

Request for Bids

Written Bid Proposals for an Alternative Landfill Daily Cover Broker will be received by the Cortland County Highway Superintendent, 60 Central Avenue, Cortland, New York 13045 **on or before October 30, 2012 at 2:00 p.m.**

The Bid Proposals and scope are available for download from the Cortland County website on or after **October 11, 2012** at the following website address:

<http://www.cortland-co.org/Highway/index.htm>

under the link entitled:

“Alternative Landfill Daily Cover Broker”

It is the responsibility of the Bidder to check the Website for addenda. The final date for posting addenda to the Website will be 5 working days prior to the Proposal due date.

Questions regarding the bid documents for this Bid for Proposal may be directed to Mr. Donald R. Chambers, Superintendent of County Highways at (607) 753-9377.

The County of Cortland, a sales tax exempt municipality, reserves the right to reject any and all Bids submitted, and to make awards that it deems in the best interest of the County of Cortland. The County of Cortland reserves the right to waive irregularities or informalities in any Bid Proposal.

This bid solicitation and any awards shall be in conformance with Section 103 of the General Municipal Law of the State of New York.

Subsequent to the award by the County Legislature, the successful firm will be required to execute a Cortland County Standard Agreement. A signed “Non-Collusion Certification” form shall be signed by all Bidders and be submitted with all Bids. A copy of this form is included within this specification.

CORTLAND COUNTY HIGHWAY DEPARTMENT

SPECIFICATIONS AND BID SHEET

Alternative Landfill Daily Cover Broker

The Bid prices herein shall remain in effect from January 1, 2013 through December 31, 2014, or until 30 days after receipt of written notice of the Vendor's intent to cancel the contract, or until 60 days after public notice is published by the County of Cortland soliciting new bids for the items mentioned herein.

Sealed proposals for an Alternative Landfill Daily Cover Broker will be received at the Office of the Cortland County Superintendent of Highways, 4267 Traction Drive, Cortland, New York 13045 until 2:00 PM local time, on October 30, 2012 at which time they will be opened and read aloud.

Sealed proposals may be hand delivered to the above location or they may be mailed to the following address:

Cortland County Department of Highways
60 Central Avenue
Cortland, New York 13045

Specifications are available for download from the Cortland County website on or after October 11, 2012, at the following website address:

<http://www.cortland-co.org/Highway/index.htm>

under the link entitled:

“Alternative Landfill Daily Cover Broker”

Questions regarding the Contract Documents for this service may be directed to Mr. Donald R. Chambers Cortland County Superintendent of Highways during regular office hours (Mon. – Fri. 7:00 a.m. to 3:30 p.m., except holidays) at (607) 753-9377.

All bids must be written in ink on forms provided. The contractor must submit the original bid forms.

The services provided will be done in strict accordance with the specifications contained herein. The General Provisions of Contract, Contract Forms of Proposal and Specifications will be adhered to in all respects.

The County of Cortland reserves the right to reject any or all bids, to waive any informality in any bids, and to award the Contract in the County's best interest. The County reserves the right to make the award within forty-five (45) days after the date of the bid opening during which period bids shall not be withdrawn.

All bids must be accompanied by a properly executed non-collusion statement.

SPECIFICATIONS:

1. Quality and Quantity of Material

CONTRACTOR agrees to supply to OWNER Alternative Landfill Daily Cover (BUD) from the pre-determined Beneficial Use Determinations listed in 6 NYCRR Part 360-1.15(b) and COUNTY agrees to accept approximately 5,000 tons of Alternative Daily Cover (BUD) on an annual basis. CONTRACTOR agrees to supply a minimum of 395 tons per month to the stockpile area located at the Cortland County Landfill. Alternative Landfill Cover Material stockpile area shall be located within the active landfill. For the purpose of this Agreement: (I) a short ton ("ST") is equal to 2,000

Lbs.

CONTRACTOR shall provide all necessary laboratory testing or the certified laboratory test results obtained from the generator/supplier of the Alternative Landfill Daily Cover (BUD) to the COUNTY. The CONTRACTOR shall adhere to the laboratory material testing requirements contained in Attachment "A" Cortland County Special Waste Testing Guidance as well as any Federal, State or Local Laws or Regulations pertaining to BUD testing and handling.

