REIMBURSEMENT	768.50	730	730	730	730	730
54055	E	PROFESSIONAL SERVICES	0.00	0	25,000	25,000	25,000	25,000
54055 8023	E	PROFESSIONAL SERVICES	0.00	0	0	0	0	0
54055 8021	E	PROFESSIONAL SERVICES	0.00	339,633	322,831	322,831	322,831	322,831
54055 8022	E	PROFESSIONAL SERVICES	0.00	174,101	190,906	190,906	190,906	190,906
54060	E	LEGAL NOTICES / ADVERTISING	144.19	100	100	100	100	100
54070	E	INSURANCE	3,587.94	4,324	4,324	4,324	4,324	4,324
54078	E	FUEL	159.90	350	350	350	350	350
54080	E	MISC GRANTS	103,902.39	116,581	94,500	94,500	94,500	94,500
.4 Subtotal (16 detail records):			**146,992.54**	**653,593**	**673,469**	**673,469**	**673,469**	**673,469**
58020	E	RETIREMENT	14,967.79	33,877	37,751	37,751	37,751	37,751

Budget Account		Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
58030	E	FICA	11,781.65	14,009	14,440	14,440	14,440	14,440
58040	E	WORKERS COMP	3,016.00	3,092	3,468	3,468	3,468	3,468
58060	E	HEALTH INS	49,446.24	53,732	44,976	44,976	44,976	44,976
58062	E	DENTAL INS	280.78	288	288	288	288	288
58065	E	VISION CARE BENEFITS	75.75	79	79	79	79	79
.8 Subtotal (6 detail records):			**79,568.21**	**105,077**	**101,002**	**101,002**	**101,002**	**101,002**
		Net County Cost - A8020:	**292,248.75**	**296,921**	**317,888**	**642,003**	**317,888**	**317,888**

Budget Account		Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
A8022		**TRANSPORTATION PROGRAM**						
43594	R	BUSES AND OTHER MASS TRANSP	-418,660.84	-320,000	-330,000	-330,000	-330,000	-330,000
.3 Subtotal (1 detail record):			**-418,660.84**	**-320,000**	**-330,000**	**-330,000**	**-330,000**	**-330,000**
44589	R	MASS TRANS OPER ASSISTANCE	0.00	-200,000	-217,000	-217,000	-217,000	-217,000
.4 Subtotal (1 detail record):			**0.00**	**-200,000**	**-217,000**	**-217,000**	**-217,000**	**-217,000**
54081	E	SECTION 5311 STOA	416,354.89	320,000	330,000	330,000	330,000	330,000
54084	E	SECT 5311 OPERATING ASSIST	187,476.21	200,000	217,000	217,000	217,000	217,000
.4 Subtotal (2 detail records):			**603,831.10**	**520,000**	**547,000**	**547,000**	**547,000**	**547,000**
		Net County Cost - A8022:	**185,170.26**	**0**	**0**	**0**	**0**	**0**

DEPARTMENT: **HEALTH INSURANCE FUND**

DESCRIPTION:

The County is self-insured for Health, Dental, and Vision Insurance.

Budget Account		Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
CH906								
42222	R	COUNTY MEDICAL INSURANCE	-429,232.12	-469,358	-450,000	-450,000	-450,000	-450,000
42700	R	Med Part D Reimb	-153,295.15	-180,000	-184,800	-184,800	-184,800	-184,800
42701	R	REFUND APPROP EXPENSE	-152,018.38	-50,000	-10,000	-10,000	-10,000	-10,000
42709	R	EMPLOYEE CONTRIBUTIONS	-1,357,640.39	-1,289,214	-1,294,345	-1,294,345	-1,294,345	-1,294,345
42801	R	INTERFUND REVENUES	-7,959,951.75	-7,952,678	-8,109,384	-8,092,092	-8,092,092	-8,092,092
.2 Subtotal (5 detail records):			**10,052,137.79**	**-9,941,250**	**-10,048,529**	**-10,031,237**	**-10,031,237**	**-10,031,237**
51005	10	DEOUTY PERSONNEL OFFICER	0.00	0	0	53,289	53,289	53,289
.1 Subtotal (1 detail record):			**0.00**	**0**	**0**	**53,289**	**53,289**	**53,289**
54055	E	PROFESSIONAL SERVICES	253,152.22	280,000	280,000	280,000	280,000	280,000
54070	E	STOP-LOSS PYMTS	65,777.30	75,000	110,000	110,000	110,000	110,000
.4 Subtotal (2 detail records):			**318,929.52**	**355,000**	**390,000**	**390,000**	**390,000**	**390,000**
58020	E	RETIREMENT	4,295.13	9,383	10,658	10,658	10,658	10,658
58030	E	FICA	3,568.91	3,880	4,077	4,077	4,077	4,077
58040	E	WORKERS COMP	754.00	754	867	867	867	867
58060	E	HEALTH INS	15,003.04	15,753	15,941	15,941	15,941	15,941
58800	E	INSURANCE	8,150,987.42	9,841,675	9,556,406	9,556,406	9,556,406	9,556,406
.8 Subtotal (5 detail records):			**8,174,608.50**	**9,871,445**	**9,587,948**	**9,587,948**	**9,587,948**	**9,587,948**
		Net County Cost - CH906:	**-1,558,599.77**	**285,195**	**-70,581**	**0**	**0**	**0**
		FUND Total - C:	**-1,558,599.77**	**285,195**	**-70,581**	**0**	**0**	**0**

DEPARTMENT: **HIGHWAY DEPARTMENT**

DESCRIPTION:

Administrative Division: Oversees budgets, accounts payable and receivables, payroll, accruals, general public communications, park reservations, permits, personnel files and issues, contracts.

Highway Maintenance Division: Responsible for road and bridge maintenance activities as well as some phases of capital construction projects. Some typical activities are snow plowing, ditching, surface treating, paving, tree cutting, culvert replacement, bridge construction, guide rail installation, road signs and road striping. Does work for other departments and municipalities.

Fleet Maintenance Division: The County has 155 pieces of heavy equipment and 65 cars in the fleet. This division does general maintenance and repairs as well as major overhauls and fabrication. The division also operates and maintains the county fuel system.

Highway Engineering Division: Responsible for surveying and design of road and bridge projects. Does highway system monitoring, data collection and analysis. Provides technical support for maintenance and capital projects. Oversees major contracts involving local, state and federal funding. Does required mapping and preliminary plans and cost estimates, programming, permits and plans required by law, such as bridge and culvert plans, environmental permits, gravel mining permits, spill prevention control and counter measures. Negotiates right-of-ways. Inspects and compiles data, monitors conditions of county infrastructure such as culverts, bridges, traffic counts, accidents.

Solid Waste Division: The landfill operation is located on Town Line Rd. in Solon. The property totals 540 acres of land, comprised of closed landfill sites, currently active site and future use sites. Roughly 22,000 tons of refuse is deposited annually. Construction of cells IIA & IIB were completed in 2010 and permitted by NYSDEC to be operational. White goods, tires and scrap metal are received and normally recycled at the landfill. Landfill personnel staff the landfill. The recycling operation is located on Pendleton Street in the City of Cortland. This facility was totally destroyed by fire in the fall of 2002. A new facility was opened at the previous site in May of 2005. The facility is responsible for receiving, sorting and shipping of cardboard, plastic, paper and metals. Recycling and J.M. Murray personnel staff the recycling operation.

PERFORMANCE INDICATORS (CONSTRUCTION PROJECTS):

2009 CONSTRUCTION PROJECTS	2010 CONSTRUCTION PROJECTS
1. McGraw-Marathon Road Bridge 3365790 2. Texas Valley Road Bridge 3312070 3. Landers Corners Road Bridget 3312130 4. East Homer Baltimore Road Rehabilitation 5. Babcock Hollow Road 6. Old Dryden Road 7. North Tower Road Culvert 8. Clarks Corners Road Culvert 9. Bloody Pond Road 10. North Tower Road 11. Merrill Creek Road 12. Page Green Road, Phase III (Federal Aid)	1. East Homer-Baltimore Road 2. Landers Corners Road Bridge BIN 3312130 3. Merrill Creek Road Large Culvert 4. Lower Cincinnatus Road Bridge BIN 3312150 5. Taylor Valley Road Large Culvert 6. Telephone Road Ext. Bridge BIN 1061180 7. Page Green Road, Phase III (Federal Aid) 8. Cheningo Road Bridge BIN 1034580 (Federal Aid)
2011 CONSTRUCTION PROJECTS	**2012 CONSTRUCTION PROJECTS**
1. East River Road Culvert (Design) 2. Texas Valley Road Bridge 3. Babcock Hollow Road Rehab. 4. East River Road Rehab 5. Telephone Road Ext. Bridge (design) 6. Preble Road Bridge (Design) 7. Union Valley Road Culvert (Design) 8. Gee Brook Road Culvert (Design) 9. Gee Brook Road Rehab. 10. Maybury Road Rehab. 11. Jennings Creek Road Rehab. 12. McGraw Marathon Road Culvert 13. Various Large Culverts 14. Page Green Road, Phase III (Federal Aid) 15. Cheningo Road Bridge BIN 1034580 (Federal Aid) 16. Truxton-Tully Road (Federal Aid)	1. East Keeney Road Ext. Rehab. 2. Fair Haven Road Rehab. 3. Page Green Road Rehab. 4. Landers Corners Road Rehab. 5. East Keeney Road Rehab. 6. Gee Brook Road Rehab. 7. West State Road Rehab. 8. Washington Street Rehab. 9. S. Cortland Virgil Road Rehab. 10. Preble Road Bridge 11. Taylor Valley Road Bridge (Design & ROW) 12. East River Road Culvert 13. Union Valley Road Culvert 14. Gee Brook Road Culvert 15. Willow Crossing Culvert (Design) 16. Freetown Cross Road Culvert (Design)

2012 CONSTRUCTION PROJECTS (cont.)	2013 CONSTRUCTION PROJECTS
17. McLean Road Culvert (Design) 18. Texas Valley Road Culvert (Design) 19. McGraw Marathon Road Culvert (Design) 20. Cheningo Solon Pond Road Culvert (Design) 21. Cheningo Road Bridge BIN 1034580 (Federal Aid) 22. Truxton-Tully Road (Federal Aid)	1. East Keeney Road 2. Cheningo Solon Pond Road Culvert 3. Page Green Road Rehab. 4. Landers Corners Road Rehab. 5. McLean Road Culvert 6. S. Cortland Virgil Road Rehab. 7. Telephone Road Ext. Bridge Substructure Rehab. 8. Willow Crossing Culvert 9. Cheningo Road Bridge BIN 1034580 (Federal Aid) 10. Truxton-Tully Road (Federal Aid) 11. Truxton-Tully Road (County) 12. McGraw Marathon Road Culvert

PERFORMANCE INDICATORS (MAINTENANCE PROJECTS):

