

Questions Submitted Aug. 28, 2015

- 1) Will there be Cortland County project manager who will be responsible for working with the selected agency? Will this person assist in facilitating the project with the 25 departments? **The vendor will have one or two primary contacts with the County, but will be responsible for working with all departments to transition and gather content.**
- 2) On page 2 it states: "Page Orientation: Site will fit and fill all content onto one (1) screen easy and accessible viewing." Could you please expand on this statement. Are you referring to responsive design? (Responsive design websites resize and fill any device screen it is viewed on.) **Yes, all pages should be easily viewed on any device.**
- 3) While it is not stated in the Specifications and Scope, web accessibility is the idea that people with disabilities, whether visual, auditory, physical, speech, cognitive, or neurological disabilities, can utilize the web, meaning that they can perceive, understand, navigate, interact with and contribute to the web because the content has been designed to be accessible. Should the completed Cortland County website follow these 508 compliance standards? **We would like to be as compliant as possible within budgetary constraints.**
- 4) For 'Unity of all County Pages': In reviewing the current website (www.cortland-co.org), we noticed that a variety of website development programs have been used to create the current website, like MS Frontpage and Joomla. Some departments have more content and design structure than others. Are there any portions of the current website that will remain the same? **As far as layout NO. Some of the content may stay the same.** For example, will the structure and content of the Health Department website remain the same with just a new website template? Or will every department on the current website be completely recreated? **Everything will be recreated and the entire site is to appear as it is one 'template'.** Will the Legislative Clerk's department continue to use Accela (<http://www.iqm2.com>)? **Yes, this contract will continue.**
- 5) For Facebook and Social Media: Are you looking for integrated social media plug-ins? Would you want to place Facebook and Twitter feeds on specific pages? Would these feeds be viewable to Country County employees who would be reviewing their department's section of the website? **Yes, several departments utilize social media and their respective feeds should be accessible from their site.**
- 6) Does Cortland County currently accept online payment and/or utilize an online payment gateway like Authorize.net? If so, what is currently being used? **We use System's East for certain payments.**
- 7) If Cortland County is not currently using an online payment gateway, has Cortland County researched various online payment solutions? If so, which online payment gateways are you considering? **We have not researched this.**
- 8) What type of online transactions will take place? Fines? Fees? Would this require a transaction system, that pull records from within a database, to correspond with payment. **Types of transactions are TBD but it would require some sort of transaction system .**
- 9) After the development of Cortland County website map, will Cortland County provide all photos and content for website pages? **Yes**

10) Will copywriting services be needed for specific departments? If so, which departments do you anticipate would need this service? **Departments will be solely responsible for content.**

11) Will photography services be needed for the website? **No, all content will be provided by the respective department.**