2. Term

This Agreement shall be deemed to commence on January 1, 2013 and shall be for a term of two (2) years unless sooner terminated as herein provided.

3. Price

Price will be based on the net bid price for each ton of BUD, with a net minimum payment per ton to the County of \$15.00 for the entire term of the Contract. CONTRACTOR will be allowed to receive a per ton commission of the gross amount paid to the CONTRACTOR from the BUD supplier. COUNTY shall supply CONTRACTOR with certified scale results for the BUD shipments received at the Cortland County Landfill.

4. Title

Title to all Alternative Daily Landfill Cover material (BUD) sold to CONTRACTOR pursuant to this Agreement shall pass to CONTRACTOR at FOB Point of Origin.

5. Terms of Payment

- (a) Payment shall be rendered by CONTRACTOR to COUNTY net thirty (30) days.
- (b) The destination weight ticket shall prevail for invoicing purposes. Origin weight ticket will be used for comparison only.
- (c) A two percent (2%) plus or minus variation in weight per shipment shall be the acceptable norm. In the event of major discrepancies reported to COUNTY within 10 days of shipment receipt, CONTRACTOR shall initiate the necessary investigations in order to rectify the problem.

6. Invoicing for Goods Delivered

A scale ticket spread sheet shall be issued by COUNTY for every month for the BUD received at the Cortland County Landfill. The COUNTY shall produce an invoice from the COUNTY Landfill Scale Data and the following data submitted by the CONTRACTOR:

- a. Date of shipment;
- b. Carrier, van/car number;
- c. Supplier;
- d. Point of Origin;
- e. Net weight of shipment;

7. Rejects and Off-Quality

- (a) CONTRACTOR will notify COUNTY of all shipments which are not of acceptable quality, as defined herein, or which are otherwise rejected.
- (b) COUNTY has the right to reject any shipments in the best interest of the COUNTY.
- (c) CONTRACTOR to dispose of such rejected off-quality in a manner agreed upon between both parties.

8. Transportation

(a) Carriers shall be the responsibility of CONTRACTOR.

(b) All shipments shall be accompanied with a bill of lading indicating company, date shipped, car or van number and net weight.

10. Contractor Experience

(a) The CONTRACTOR shall provide the COUNTY proof of Alternative Landfill Cover Material (BUD) marketing experience for a minimum of two years with the materials listed in 6 NYCRR Part 360-1.15(b) as part of the bid package submitted.

11. Bond

(a) Prior to the preparation of a formal contract, the Contractor shall furnish a performance bond to be deposited with the COUNTY in an amount of \$25,000 or a \$25,000 certified bank check made payable to the Cortland County Highway Department as security for faithful performance of this contract and furnishing materials in connection with this contract. The cost of the aforesaid bonds is to be paid by the Contractor and shall be included in the proposal submitted. An Attorney-In-Fact who signs a performance or labor and materials payment bonds shall file with each bond or copy thereof a certified copy of their Power-of-Attorney to sign such bonds.

12. References

Provide a minimum of five references from clients for which your firm has provided similar services. Include the name of a contact person, full address, and telephone number.

13. Form of Contract

The County intends to develop its own contract for these services. The final contract for this project will involve, at a minimum, the terms and conditions set forth in this BID package and may include those reflected in the specific proposal. The Cortland County Standard Agreement is attached as a part of Attachment "A".

CORTLAND COUNTY HIGHWAY DEPARTMENT

Alternative Landfill Cover Broker

BID FORM

Alternative Landfill Cover

_____ NET PER TON PAYMENT TO COUNTY

NOTE: BID WILL BE AWARDED BASED ON HIGHEST RESPONSIBLE BID IN THE BEST INTERESTS OF CORTLAND COUNTY.

NOTE: THE MINIMUM BID IS SET AT \$15.00 NET PAYMENT PER TON TO THE COUNTY.