2009 MAINTENANCE PROJECTS	2010 MAINTENANCE PROJECTS
1. Small Culvert Rehabilitation & Replacement – various 2. Guiderail Maintenance – County Wide 3. Bridge Washing – various 4. Road Striping – 187 Miles 5. Surface Treating Roads – 42 Miles 6. Bridge Maintenance – various 7. Texas Valley Road Bridge Superstructure Replacement 8. 2009 Flood Repairs	1. Small Culvert Rehabilitation & Replacement – various 2. Guiderail Maintenance – County Wide 3. Bridge Washing – various 4. Road Striping – 187 Miles 5. Surface Treating Roads – 33 Miles 6. Bridge Maintenance – various 7. 2009 Flood Repairs
2011 MAINTENANCE PROJECTS	**2012 MAINTENANCE PROJECTS**
1. Small Culvert Rehabilitation & Replacement – various 2. Guiderail Maintenance – County Wide 3. Bridge Washing – various 4. Road Striping – 187 Miles 5. Surface Treating Roads – 34 Miles 6. Bridge Maintenance – various	1. Small Culvert Rehabilitation & Replacement – various 2. Guiderail Maintenance – County Wide 3. Bridge Washing – various 4. Road Striping – 187 Miles 5. Surface Treating Roads – 35 Miles 6. Bridge Maintenance – various

2011 MAINTENANCE PROJECTS (cont.)	2012 MAINTENANCE PROJECTS (cont.)
7. 2010 Flood Repairs 8. Crains Mills Road Bridge Rehabilitation	7. Radio Tower Access Roads

PERFORMANCE INDICATORS (MISC. MAINTENANCE PROJECTS):

2009 MISC. MAINTENANCE PROJECTS	2010 MISC. MAINTENANCE PROJECTS
1. Install new water service main to Admin. Bldg., Truck Garage & Old Shop 2. Reconstruct Drive from Miller St. to rear of Highway Facility 3. Repair pavement at salt storage / loading area	1. Install new water service main to Admin. Bldg. , Truck Garage & Old Shop 2. Diesel spill containment dike sealing 3. Contaminated Soil removal at Highway Maintenance Facility
2011 MISC. MAINTENANCE PROJECTS	**2012 MISC. MAINTENANCE PROJECTS**
1. Finish the Installation of new water service main to Admin. Bldg., Truck Garage & Old Shop 2. Pavement surface treatment for a portion of the Highway Parking Lot 3. Dwyer Park Sprinkler conversion to dry system 4. Dwyer Park Electrical replacement in CRT building	1. Paint Bulk Fuel Tanks 2. Pavement surface treatment for a portion of the Highway Parking Lot 3. Replace roof on Dwyer Park Pavilion #1 4. Replace/repair picnic tables at Dwyer Park

PERFORMANCE INDICATORS (FEDERAL AID PROJECTS):

2000 FEDERAL AID PROJECTS	2001 FEDERAL AID PROJECTS
1. Bridge Painting	1. South Street Bridge Replacement
2003 FEDERAL AID PROJECTS	**2005 FEDERAL AID PROJECTS**
1. Clinton Street Bridge Replacement	1. McGraw – Marathon Bridge Replacement 2. Main Street / Page Green Road Reconstruction
2006 FEDERAL AID PROJECTS	**2007 FEDERAL AID PROJECTS**
1. Jennings Creek Road Bridge Replacement	1. Jennings Creek Road Bridge Replacement

2006 FEDERAL AID PROJECTS (cont.)	2007 FEDERAL AID PROJECTS (cont.)
2. McLean Road/McLean Road Ext. Resurface 3. Main Street/Page Green Road Reconstruction 4. Page Green Phase II Reconstruction	2. McLean Road/McLean Road Ext. Resurface 3. Main Street/Page Green Road Reconstruction 4. Page Green Road Phase II Reconstruction 5. Page Green Phase III Reconstruction
2008 FEDERAL AID PROJECTS	**2009 FEDERAL AID PROJECTS**
1. Jennings Creek Road Bridge Replacement 2. Page Green Phase III Reconstruction Design	1. Page Green Phase III Reconstruction – Bidding / Construction Phase
2010 FEDERAL AID PROJECTS	**2011 FEDERAL AID PROJECTS**
1. Page Green Phase III Reconstruction – Bidding / Construction Phase 2. Cheningo Road Bridge BIN 1034580 Design Phase	1. Page Green Road Phase III Reconstruction – Construction Phase 2. Cheningo Road Bridge BIN 1034580 Design Phase 3. Truxton – Tully Reconstruction Design Phase
2012 FEDERAL AID PROJECTS	
1. Page Green Phase III Reconstruction – Construction Phase Final Acceptance 2. Cheningo Road Bridge BIN 1034580 Design Phase Completed 3. Truxton-Tully Reconstruction Design Phase	

PERFORMANCE INDICATORS (ASSISTANCE TO TOWNS – TOWN PROJECTS):

2009 ASSISTANCE TO TOWNS-TOWN PROJECTS	2010 ASSISTANCE TO TOWNS-TOWN PROJECTS
1. Town of Virgil – Provide Dozer to reclaim mine 2. Town of Cuyler – Town Gravel mine improvements and gravel crushing	1. Town of Freetown – Provide operator and excavator Pine Hill Bridge & Culverts
2011 ASSISTANCE TO TOWNS-TOWN PROJECTS	**2012 ASSISTANCE TO TOWNS-TOWN PROJECTS**
1. Town of Cuyler – Town Gravel Mine Improvements 2. Town of Willet – Large Culvert Design	1. Low boy equipment moving several Towns 2. Village of Homer Fuel Purchase at County Facility 3. Town of Cortlandville Pavement Markings 4. Village of Homer pavement markings 5. Town of Virgil Fire District Fuel purchase at County Facility

PERFORMANCE INDICATORS (CORTLAND COUNTY LANDFILL):

CORTLAND COUNTY LANDFILL
5 YEAR TOTAL TONNAGE

	MSW	C&D	SLUDGE	TOTAL
2011	19,284	3,694	2,399	25,377
2010	19,646	2,843	2,625	25,114
2009	19,097	2,115	2,575	23,787
2008	19,562	411	2,703	22,676
2007	20,306	899	2,897	24,102
5 YEAR TOTAL				**121,056**

Landfill Tonnage has decreased due to Private Transfer Station in Operation.

PERFORMANCE INDICATORS (CORTLAND COUNTY RECYCLING):

CORTLAND COUNTY RECYCLING
5 YEAR TOTAL TONNAGE

	2011	2010	2009	2008	2007
NEWSPAPER	0	0	0	0	0
HARD PACK	1974	2214	2009	1418	1480
CORRUGATED CARDBOARD	67	64	357	714	399
OFFICE PAPER	0	0	0	0	0
MIXED PLASTIC	15	30	16	8	17
PET#1	61	75	95	68	87
HDPE #2	131	99	107	187	108
METAL CONTAINERS	128	148	179	139	144
METAL APPLIANCES	20			83	41
MIXED GLASS	187	238	229	208	197
CLEAR GLASS	0	0	0	0	0
GREEN GLASS	0	0	0	0	0
BROWN GLASS	0	0	0	0	0
TIRES	93			83	311
TEXTILES	0	0	0	0	0
ELECTRONICS	114	112	91	70	47
TOTAL	**2790**	**2980**	**3083**	**2978**	**2831**

Budget Account		Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
D3310		**TRAFFIC DIVISION**						
42300	R	TRANSP SERV OTHER GOVTS	-6,676.64	0	-14,000	-14,000	-14,000	-14,000
.2 Subtotal (1 detail record):			**-6,676.64**	**0**	**-14,000**	**-14,000**	**-14,000**	**-14,000**
51005		4 SIGN TECH	29,259.61	32,864	34,691	34,691	34,691	34,691
51015	E	TEMP PAY	2,604.57	1,000	1,000	1,000	1,000	1,000
51015 1010	E	TEMP PAY	685.14	0	0	0	0	0
51020	E	OVERTIME PAY	732.94	500	500	500	500	500
51020 1010	E	OVERTIME PAY	585.93	0	0	0	0	0
51025 1010	E	SHIFT DIFFERENTIAL PAY	10.80	0	0	0	0	0
51025	E	SHIFT DIFFERENTIAL PAY	3.60	100	100	100	100	100
51035	E	OTHER COMPENSATION & RAISES	0.00	0	100	100	100	100
.1 Subtotal (8 detail records):			**33,882.59**	**34,464**	**36,391**	**36,391**	**36,391**	**36,391**
54007	E	MAINTENANCE SUPPLIES	129,075.81	130,500	144,500	144,500	144,500	144,500
54030	E	SMALL TOOLS	4.03	250	250	250	250	250
54050	E	EQUIP MAINT/REPAIR	362.39	1,000	1,000	1,000	1,000	1,000
54065	E	EQUIP RENT / LEASES	2,925.00	3,000	3,000	3,000	3,000	3,000
.4 Subtotal (4 detail records):			**132,367.23**	**134,750**	**148,750**	**148,750**	**148,750**	**148,750**
58020	E	RETIREMENT	3,606.59	6,080	7,078	7,078	7,078	7,078
58030	E	FICA	2,441.55	2,514	2,654	2,654	2,654	2,654
58030 1010	E	FICA	153.89	0	0	0	0	0
58040	E	WORKERS COMP	754.00	773	867	867	867	867
58060	E	HEALTH INS	6,265.48	6,476	6,552	6,552	6,552	6,552
58060 1010	E	HEALTH INS	259.03	0	0	0	0	0
58062	E	DENTAL INS	69.95	72	72	72	72	72
58062 1010	E	DENTAL INS	2.40	0	0	0	0	0
58065	E	VISION CARE BENEFITS	18.72	20	20	20	20	20
58065 1010	E	VISION CARE BENEFITS	0.65	0	0	0	0	0
.8 Subtotal (10 detail records):			**13,572.26**	**15,935**	**17,243**	**17,243**	**17,243**	**17,243**
		Net County Cost - D3310:	**173,145.44**	**185,149**	**188,384**	**188,384**	**188,384**	**188,384**

Budget Account		Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
D5010		**HIGHWAY ADMINISTRATION DIV.**						
41789	R	MISC TRANSP REVENUE	0.00	-8,000	0	0	0	0
41789 1010	R	MISC TRANSP REVENUE	-680.00	0	0	0	0	0
.1 Subtotal (2 detail records):			**-680.00**	**-8,000**	**0**	**0**	**0**	**0**
42401	R	INTEREST & EARNINGS	-1,353.15	-1,000	-1,000	-1,000	-1,000	-1,000
42401 5128	R	INTEREST & EARNINGS	-309.10	-500	-500	-500	-500	-500
42655	R	MINOR SALES	-12.50	-50	-50	-50	-50	-50
42701	R	REFUND APPROP EXPENSE	-4,733.38	-4,000	-4,000	-4,000	-4,000	-4,000
42770	R	OTHER UNCLASSIFIED REVENUE	-40,000.00	0	0	0	0	0
.2 Subtotal (5 detail records):			**-46,408.13**	**-5,550**	**-5,550**	**-5,550**	**-5,550**	**-5,550**
43960 8760	R	SEMA DISASTER ASST	5,543.63	0	0	0	0	0
43960 8762	R	SEMA DISASTER ASST	-75,473.16	0	0	0	0	0
.3 Subtotal (2 detail records):			**-69,929.53**	**0**	**0**	**0**	**0**	**0**
44960 8762	R	FEMA DISASTER ASST	-109,380.34	0	0	0	0	0
.4 Subtotal (1 detail record):			**-109,380.34**	**0**	**0**	**0**	**0**	**0**
51005		40 FISCAL OFFICER	43,079.00	43,864	44,769	44,769	44,769	44,769
51005		50 PRINCIPAL ACCOUNT CLERK	38,308.82	39,028	40,335	40,335	40,335	40,335
51005		28 ACCT CLERK	24,772.38	25,654	25,619	25,619	25,619	25,619
51005		27 HWY SUPERI	74,155.00	78,770	85,656	85,656	85,656	85,656
51005		30 FLEET SPVR	50,278.00	0	0	0	0	0
51005		20 DEP HY SUP	71,404.00	72,716	75,792	75,792	75,792	75,792
51020	E	OVERTIME PAY	1,276.02	0	0	0	0	0
.1 Subtotal (7 detail records):			**303,273.22**	**260,033**	**272,171**	**272,171**	**272,171**	**272,171**
54001	E	COPYING/PRINTING	2,219.33	1,700	1,700	1,700	1,700	1,700
54003	E	OFFICE FURNITURE	0.00	0	0	0	0	0
54005	E	SUPPLIES	2,149.98	1,800	1,800	1,800	1,800	1,800
54020	E	POSTAGE	997.30	1,000	1,000	1,000	1,000	1,000
54040	E	ASSOC/MEMBERSHIP DUES	1,270.00	1,000	1,000	1,000	1,000	1,000
54045	E	TRAVEL & SUBSISTENCE	616.10	850	850	850	850	850
54060	E	LEGAL NOTICES / ADVERTISING	1,540.76	1,500	1,500	1,500	1,500	1,500
54065	E	EQUIP RENT / LEASES	5,683.00	4,225	4,225	4,225	4,225	4,225
54070	E	INSURANCE	51,721.57	59,286	59,286	59,286	59,286	59,286
54075	E	OFFICE EQUIPMENT	162.58	200	200	200	200	200

Budget Account		Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
.4 Subtotal (10 detail records):			**66,360.62**	**71,561**	**71,561**	**71,561**	**71,561**	**71,561**
58020	E	RETIREMENT	37,197.58	48,106	54,434	54,434	54,434	54,434
58030	E	FICA	21,177.73	19,892	20,821	20,821	20,821	20,821
58040	E	WORKERS COMP	4,524.00	3,865	4,335	4,335	4,335	4,335
58060	E	HEALTH INS	46,375.64	37,980	44,976	44,976	44,976	44,976
58062	E	DENTAL INS	119.54	72	144	144	144	144
58065	E	VISION CARE BENEFITS	78.00	59	78	78	78	78
.8 Subtotal (6 detail records):			**109,472.49**	**109,974**	**124,789**	**124,789**	**124,789**	**124,789**
		Net County Cost - D5010:	**252,708.33**	**428,018**	**462,971**	**462,971**	**462,971**	**462,971**

Budget Account		Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
D5020		**HIGHWAY ENGINEERING**						
51005		54 SR ENG TECH	0.00	0	17,747	17,747	17,747	17,747
51005		44 SR. ENG. TECH	0.00	0	17,087	17,087	17,087	17,087
51005		14 ENG TECH	16,160.86	16,834	0	0	0	0
51005		10 SR ENG TEC	20,832.71	21,231	0	0	0	0
51005		13 SR ENG TEC	17,323.89	18,208	0	0	0	0
51015	E	TEMP PAY	0.00	0	3,480	3,480	3,480	3,480
51020	E	OVERTIME PAY	971.39	500	500	500	500	500
51025	E	SHIFT DIFFERENTIAL PAY	8.25	0	0	0	0	0
.1 Subtotal (8 detail records):			**55,297.10**	**56,773**	**38,813**	**38,813**	**38,813**	**38,813**
54005	E	SUPPLIES	596.56	600	600	600	600	600
54012	E	SPECIAL SUPPLIES & MAINT	263.77	500	500	500	500	500
54050	E	EQUIP MAINT/REPAIR	0.00	750	750	750	750	750
54055	E	PROFESSIONAL SERVICES	20,373.50	15,000	23,000	23,000	23,000	23,000
54065	E	EQUIP RENT / LEASES	3,250.00	3,250	3,250	3,250	3,250	3,250
.4 Subtotal (5 detail records):			**24,483.83**	**20,100**	**28,100**	**28,100**	**28,100**	**28,100**
58020	E	RETIREMENT	1,485.37	9,840	7,763	7,763	7,763	7,763
58030	E	FICA	6,322.58	4,305	2,969	2,969	2,969	2,969
58040	E	WORKERS COMP	1,508.00	1,160	1,301	1,301	1,301	1,301
58060	E	HEALTH INS	19,262.30	10,608	7,968	7,968	7,968	7,968
58062	E	DENTAL INS	50.86	72	36	36	36	36
58065	E	VISION CARE BENEFITS	14.15	20	20	20	20	20
.8 Subtotal (6 detail records):			**28,643.26**	**26,004**	**20,056**	**20,056**	**20,056**	**20,056**
		Net County Cost - D5020:	**108,424.19**	**102,877**	**86,970**	**86,970**	**86,970**	**86,970**

Budget Account		Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
D5110		**HIGHWAY MAINTENANCY DIV.**						
41789	R	MISC TRANSP REVENUE	-9,224.06	0	-8,000	-8,000	-8,000	-8,000
.1 Subtotal (1 detail record):			**-9,224.06**	**0**	**-8,000**	**-8,000**	**-8,000**	**-8,000**
42302	R	SNOW REMOVAL - STATE	-708,862.40	-750,000	-750,000	-750,000	-750,000	-750,000
42680	R	INSURANCE RECOVERY	-530.00	-1,000	-1,000	-1,000	-1,000	-1,000
42801	R	INTERFUND REVENUES	-65,102.51	-52,000	-56,000	-56,000	-56,000	-56,000
.2 Subtotal (3 detail records):			**-774,494.91**	**-803,000**	**-807,000**	**-807,000**	**-807,000**	**-807,000**
43589	R	MISC TRANSP AID	-11,211.50	-5,500	-5,500	-5,500	-5,500	-5,500
.3 Subtotal (1 detail record):			**-11,211.50**	**-5,500**	**-5,500**	**-5,500**	**-5,500**	**-5,500**
45031	R	INTERFUND TRANSFER REVENUE	-4,921,039.00	-4,702,038	-4,799,455	-4,799,455	-4,799,455	-4,799,455
45035	R	Interfund Transfer Revenue	-646,623.20	-604,550	-419,612	-419,612	-419,612	-419,612
.5 Subtotal (2 detail records):			**-5,567,662.20**	**-5,306,588**	**-5,219,067**	**-5,219,067**	**-5,219,067**	**-5,219,067**
51005		251 AIRPORT MAINTENANCE WORKER	33,483.65	35,015	36,014	36,014	36,014	36,014
51005		201 SR. ENGINEERING TECH - 50%	17,323.89	18,208	0	0	0	0
51005		112 HVY EQUIP	42,685.42	43,463	0	0	0	0
51005		114 MEO-71%	22,895.87	24,267	24,710	24,710	24,710	24,710
51005		125 MEO	39,696.05	40,447	41,804	41,804	41,804	41,804
51005		127 MEO	31,014.05	32,608	34,173	34,173	34,173	34,173
51005		103 HVY EQUIP	43,319.91	43,963	45,909	45,909	45,909	45,909
51005		107 HWY CREW-71%	32,566.20	33,189	34,285	34,285	34,285	34,285
51005		231 RETIRED	20,832.71	0	0	0	0	0
51005		105 HWY CONST-71%	30,647.45	31,213	32,240	32,240	32,240	32,240
51005		221 SR ENG TECH 50%	16,160.86	21,231	17,747	17,747	17,747	17,747
51005		117 HVY EQUIP	40,320.07	41,887	43,746	43,746	43,746	43,746
51005		123 RETIRED	42,165.42	0	0	0	0	0
51005		121 MEO-71%	28,184.20	28,717	30,036	30,036	30,036	30,036
51005		129 HWY CONST MECH	31,185.65	32,196	34,666	34,666	34,666	34,666
51005		119 HWY CREW	44,896.05	45,745	47,789	47,789	47,789	47,789
51005		211 SR ENG TECH 50%	21,332.71	16,834	17,087	17,087	17,087	17,087
51005		163 HWY CREW-71%	29,030.61	29,864	31,246	31,246	31,246	31,246
51005		188 MEO	33,833.43	35,546	36,400	36,400	36,400	36,400
51005		291 MEO	0.00	33,668	34,691	34,691	34,691	34,691
51005		301 MEO	0.00	31,600	33,170	33,170	33,170	33,170
51005		186 HWY CREW LEADER-71%	26,080.07	27,611	28,485	28,485	28,485	28,485

Budget Account		Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
51005		311 MEO	0.00	0	32,266	32,266	32,266	32,266
51005		150 MEO 71%	26,764.20	27,297	28,261	28,261	28,261	28,261
51005		281 MEO	0.00	32,124	41,173	41,173	41,173	41,173
51005		159 MEO	37,696.05	38,447	39,804	39,804	39,804	39,804
51005		271 MEO	34,726.43	0	32,482	32,482	32,482	32,482
51005		167 HEAVY EQUIP OPER-71%	26,113.87	26,889	27,853	27,853	27,853	27,853
51005		169 HWY CONST-71%	27,425.35	28,055	29,520	29,520	29,520	29,520
51005		172 HWY CONST-71%	26,118.90	26,889	28,104	28,104	28,104	28,104
51005		174 RETIRED	36,204.70	36,968	0	0	0	0
51005		176 MEO	36,044.57	36,968	33,192	33,192	33,192	33,192
51005		180 HVY EQUIP	36,267.57	37,872	39,630	39,630	39,630	39,630
51005		157 MEO-71%	26,764.20	27,297	28,261	28,261	28,261	28,261
51005		136 HVY EQUIP	40,837.18	42,463	43,466	43,466	43,466	43,466
51005		101 MEO	41,196.05	41,947	32,074	32,074	32,074	32,074
51005		99 ASST HWY	58,345.23	59,288	61,393	61,393	61,393	61,393
51005		97 RETIRED	41,196.05	0	0	0	0	0
51005		191 RESIGNED	33,530.64	0	0	0	0	0
51005		261 MEO	32,247.70	33,172	34,691	34,691	34,691	34,691
51005		133 HVY EQUIP	28,490.35	29,098	30,585	30,585	30,585	30,585
51005		139 HWY CONST-71%	29,582.45	30,148	31,175	31,175	31,175	31,175
51005		184 HVY EQUIP	35,726.08	37,543	38,440	38,440	38,440	38,440
51005		144 HWY CREW	40,280.43	43,562	44,854	44,854	44,854	44,854
51005		146 MEO-71%	26,764.20	27,297	29,326	29,326	29,326	29,326
51005		109 HWY MAIN S	61,580.11	62,735	65,361	65,361	65,361	65,361
51005		131 HVY EQUIP	38,627.26	39,484	41,577	41,577	41,577	41,577
51015	E	TEMP PAY	1,408.31	19,880	18,880	18,880	18,880	18,880
51015 05	E	TEMP PAY	435.00	0	0	0	0	0
51015 04	E	TEMP PAY	36.25	0	0	0	0	0
51015 06	E	TEMP PAY	1,315.88	0	0	0	0	0
51015 11	E	TEMP PAY	652.50	0	0	0	0	0
51015 10	E	TEMP PAY	522.01	0	0	0	0	0
51015 13	E	TEMP PAY	79.75	0	0	0	0	0
51015 12	E	TEMP PAY	1,140.08	0	0	0	0	0
51015 7306	E	TEMP PAY	116.00	0	0	0	0	0
51015 07	E	TEMP PAY	5,386.75	0	0	0	0	0
51020 7300	E	OVERTIME PAY	24,399.09	0	0	0	0	0
51020 7301	E	OVERTIME PAY	15,406.57	0	0	0	0	0