NAME OF BIDDER: _____

ADDRESS: _____

AUTHORIZED SIGNATURE: _____

TITLE: _____ DATE: _____

NAME OF CONTACT PERSON: _____

TELEPHONE: _____

FAX: _____

E-MAIL ADDRESS _____

**NON-COLLUSION CERTIFICATION
GENERAL MUNICIPAL LAW SECTION 103-d**

By submission of this bid, each bidder, and each person signing on behalf of any bidder, certifies, and in the case of a joint bid each party thereto certifies as to its own organization under a penalty of perjury that to the best knowledge and belief:

1. That process in this bid has been arrived at independently without collusion, consultation, communication, or agreement for the purpose of restricting competition, as to any matter relating to such process with any other bidder or with any competitor; and
2. Unless otherwise required by law, the prices which have been quoted in this bid have not been disclosed by the bidder and will not knowingly be disclosed by the bidder prior to opening, directly or indirectly, to any bidder or to any competitor; and
3. No attempt has been made or will be made by the bidder to induce any other person, partnership or corporation to submit or not to submit a bid for the purpose of restricting competition.

Name of Bidder: _____

Date: _____ By: _____

ATTACHMENT "A"

CORTLAND COUNTY SPECIAL WASTE TESTING GUIDANCE

The following testing guidance should be used as a tool to communicate testing requirements to generators. Please consult with the County Highway Superintendent should you have any questions about appropriateness of the required testing.

COMBUSTION RESIDUES

Coal Ash (Bottom and Fly)	No Testing Required.
Incinerator Ash (Medical Waste)	TCLP Metals, paint filter.
MSW Incinerator Ash - For disposal	TCLP Metals, paint filter.
MSW Incinerator Ash - For alternate daily cover	Special Testing Requirements -
Refractory Material (brick, flue lining, etc.)	No testing if fuel source is fossil fuel based. If fuel source is waste oil or if furnace is associated with an industrial process - TCLP Metals.

METALLURGICAL PROCESS RESIDUES

Foundry Sand	TCLP Metals, paint filter, phenols. If coolants or solvents are used in the process, include TCLP Volatiles and Semivolatiles.
Grindings/Shavings	TCLP Metals, reactivity, paint filter. If coolants or solvents are used in the process, include TCLP Volatiles and Semivolatiles.
Ferrous and Nonferrous Baghouse Dust	TCLP Metals, reactivity, paint filter. (This guidance would not apply to baghouse processes involving spray paint booths or solvent degreasing).
Sandblast Sand and Residue	TCLP Metals, paint filter.
Air Emission Control Dust	TCLP Metals, Volatiles, Semivolatiles, pH, reactivity, paint filter.

CONTAMINATED SOILS AND SEDIMENTS

See attached guidance for soils impacted by virgin petroleum products (diesel fuel, heating oils, kerosene, hydraulic oil, and gasoline).

Coal Tar

TCLP Metals, Volatiles, Semivolatiles, Pesticides and Herbicides, flashpoint, reactivity, pH, PCBs, paint filter.

PCB Impacted Material

When did the release occur (date)?

Are source levels known and documented?

If source levels are less than 50ppm, the soil would likely be acceptable if PCB test results on the soil itself is less than 50ppm PCBs.

Other testing would be required should there be any potential for other contaminants.

Authority shall review with DEC Regional Solid Waste Engineer.

SLUDGES

Publicly Owned Treatment Works (POTW)

TCLP Metals, Volatiles, pH, reactivity, Sludge flashpoint, paint filter.

POTW Grit/Screening

TCLP Metals, Volatiles, pH, reactivity, flashpoint, paint filter.

Industrial Waste Water Treatment Sludge

TCLP Metals, Volatiles, reactivity, paint filter.

Food Processing Sludge

Paint filter.

Tank Bottoms

Dependent on contents of the tank. TCLP Metals, Volatiles, Semivolatiles, flashpoint, reactivity, pH, paint filter.

Oily Sludge, Petroleum Derived

Dependent on petroleum type. TCLP Metals, Volatiles, Semivolatiles, flashpoint, reactivity, pH, paint filter.