Budget Account		Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
51020	E	OVERTIME PAY	3,972.34	50,000	50,000	50,000	50,000	50,000
51020 7304	E	OVERTIME PAY	1,434.21	0	0	0	0	0
51020 01	E	OVERTIME PAY	213.30	0	0	0	0	0
51020 7306	E	RESURFACE MAINT FACIL OVERTIME	24.13	0	0	0	0	0
51020 13	E	OVERTIME PAY	471.31	0	0	0	0	0
51020 05	E	OVERTIME PAY	13.33	0	0	0	0	0
51020 06	E	OVERTIME PAY	213.62	0	0	0	0	0
51020 12	E	OVERTIME PAY	150.97	0	0	0	0	0
51025 7300	E	SHIFT DIFFERENTIAL PAY	2,072.30	0	0	0	0	0
51025 7306	E	SHIFT DIFFERENTIAL PAY	6.30	0	0	0	0	0
51025	E	SHIFT DIFFERENTIAL PAY	934.51	7,500	7,500	7,500	7,500	7,500
51025 7301	E	SHIFT DIFFERENTIAL PAY	1,248.53	0	0	0	0	0
51025 7304	E	SHIFT DIFFERENTIAL PAY	10.65	0	0	0	0	0
51025 06	E	SHIFT DIFFERENTIAL PAY	23.10	0	0	0	0	0
51025 05	E	SHIFT DIFFERENTIAL PAY	6.30	0	0	0	0	0
51025 13	E	SHIFT DIFFERENTIAL PAY	9.90	0	0	0	0	0
51025 11	E	SHIFT DIFFERENTIAL PAY	54.30	0	0	0	0	0
51025 10	E	SHIFT DIFFERENTIAL PAY	1.20	0	0	0	0	0
51035 7301	E	OTHER COMPENSATION & RAISES	15.43	0	0	0	0	0
51035	E	OTHER COMPENSATION & RAISES	8,543.06	10,000	10,000	10,000	10,000	10,000
51035 7300	E	OTHER COMPENSATION & RAISES	10.97	0	0	0	0	0
51035 07	E	OTHER COMPENSATION & RAISES	17.61	0	0	0	0	0
51035 05	E	OTHER COMPENSATION & RAISES	20.83	0	0	0	0	0
51035 03	E	OTHER COMPENSATION & RAISES	2.90	0	0	0	0	0
51035 01	E	OTHER COMPENSATION & RAISES	28.80	0	0	0	0	0
51035 04	E	OTHER COMPENSATION & RAISES	13.87	0	0	0	0	0
51035 06	E	OTHER COMPENSATION & RAISES	127.86	0	0	0	0	0
51035 10	E	OTHER COMPENSATION & RAISES	33.20	0	0	0	0	0
51035 13	E	OTHER COMPENSATION & RAISES	15.50	0	0	0	0	0
51035 11	E	OTHER COMPENSATION & RAISES	147.23	0	0	0	0	0
51035 7306	E	OTHER COMPENSATION & RAISES	57.85	0	0	0	0	0
.1 Subtotal (90 detail records):			**1,520,977.44**	**1,500,195**	**1,504,065**	**1,504,065**	**1,504,065**	**1,504,065**
52015	E	TECHNICAL EQUIPMENT	175.05	0	0	0	0	0
.2 Subtotal (1 detail record):			**175.05**	**0**	**0**	**0**	**0**	**0**
54030	E	TOOLS	3,617.92	2,000	2,000	2,000	2,000	2,000
54035	E	EDUCATION & TRAINING	685.00	500	500	500	500	500

Budget Account		Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
54045	E	TRAVEL & SUBSISTENCE	250.26	500	500	500	500	500
54065 03	E	CRACK SEALING RENT / LEASES	1,159.06	0	1,200	1,200	1,200	1,200
54065 7301	E	EQUIP RENT / LEASES	342,063.32	367,000	367,000	367,000	367,000	367,000
54065 04	E	CULVERTS -DRIVEWAY RENT / LEAS	23,126.38	27,500	27,500	27,500	27,500	27,500
54065 7300	E	EQUIP RENT / LEASES	539,156.38	570,000	570,000	570,000	570,000	570,000
54065 02	E	KELLOGG-TEL RD RENT / LEASES	0.00	1,200	0	0	0	0
54065 06	E	DITCHING RENT / LEASES	202,794.77	154,000	154,000	154,000	154,000	154,000
54065 7305	E	EQUIP RENT / LEASES	2,176.05	1,000	1,000	1,000	1,000	1,000
54065 07	E	HOT PATCHING RENT / LEASES	86,721.47	158,000	158,000	158,000	158,000	158,000
54065	E	EQUIP RENT / LEASES	127,055.50	130,000	130,000	130,000	130,000	130,000
54065 08	E	MOWING RENT / LEASES	28,824.52	29,000	29,000	29,000	29,000	29,000
54065 10	E	SHOULDERS RENT / LEASES	73,765.20	78,000	78,000	78,000	78,000	78,000
54065 13	E	TREE REMOVAL RENT / LEASES	46,446.02	70,000	70,000	70,000	70,000	70,000
54065 12	E	SURFACE TREATING RENT / LEASES	86,779.64	75,000	75,000	75,000	75,000	75,000
54065 05	E	CULVERTS-ROAD RENT / LEASES	45,487.47	46,000	46,000	46,000	46,000	46,000
54065 11	E	SPRAY PATCHING RENT / LEASES	27,073.13	45,000	45,000	45,000	45,000	45,000
54065 01	E	BRIDGE MAINT RENT/LEASES	16,557.27	25,400	25,400	25,400	25,400	25,400
54065 7306	E	EQUIP RENT / LEASES	32,211.81	5,000	5,000	5,000	5,000	5,000
54077 07	E	CONSTR & MAINT SUPPLIES	107,321.56	120,000	120,000	120,000	120,000	120,000
54077 7800	E	CONSTR & MAINT SUPPLIES	510,381.13	540,000	540,000	540,000	540,000	540,000
54077 7801	E	CONSTR & MAINT SUPPLIES	2,750.00	8,000	8,000	8,000	8,000	8,000
54077 7802	E	CONSTR & MAINT SUPPLIES	0.00	10,000	10,000	10,000	10,000	10,000
54077 01	E	CONSTR & MAINT SUPPLIES	14,990.71	25,000	25,000	25,000	25,000	25,000
54077 04	E	CONSTR & MAINT SUPPLIES	2,791.52	8,000	8,000	8,000	8,000	8,000
54077 11	E	CONSTR & MAINT SUPPLIES	21,735.27	30,000	30,000	30,000	30,000	30,000
54077 12	E	CONSTR & MAINT SUPPLIES	352,605.48	383,710	383,710	383,710	383,710	383,710
54077 13	E	CONSTR & MAINT SUPPLIES	800.00	8,000	8,000	8,000	8,000	8,000
54077 05	E	CONSTR & MAINT SUPPLIES	13,079.14	20,000	20,000	20,000	20,000	20,000
54077 03	E	CONSTR & MAINT SUPPLIES	48,957.00	50,000	50,000	50,000	50,000	50,000
54077 10	E	CONSTR & MAINT SUPPLIES	15,619.47	14,000	14,000	14,000	14,000	14,000
54077	E	CONSTR & MAINT SUPPLIES	9,223.39	8,000	8,000	8,000	8,000	8,000
54077 7306	E	CONSTR & MAINT SUPPLIES	31,140.91	20,000	20,000	20,000	20,000	20,000
54077 7305	E	CONSTR & MAINT SUPPLIES	0.00	1,000	1,000	1,000	1,000	1,000
54083 7301	E	MISC SUPPORTING SERVICES	20,877.76	25,000	25,000	25,000	25,000	25,000
54083 7300	E	MISC SUPPORTING SERVICES	201,750.00	209,110	214,021	214,021	214,021	214,021
54085	E	CLOTHING & UNIFORMS	7,993.66	8,000	8,000	8,000	8,000	8,000
54444	E	FEES & PERMITS	2,116.43	3,000	3,000	3,000	3,000	3,000

Budget Account		Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
54500	E	MEDICAL FEES & SERVICES	542.00	0	0	0	0	0
.4 Subtotal (40 detail records):			**3,050,626.60**	**3,275,920**	**3,280,831**	**3,280,831**	**3,280,831**	**3,280,831**
58020	E	RETIREMENT	157,810.98	265,137	301,213	301,213	301,213	301,213
58030 08	E	FICA	2,187.38	0	0	0	0	0
58030 06	E	FICA	6,745.48	0	0	0	0	0
58030 11	E	FICA	4,302.33	0	0	0	0	0
58030 12	E	FICA	2,390.69	0	0	0	0	0
58030 10	E	FICA	2,327.52	0	0	0	0	0
58030 01	E	FICA	1,166.72	0	0	0	0	0
58030 13	E	FICA	2,092.41	0	0	0	0	0
58030 7304	E	FICA	2,634.92	0	0	0	0	0
58030 7300	E	FICA	11,033.72	0	0	0	0	0
58030 05	E	FICA	1,737.64	0	0	0	0	0
58030 07	E	FICA	4,881.14	0	0	0	0	0
58030 7301	E	FICA	5,752.09	0	0	0	0	0
58030 04	E	FICA	775.57	0	0	0	0	0
58030	E	FICA	33,646.97	109,638	115,214	115,214	115,214	115,214
58030 7305	E	FICA	188.03	0	0	0	0	0
58030 7306	E	FICA	1,407.76	0	0	0	0	0
58030 03	E	FICA	201.54	0	0	0	0	0
58040	E	WORKERS COMP	30,262.00	29,657	32,897	32,897	32,897	32,897
58060 06	E	HEALTH INS	23,459.79	0	0	0	0	0
58060 04	E	HEALTH INS	2,917.78	0	0	0	0	0
58060	E	HEALTH INS	118,955.90	401,068	359,703	359,703	359,703	359,703
58060 7301	E	HEALTH INS	18,584.96	0	0	0	0	0
58060 07	E	HEALTH INS	18,645.52	0	0	0	0	0
58060 08	E	HEALTH INS	7,006.99	0	0	0	0	0
58060 13	E	HEALTH INS	8,275.32	0	0	0	0	0
58060 01	E	HEALTH INS	4,407.36	0	0	0	0	0
58060 7300	E	HEALTH INS	40,173.10	0	0	0	0	0
58060 05	E	HEALTH INS	6,996.52	0	0	0	0	0
58060 12	E	HEALTH INS	9,909.79	0	0	0	0	0
58060 10	E	HEALTH INS	7,987.58	0	0	0	0	0
58060 7305	E	HEALTH INS	813.20	0	0	0	0	0
58060 11	E	HEALTH INS	15,305.89	0	0	0	0	0
58060 7306	E	HEALTH INS	5,384.41	0	0	0	0	0

Budget Account		Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
58060 03	E	HEALTH INS	669.75	0	0	0	0	0
58062 08	E	DENTAL INS	42.98	0	0	0	0	0
58062 7301	E	DENTAL INS	68.29	0	0	0	0	0
58062 12	E	DENTAL INS	29.92	0	0	0	0	0
58062 7305	E	DENTAL INS	3.91	0	0	0	0	0
58062 01	E	DENTAL INS	22.65	0	0	0	0	0
58062 04	E	DENTAL INS	10.51	0	0	0	0	0
58062 06	E	DENTAL INS	103.62	0	0	0	0	0
58062	E	DENTAL INS	373.98	1,375	1,267	1,267	1,267	1,267
58062 7300	E	DENTAL INS	135.18	0	0	0	0	0
58062 13	E	DENTAL INS	30.40	0	0	0	0	0
58062 10	E	DENTAL INS	27.75	0	0	0	0	0
58062 07	E	DENTAL INS	50.97	0	0	0	0	0
58062 11	E	DENTAL INS	61.36	0	0	0	0	0
58062 05	E	DENTAL INS	28.88	0	0	0	0	0
58062 03	E	DENTAL INS	2.28	0	0	0	0	0
58062 7306	E	DENTAL INS	20.90	0	0	0	0	0
58065 08	E	VISION CARE BENEFITS	2.99	0	0	0	0	0
58065 05	E	VISION CARE BENEFITS	3.43	0	0	0	0	0
58065 7301	E	VISION CARE BENEFITS	6.39	0	0	0	0	0
58065 7300	E	VISION CARE BENEFITS	19.03	0	0	0	0	0
58065 13	E	VISION CARE BENEFITS	4.70	0	0	0	0	0
58065 07	E	VISION CARE BENEFITS	5.05	0	0	0	0	0
58065 12	E	VISION CARE BENEFITS	3.28	0	0	0	0	0
58065 04	E	VISION CARE BENEFITS	1.05	0	0	0	0	0
58065	E	VISION CARE BENEFITS	44.66	197	218	218	218	218
58065 01	E	VISION CARE BENEFITS	2.71	0	0	0	0	0
58065 7305	E	VISION CARE BENEFITS	0.34	0	0	0	0	0
58065 10	E	VISION CARE BENEFITS	2.22	0	0	0	0	0
58065 06	E	VISION CARE BENEFITS	6.94	0	0	0	0	0
58065 11	E	VISION CARE BENEFITS	6.42	0	0	0	0	0
58065 03	E	VISION CARE BENEFITS	0.27	0	0	0	0	0
58065 7306	E	VISION CARE BENEFITS	4.30	0	0	0	0	0
.8 Subtotal (67 detail records):			**562,166.11**	**807,072**	**810,512**	**810,512**	**810,512**	**810,512**
		Net County Cost - D5110:	**-1,228,647.47**	**-531,901**	**-444,159**	**-444,159**	**-444,159**	**-444,159**

Budget Account		Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
D5112		**HIGHWAY PROJECTS**						
43501	R	CHIPS	-1,352,422.35	-1,352,859	-1,352,859	-1,352,859	-1,352,859	-1,352,859
.3 Subtotal (1 detail record):			**-1,352,422.35**	**-1,352,859**	**-1,352,859**	**-1,352,859**	**-1,352,859**	**-1,352,859**
45031 7016	R	INTERFUND TRANSFER REVENUE	0.00	0	0	0	0	0
.5 Subtotal (1 detail record):			**0.00**	**0**	**0**	**0**	**0**	**0**
51015 7290	E	TEMP PAY	14.50	0	0	0	0	0
51020 8762	E	OVERTIME PAY	336.73	0	0	0	0	0
51020 7256	E	OVERTIME PAY	3,004.21	0	0	0	0	0
51020 7291	E	OVERTIME PAY	692.71	0	0	0	0	0
51020 7272	E	OVERTIME PAY	908.95	0	0	0	0	0
51020 8763	E	OVERTIME PAY	3,321.88	0	0	0	0	0
51020 7290	E	OVERTIME PAY	5,104.86	0	0	0	0	0
51020 7283	E	OVERTIME PAY	680.27	0	0	0	0	0
51025 7256	E	SHIFT DIFFERENTIAL PAY	17.55	0	0	0	0	0
51025 7291	E	SHIFT DIFFERENTIAL PAY	5.10	0	0	0	0	0
51025 7283	E	SHIFT DIFFERENTIAL PAY	6.30	0	0	0	0	0
51025 8763	E	SHIFT DIFFERENTIAL PAY	56.25	0	0	0	0	0
51025 7272	E	SHIFT DIFFERENTIAL PAY	8.10	0	0	0	0	0
51025 7290	E	SHIFT DIFFERENTIAL PAY	3.45	0	0	0	0	0
51035 7256	E	OTHER COMPENSATION & RAISES	21.04	0	0	0	0	0
51035 8763	E	OTHER COMPENSATION & RAISES	5.67	0	0	0	0	0
51035 7291	E	OTHER COMPENSATION & RAISES	4.92	0	0	0	0	0
51035 8762	E	OTHER COMPENSATION & RAISES	114.74	0	0	0	0	0
51035 7283	E	OTHER COMPENSATION & RAISES	220.07	0	0	0	0	0
51035 7272	E	OTHER COMPENSATION & RAISES	223.10	0	0	0	0	0
51035 7290	E	OTHER COMPENSATION & RAISES	790.16	0	0	0	0	0
.1 Subtotal (21 detail records):			**15,540.56**	**0**	**0**	**0**	**0**	**0**
54055 7264	E	PROFESSIONAL SERVICES	3,500.00	0	0	0	0	0
54055 7017	E	PROFESSIONAL SERVICES	0.00	0	75,000	75,000	75,000	75,000
54065 7256	E	EQUIP RENT / LEASES	96,683.85	0	0	0	0	0
54065 7291	E	EQUIP RENT / LEASES	19,124.95	0	0	0	0	0
54065 8762	E	EQUIP RENT / LEASES	75,921.63	0	0	0	0	0
54065 7013	E	EQUIP RENT / LEASES	0.00	3,500	0	0	0	0
54065 7272	E	EQUIP RENT / LEASES	80,642.14	0	0	0	0	0
54065 7293	E	EQUIP RENT / LEASES	0.00	0	0	0	0	0

Budget Account		Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
54065 7010	E	EQUIP RENT / LEASES	0.00	1,500	80,000	80,000	80,000	80,000
54065 7282	E	EQUIP RENT / LEASES	236.34	0	0	0	0	0
54065 7011	E	EQUIP RENT / LEASES	0.00	750	0	0	0	0
54065 7012	E	EQUIP RENT / LEASES	0.00	750	0	0	0	0
54065 7001	E	EQUIP RENT / LEASES	0.00	35,000	0	0	0	0
54065 7294	E	EQUIP RENT / LEASES	0.00	0	0	0	0	0
54065 7002	E	EQUIP RENT / LEASES	0.00	10,000	0	0	0	0
54065 7283	E	EQUIP RENT / LEASES	72,996.12	0	0	0	0	0
54065 8763	E	EQUIP RENT / LEASES	66,296.05	0	0	0	0	0
54065 7295	E	EQUIP RENT / LEASES	0.00	61,000	0	0	0	0
54065 7004	E	EQUIP RENT / LEASES	0.00	79,000	56,000	56,000	56,000	56,000
54065 7017	E	EQUIP RENT / LEASES	0.00	0	6,500	6,500	6,500	6,500
54065 7018	E	EQUIP RENT / LEASES	0.00	0	46,000	46,000	46,000	46,000
54065 7014	E	EQUIP RENT / LEASES	0.00	3,500	80,000	80,000	80,000	80,000
54065 7005	E	EQUIP RENT / LEASES	0.00	62,000	34,000	34,000	34,000	34,000
54065 7007	E	EQUIP RENT / LEASES	0.00	27,000	0	0	0	0
54065 7003	E	EQUIP RENT / LEASES	0.00	32,000	70,000	70,000	70,000	70,000
54065 7006	E	EQUIP RENT / LEASES	0.00	61,000	0	0	0	0
54065 7280	E	EQUIP RENT / LEASES	4,841.15	0	0	0	0	0
54065 7015	E	EQUIP RENT / LEASES	0.00	3,500	105,000	105,000	105,000	105,000
54065 7278	E	EQUIP RENT / LEASES	25,000.00	0	0	0	0	0
54065 7009	E	EQUIP RENT / LEASES	0.00	3,500	0	0	0	0
54065 7264	E	EQUIP RENT / LEASES	0.00	0	0	0	0	0
54065 7008	E	EQUIP RENT / LEASES	0.00	137,000	112,000	112,000	112,000	112,000
54065 7290	E	EQUIP RENT / LEASES	78,359.41	0	0	0	0	0
54065 7292	E	EQUIP RENT / LEASES	0.00	0	0	0	0	0
54065 7289	E	EQUIP RENT / LEASES	2,475.23	0	0	0	0	0
54077 8762	E	CONSTR & MAINT SUPPLIES	45,880.15	0	0	0	0	0
54077 7256	E	CONSTR & MAINT SUPPLIES	124,388.10	0	0	0	0	0
54077 7016	E	CONSTR & MAINT SUPPLIES	0.00	0	0	0	0	0
54077 7291	E	CONSTR & MAINT SUPPLIES	10,972.88	0	0	0	0	0
54077 7003	E	CONSTR & MAINT SUPPLIES	0.00	37,000	275,000	275,000	275,000	275,000
54077 7011	E	CONSTR & MAINT SUPPLIES	0.00	250	0	0	0	0
54077 7012	E	CONSTR & MAINT SUPPLIES	0.00	250	0	0	0	0
54077 7002	E	CONSTR & MAINT SUPPLIES	0.00	12,000	0	0	0	0
54077 7013	E	CONSTR & MAINT SUPPLIES	0.00	4,000	0	0	0	0
54077 7018	E	CONSTR & MAINT SUPPLIES	0.00	0	110,000	110,000	110,000	110,000

Budget Account		Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
54077 7009	E	CONSTR & MAINT SUPPLIES	0.00	10,000	0	0	0	0
54077 7001	E	CONSTR & MAINT SUPPLIES	0.00	40,000	0	0	0	0
54077 7006	E	CONSTR & MAINT SUPPLIES	0.00	69,000	0	0	0	0
54077 7005	E	CONSTR & MAINT SUPPLIES	0.00	70,000	39,000	39,000	39,000	39,000
54077 7289	E	CONSTR & MAINT SUPPLIES	2,108.23	0	0	0	0	0
54077 7294	E	CONSTR & MAINT SUPPLIES	0.00	0	0	0	0	0
54077 7017	E	CONSTR & MAINT SUPPLIES	0.00	0	775,000	775,000	775,000	775,000
54077 7280	E	CONSTR & MAINT SUPPLIES	179,885.56	0	0	0	0	0
54077 7278	E	CONSTR & MAINT SUPPLIES	15,000.00	0	0	0	0	0
54077 7295	E	CONSTR & MAINT SUPPLIES	0.00	57,000	0	0	0	0
54077 7015	E	CONSTR & MAINT SUPPLIES	0.00	4,000	200,000	200,000	200,000	200,000
54077 7014	E	CONSTR & MAINT SUPPLIES	0.00	4,000	150,000	150,000	150,000	150,000
54077 7292	E	CONSTR & MAINT SUPPLIES	0.00	0	0	0	0	0
54077 7264	E	CONSTR & MAINT SUPPLIES	0.00	0	0	0	0	0
54077 7293	E	CONSTR & MAINT SUPPLIES	0.00	0	0	0	0	0
54077 7010	E	CONSTR & MAINT SUPPLIES	0.00	500	100,000	100,000	100,000	100,000
54077 7290	E	CONSTR & MAINT SUPPLIES	227,827.49	0	0	0	0	0
54077 8763	E	CONSTR & MAINT SUPPLIES	10,713.85	0	0	0	0	0
54077 7283	E	CONSTR & MAINT SUPPLIES	60,251.11	0	0	0	0	0
54077 7004	E	CONSTR & MAINT SUPPLIES	0.00	90,000	64,000	64,000	64,000	64,000
54077 7007	E	CONSTR & MAINT SUPPLIES	0.00	30,000	0	0	0	0
54077 7008	E	CONSTR & MAINT SUPPLIES	0.00	156,000	109,000	109,000	109,000	109,000
54077 7272	E	CONSTR & MAINT SUPPLIES	99,840.53	0	0	0	0	0
.4 Subtotal (68 detail records):			**1,302,944.77**	**1,105,000**	**2,486,500**	**2,486,500**	**2,486,500**	**2,486,500**
58030 7291	E	FICA	704.29	0	0	0	0	0
58030 8762	E	FICA	2,378.24	0	0	0	0	0
58030 7256	E	FICA	3,611.03	0	0	0	0	0
58030 7289	E	FICA	127.17	0	0	0	0	0
58030 7272	E	FICA	4,145.40	0	0	0	0	0
58030 7290	E	FICA	7,917.20	0	0	0	0	0
58030 7283	E	FICA	3,643.96	0	0	0	0	0
58030 7282	E	FICA	35.05	0	0	0	0	0
58030 8763	E	FICA	2,283.33	0	0	0	0	0
58030 7280	E	FICA	747.55	0	0	0	0	0
58060 8762	E	HEALTH INS	10,026.40	0	0	0	0	0
58060 7291	E	HEALTH INS	2,994.85	0	0	0	0	0