Other Industrial Process Sludge

TCLP Metals, Volatiles, Semivolatiles, flashpoint, reactivity, pH, paint filter.

Oil Waste Separator Sludge

TCLP Metals, Volatiles, Semivolatiles, flashpoint, reactivity, pH, paint filter.

MISCELLANEOUS

Railroad Ties and Creosote Treated Wood

TCLP Semivolatiles (acid fraction only).

Auto Shredder Residue (Auto Fluff)

Generally a minimum of 3 representative composite samples - TCLP Metals, Volatiles, Semivolatiles, flashpoint, reactivity, pH, PCBs. Sampling protocol varies depending on whether sample is obtained from a stockpile, or freshly produced autofluff. Periodic testing will be required.

"RCRA" Empty Tanks

No testing is required, but need statement about what type of product the tank held and how it was cleaned. Both ends need to be cut off and the tank is required to be crushed.

Treated Regulated Medical Waste (TRMW)

A. Only (TRMW) or treated and destroyed medical waste (TDMW) which has been treated may be accepted at this facility for disposal.

B. Each load of TRMW and TDMW to be accepted for disposal must be accompanied by the original certification form. Each certification form must be signed and dated by the treatment facility shift supervisor or treatment facility manager. The original and all copies of the certification must be maintained at the facility for a period of no less than seven (7) years from the date they are prepared.

C. No TRMW or TDMW may be accepted from any RMW treatment facility unless a draft validation testing program (VTP) is on file with the New York State Department of Health or the Department of Environmental Conservation.

D. No TRMW or TDMW may be accepted by this facility from any RMW treatment facility unless the VTP results have been approved in writing by the New York State Department of Health and minimum operating standards have been established.

**Guidance for Acceptance of Petroleum Contaminated Soil
At the Cortland County Landfill**

Generator knowledge regarding the product spill release must be provided. For all material types, the generator must supply information on how the release occurred, an estimate on the quantity of product released, and approximate volume of contaminated soil. Generator must indicate that the release was derived solely from virgin product spill or release, that no other contaminants are known to exist in the waste stream. Generator may document this information directly on the profile, or in a signed letter accompanying the profile along with the analysis described below. The number of test required will be determined on a case-by-case basis.

Virgin Product

Testing Requirements

**Diesel Fuel, Heating Oils,
Kerosene, Hydraulic Oil**

Paint Filter Test
Flash point, Ignitability
TCLP Semi-Volatiles
Pesticides & Herbicides*

Need statement from generator indicating the soil was contaminated by virgin release of product only.

** To enable the County Highway Superintendent to waive the testing for pesticides or herbicides we would require a letter from the generator stating that pesticides and herbicides were never used or stored in the area of excavation.*

Gasoline

Paint Filter Test
TCLP Lead
Flash Point, Ignitability
TCLP Volatiles
Pesticides & Herbicides*

Need statement from generator indicating the soil was contaminated by virgin release of gasoline only.

** To enable the County Highway Superintendent to waive the testing for pesticides or herbicides we would require a letter from the generator stating that pesticides and herbicides were never used or stored in the area of excavation.*

Waste Oils and Fuels

Waste Oil

Testing Requirements

TCLP Volatiles
TCLP Metals
TCLP Semi-Volatiles
PCB's
Reactivity
Paint Filter Test
pH
Flash Point, Ignitability
Pesticides & Herbicides

** To enable the County Highway Superintendent to waive the testing for pesticides or herbicides we would require a letter from the generator stating that pesticides and herbicides were never used or stored in the area of excavation.*

Unknown Release

TCLP Volatiles
TCLP Semi-Volatiles
TCLP Metals
TCLP Pesticides/Herbicides
PCB's
Reactivity
pH
Paint Filter Test

Special Waste Information for the Cortland County Landfill

The main objective of the special waste program is to insure that only non-hazardous materials are received for disposal at the County landfill. Hazardous waste as listed in 40 CFR 261.31-261.33 or 6 NYCRR Part 371 are not permitted to be disposed of in the County landfill. In order to determine if waste is suitable for disposal at the landfill, laboratory analysis is required. For waste to be brought to the County landfill several actions must be addressed.