Budget Account		Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
58060 7256	E	HEALTH INS	12,389.78	0	0	0	0	0
58060 7283	E	HEALTH INS	12,107.45	0	0	0	0	0
58060 7282	E	HEALTH INS	177.00	0	0	0	0	0
58060 7290	E	HEALTH INS	34,275.07	0	0	0	0	0
58060 7280	E	HEALTH INS	2,119.41	0	0	0	0	0
58060 7289	E	HEALTH INS	498.43	0	0	0	0	0
58060 7272	E	HEALTH INS	15,771.82	0	0	0	0	0
58060 8763	E	HEALTH INS	8,186.55	0	0	0	0	0
58062 8762	E	DENTAL INS	38.35	0	0	0	0	0
58062 7256	E	DENTAL INS	46.68	0	0	0	0	0
58062 7272	E	DENTAL INS	71.38	0	0	0	0	0
58062 7291	E	DENTAL INS	13.71	0	0	0	0	0
58062 7283	E	DENTAL INS	39.58	0	0	0	0	0
58062 8763	E	DENTAL INS	33.57	0	0	0	0	0
58062 7280	E	DENTAL INS	16.34	0	0	0	0	0
58062 7290	E	DENTAL INS	141.42	0	0	0	0	0
58062 7282	E	DENTAL INS	1.02	0	0	0	0	0
58062 7289	E	DENTAL INS	1.57	0	0	0	0	0
58065 7256	E	VISION CARE BENEFITS	5.00	0	0	0	0	0
58065 8762	E	VISION CARE BENEFITS	4.31	0	0	0	0	0
58065 7289	E	VISION CARE BENEFITS	0.11	0	0	0	0	0
58065 7282	E	VISION CARE BENEFITS	0.20	0	0	0	0	0
58065 8763	E	VISION CARE BENEFITS	2.74	0	0	0	0	0
58065 7280	E	VISION CARE BENEFITS	0.91	0	0	0	0	0
58065 7272	E	VISION CARE BENEFITS	8.03	0	0	0	0	0
58065 7290	E	VISION CARE BENEFITS	33.79	0	0	0	0	0
58065 7283	E	VISION CARE BENEFITS	13.12	0	0	0	0	0
58065 7291	E	VISION CARE BENEFITS	2.19	0	0	0	0	0
.8 Subtotal (40 detail records):			**124,614.00**	**0**	**0**	**0**	**0**	**0**
		Net County Cost - D5112:	**90,676.98**	**-247,859**	**1,133,641**	**1,133,641**	**1,133,641**	**1,133,641**

Budget Account			Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
D9710									
45710	5714	R	SERIAL BONDS	0.00	0	-1,600,000	-1,600,000	-1,600,000	-1,600,000
.5 Subtotal (1 detail record):				**0.00**	**0**	**-1,600,000**	**-1,600,000**	**-1,600,000**	**-1,600,000**
54990	5128	E	DEBT SERVICE PRINC	38,060.00	41,570	43,920	43,920	43,920	43,920
54990	2807	E	DEBT SERVICE PRINC	0.00	0	41,600	41,600	41,600	41,600
54991	5128	E	DEBT SERVICE INT	43,271.01	40,063	38,383	38,383	38,383	38,383
54991	2807	E	DEBT SERVICE INT	0.00	0	48,290	48,290	48,290	48,290
.4 Subtotal (4 detail records):				**81,331.01**	**81,633**	**172,193**	**172,193**	**172,193**	**172,193**
			Net County Cost - D9710:	**81,331.01**	**81,633**	**-1,427,807**	**-1,427,807**	**-1,427,807**	**-1,427,807**
			FUND Total - D:	**-522,361.52**	**17,917**	**0**	**0**	**0**	**0**

Budget Account		Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
E5130		**HIGHWAY ROAD MACHINERY**						
41789	R	MISC TRANSP REVENUE	-36,723.47	-50,000	-64,000	-64,000	-64,000	-64,000
.1 Subtotal (1 detail record):			**-36,723.47**	**-50,000**	**-64,000**	**-64,000**	**-64,000**	**-64,000**
42300	R	TRANSP SERV OTHER GOVTS	-151,549.60	-205,000	-210,000	-210,000	-210,000	-210,000
42401 2220	R	INTEREST & EARNINGS	-29.93	0	0	0	0	0
42401	R	INTEREST & EARNINGS	-7,905.19	-3,000	-3,000	-3,000	-3,000	-3,000
42414	R	RENTAL OF EQUIPMENT	-2,205,400.61	-2,313,575	-2,382,075	-2,382,075	-2,382,075	-2,382,075
42650	R	SALE OF SCRAP & EXCESS MATERIA	-14,269.07	-8,000	-8,000	-8,000	-8,000	-8,000
42665	R	SALE OF EQUIPMENT	-43,087.50	-20,000	-20,000	-20,000	-20,000	-20,000
42680	R	INSURANCE RECOVERY	0.00	-3,000	-3,000	-3,000	-3,000	-3,000
42701	R	REFUND APPROP EXPENSE	0.00	-200	0	0	0	0
42801	R	INTERFUND REVENUES	-206,203.57	-235,000	-280,000	-280,000	-280,000	-280,000
.2 Subtotal (9 detail records):			**-2,628,445.47**	**-2,787,775**	**-2,906,075**	**-2,906,075**	**-2,906,075**	**-2,906,075**
51005		187 Heavy Equipment Maint Mechanic	40,316.90	42,062	43,393	43,393	43,393	43,393
51005		147 HWY Crew Leader-29%	10,652.42	11,278	11,635	11,635	11,635	11,635
51005		137 HWY CONSTR MECH-29%	12,082.97	12,314	12,734	12,734	12,734	12,734
51005		127 MEO 29%	10,931.85	11,150	11,543	11,543	11,543	11,543
51005		117 MEO 29%	11,511.85	11,730	12,268	12,268	12,268	12,268
51005		107 MEO 29%	10,931.85	11,150	11,543	11,543	11,543	11,543
51005		87 HWY CREW LEADER-29%	11,857.58	12,198	12,762	12,762	12,762	12,762
51005		77 MEO 29%	9,351.83	9,912	10,093	10,093	10,093	10,093
51005		177 HEAVY EQUIP OPER 29%	11,636.91	11,885	12,492	12,492	12,492	12,492
51005		15 HVY EQUIP MAINT MECH	44,896.05	45,745	47,289	47,289	47,289	47,289
51005		197 Parts Chaser	0.00	20,583	0	0	0	0
51005		207 HVY EQUIP MAINT MECH	0.00	35,955	0	0	0	0
51005		67 MEO 29%	10,931.85	11,150	11,978	11,978	11,978	11,978
51005		25 HVY EQUIP MAINT MECH	40,894.27	42,062	44,021	44,021	44,021	44,021
51005		47 HWY CREW LEADER 29%	13,309.85	13,556	14,004	14,004	14,004	14,004
51005		18 HVY EQUIP MAINT MECH	44,396.05	45,245	46,789	46,789	46,789	46,789
51005		37 HWY CONSTR MECH 29%	12,517.97	12,749	13,169	13,169	13,169	13,169
51005		27 PARTS CHASER	20,372.77	0	27,426	27,426	27,426	27,426
51005		20 HVY EQUIP MAINT MECH	42,896.05	0	39,684	39,684	39,684	39,684
51005		97 HWY CONSTR MECH-29%	10,668.28	10,983	11,479	11,479	11,479	11,479
51005		23 HVY EQUIP MAINT SUPER	44,826.96	46,237	48,017	48,017	48,017	48,017
51005		57 HWY CONSTR MECH 29%	11,201.91	11,459	12,057	12,057	12,057	12,057

Budget Account		Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
51005		167 Heavy Equipment Operator 29%	10,666.23	10,983	11,377	11,377	11,377	11,377
51015	E	TEMP PAY	65.25	0	1,000	1,000	1,000	1,000
51020	E	OVERTIME PAY	1,389.24	3,500	3,500	3,500	3,500	3,500
51025	E	SHIFT DIFFERENTIAL PAY	2,472.75	3,000	3,000	3,000	3,000	3,000
51035	E	OTHER COMPENSATION & RAISES	84.53	1,000	1,000	1,000	1,000	1,000
.1 Subtotal (27 detail records):			**440,864.17**	**447,885**	**474,253**	**474,253**	**474,253**	**474,253**
52015	E	TECHNICAL EQUIP	0.00	0	0	0	0	0
52035	E	HIGHWAY EQUIP	686,249.07	396,000	396,000	396,000	396,000	396,000
.2 Subtotal (2 detail records):			**686,249.07**	**396,000**	**396,000**	**396,000**	**396,000**	**396,000**
54000	E	TELEPHONE	6,214.50	8,000	8,000	8,000	8,000	8,000
54001	E	COPYING/PRINTING	187.48	0	0	0	0	0
54004	E	COMPUTER SOFTWARE	451.44	500	500	500	500	500
54005	E	OFFICE SUPPLIES	1,028.18	1,450	1,450	1,450	1,450	1,450
54006	E	MEDICAL SUPPLIES & MATERIALS	158.17	300	300	300	300	300
54007	E	MAINTENANCE SUPPLIES	14,807.55	10,950	15,000	15,000	15,000	15,000
54015	E	MAINT AGREEMENTS & REPAIRS	2,650.00	2,650	2,650	2,650	2,650	2,650
54025	E	UTILITIES	104,782.75	160,000	130,000	130,000	130,000	130,000
54030	E	TOOLS	11,484.03	8,500	8,500	8,500	8,500	8,500
54035	E	EDUCATION & TRAINING	515.00	600	600	600	600	600
54040	E	ASSOC/MEMBERSHIP DUES	0.00	100	100	100	100	100
54050	E	EQUIP MAINT/REPAIR	12,914.89	13,000	13,000	13,000	13,000	13,000
54070	E	INSURANCE	18,501.37	20,000	20,000	20,000	20,000	20,000
54075	E	EQUIPMENT	0.00	150	150	150	150	150
54076	E	PROPERTY REPAIRS	5,023.20	3,000	3,000	3,000	3,000	3,000
54078	E	FUEL	639,228.48	890,000	970,000	970,000	970,000	970,000
54083	E	MISC SUPPORTING SERVICES	6.00	50	50	50	50	50
54085	E	CLOTHING & UNIFORMS	10,351.80	7,500	7,500	7,500	7,500	7,500
54100	E	TAXES	383.24	1,600	1,600	1,600	1,600	1,600
54300	E	VEHICLE MAINT & REPAIR	344,902.44	375,000	375,000	375,000	375,000	375,000
54625	E	GARBAGE COLLECTION/DISPOSAL	6,900.68	6,673	6,600	6,600	6,600	6,600
.4 Subtotal (21 detail records):			**1,180,491.20**	**1,510,023**	**1,564,000**	**1,564,000**	**1,564,000**	**1,564,000**
58020	E	RETIREMENT	35,531.60	81,474	94,651	94,651	94,651	94,651
58030	E	FICA	28,547.13	33,689	36,204	36,204	36,204	36,204
58040	E	WORKERS COMP	8,339.24	16,233	9,589	9,589	9,589	9,589
58060	E	HEALTH INS	94,806.03	108,756	104,663	104,663	104,663	104,663

Budget Account		Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
58062	E	DENTAL INS	338.24	589	425	425	425	425
58065	E	VISION CARE BENEFITS	52.30	120	81	81	81	81
.8 Subtotal (6 detail records):			**167,614.54**	**240,861**	**245,612**	**245,612**	**245,612**	**245,612**
59522	E	TRANSF TO CO RD FUND	0.00	0	419,612	0	0	0
59951	E	Interfund Transfer Expense	646,623.20	0	0	0	0	0
.9 Subtotal (2 detail records):			**646,623.20**	**0**	**419,612**	**0**	**0**	**0**
		Net County Cost - E5130:	**456,673.24**	**-243,006**	**129,402**	**-290,210**	**-290,210**	**-290,210**

Budget Account			Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
E9710									
54990	2220	E	DEBT SERVICE PRINC	63,290.00	69,040	72,730	72,730	72,730	72,730
54991	2220	E	DEBT SERVICE INT	85,528.62	80,218	77,352	77,352	77,352	77,352
.4 Subtotal (2 detail records):				**148,818.62**	**149,258**	**150,082**	**150,082**	**150,082**	**150,082**
			Net County Cost - E9710:	**148,818.62**	**149,258**	**150,082**	**150,082**	**150,082**	**150,082**

Budget Account		Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
E9901								
59522	E	TRANSF TO CO RD FUND	0.00	604,550	0	419,612	419,612	419,612
.9 Subtotal (1 detail record):			**0.00**	**604,550**	**0**	**419,612**	**419,612**	**419,612**
		FUND Total E	**0.00**	**604,550**	**0**	**419,612**	**419,612**	2794484

Budget Account		Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
EL816								
42130	R	REFUSE CHARGES	-313,073.24	-290,000	-225,000	-225,000	-43,200	-43,200
42130	R	REFUSE CHARGES	-1,211,293.77	-1,122,600	-1,234,000	-1,234,000	-1,318,000	-1,318,000
42131	R	S/W EQUIPMENT	-64,201.89	-65,000	-68,000	-68,000	-68,000	-68,000
42132	R	S/W LANDFILL CLOSURE	-64,201.89	-167,000	-68,000	-68,000	-68,000	-68,000
42401 8165	R	INTEREST & EARNINGS	-3,120.25	-5,000	0	0	0	0
42401 4400	R	INTEREST & EARNINGS	-1,223.21	-1,600	0	0	0	0
42401 4300	R	INTEREST & EARNINGS	-765.41	-800	0	0	0	0
42401 8167	R	INTEREST & EARNINGS	-817.14	0	0	0	0	0
42401	R	INTEREST & EARNINGS	-7,692.50	0	0	0	0	0
42610	R	FINES & FORFEITURES	-2,923.76	-2,300	-2,300	-2,300	-2,300	-2,300
.2 Subtotal (10 detail records):			**-1,669,313.06**	**-1,654,300**	**-1,597,300**	**-1,597,300**	**-1,499,500**	**-1,499,500**
43989	R	OTHER COMMUN DEV STATE AID	0.00	-3,500	0	0	0	0
43989	R	OTHER COMMUN DEV STATE AID	0.00	0	-2,700	-2,700	-2,700	-2,700
.3 Subtotal (2 detail records):			**0.00**	**-3,500**	**-2,700**	**-2,700**	**-2,700**	**-2,700**
45031 4300	R	INTERFUND TRANSFER REVENUE	0.00	0	-290,000	-290,000	-290,000	-290,000
.5 Subtotal (1 detail record):			**0.00**	**0**	**-290,000**	**-290,000**	**-290,000**	**-290,000**
51005		30 L/F EQUIP	39,696.05	40,447	42,304	42,304	42,304	42,304
51005		11 REC CREW	44,016.85	45,245	0	0	0	0
51005		8 REC EQUIP	39,696.05	40,447	0	0	0	0
51005		73 HVY EQUIP MAINT MECH	36,889.30	38,889	36,740	36,740	36,740	36,740
51005		53 SR ACCT CL	33,972.30	34,610	35,761	35,761	35,761	35,761
51005		39 WGH SCALE	33,057.56	34,760	35,590	35,590	35,590	35,590
51005		24 HVY EQUIP	42,465.42	42,963	44,909	44,909	44,909	44,909
51005		22 LANDFILL OPER CREW LEADER	51,636.05	43,745	47,789	47,789	47,789	47,789
51005		41 HVY EQUIP	35,436.78	36,416	38,129	38,129	38,129	38,129
51020	E	OVERTIME PAY	1,579.27	1,500	0	0	0	0
51020	E	OVERTIME PAY	19,345.07	18,000	18,000	18,000	18,000	18,000
51025	E	SHIFT DIFFERENTIAL PAY	0.60	0	0	0	0	0
.1 Subtotal (12 detail records):			**377,791.30**	**377,020**	**299,221**	**299,221**	**299,221**	**299,221**
52015	E	TECHNICAL EQUIPMENT	288.94	450	450	450	450	450
52025	E	REPAIR & MAINTENANCE	171.15	1,000	1,000	1,000	1,000	1,000
52035	E	HIGHWAY EQUIP	1,725.00	0	290,000	290,000	290,000	290,000
.2 Subtotal (3 detail records):			**2,185.09**	**1,450**	**291,450**	**291,450**	**291,450**	**291,450**

Budget Account		Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
54000	E	TELEPHONE	2,011.44	2,200	2,200	2,200	2,200	2,200
54000	E	TELEPHONE	2,501.32	2,600	2,125	2,125	2,125	2,125
54001	E	COPYING/PRINTING	596.16	500	500	500	500	500
54001	E	COPYING/PRINTING	426.00	400	0	0	0	0
54003	E	OFFICE FURNITURE	339.98	0	0	0	0	0
54005	E	OFFICE SUPPLIES	957.88	800	1,800	1,800	1,800	1,800
54005	E	OFFICE SUPPLIES	429.60	500	500	500	500	500
54006	E	MEDICAL SUPPLIES & MATERIALS	347.68	300	300	300	300	300
54006	E	MEDICAL SUPPLIES & MATERIALS	275.92	200	0	0	0	0
54007	E	CUSTODIAL,HOUSEHOLD SUPPLIES	990.21	1,200	1,200	1,200	1,200	1,200
54007	E	CUSTODIAL,HOUSEHOLD SUPPLIES	329.18	300	0	0	0	0
54012	E	SPECIAL SUPPLIES & MAINT	11,653.87	11,000	11,000	11,000	0	0
54020	E	POSTAGE	479.86	300	300	300	300	300
54020	E	POSTAGE	0.00	50	50	50	50	50
54025	E	UTILITIES	32,307.22	44,000	44,000	44,000	44,000	44,000
54025	E	UTILITIES	27,540.93	34,000	34,000	34,000	17,000	17,000
54030	E	SMALL TOOLS	413.91	900	900	900	900	900
54030	E	SMALL TOOLS	320.36	250	0	0	0	0
54040	E	ASSOC/MEMBERSHIP DUES	0.00	0	85	85	85	85
54040	E	ASSOC/MEMBERSHIP DUES	75.00	75	325	325	325	325
54050	E	EQUIP MAINT/REPAIR	0.00	2,000	17,000	17,000	17,000	17,000
54050	E	EQUIP MAINT/REPAIR	0.00	0	0	0	0	0
54055	E	PROFESSIONAL SERVICES	134,352.00	138,000	191,760	191,760	124,000	124,000
54055	E	PROFESSIONAL SERVICES	104,678.53	90,000	92,000	92,000	92,000	92,000
54060	E	LEGAL NOTICES / ADVERTISING	73.34	200	200	200	200	200
54060	E	LEGAL NOTICES / ADVERTISING	761.96	300	300	300	300	300
54065	E	EQUIP RENT / LEASES	1,057.10	1,500	1,500	1,500	1,500	1,500
54070	E	INSURANCE	2,444.33	3,200	3,200	3,200	3,200	3,200
54070	E	INSURANCE	224.36	3,500	3,500	3,500	3,500	3,500
54075	E	OFFICE EQUIPMENT	79.95	0	475	475	475	475
54076	E	PROPERTY REPAIRS	4,309.64	3,000	6,800	6,800	6,800	6,800
54076	E	PROPERTY REPAIRS	11,232.66	5,000	5,000	5,000	5,000	5,000
54077	E	CONSTR & MAINT SUPPLIES	4,927.18	5,500	15,000	15,000	15,000	15,000
54077	E	CONSTR & MAINT SUPPLIES	3,748.54	700	700	700	700	700
54078	E	FUEL	7,128.98	8,000	0	0	0	0
54078	E	FUEL	61,717.66	85,000	95,000	95,000	95,000	95,000
54085	E	CLOTHING & UNIFORMS	4,699.92	5,000	5,000	5,000	5,000	5,000

Budget Account		Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
54085	E	CLOTHING & UNIFORMS	649.35	800	0	0	0	0
54100	E	TAXES	50.05	60	260	260	260	260
54300	E	VEHICLE MAINT & REPAIR	5,455.22	5,500	7,500	7,500	7,500	7,500
54300	E	VEHICLE MAINT & REPAIR	35,559.23	55,000	52,850	52,850	52,850	52,850
54444	E	FEES & PERMITS	30.00	50	0	0	0	0
54444	E	FEES & PERMITS	410.00	500	600	600	600	600
54500	E	MEDICAL FEES & SERVICES	0.00	50	0	0	0	0
54500	E	MEDICAL FEES & SERVICES	22.05	200	200	200	200	200
54620	E	TIRE DISPOSAL	5,978.28	10,000	20,000	20,000	17,960	17,960
54625	E	GARBAGE COLLECTION/DISPOSAL	21,667.44	9,000	7,900	7,900	7,900	7,900
54900	E	Depreciation Expense	518,695.00	0	0	0	0	0
.4 Subtotal (48 detail records):			**1,011,949.29**	**531,635**	**626,030**	**626,030**	**528,230**	**528,230**
58020	E	RETIREMENT	31,967.45	53,803	59,844	59,844	59,844	59,844
58020	E	RETIREMENT	8,069.13	16,130	0	0	0	0
58030	E	FICA	5,553.13	6,670	0	0	0	0
58030	E	FICA	23,355.36	22,248	22,890	22,890	22,890	22,890
58040	E	WORKERS COMP	6,032.00	5,411	6,069	6,069	6,069	6,069
58040	E	WORKERS COMP	1,508.00	1,546	0	0	0	0
58060	E	HEALTH INS	30,006.08	30,048	0	0	0	0
58060	E	HEALTH INS	64,573.70	57,456	60,912	60,912	60,912	60,912
58062	E	DENTAL INS	72.28	72	0	0	0	0
58062	E	DENTAL INS	478.79	432	360	360	360	360
58065	E	VISION CARE BENEFITS	39.00	39	39	39	39	39
58065	E	VISION CARE BENEFITS	19.50	20	0	0	0	0
.8 Subtotal (12 detail records):			**171,674.42**	**193,876**	**150,115**	**150,115**	**150,115**	**150,115**
		Net County Cost - EL816:	**-105,712.96**	**-553,819**	**-523,184**	**-523,184**	**-523,184**	**-523,184**