Generator's Special Waste Profile Sheet

A generator's waste profile sheet must be filled out and signed by an authorized representative of the generator. Answers should be printed in ink or typed.

Lab Analysis

Analytical results are required for special waste before it can be approved to be disposed of. The analytical results must come from a New York State Department of Health Certified Lab. The test required, depend on the material. OHSWA requires analysis for every 1000 yards of material. Some testing may be waived with approval by the County Highway Superintendent.

Approval Process

Once the generator's waste profile and the lab results are submitted to the County Highway Superintendent a decision can be made on acceptability of material. This process takes 2-3 business days. A copy of the decision will be sent to you upon approval.

Transportation

Special waste disposed of at the County landfill must be transported by a DEC 364 permitted hauler. The hauler must have a Department of Environmental Conservation Waste Transporter Permit. The permit must list the Cortland County Landfill as a disposal site. The Cortland County Highway Superintendent must be notified before the material is brought to the landfill. Tracking documents must be present with every load brought to the Landfill.

Please contact Donald R. Chambers at (607) 753-9377 for guidance.

EPA HW #	CONSTITUENT	REGULATORY mg/L
D004	Arsenic	5.0
D005	Barium	100.0
D018	Benzene	0.5
D005	Cadmium	1.0
D019	Carbon Tetrachloride	0.5
D020	Chlordane	0.03
D021	Chlorobenzene	100.0
D022	Chloroform	6.0
D007	Chromium	5.0
D026	Cresol	200.0 ²
D023	o-Cresol	200.0 ²
D024	m-Cresol	200.0 ²
D025	p-Cresol	200.0 ²
D016	2,4-D	10.0
D027	1,4-Dichlorobenzene	7.5
D028	1,2-Dichloroethane	0.5
D029	1,1-Dichloroethene	0.7
D030	2,4-Dinitrotoluene	0.1
D012	Endrin	0.02
D031	Heptachlor (and its epoxide)	0.008
D032	Hexachlorobenzene	0.1 ³
D033	Hexachloro-1,3-butadiene	0.5
D034	Hexachloroethane	3.0
D008	Lead	5.0
D013	Lindane	0.4
D009	Mercury	0.2
D014	Methoxychlor	10.0
D035	Methyl Ethyl Ketone	200.0
D036	Nitrobenzene	2.0
D037	Pentachlorophenol	100.0
D038	Pyridine	5.0
D010	Selenium	1.0
D011	Silver	5.0
D039	Tetrachloroethene	0.7
D015	Toxaphene	0.5
D040	Trichloroethene	0.5
D041	2,3,5-Trichlorophenol	400.0
D042	2,4,6-Trichlorophenol	2.0
D017	2,4,6-TP	1.0
d043	Vinyl Chloride	0.2

² - If o, m, p-Cresol concentrations cannot be differentiated, the total Cresol concentration is used. Total Cresol regulatory level: 200 mg/L.

³ - If quantitation limit is greater than the calculated regulatory level, quantitation limit becomes regulatory limit.

CORTLAND COUNTY HIGHWAY DEPARTMENT

Generators Waste Profile Sheet For the Cortland County Landfill

Waste Profile On File? Yes No

Profile Number: CCH _____

Hazardous Non-Hazardous TSCA

Renewal Date: _____

A. Waste Generator Information

1. Generator's Name: _____ 2. SIC Code: _____
 3. Generator's Street Address: _____ 4. Phone: () - _____
 5. Generator's City: _____ 6. State: _____
 7. Zip/Postal Code: _____ 8. Generator USEPA/Federal ID#: _____
 9. County: _____ 10. State ID#: _____
 11. Company Name (Billing): _____ 12. Customer Phone: () - _____
 13. Billing Contact: _____ 14. Customer Fax: () - _____
 15. Billing Address: _____ Same as Above
 16. Credit Application on file: YES NO 17. CCH Account Number: _____