Budget Account		Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
EL971								
54991 8164	E	DEBT SERVICE INT	102,533.04	94,931	90,880	90,880	90,880	90,880
54991 7000	E	DEBT SERVICE INT	4,500.00	0	0	0	0	0
54991 8165	E	DEBT SERVICE INT	395,889.54	385,699	375,097	375,097	375,097	375,097
.4 Subtotal (3 detail records):			**502,922.58**	**480,630**	**465,977**	**465,977**	**465,977**	**465,977**
		Net County Cost - EL971:	**502,922.58**	**480,630**	**465,977**	**465,977**	**465,977**	**465,977**

Budget Account		Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
EL990								
45031	R	INTERFUND TRANSFER REVENUE	-12,000.00	-349,310	0	0	0	0
.5 Subtotal (1 detail record):			**-12,000.00**	**-349,310**	**0**	**0**	**0**	**0**
		Net County Cost - EL990:	**-12,000.00**	**-349,310**	**0**	**0**	**0**	**0**

Budget Account		Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
EL995								
54950	E	INTRAFUND TRANSFER	0.00	232,000	0	136,000	136,000	136,000
.4 Subtotal (1 detail record):			**0.00**	**232,000**	**0**	**136,000**	**136,000**	**136,000**
		Net County Cost - EL995:	**0.00**	**232,000**	**0**	**136,000**	**136,000**	**136,000**
		FUND Total EL	**990,701.48**	**320,304**	**222,277**	**358,277**	**358,277**	78,793

DEPARTMENT: **AIRPORT**

DESCRIPTION:

Cortland County Airport (Chase Field) has a 3400-ft. long runway and taxiway. There are three (3) main hangars and thirty-five (35) T-hangars that are rented as well as thirty (30) tie down spaces. The highway operates the airport utilizing highway administration staff, 1 airport maintenance worker, airport and highway dept. equipment (loader for snow removal). Work includes repairs to buildings, navigational aids, AWOS and other related equipment as well as mowing grass and plowing snow.

Budget Account		Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
A5610		**AIRPORT**						
41770	R	AIRPORT FEES & RENTALS	-125,938.84	-130,740	-132,000	-132,000	-132,000	-132,000
41776	R	AIRPORT SALE OF SUPPLIES	-111,199.09	-121,000	-150,000	-150,000	-150,000	-150,000
.1 Subtotal (2 detail records):			**-237,137.93**	**-251,740**	**-282,000**	**-282,000**	**-282,000**	**-282,000**
42665	R	SALE OF EQUIPMENT	-375.00	-1,000	-2,000	-2,000	-2,000	-2,000
42680	R	INSURANCE RECOVERY	-122.91	0	0	0	0	0
.2 Subtotal (2 detail records):			**-497.91**	**-1,000**	**-2,000**	**-2,000**	**-2,000**	**-2,000**
52253	E	AIRPORT PROJECT	335.88	25,000	32,500	32,500	32,500	32,500
.2 Subtotal (1 detail record):			**335.88**	**25,000**	**32,500**	**32,500**	**32,500**	**32,500**
54000	E	TELEPHONE	1,148.67	1,400	1,400	1,400	1,400	1,400
54004	E	COMPUTER SOFTWARE	1,005.00	0	0	0	0	0
54005	E	SUPPLIES	40.37	100	100	100	100	100
54007	E	MAINTENANCE SUPPLIES	1,903.19	1,200	1,100	1,100	1,100	1,100
54015	E	MAINT AGREEMENTS & REPAIRS	2,925.00	4,200	4,200	4,200	4,200	4,200
54025	E	UTILITIES	10,748.39	12,000	12,000	12,000	12,000	12,000
54030	E	SMALL TOOLS	0.00	0	50	50	50	50
54040	E	ASSOC/MEMBERSHIP DUES	250.00	250	450	450	450	450
54050	E	EQUIP MAINT/REPAIR	2,127.49	4,000	4,000	4,000	4,000	4,000
54060	E	LEGAL NOTICES / ADVERTISING	0.00	100	100	100	100	100
54065	E	EQUIP RENT / LEASES	4,162.76	9,000	4,500	4,500	4,500	4,500
54070	E	INSURANCE	5,925.52	6,500	6,500	6,500	6,500	6,500
54076	E	PROPERTY REPAIRS	13,109.65	12,000	12,000	12,000	12,000	12,000
54078 7803	E	FUEL	2,785.80	4,000	4,000	4,000	4,000	4,000
54078	E	FUEL	82,565.81	96,000	130,000	130,000	130,000	130,000
54083	E	MISC SUPPORTING SERVICES	48,869.25	53,000	56,000	56,000	56,000	56,000
54100	E	TAXES	3,032.18	3,000	3,000	3,000	3,000	3,000
54300	E	VEHICLE MAINT & REPAIR	305.37	1,000	1,000	1,000	1,000	1,000
54444	E	FEES & PERMITS	100.00	0	250	250	250	250
.4 Subtotal (19 detail records):			**181,004.45**	**207,750**	**240,650**	**240,650**	**240,650**	**240,650**
		Net County Cost - A5610:	**-56,295.51**	**-19,990**	**-10,850**	**-10,850**	**-10,850**	**-10,850**

DEPARTMENT: **DWYER PARK**

DESCRIPTION:

This division is set up to operate the County Park on Little York Lake. Activities include maintaining buildings and grounds during the summer, operate wade pool for children, and provide oversight for pavilion rental. Many activities are held at the Park through the summer. The highway department provides personnel and equipment.

PERFORMANCE INDICATORS:

CRT Continues to use the 2nd floor of the Main pavilion for Theatre Events.
CRT Schedules the use of the first floor of the main pavilion.

Use of facilities at the park by groups reserving the main pavilion or shelters from May through September:

	2008	2009	2010	2011
MAIN PAVILION				
Parties reported	20	20	20	not
people	n/a	n/a	n/a	reported
SHELTER #1				
Parties reported	31	32	25	28
people	2035	1730	1522	1552
SHELTER #2				
Parties reported	28	25	30	28
people	1497	1107	1645	1455
SHELTER #3				
Parties reported	34	33	29	28
people	1968	2022	2067	1769
FIREWORKS				
Vehicles - approx.	1000	1000	1000	1074

Budget Account		Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
A7110		**DWYER PARK**						
42001	R	PARK & RECREATION CHARGES	-6,473.66	-8,000	-8,000	-8,000	-8,000	-8,000
.2 Subtotal (1 detail record):			**-6,473.66**	**-8,000**	**-8,000**	**-8,000**	**-8,000**	**-8,000**
51015	E	TEMP PAY	30,659.44	40,126	40,696	40,696	40,696	40,696
51020	E	OVERTIME PAY	741.68	400	500	500	500	500
.1 Subtotal (2 detail records):			**31,401.12**	**40,526**	**41,196**	**41,196**	**41,196**	**41,196**
54000	E	TELEPHONE	763.97	852	1,000	1,000	1,000	1,000
54001	E	COPYING/PRINTING	95.00	125	125	125	125	125
54007	E	MAINTENANCE SUPPLIES	1,180.08	2,100	2,100	2,100	2,100	2,100
54025	E	UTILITIES	5,967.63	6,500	6,500	6,500	6,500	6,500
54030	E	SMALL TOOLS	0.00	250	250	250	250	250
54050	E	EQUIP MAINT/REPAIR	1,585.84	1,500	1,500	1,500	1,500	1,500
54055	E	PROFESSIONAL SERVICES	2,573.03	0	0	0	0	0
54070	E	INSURANCE	3,509.38	4,088	4,088	4,088	4,088	4,088
54076	E	PROPERTY REPAIRS	5,623.74	12,000	12,000	12,000	12,000	12,000
54078	E	FUEL	2,796.63	2,500	2,500	2,500	2,500	2,500
54300	E	VEHICLE MAINT & REPAIR	190.66	1,500	1,500	1,500	1,500	1,500
54444	E	FEES & PERMITS	0.00	250	250	250	250	250
54625	E	GARBAGE COLLECTION/DISPOSAL	752.25	1,000	2,000	2,000	2,000	2,000
.4 Subtotal (13 detail records):			**25,038.21**	**32,665**	**33,813**	**33,813**	**33,813**	**33,813**
58020	E	RETIREMENT	2,770.41	7,423	8,139	8,139	8,139	8,139
58030	E	FICA	2,402.13	3,070	3,113	3,113	3,113	3,113
58040	E	WORKERS COMP	2,262.00	2,322	2,604	2,604	2,604	2,604
.8 Subtotal (3 detail records):			**7,434.54**	**12,815**	**13,856**	**13,856**	**13,856**	**13,856**
		Net County Cost - A7110:	**57,400.21**	**78,007**	**80,866**	**80,866**	**80,866**	**80,866**

DEPARTMENT: **WORKER'S COMPENSATION FUND**

DESCRIPTION:

The County is self-insured for Worker's Compensation Insurance. The Program is overseen by the County Administrator and McNeil & Co. a Third Party Administrator.

Budget Account		Description	2011 Actual	2012 Adopted	2013 Dept Request	County Administrator	Committee Recommended	2013 Adopted
S1710								
42222	R	INS RESERVE PARTICIATION	-392,420.88	-458,820	0	-476,572	-476,572	-476,572
42401	R	INTEREST & EARNINGS	-1,238.19	-1,000	0	-750	-750	-750
42701	R	REFUND APPROP EXPENSE	-108,638.43	-114,000	0	-10,000	-10,000	-10,000
42801	R	INTERFUND REVENUE	-482,579.12	-491,180	0	-587,575	-587,575	-587,575
.2 Subtotal (4 detail records):			**-984,876.62**	**-1,065,000**	**0**	**-1,074,897**	**-1,074,897**	**-1,074,897**
54055	E	PROFESSIONAL SERVICES	62,283.31	5,000	0	75,000	75,000	75,000
54070	E	INSURANCE	0.00	27,000	0	0	0	0
54630	E	STATE WORKERS' COMP ASSESSMEN	162,657.56	140,000	0	200,000	200,000	200,000
54631	E	PUBLIC GOODS SURCHARGE	0.00	13,500	0	0	0	0
54700	E	ADMINISTRATION EXPENSE	45,956.22	38,702	0	60,000	60,000	60,000
54910	E	MEDICAL BENEFITS	339,568.91	340,812	0	270,000	270,000	270,000
54920	E	AWARDS	505,977.11	455,793	0	497,000	497,000	497,000
.4 Subtotal (7 detail records):			**1,116,443.11**	**1,020,807**	**0**	**1,102,000**	**1,102,000**	**1,102,000**
		Net County Cost - S1710:	**131,566.49**	**-44,193**	**0**	**27,103**	**27,103**	**27,103**
		FUND Total - S:	**131,566.49**	**-44,193**	**0**	**27,103**	**27,103**	**27,103**
		Budget totals	-3,241,685.67	2,114,030	43,776,898	1,441,480	1,670,954	1,670,954