B. Description of Waste Stream

1. Description

- a. Name of Waste: _____
 b. Process Generating Waste: _____

c. Color	d. Strong odor (describe)	e. Physical State @ 70° F <input type="checkbox"/> Solid <input type="checkbox"/> Liquid <input type="checkbox"/> Gas <input type="checkbox"/> Sludge <input type="checkbox"/> Other	f. Layers <input type="checkbox"/> Single Layer <input type="checkbox"/> Multi Layer	g. Free Liquid Range _____ to _____ % h. pH Range _____ to _____ %

i. Liquid Flash Point: <73°F 73-99°F 100-139°F 140-199°F >200°F Not Applicable

j. Chemical Composition (List all constituents (including halogenated organics, debris, and UHC'S) present in any concentration and submit representative analysis)

Constituents	Concentration Range	Constituents	Concentration Range

Total Composition Must Equal Or Exceed 100%

- k. Oxidizer Pyrophoric Explosive Radioactive
 Carcinogen Infectious Shock Sensitive Water Reactive

- l. Does the waste represented by this profile contain any carcinogens which require OSHA notification (List in Section B.1.j)..... Yes No
- m. Does the waste represented by this profile contain any dioxins? (List Section B.1.j)..... Yes No
- n. Does the waste represented by this profile contain any asbestos..... Yes No
 If yes Friable Non-Friable
- o. Does the waste represented by this profile contain benzene?..... Yes No
 If yes, concentration _____ ppm
 Is the waste subject to the benzene waste operations NESHAP?..... Yes No
- p. Is the waste subject to RCRA Subpart CC Controls?..... Yes No
- q. Does the waste contain any Class I or Class II ozone depleting chemicals?..... Yes No
- r. Does the waste contain debris?..... Yes No

CORTLAND COUNTY HIGHWAY DEPARTMENT

Generators Waste Profile Sheet For the Cortland County Landfill

2. Quantity of Waste

Estimated Annual Volume _____ Yards Tons Drums Other _____
(specify)

3. Shipping Information

a. Packaging:

Bulk Solid; Type/Size: _____ Bulk Liquid; Type/Size: _____
 Drum; Type; Size: _____ Other: _____

b. Shipping Frequency: Units _____ Per: Month Quarter Year One Time
Other: _____

c. Is this a US Department of Transportation (USDOT) Hazardous Material? (if no skip d, e, and f) Yes No

d. Reportable Quantity: (lbs,kgs): _____ e. Hazard Class/ID # _____

f. USDOT Shipping Name: _____

g. Personal Protective Equipment Requirement: _____

h. Hauler / Transporters Name: _____

i. DEC 364 Permit on file: _____ Yes No

C. Generators Certification (Please check appropriate responses, sign, and date below.)

1. Is this a USEPA hazardous waste (40 CFR part 261)? If the answer is no skip to 2..... Yes No

a. If yes, identify ALL USEPA listed and characteristic waste codes (D, F, K, P, U)

b. If a characteristic hazardous waste, do underlying hazardous constituents (UHCs) apply?
(If yes list in section (B.1.j))..... Yes No

c. Does this waste contain debris? (If yes list the size and type in
chemical composition B.1) Yes No

2. Is this a state hazardous waste?..... Yes No

Identify ALL state hazardous waste codes _____

3. Is the waste from a CERCLA (40 CFR 300, Appendix B) or state mandated clean up?..... Yes No

If yes, attach Record of Decision (ROD), 104/106 or 122 order or court order that governs site
clean-up activity. For state mandated clean-up, provide relevant documentation.

4. Does the waste represented by this waste profile sheet contain radioactive material, or is
disposal regulated by the Nuclear Regulatory Commission?..... Yes No

5. Does the waste represented by this waste profile sheet contain concentrations of
Polychlorinated Biphenyls (PCBs) regulated by 40 CFR 761?..... Yes No

(If yes, list chemical composition B.1.j)
a. If yes, were the PCBs imported into the U.S.?..... Yes No

6. Do the waste profile sheet and all attachments contain true and accurate descriptions of the
Waste material, and has all relevant information within the possession of the Generator
Regarding known or suspected hazards pertaining to the waste been disclosed to the
Contractor?..... Yes No

7. Will all changes which occur in the character of the waste be identified by the Generator and
disclosed to the Contractor prior to providing the waste to the Contractor?..... Yes No

CORTLAND COUNTY HIGHWAY DEPARTMENT
Generators Waste Profile Sheet For the Cortland County Landfill

Check here if Certification of Destruction or Disposal is required.

Any Sample submitted is representative as defined in 40 CFR 261 – Appendix I or by using an equivalent method. I authorize the Cortland County Highway Department to obtain a sample from any waste shipment for purposes of recertification. If this certification is made by a broker, the undersigned signs as authorized agent of the generator and has confirmed the information contained in this profile sheet from information provided by the generator and additional information as it has determined to be reasonably necessary. If approved for management, Contractor has all the necessary permits and licenses for the waste that has been characterized and identified by this approved profile.

Certification Signature: _____ Title: _____
Name (Type or Print): _____ Company Name: _____ Date: _____

Check if additional information is attached. Indicate the number of attached pages _____

D. Cortland County Highway Department Management's Decision	
1. Precautions, Special Handling Procedures, or Limitation on Approval:	_____
2. Direct haul to Cortland County Landfill:.....	<input type="checkbox"/> Yes <input type="checkbox"/> No
3. Waste Form:	_____
4. Waste Class:	<input type="checkbox"/> DH SW <input type="checkbox"/> MSW <input type="checkbox"/> C&D <input type="checkbox"/> Sludge <input type="checkbox"/> CS <input type="checkbox"/> ADC <input type="checkbox"/> Select C&D <input type="checkbox"/> Asbestos
Special Waste Decision:.....	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved
Special Waste Approvals Signature: _____	Date: _____

CORTLAND COUNTY HIGHWAY DEPARTMENT

Generators Waste Profile Sheet For the Cortland County Landfill

Instructions

Information on this form is used to determine if the waste may be transported, treated, stored or disposed in a legal, safe, and environmentally sound manner. This information will be maintained in strict confidence. Answers must be provided for sections A, B, and C and must be printed in ink or typed. A response of "NONE" or "NA" (not applicable) can be made if appropriate. If additional space is needed, indicate on the form that additional information is attached, and attach the information to Generator's Waste Profile Sheet. If you have questions concerning this form, please contact the Cortland County Highway Department.

A. Waste Generator Information

1. Generator Name - Enter the name of the facility where the waste is generated.
2. SIC Code - Enter the four digit Standard Industrial Classification Code for the facility where the waste is generated.
3. Facility Street Address - Enter the street address (not P.O. Box) of the facility where the waste is generated.
4. Phone - Enter Generator's area code and phone number.
5. Facility City - Enter the city where the waste is generated.
6. State - Enter the state where the waste is generated.
7. Zip/Postal Code - Enter the generating facility's zip or postal code.
8. Generator USEPA/Federal ID# - Enter the identification number issued by the USEPA.
9. County - Enter the county where the waste is generated.
10. State ID # - Enter the identification number issued by the state of the facility generating the waste (if applicable).
11. Customer Name - Entity that responsible for billing. If the same as the Generator, mark "Same as Above".
12. Customer Phone - Enter technical contact's area code and telephone number.
13. Customer Contact - Enter the name of the person who can answer technical questions about the waste.
14. Customer Fax - Area code and facsimile number for the customer.
15. Billing Address - Address where bill for services should be sent.
16. Credit Application on File - Does the company to be billed have credit with the Solid Waste Division.
17. Solid Waste Division Account Number - If credit application is on file please provide the Solid Waste Division account number.

B. Waste Stream Information

- 1.a. Name of Waste - Enter a name generally descriptive of this waste (e.g., paint sludge, fluorescent bulbs).
- 1.b. Process Generating Waste - Describe the process generating the waste in detail. List the specific process/operation or source that generates the waste (e.g., incineration of municipal refuse, asbestos removal, wastewater treatment, building maintenance).

At a minimum, the Generator should answer the following questions in determining the process generating the waste.

 - What chemicals are stored and/or used at the facility?
 - Is the waste generated from the production/manufacturing of any of the following industries: wood preservation; inorganic pigments; organic pigments; pesticides; explosives; petroleum refining; iron and steel, copper, lead or zinc production?
 - Is the waste a result from degreasing, solvent parts cleaning, recovery/reclaiming of solvents (bottoms), wastewater treatment (sludges), or electroplating?
- 1.c. Color - Describe the color of the waste (e.g., blue, transparent, varies).
- 1.d. Strong odor - **DO NOT SMELL THE WASTE!** If the waste has a known odor, then describe (e.g., acrid, pungent, solvent, sweet).
- 1.e. Physical state @ 70°F - If the four boxes provided do not apply, a descriptive phrase may be entered after "Other" (e.g., multi-phase).
- 1.f. Layers - Single Layer means the waste is homogenous. Multi-layer means the waste is comprised of two or more layers (e.g., oil/water/sludge).
- 1.g. Free liquid range - Range (in percent by volume) of free liquids in the waste.
- 1.h. pH Range - Indicate the pH range.
- 1.i. Liquid Flash Point - Indicate the flash point obtained using the appropriate test method.
- 1.j. Chemical Composition - List all organic and/or inorganic components that adequately describe the composition of the waste. For each component, estimate the range (in percent) in which the component is present.
- 1.k. Check all that apply.
 - 1.i. Identify any element, chemical compound, or mixture in concentration of 0.1 percent or greater that is considered a carcinogen or potential carcinogen pursuant to OSHA.
 - 1.m. Indicate if the waste contains any dioxins (list in Section B.1.j).
 - 1.n. Indicate if the waste contains asbestos. Indicate if the asbestos is friable.
 - 1.o. Indicate if the waste contains benzene, the level in ppm, and whether it is subject to the benzene NESHAP.
 - 1.p. Indicate if the waste is subject to RCRA Subpart CC control. In addition, indicate the volatile organic concentration, if known, in parts per million weight.
 - 1.q. Indicate if the waste contains any Class I or Class II ozone-depleting controlled substances.
 - 1.r. Indicate if the waste contains debris (list size and type in B.1.j).
2. Quantity of Waste - Approximate volume in tons, yards, or other (e.g., drums, gallons) that will be received by the ultimate management facility. This volume amount is not intended for use in complying with state and/or permit restrictions.
- 3.a. Packaging - Choose the appropriate option or "other" along with a description.
- 3.b. Shipping Frequency - Choose the appropriate option or "other" along with a description.
- 3.c. Is this a U.S. Department of Transportation (USDOT) hazardous material? - Choose the appropriate response:

CORTLAND COUNTY HIGHWAY DEPARTMENT

Generators Waste Profile Sheet For the Cortland County Landfill

yes or no.

- 3.d. Reportable Quantity (lbs., kgs.) - If the answer to 3.c. is yes, enter the Reportable Quantity (RQ) established by 40 CFR 302.4
- 3.e. Hazard Class/ID # - If the answer to 3.c. is yes, enter the proper USDOT hazard shipping name for the waste.
- 3.g. Personal Protective Equipment Requirements - All personal protective equipment necessary to safely manage the waste stream.
- 3.h. Transporter/Transfer Station - Transporter and/or transfer station name.
- 3.i. Does the transporter of the waste have a Part C hauling permit on file

C. Generator's Certification (Please check appropriate responses, sign, and date below).

Indicate the appropriate response to questions/statements 1,2,3,4,5,6, and 7. By signing this Generator's Waste Profile Sheet, the Generator certifies the responses are true and accurate with respect to the waste stream(s) listed.

Certification Signature - Signature of an authorized employee of the Generator or representative of the generator if authorized in writing by the generator.

Title - Enter Employee's title.

Name - Type or Print Employee's name.

Company Name - Company employing the person certifying the Generator's Waste Profile Sheet.

Date - Enter the date this Generator's Waste Profile Sheet is signed.

D. CCH Decision

FOR CCH USE ONLY

To be completed by Cortland County Highway Department, Solid Waste Division.